



FORT PIERCE CITY MARINA RULES AND REGULATIONS

To assist the Marina in Safety and Security issues and a clear understanding of the guidelines we need your assistance in following our rules and regulations listed below: **Please read carefully to fully understand.**

NAVIGATION

1. The Marina channel and Marina basin is considered a “No Wake Area” (idle speed only). You will be responsible for any damage related to your wake.
2. All boat accidents must be reported immediately, no matter how minor, to the Marina office and Florida Fish and Wildlife (561-625-5128) or **star *F.W.C.** Treat this like a motor vehicle accident.

DOCK LEASING



3. If you make any changes to your phone numbers, address, email, boat name or ownership, you are required to update all information immediately.
4. City Marina, City of Fort Pierce and Marina staff are not responsible for any personal items left on docks, sidewalks, or other city property. (i.e., bikes, fishing poles, hoses)
5. It is **your** responsibility to make sure the Marina office has a current, up to date insurance policy for the vessel **listing the City Marina as additional insured** upon arrival at the Marina. Failure to do so will alter your dockage rate to a daily rate. Marina can cancel your dockage contract if not received within 30 days after expiration date. Marina’s fax number is: 772-464-2589 or e-mail to abowen@cityoffortpierce.com. You cannot use your slip for any other boat, which includes a second boat or that of a friend. Rafting up is **NOT** permitted without written marina staff authorization.
6. While leasing a slip at the Marina, you are required to notify the Marina office of any departure from the slip if you plan to be gone more than two (2) days (this includes going to the boat yard).

****Note: The Marina reserves the right to utilize the slip while it is vacant.** The tenant is required to notify the Marina at least four (4) days before returning if the time exceeds two (2) days. **The tenant is responsible for removing personal property such as lines, fenders, electrical cords, hoses from the slip while away.****

7. All dock boxes are required to be white in color and kept well maintained. Storage sheds and truck boxes are NOT permitted (Dock boxes shall not exceed 72” in length or 3’ in height). Any other storage on the docks is prohibited.
8. Refrigerators and freezers are not permitted to be on the docks.
9. Disposal of furniture, appliances, batteries, gas containers, mattresses or other large items is prohibited; the owner must make arrangements for the proper removal from vessel and dock area to the landfill or offsite location. Staff is NOT responsible for such removal.
10. All emergency cabinets, fire stanchions, electrical cabinets, walkways, and finger docks must be kept free and clear of any/all objects. This includes dinghies, kayaks, batteries, bikes, paint cans, chemical cans and gas containers.
11. Swimming, spear fishing, and diving is prohibited within the Marina, except for maintaining the bottom of your vessel. No fishing or cast netting is permitted off the seawalls, main walkways or finger piers. Fishing is permitted **only** while on your boat while docked in your slip.
12. **The use of charcoal, propane grills or any other accessory that provides an open flame is not permitted on your boat or any finger piers or docks.** There are two designated grilling areas: contact staff for location.
13. **Any contractor utilized on property is required to check in at the Marina office.** All contractors must be approved by Marina staff and be a legitimate business with the required insurance or they will be asked to leave the property.



14. Heavy sanding, grinding, construction work with utilization of saws or spray painting is not permitted on your vessel or on the docks. Any work performed on the exterior of your vessel by owner or contractor involving sanding and painting must have **prior** written approval through the Marina Office prior to work being performed.
15. Businesses are not permitted to operate or advertise from your vessel. No business is authorized to use the City Marina name and/or address on their web page, Facebook, twitter, etc., for promotional or business purposes - unless approved by the City Manager.
16. It is the boat owner's responsibility to cover all costs associated with removing waste oil disposed of at City Marina. The cost of waste oil will now be assessed at the same price the Marina is charged for oil disposal. Please notify staff when you need to dispose of your oil and filters. DO NOT place oil, filter, or chemicals in the garbage cans as you can be fined for improper disposal of hazardous waste. We do not accept gas, flares, paint, batteries, or any other type of chemicals. Please contact St. Lucie Landfill (772-462-1768) for the items listed above. Illegal dumping of hazardous waste in the marina trash cans/dumpster will result in the cancellation of your dockage contract. If any spillage occurs, the owner will incur the expense for cleanup.
17. **Pets: All pets must have a current pet license when staying at the Marina for 4 months or more**, which may be obtained at City Hall, 100 N US 1, 2nd Floor, Fort Pierce. **At the time of check-in, a current shot record must be given to the Marina office. All dogs must be always kept on a leash and under their owners' control while off your vessel.** This includes all docks concrete or fixed. You are required to pick up after your dogs. It is your responsibility to control any excessive barking complaints caused by your animal. All cats must be monitored; if there are any complaints you will be required to manage your cat, which would include utilization of a leash. If an animal bites another animal or person, contact Animal Control immediately (911). If Animal Control determines an animal is dangerous on property, it must be removed from Marina premises indefinitely.
18. Hanging laundry from any part of your vessel is prohibited.
19. The noise level from your boat must be at a level that is acceptable to your neighbor; if asked to "turn it down"; you will be required to do so. All loose halyard lines must be secured so the slapping of the mast does not occur.
20. No tenant altercations, verbal or physical, on or around the docks will be tolerated; if there are any issues, please contact the Marina office or dial 911.
21. There will be no gathering in any parking areas or in front of the Northside of the Marina. Alcohol is prohibited on city property without a special permit and insurance. Heavy intoxication, any verbal or physical altercations and/or if police are called more than twice, will automatically cause cancellation of your contract with no exceptions.
22. Any vessel larger than 12' is considered a second boat. If you have a second boat, you must contact the Marina office for a slip assignment and pay any appropriate fees. Do not assume the slip next to you is an open slip.
23. You will be assessed a water fee charged per gallon for any excessive use. The charge for water over 125 gallons a month is \$.04 cents a gallon. (For example, if your hose is connected to your AC system you may incur additional costs).
24. **Parking:** Your vehicle will be towed at your expense if any of the following is violated: No vehicles or motorcycles are permitted to park in or block the Northside building breezeway, sidewalks, marina landscaping, or on the docks. Do not block cars parked in a parking spot. No service trucks, motor homes or recreational vehicles are to park in the Northside Parking Lot. NO parking in front of dumpster areas during posted times. No boat trailers or work trailers are permitted in the Northside parking lot. If you need a place to store any type of trailer, please contact Marina Staff. The parking lot will not be utilized for mechanical work on any vehicles.

****FOR LONG TERM OR STORAGE PARKING, CONTACT THE MARINA OFFICE.****



25. The Marina buildings are City property which means there is no smoking or animals permitted in the buildings. This includes the bathrooms, store, dock master's office, laundry room and customer meeting room. Exception: Service animals; please notify staff of any service animals in advance.
26. All boats on the property must be kept clean, well maintained, and in operational mechanical running condition. Failure to do so can result in cancellation of your dockage contract.
27. The tenant is to provide access for getting on/off the boat. Any step ups, stairs, or gangways must be approved by staff. No homemade gangways or stairs are permitted. Stairs or gangways cannot block access to another vessel or finger pier. If you need to secure anything to a dock for safety purposes, you must notify marina staff for approval.
28. Nothing is to be tied or chained to the trees, fences, railings, dock pilings, docks or safety equipment.
29. Satellite dishes are prohibited to be attached to the docks or pilings (only on boats).
30. Marina staff has the right to board a vessel at any time to adjust lines, check bilges, or check holding tank valves to ensure they are in the locked position.
31. The staff is not permitted to lift anything, including batteries, or weights over 40 pounds for a tenant during work hours.
32. Fuel trucks, as well as fueling using gas Jerry cans are not permitted.
33. No fireworks or flares are permitted to be fired off any vessel or dock at any time, including holidays.
34. No welding equipment is permitted on the docks.
35. Homemade electrical splitters or any modification of the Marina electrical pedestal is prohibited. If there are any issues or concerns related to your electrical pedestal, please contact marina staff immediately.
36. Under no circumstance is a tenant or contractor permitted to open the electrical breaker panels or Danger High Voltage areas. If you lose power, contact Marina Staff by calling: Office (772) 464-1245, Night Phone (772) 979-4019, Manager (772) 528-2185 or Channel 16 VHF Radio.
37. The Marina reserves the right to relocate a vessel at any time for any reason staff deems necessary.
38. Please do not leave children unattended on any dock at any time. The use of a life jacket is recommended. Be aware of strong currents within the marina, as they can be dangerous.
39. Tenants are not permitted to assist Marina Staff with docking of other customer vessels at any time.
40. For safety and security purposes, no guests are permitted onto the docks or your vessel without the vessel owner or family member accompanying them. Do not give out the gate codes or guest keys to a friend. You are responsible for your guests' actions while they are on the docks or on your vessel as they are being held to the same rules.
41. If you have a gas-powered vessel and you find you have a gas leak of any type, you are required to notify the marina office **immediately**, so we can act as required by the fire department. Please call 911 and shut down the power on the dock to your vessel. Your vessel will be required to be towed from your slip to a safer location at the boat owners' expense.
42. The use of roller skates, skateboards and hoover boards are prohibited for use on the docks. Tethering from your vessel inter tubes, boards, or kayaks is not permitted.
43. Upon sale of your vessel, you are responsible for all dockage fees until the new boat owner has completed a dockage contract. A boat slip is not guaranteed to new boat owners. Pre-paid dockage fees are non-transferable to the new owner.
44. Dock boxes are available for rent for \$10.00 a month, when available.
45. City marina office staff cannot hold any checks from customer to the contractor or contractor to a tenant. All interaction is between both parties and not the marina staff.

LIVE ABOARDS

46. Liveaboard is defined as occupying the vessel five (5) consecutive days or ten (10) days in a single month. If this occurs, you must notify the Marina that you are staying on board and a charge of \$175.00 will be assessed. Failure to notify the office can lead to the cancellation of your contract. The ability to live a-board a vessel will be determined by its documentation or boat registration. The vessel must be registered as 34 feet or more. The maximum number of animals on a live aboard vessel is two.



47. Seasonal liveaboards are allowed, with a maximum of six live a-boards per dock.
48. Notify the marina office of any concerns related to public safety, boat movement, or maintenance.

MAIL/PACKAGES – LIVE ABOARDS ONLY

49. We request you pick up your items after 2:00PM after all deliveries to the Marina have arrived. The exception is overnight mail. After 14 days we reserve the right to send back any packages to the sender. If you are unavailable to pick up your packages, please make other arrangements. Staff is not authorized to sign for any packages that require a signature. Staff will NOT accept any packages that exceed 50 pounds and prior arrangements will need to be made between tenant and shipper for delivery to the tenant. Oil, tires, boat batteries, anything that can leak, or is combustible will not be accepted by the marina staff. Delivery of these items will automatically be refused. The City of Fort Pierce and City Marina staff are not responsible for any item or items delivered to the City Marina. We recommend you take advantage of a local mail room if you need long term package storage.
50. As per Florida statutes, all liveaboards are required to maintain a pump out log on their vessel. Upon staff's request, the tenant is required to provide proof of pump out. All pump out discharge valves are required to be placed in the off or closed position while docked within Fort Pierce City Marina and or within St Lucie County borders.
51. Any tenant receiving more than six (6) packages per month will be assessed a \$5.00 fee per package over the allowed six (6) packages.
52. If you receive mail and/or packages to the Marina, you will be considered a live a-board and assessed necessary fees.

The marina staff does not check for packages by phone. It is your responsibility to pick up packages after 2:00 pm.

FUELING

53. **No smoking at or around the fuel docks. Captain's and vessel owner's: it is your responsibility to have knowledge of what is placed in your vessel once the fuel hose has been handed to you. (Gas or Diesel). You are financially responsible for any fuel removal from fuel tanks and costs to refuel.**
54. We require you to follow the fuel procedures as outlined in the Chapman's Book of Seamanship.
55. Discharges from your vessel of any types of fluids are prohibited. (Gas, Diesel, Oil, Chemicals, Human waste, etc.) The source is fully responsible for all costs related to containment, cleanup and fines related to the occurrence.

**You are also required by State Law to call the State Warning point (800-320-0519) ASAP. **

HURRICANES – The City Marina is not considered a Safe Hurricane Harbor. We recommend you relocate your vessel to a haul out facility. Any vessel larger than 70 feet or more will be required to leave the Marina in the event of a named hurricane warning.

56. If your vessel is left in the slip, please follow the Chapman's Book of Seamanship for Hurricane Boat Prep:
 - A. Sailboats - It is mandatory that all sails (including the jib) be removed. No exceptions.
 - B. You are not permitted to stay aboard your vessel during a named storm.
 - C. Any damage caused by your vessel while in your slip is your responsibility and you are responsible for any/all repairs that your boat caused.
 - D. We highly recommend that any boat lines that are older than one year be replaced prior to any named storm arriving.
 - E. Any dewatering of a vessel, dinghy, etc. is the boat owners responsibility.



CHARTER BOATS & OTHER BUSINESSES

57. Vessel owners who plan to operate a business out of the Fort Pierce City Marina for commercial purposes must submit a business plan to the marina office. All business plans must be submitted 4 (four) months prior to initiating business operations. The document will be submitted to the City Manager's office for approval. Commercial business will be limited to eight (8) slips in total within the City Marina. This includes charter fishing, short term rental, tour boat excursions, and boat rentals. The marina will utilize a waiting list for any commercial slips on a first come basis depending on boat size.
58. All businesses must obtain a business tax receipt each year from the City Clerk's Office at City Hall, 100 N US 1, Fort Pierce.
59. To be permitted to operate a business out of Fort Pierce City Marina, business charters must run a minimum of 10 charters a year out of the facility to receive and maintain a business relationship and business tax receipt for the City Marina location. An annual review of the charter numbers will be checked and verified to meet the requirements. All new businesses must have the Marina Manager and City Managers approval. A business plan is required to be submitted to the Marina for review.
60. Signage located on charter vessels cannot exceed 18" x 24". Additional signage (sandwich board) can be placed directly behind the vessel, on the dock, while the vessel is out on a charter to advertise charter business. Once the vessel returns from charter, the signage needs to be removed to maintain an open fairway on the dock.
61. The responsible party operating the vessel for hire each trip, must show proof of a Captain's license which will be included in the charter boat's file.

The Marina manager and/or staff have the authority to make decisions that are in the best interest of the marina facility and its tenants relating to the rules and regulations, safety, and marina operations. If there are any questions regarding any of the above rules and regulations the Marina Manager will review all concerns.

Any questions or concerns, please e-mail: dkubitschek@cityoffortpierce.com.

Customer code of conduct – good neighbor, you are not permitted to create controversy or verbally abuse any customers, tenants, or Marina Staff.

VIOLATION OF THESE POLICIES CAN LEAD TO TERMINATION OF YOUR CONTRACT

Contact numbers

Night marina staff 772-979-4019 or channel 16 VHF radio

911 – In Fort Pierce every call, no matter how minimal goes thru 911. Operator will ask if police, fire, or rescue. Emergency or Non-Emergency. Your location is 1 Avenue A, Fort Pierce City Marina

561-625-5128 - Florida Fish Wildlife Commission
772-461-1733 1-800-432-1216 - US Customs
772 464-6100 - United States Coast Guard

772-461-4000 - Lawn wood Regional Medical 10 Minutes
772-461-1811 - Animal Hospital 10 Minutes
772-242-8820 - Nearby Veterinarian 5 Minutes