



City of Fort Pierce
Annual Budget
For Fiscal Year 2012

OCTOBER 1, 2011 - SEPTEMBER 30, 2012

David L. Recor, ICMA-CM, City Manager
Gloria J. Johnson, Finance Director

City of Fort Pierce, Florida Adopted Budget Fiscal Year 2011-12

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CITY OF FORT PIERCE, FLORIDA

Proposed Annual Budget Fiscal Year 2012

City Commission

Robert J. Benton, III, Mayor
Rufus J. Alexander, III, Commissioner - District 1
Edward W. Becht, Commissioner - District 2
Thomas K. Perona, Commissioner - District 2
Reginald B. Sessions, Commissioner - District 1

City Manager

David L. Recor

City Attorney

Robert V. Schwerer

City Clerk

Cassandra Steele

Administrative Services Department

Samuel L. Barnes, Director

Finance Department

Gloria J. Johnson, Director

Planning Department

David Carlin, Interim Director

Police Department

R. Sean Baldwin, Chief

Public Works Department

Nicholas Mimms, Director

Building Department

Marc Meyers, Building Official

Management Information Systems

Marjorie B. Gaskin, Director

Housing & Urban Redevelopment

Jon Ward, Director

Fort Pierce City Marina

Dean Kubitschek, Manager

Sunrise Theatre

John Wilkes, Director

Code Enforcement Manager

Peggy Arriaz, Manager

Indian Hills Golf Course

Lucille Posa, Manager

Fort Pierce City Hall



Mission Statement

"To provide community leadership, quality public service, and a safe environment for all citizens, by an empowered team of employees motivated by pride in themselves and in their work."

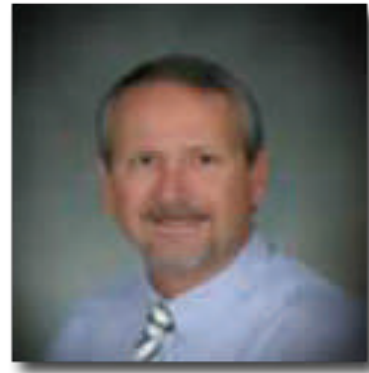
CITY COMMISSION



Robert J. Benton, III
Mayor



Rufus J. Alexander, III
District 1 Commissioner



Edward W. Becht
District 2 Commissioner



Thomas K. Perona
District 2 Commissioner



Reginald B. Sessions
District 1 Commissioner

BUDGET PREAMBLE



The City of Fort Pierce (City) is pleased to present its citizens with the fiscal year (FY) 2012 Adopted Budget (budget). This document is the financial plan that the City intends to follow over the coming fiscal year. In order to make this an understandable and user-friendly document, it has been prepared in layman's terms. Throughout the budget, charts and graphs have been utilized whenever possible, to depict the City's financial condition.

This budget has been designed to inform our citizens of how their taxes and fees are utilized to provide the City's many services. Local governments collect taxes and various fees to provide services and programs that are normally inefficient and/or cost prohibitive for individuals to provide for themselves.

Our citizens expect their City to provide essential services such as solid waste collection and public safety protection. Each of these services is provided and supported by various fees and taxes.

The City continues to provide initiatives to improve the community's appearance, property values and public safety. All of these items require substantial monetary resources in order to meet the level of service the community has come to expect. In light of property tax legislation that limits the amount of available property tax resources, the City continues to make community investments as funding permits. We are committed to providing the services, programs and projects necessary to meet the citizen's needs.

All registered voters in the City have the opportunity to elect members (the Mayor and Commission) from the community to represent them. The Mayor and Commission are charged with the responsibility of enacting policies, which establish the City's priority goals. This budget document intends to clearly illustrate how our City plans to carry out the directives as determined by our City Commission.

This budget is designed not only to explain where the funds come from and what they are utilized for, but also how we measure the success or failure of what we do with them. We will share with you performance measures established for each City department. By monitoring these measures, the Administration can determine whether changes need to be made in the delivery of our programs and services.

Performance measures help managers decide if additional funds need to be allocated to a particular service or program. We seek citizen feedback to determine how we may improve our existing services. All City programs and services are designed to benefit the community at large.

This budget has a number of sections that are important to understanding how the whole budget process works. Following this Budget Preamble, is the City Manager's budget message which shares the vision that he and the City Commission have for the City. The Information Section provides a great deal of information about our City and how it is organized. Following this section you will find an Organizational Chart and a Position Control Chart. The last part of this section explains the budget process and includes the Budget Calendar which contains all of the monthly activities within the budget process.

The Summary of Funds section explains the financial structure and policies of the City, looks at the whole budget and is divided into separate funds. The City is required to utilize multiple funds (segregated by function) to accurately record and control the receipt of revenue and the spending of resources.

Within the budget document each departmental budget is shown in detail outlining their respective operational costs. With approximately 41,590 residents and a full-time staff of 360 employees, the City needs substantial financial resources to provide all of its services. As with every City, the majority of the costs relate to personnel. Due to the City's size, a dedicated and highly trained workforce is required to provide the level of service that the public has come to

expect. Each employee is part of the team needed to accomplish the responsibility of delivering services to the citizens.

Following the City Departments is the Capital Improvement Program section. This section is designed to illustrate the projected costs of the FY 2011 planned capital projects.

Next is the section labeled Statistics that contain many interesting facts about the City.

The final section of the budget document is a Glossary designed to help the reader understand some of the words that are used throughout the text.

CITY MANAGER



David L. Recor, ICMA-CM



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To : The Honorable Mayor and Members of the City Commission

FROM : David L. Recor, ICMA-CM, City Manager

RE : **Fiscal Year 2012 Financial Operating Plan**

DATE : October 1, 2011

I am pleased to present the financial operating plan for the City of Fort Pierce for the fiscal year beginning October 1, 2011, and ending September 30, 2012. This financial plan is the result of City Commission's guidance, community input, and recommendations of the City Manager and staff.

The City Administration has taken great strides to make the budget document a user-friendly source of information. The document contains information regarding the City's organizational structure and includes a detailed analysis of personnel, operating and capital expenditures. The Administration has made every effort to present the budget in a very clear and concise manner. In addition, specific performance measures have been developed and will be monitored and analyzed for all departments.

This document is intended to make the budget process more meaningful to you – the elected officials, City Administration, and ultimately, our City's residents. Given the City's efforts to establish an open exchange of information and ideas with its citizens, it is of paramount importance that they, our citizens, thoroughly understand how the City's resources are received, collected and expanded.

The City's budget is balanced and complete. The attached budget includes adopted annual budgets for the City's General Fund, Police Grants, Community Development Block Grant (CDBG), State Housing Initiative Program (SHIP), Neighborhood Stabilization Program (NSP) and Grants Administration programs, the Fort Pierce Redevelopment Agency, Marina Fund, Solid Waste Fund, Golf Course Fund, Sunrise Theatre Fund and Building Fund as follows:

Fund	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)
General Fund	\$32,258,896	\$32,215,962	\$(42,934)
Police Grants	1,238,722	4,158,545	2,919,823
Community Development Block Grant	1,743,849	1,381,274	(362,575)
State Housing Initiative Program	63,116	50,000	13,116

Neighborhood Stabilization Program	1,961,991	1,423,175	(538,816)
Grants Administration	382,297	469,175	86,878
Fort Pierce Redevelopment Agency	5,482,018	5,746,208	264,190
Marina Fund	6,577,612	7,251,805	674,193
Solid Waste Fund	7,102,954	7,337,181	234,227
Golf Course Fund	1,780,940	1,816,667	35,727
Sunrise Theatre	3,411,582	3,403,901	(7,681)
Building Fund	990,522	955,608	(34,914)
Totals	\$62,994,499	\$66,209,500	\$3,215,001

BUDGET OBJECTIVES

During FY 2010-11, the local, national, and world economy continued on a course of apparent unpredictability for many reasons. While still moving forward with a high level of service, infrastructure maintenance, improvement projects and plans, this FY 2011-12 budget continues with a conservative approach, reflecting the fourth year of cutbacks.

The property assessed values on which the property tax rate is based have decreased due to general property devaluation and additional exemptions resulting from the 2008 Constitutional Amendment. This drastic decline in property values has a direct negative effect on current and future property tax revenue. In addition, intergovernmental revenue resources, such as sales tax and revenue sharing, are declining as a direct result of the downturn in the overall economy. This budget was developed and constructed around cost containment ideas that the Administration has been implementing over the past four years. This involved a collaborative effort that required the departments to review their budgets in order to maintain current services and programs for our citizens while developing a balanced budget for 2012 fiscal year.

The budget appropriates total expenditures in the amount of \$66.2 million. City-wide, the budget uses approximately \$2.3 million of reserves. All funds continue to maintain fund balances that are consistent with adopted policies and the over-all financial condition of the City is stable.

The adopted budget maintains the City's current millage rate of 5.4674 mills for the fourth consecutive year. For FY 2007-08, ad valorem tax receipts totaled \$15,932,420. For FY 2011-12, ad valorem tax receipts totaled \$10,304,543. This represents the fourth consecutive year of reduced ad valorem tax receipts totaling approximately \$5.6 million.

Because the City considers its Five-Year Capital Improvement Plan (CIP) a flexible document, the CIP is not included as part of the Financial Operating Plan. This approach works well for the City and is consistent with the approach used since FY 2004-05.

The City's 2009-2013 CIP totals \$143,781,329. The CIP lists sixty-one projects in nine categories: Streets, Property Acquisition, Parks, Buildings, Parking Facilities, Golf Course, Housing, Marina Projects and Stormwater Management Utility Projects. Fifteen funding sources are identified in the CIP.

The primary source of funding comes from the Fort Pierce Redevelopment Agency. Another significant source of funding is the Stormwater Management Utility bond as well as Disaster Recovery funding. Thirty-eight of the sixty-one projects in the CIP have not been funded. The thirty-eight unfunded projects totaled \$24,826,624. Completed CIP projects funded in fiscal year 2011 totaled \$5,448,717.

Many redevelopment projects and initiatives are currently underway or have been completed including:

- The \$55 million Federal Courthouse project at the corner of Orange Avenue and US 1
- Reconstruction of State Route A1A project valued at \$25,200,000
- The City has assumed operation and maintenance of Causeway Beach Park and completed nearly \$100,000 in improvements
- The Public Works Department is completing a \$600,000 renovation of the former YMCA building, which is intended to be the new home of Fort Pierce Police Athletic League (PAL)
- Reconstruction of the floating dock system and island breakwater protection system is planned for the City Marina. This \$28,000,000 project will be primarily funded by FEMA and insurance proceeds for the renovation of damages caused by hurricanes Jeanne and Frances
- Environmental cleanup of the H.D. King power plant downtown has been underway. The old plant has been demolished and clean up of the property has begun using \$600,000 brownfield grants
- Numerous stormwater improvement projects are being managed by the City's Engineering Department

CHALLENGES OF THE FISCAL YEAR 2011-12 BUDGET

This year's budget process has focused primarily on the creation of a more sustainable organization and community. The City Administration has focused on process improvements and developing systems for better accountability in order to challenge the organization to continue to deliver existing service levels with a smaller workforce. This work will continue in earnest during the next fiscal year.

Over the years, the City Commission and Administration have consistently planned and conducted the City's financial operations in a responsible and progressive manner and demonstrated conservative spending practices. The directive of the City Commission was that the tax rate should not increase for FY 2011-12. From FY 2009 through FY 2012 the City has maintained its millage rate at 5.4674. Faced with declining revenues, it has become more difficult to make expenditure reductions without affecting the levels of service and maintenance that the community needs and expects. Continued struggles in the industrial and service sectors, especially real estate and financial institutions, hamper employment growth and, to a large degree, consumer spending.

The 3.7% decline in property tax values for FY 2011-12 follows a decline of 5.3% in 2011, 18% in 2009 and 9.4% in 2008. The near-term outlook for the nation and Florida suggests the economic downturn may soon reverse, although at a slow rate. An increase in the value of property will lag other growth, and the City Commission and staff will continue to evaluate strategies to ensure balanced budgets in upcoming years.

The City's taxable valuation is \$1,983,920,454, compared to last year's final valuation of \$2,091,842,939. This represents a decrease of \$107,922,485 or 5.2%. The City has assumed a collection rate of 95% as allowed by state law. The adopted budget provides for a millage rate of 5.4674. Although it is the same millage rate as FY 2010-11, it is considered a tax decrease and produces less property tax revenue to the City than was received in FY 2010-11.

The rolled back rate is the ad valorem tax rate that will bring to the City the same amount of tax money as last year, excluding the value of new construction. The rolled back rate is a key element of the millage rate. The rolled back rate for the City is 5.7384, compared to the adopted millage rate of 5.4674. Maintaining the adopted millage rate resulted in a loss of \$510,761 in ad valorem tax receipts for fiscal year 2012.

GENERAL FUND

As required by Florida law, the City's General Fund budget of \$32,215,962 is balanced for the 2012 fiscal year. In order to supplement the revenue shortfall, a fund balance appropriation of \$894,680 was made to achieve a balanced budget. The shortfall effect was a result of numerous factors such as declining property values, downward trend State Shared Revenues and declining new construction. With the 10% City

Commission mandated reserve fund balance, this fiscal year's fund balance is \$3,221,596 after the shortfall appropriation.

The 2008 state legislative mandated property tax reform of 9% reduction to the rollback tax rate base in addition to a slowing real estate market has had a significant impact on the City's budget for the last four years. As a result of these issues, the City will likely be faced with some difficult funding choices and the funding mechanisms to maintain existing services in the upcoming years.

Despite the revenue challenges, the City Administration and City Commission have evaluated opportunities to decrease expenses with the anticipated losses. Because the City aggressively identified positions to eliminate from the organization at the onset of the recession, it is now possible to rely almost entirely on attrition to reshape the organization in order to be financially sustainable. As staff members in critical service positions leave the organization, opportunities to consolidate positions are evaluated or others in positions are reassigned to those critical functions. Shifting organizational capacity will allow the City to maintain productive and knowledgeable employees without a collapse of service levels, while keeping the cost to operate at a level that is affordable for the community. Despite continued reduction of staff, there has been a commitment to maintain the level of services that City residents expect. Position reductions over the past three years have had an impact on some services but should have limited impact on overall services to the community.

Consistent with the practice used in previous budget years, it is important to note that this Financial Operating Plan does not reflect an annual salary adjustment for either bargaining units or non-bargaining City employees. The last wage increase was in 2008.

There are other significant budget factors that formulated the development of this document. Below is a list of these considerations:

- One year after bidding our health insurance, the policy was rebid because of a 33.3% increase that would have caused a financial hardship for the City and employees. The result of changing carriers amounted to a savings of approximately \$551,505 annually.
- The retirement contribution rate for General Members is 12.59%, up from 11.06%. The Police Officers rate is 13.51%, up from 12.97%.
- General Fund's transfer to FPRA for TIF revenues is approximately \$168,023 less than last year due to the continual decline of property values.
- Solid Waste eliminated residential trash pickup on holidays to decrease related expenses - gas, equipment maintenance, landfill cost and overtime expenses.
- Public Works implemented a ten hour daily work schedule four days a week, generating savings to the department for costs associated with day to day operations.
- Further savings were derived from the implementation of the Deferred Retirement Option Plan (DROP). There are 24 employees who have participated in the plan. In doing so the City no longer makes a contribution to the retirement system. The City saved \$148,669 last year, and it is anticipated to be more this year.
- The City restructured its debt saving approximately \$1,000,000 in annual debt service payments during the first three to five years following the refinancing.

Revenue Sources	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease	Major Reasons for Increase (Decrease)
Taxes	\$17,678,469	\$17,022,634	\$(655,835)	-3.71%	(Property Taxes)
Licenses and Permits	330,000	353,500	23,500	7.12%	Occ. Licenses
Intergovernmental Revenues	2,864,000	2,774,000	(90,000)	-3.14%	(St. Rev. Sharing & 1/2c Sales Tax)
Charges for Services	158,200	141,420	(16,780)	-10.61%	(Application Fees)
Fines & Forfeitures	267,500	189,500	(78,000)	-29.16%	(Court Fines & Property Code Violations)
Miscellaneous Revenues	2,045,634	2,281,090	235,956	11.53%	State Reimbursement
Interfund Transfers	3,140,496	2,458,358	(682,138)	-21.72%	(Debt Prin. Interest Pmt)
Contribution From Enterprise Funds	5,520,811	6,100,280	579,469	10.50%	(UA annual transfer)
Other Non-Revenue	253,896	894,680	640,894	252.53%	Fund Balance
Totals	\$32,258,896	\$32,215,962	\$(42,934)	-.13%	

Expenditures by Category	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease	Major Reasons for Increase (Decrease)
Personnel Services	\$17,388,258	\$17,884,840	\$496,582	2.86%	2 Full Time Positions Added
Operating Expenses	10,378,750	9,610,462	(768,288)	-7.40%	(Unemployment, Advertising, Insurance, & Tax Increment)
Capital Outlay	5,000	482,977	477,977	9559.54%	(PAL Building & Equipment Upgrades)
Grants and Aids	165,000	265,000	100,000	60.61%	Animal Spray & Neuter Program & PAL
Non-Operating Transfers	4,321,888	3,972,683	(349,205)	-8.08%	(FPRA & Grant Match.)
Totals	\$32,258,896	\$32,215,962	\$(42,934)	-.13%	

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
STATE HOUSING INITIATIVE PROGRAM (SHIP)
NEIGHBORHOOD STABILIZATION PROGRAM (NSP)**

The CDBG program continues to develop a viable urban community by providing decent housing, economic opportunities and suitable living environments to our low and moderate income citizens. In FY 2011, the City was a recipient of funding for the implementation of the Neighborhood Stabilization Program (NSP), which was established for the purpose of stabilizing communities that have suffered from foreclosures and abandonment.

The City projects \$1,381,274 in new CDBG entitlement funding for fiscal year 2012. In addition, the City also anticipates \$50,000 in funding from the State Housing Initiative Program (SHIP), \$1,423,175 in funding from the Neighborhood Stabilization Program (NSP) and \$469,175 for Grant Administration. These funds

are programmed to be used for housing rehabilitation, down payment assistance for income eligible applicants, and foreclosure prevention.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Programs	2012 CDBG Entitlement	2012 Disaster Recovery	2011 Prior Year Funding	2012 Total Budget
Administration & Housing Rehabilitation	\$625,074	\$-	\$640,894	\$1,265,968
BEDI Grant	109,306	-	-	109,306
Program Income	6,000	-	-	6,000
Totals	\$740,380	\$-	\$640,894	\$1,381,274

STATE HOUSING INITIATIVES PROGRAM (SHIP)

Programs	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease
Housing Rehabilitation	\$63,116	\$50,000	\$(13,116)	-20.78%
Totals	\$63,116	\$50,000	\$(13,116)	-20.78%

NEIGHBORHOOD STABILIZATION PROGRAM (NSP)

Programs	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease
Rehabilitation & Foreclosure Prevention	\$1,961,991	\$1,423,175	\$(538,816)	-27.46%
Totals	\$1,961,991	\$1,423,175	\$(538,816)	-27.46%

GRANTS ADMINISTRATION

Programs	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease
Administration	\$497,649	\$469,174	\$(28,475)	-5.72%
Totals	\$497,649	\$469,174	\$(28,475)	-5.72%

MARINA FUND

The Marina Fund will utilize FEMA dollars and insurance proceeds to finance two phases of marina reconstruction as a result of the damage from the 2004 hurricanes. Phase I, which is scheduled to begin in the spring of 2012, consists of the construction of an island breakwater protection system. Upon its

completion, the City will start Phase II, the rebuilding of the floating dock system. Operating revenues are sufficient to pay for this year's operations.

Revenue Sources	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease	Major Reasons for Increase (Decrease)
Grants	\$3,510,000	\$4,580,131	\$1,070,131	30.49%	FEMA Improvements
Charges for Services	680,000	680,000	-	0%	
Miscellaneous Revenues	1,421,078	1,291,674	129,404	9.11%	Gas & Oil and Interest Earnings
Transfers	900,000	700,000	(200,000)	-22.22%	(Transfer from Solid Waste)
Retained Earnings	66,534	-	(66,534)	-88.25%	(Appropriations)
Totals	\$6,577,612	\$7,251,805	\$674,193	-9.40%	

Expenditures by Category	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease	Major Reasons for Increase (Decrease)
Personnel Services	\$310,559	\$347,687	\$37,128	11.96%	1 staff and benefits
Operating Expenses	1,883,578	1,800,448	83,130	-4.41%	(Temp. Emp. & Misc. Contract Svcs)
Capital Outlay	4,385,000	5,408,520	1,023,520	23.34%	Marina Improv.
Debt Service	246,675	146,350	(100,325)	-40.67%	(Bond Matured)
Non-Operating Transfers	201,800	1,800	(200,000)	-99.12%	(Transfer to General)
Totals	\$7,027,612	\$7,704,805	\$(677,193)	-9.64%	

SOLID WASTE FUND

The most significant change in Solid Waste was the modification of the trash collection cycle. As a cost savings measure, there is no longer residential collections on holidays, which has resulted in savings on gas, overtime, landfill and equipment maintenance cost. Revenues are sufficient to maintain the services through the fiscal year. There are also transfers of \$925,000 to the General Fund and \$700,000 to the Marina Fund.

The negotiation of a solid waste capacity agreement is expected to be budgeted in the second quarter of fiscal year 2012.

Revenue Sources	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease	Major Reasons for Increase (Decrease)
Charges for Services	\$6,216,500	\$5,965,000	\$(251,500)	-4.11%	(Trash Pick-ups)
Miscellaneous Revenues	15,000	4,000	(11,000)	-73.33%	(Interest Earnings)
Retained Earnings	871,454	1,368,181	496,727	56.99%	
Totals	\$7,102,954	\$7,337,181	\$234,227	3.30%	

Expenditures by	2011	2012	Increase	%	Major Reasons for
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Category	Adopted Budget	Adopted Budget	(Decrease)	Increase Decrease	Increase (Decrease)
Personnel Services	\$1,906,102	\$1,915,516	\$9,414	.49%	Benefits
Operating Expenses	3,979,852	3,884,665	(95,187)	-2.39%	(Landfill contract)
Capital Outlay	592,000	412,000	(180,000)	-30.41%	(Heavy equipment)
Non-Operating Transfers	1,125,000	1,625,000	500,000	44.44%	Transfer to General & Marina
Totals	\$7,508,760	\$6,867,586	\$(641,174)	-8.54%	

GOLF COURSE FUND

The Edward G. Enns Indian Hills Golf Course continues to gain popularity with golfers as a 'player friendly' course. The recent completion of the maintenance storage building affords much needed space for golf related equipment at the facility. While other golf courses in the area have experienced a decrease in rounds of golf, the City's facility has remained stable.

Revenue Sources	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease	Major Reasons for Increase (Decrease)
Charges for Services	\$1,493,940	\$1,470,184	\$(23,756)	-1.59%	(Mbrshp. Dues & Golf Fees)
Miscellaneous Revenues	207,000	138,250	(68,750)	-33.21%	(Int. earning & shop merchandise)
Transfers	80,000	208,233	128,233	160.29%	Transfer from General
Totals	\$1,780,940	\$1,816,667	\$81,454	4.57%	

Expenditures by Category	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease	Major Reasons for Increase (Decrease)
Personnel Services	\$608,057	\$655,957	\$47,900	7.88%	Salary Adjmnt. & Benefits
Operating Expenses	1,108,250	1,108,477	(227)	-.02%	Contr. Fees
Capital Outlay	15,000	14,000	(1,000)	-6.67%	(Maintenance Bldg.)
Non-Operating Expense	209,633	208,233	-	0%	Bond Payment
Totals	\$1,940,940	\$1,986,667	\$45,727	2.36%	

SUNRISE THEATRE

The Sunrise Theatre, the City's premier 1,200 seat performing arts facility, continues to grow in popularity and serves as an economic engine for the City's Historic Downtown drawing audiences from all over the East Coast of Florida.

Ticket sales for the full 2011-2012 season are projected at \$2.6 million dollars, an increase of \$62,219 more than last year. In addition, the FPRA appropriates \$500,000 to supplement the Theatre's operations.

Revenue Sources	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease	Major Reasons for Increase (Decrease)
Charges for Services	\$2,594,082	\$2,656,301	\$62,219	2.40%	Ticket sales
Miscellaneous Revenues	317,500	247,600	(69,900)	-22.02%	Reimb. of Expenditures
Other Resources	500,000	500,000	0	0.00%	No change
Totals	\$3,411,582	\$3,403,901	\$(7,681)	-.23%	

Expenditures by Category	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease	Major Reasons for Increase (Decrease)
Personnel Services	\$576,282	\$655,501	\$79,319	13.76%	1 position added with benefits
Operating Expenses	3,308,300	3,258,400	(49,900)	-1.51%	Cost of goods sold and insurance
Capital Outlay	27,000	-	(27,000)	-100%	
Totals	\$3,961,582	\$3,963,901	\$2,319	.06%	

BUILDING FUND

The Building Fund was established FY 2010 as a special revenue fund separate from the General Fund to ensure compliance with Florida Statute 166.222, which restricts the use of building permit revenue to the inspections and enforcement of the provisions of the building code. This fund will be using a portion of its Fund Balance in FY 2012 to sustain operations while the economy recovers.

Revenue Sources	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease	Major Reasons for Increase (Decrease)
Licenses & Permits	\$905,173	\$773,737	\$(131,436)	(14.52)	Permits& Contr. Licenses
Charges for Services	-	14,294	14,294	0%	Svc. Fees
Miscellaneous Revenues	-	17,492	17,492	0%	Int. & Misc. Revenue
Transfers	85,349	85,349	-	0%	No change
Retained Earnings	-	64,736	64,736	0%	
Totals	\$990,522	\$955,608	\$(34,914)	-3.52%	

Expenditures by Category	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease	Major Reasons for Increase (Decrease)
Personnel Services	\$770,472	\$755,258	\$(15,214)	-1.97%	1 position deleted

Operating Expenses	220,050	200,350	(19,700)	-8.95%	with benefits Legal Fees
Capital Outlay	-	-	-	-	
Totals	\$990,522	\$955,608	\$(34,914)	-3.52%	

FORT PIERCE REDEVELOPMENT AGENCY

Ad valorem tax revenue from the City and St. Lucie County is budgeted at \$3,862,732 for fiscal year 2012. The operating budget for the FPRA is in a combined format that discloses all available revenue and correlated expenses, programs and capital improvements for the year.

Other FPRA operation funds aid eligible programs and projects such as Fort Pierce Main Street, Lincoln Park Main Street, PAL, and annual debt requirements.

Revenue Sources	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease	Major Reasons for Increase (Decrease)
Tax Increment Financing (TIF)	\$4,019,968	\$3,862,732	\$(157,236)	-3.91%	(Property value decline)
Licenses & Permits	-	-	-	0.00%	
Intergovernmental	90,000	690,000	600,000	666.67%	EPA Brownfield Grant
Miscellaneous Revenues	91,000	95,100	4,100	4.51%	Interest Earnings
Transfers	1,281,050	1,098,376	(182,674)	-14.26%	Transfer from General
Totals	\$5,482,018	\$5,746,208	\$(264,190)	-4.82%	

Expenditures by Category	2011 Adopted Budget	2012 Adopted Budget	Increase (Decrease)	% Increase Decrease	Major Reasons for Increase (Decrease)
Personnel Services	\$-	\$-	\$-	-	Salaries moved to Grants Admin.
Operating Expenses	542,274	312,000	(230,274)	-42.46%	(Legal Fees, utilities, admin fees)
Capital Outlay- Operating	-	600,000	600,000	0%	HD King brownfield clean-up
Grants - Private Organizations	-	-	-	-	
Grants - Program & Projects	80,000	120,000	40,000	50%	Main Streets/ Downtown & Lincoln Park & PAL
Transfers	4,859,744	4,714,208	(142,536)	2.93%	Debt Service
Totals	\$5,482,018	\$5,746,208	\$264,190	4.82%	

STRATEGIC PLANNING/CITY GOALS

The planning process for this budget started in February 2011, when the City Manager implemented the first ever Strategic Planning Workshops for the City Commission and staff. During these workshops, the City's first Strategic Plan and the City's 2026 Vision Plan was developed. This vision contains six major goals, with a variety of activities and action items to achieve these goals. Many of these goals have been incorporated into this budget. The basic goals are shown below and departments have established initiatives and performance measures to meet these goals. These can be found within the departmental budgets.

The City's 2026 Vision Statement indicates that "Fort Pierce is a unique coastal Florida City with magnificent waterfronts, a strong local economy, exceptional education and research facilities, a thriving downtown area, wonderful opportunities for fun, a choice of desirable neighborhoods, community unity and pride, notable beauty, and connectivity. It's our history, arts and culture that makes us unique".

In order to realize our vision, the City Commission and staff established six major goals that will maintain Fort Pierce's hometown feel, focus on family, sense of community, feeling of safety and desire to redevelop business corridors.

The six major goals of the Vision include:



1. Financially Sound City Providing Excellent Services

- a. Excellent City services delivered in the most cost effective manner.
- b. Partnering with others to expand resources to support City services.
- c. Reduce dependence on ad valorem tax receipts.
- d. Open and transparent City government with citizens appropriately involved in the governance process.



2. Alive Waterfronts

- a. Increase public access and use of the water.
- b. Relocate the wastewater treatment plant and replace it with housing or a hotel.
- c. Expand marina with creation of barrier islands with a natural habitat
- d. Host national and international fishing tournaments.



3. Safer and More Beautiful City

- a. Increase property owners taking responsibility for complying with City codes and ordinances.
- b. Reduce the crime rate
- c. Demolish or reuse abandoned buildings and homes.
- d. Create an attractive entrance off I-95 and the Turnpike inviting people to stop and visit Fort Pierce.



4. Fort Pierce: Great Place to Live, Work, Play

- a. Attract new businesses to Fort Pierce that are consistent with our vision
- b. More job opportunities for residents, and a lower unemployment rate.
- c. Expand recreational opportunities for all generations, especially for youth and seniors.
- d. Improve and expand City parks and recreational facilities.

5. Community Unity and Pride

- a. Develop a reputation as an inclusive community with every one feeling welcome and part of the community.
- b. Residents working together for what is best for the overall Fort Pierce Community.
- c. Strong community events that bring the residents together to enjoy each other.
- d. Well-informed residents appropriately involved in the governance process.



6. Vibrant Historic Downtown and Neighborhoods

- a. Increase the number of fine dining restaurants, entertainment venues, and funky eating establishments.
- b. Increase the ease to park and walk.
- c. Create an 18 hour destination.
- d. Redevelop historic neighborhoods while preserving their unique character.

The City is facing unprecedented challenges due to a precipitous drop in taxable values in the City as well as a stagnant national, state, and local economic environment that has further eroded revenues within the General Fund. In light of these challenges, staff initiated the Strategic Plan as the basis for developing this budget. The complete Strategic Plan is available on the City’s website at the following location:

<http://cityoffortpierce.com/City%20Manager/index.html>

CONCLUSION

We extend gratitude to the many people who have contributed to this document, including the City Commission and the Citizens Budget Advisory Committee. Many City employees devoted substantial time and resources to develop the adopted financial operating plan. A special “thank-you” is extended to Finance Director Gloria Johnson for her dedicated effort to insure that the adopted financial operating plan will meet the highest standards for municipal budgeting. With the achievement of the many planned initiatives by each department in the City, Fort Pierce will continue to be considered the crown jewel of the Treasure Coast. We believe the adopted financial operating plan meets the expectations of the City Commission. With the Commission’s continued leadership and policy development skills, the citizens of Fort Pierce should feel confident that they will continue to receive the best possible services at a reasonable cost, a continuation of the “small town” attitude where people can freely express their opinions and seek service support and where they can rely on employees who value public service and seek to be responsive to their community.

Respectfully Submitted,

A handwritten signature in red ink, appearing to read "David L. Recor".

David L. Recor, ICMA-CM
City Manager

INTRODUCTION



The city of Fort Pierce, also known as the Sunrise City, is a historic waterfront city, incorporated in 1901. As one of the oldest communities on the east coast of Florida, Fort Pierce has borne witness to the changing tides of history for over 100 years. Known for its fishing, canning of fish and pineapple, the early days of Fort Pierce began to boom and became the economic hub of the Treasure Coast community with the introduction of Flagler's railway in the 1920's. Today, the waterfront communities include a transportation network of Florida's Turnpike, Interstate 95, Highway 70, the St. Lucie County international airport and the Port of Fort Pierce.

Fort Pierce has approximately 41,590 residents and encompasses over 29 square miles in a diverse yet neighborly community, which embraces both the richness or heritage and the promise of future growth in St. Lucie County. With both Mediterranean and Florida "Cracker-style" architecture, Fort Pierce has a varied and colorful history, including military activity during the Seminole War and World War II. Downtown has numerous historic buildings that have been renovated, such as the P.P. Cobb building which was constructed in 1882, the United States Post Office and City Hall are also interesting to visit.

Many redevelopment and restoration efforts continue to take place, namely the 1923 Sunrise Theater that is a 1200 seat regional performing arts center in downtown. Street-scapes with brick-pavers, landscaping and decorative lighting and signage all add to the unique waterfront community. Downtown affords visitors and resident alike with unique shopping dining and entertainment opportunities.

Fort Pierce is home to numerous modern educational and research facilities, like top-ranked Indian River State College, the \$6 million Smithsonian Institute Marine Station, the Manatee Observation and Education Center and Harbor Branch Oceanographic Institution and the St. Lucie County Regional History Center.

The St. Lucie County International Airport has seen significant changes over the years including Customs Services and opportunities for international travel.

The Fort Pierce City Marina is located on the beautiful Indian River in downtown and offers boaters all the amenities of small town life in a peaceful setting. With the close proximity to the Atlantic Ocean via the Fort Pierce inlet, it affords numerous fishing opportunities for both recreational and commercial fishermen and is a short distance to the Bahamas. Fishing and boating are a major part of the local economy with several boat companies located in the area

As it has historically, Fort Pierce continues to be an important part of the Treasure Coast of Florida.

City Government

The City of Fort Pierce operates under a Commission-City Manager approach. Under this form of government, policymaking and legislative authority are in the hands of the City Commission (Commission). There are five Commission members who are responsible for providing direction to the City through their appointees.

The **City Commission** is comprised of four commissioners that represent geographic districts and a Mayor that is elected City-wide.

The Commission is responsible for hiring the City Manager, City Clerk, and City Attorney. The Commission acts as the Board of Directors of the City, directing the Administration to carry out policies and achieve goals that they set. The Commission has the power to adopt resolutions, pass ordinances, adopt the City's millage rate and approve all purchases greater than \$10,000. In addition to these responsibilities, each Commissioner sits as a member to various City-wide Boards.

The Commission meets regularly on the first and third Monday of each month in the Commission Chambers at City Hall at 6:30 P.M. Although Commissioners are part-time employees, they spend numerous hours carrying out the City's official business.

The **City Manager** acts as the City's Chief Executive Officer and is responsible for hiring the department directors and carrying out the day-to-day operations of the City. The department directors work for the City Manager to carry out his/her directives much the same way vice presidents do in the private sector.

As Chief Executive Officer, the City Manager is responsible for directing all City employees other than those hired directly by the Commission. The City Manager is responsible for submitting the proposed annual budget to the Commission and ensuring the efficient and effective operation of the City. The City Manager has operational control over all City departments.

The **Administrative Services Division** is made up of the Human Resources, Purchasing and Risk Management departments. The Human Resources Department is responsible for coordinating the hiring of workers. The Purchasing Department is responsible for assisting departments in getting the most appropriate product and service at the most responsive price. The Risk Management Department is responsible for reviewing injury reports, preparing safety reviews, and examining worker's compensation insurance claims. The Administrative Services Division is also responsible for the oversight of the Civil Service Board and the director acts as the City's Equal Employment Opportunity (EEO) Consoler.

The **Finance Department** is responsible for the accounting, budgeting and financial management of the City. This includes financial statement preparation, payroll, accounts

payable, and accounts receivable. The Finance Department is also responsible for developing the budget with assistance from the City Manager and other departments and its subsequent submission to the Commission.

The **Management Information Systems (MIS) Department** is responsible for computer hardware and software applications used throughout the City as well as the monitoring and operation of the City's network.

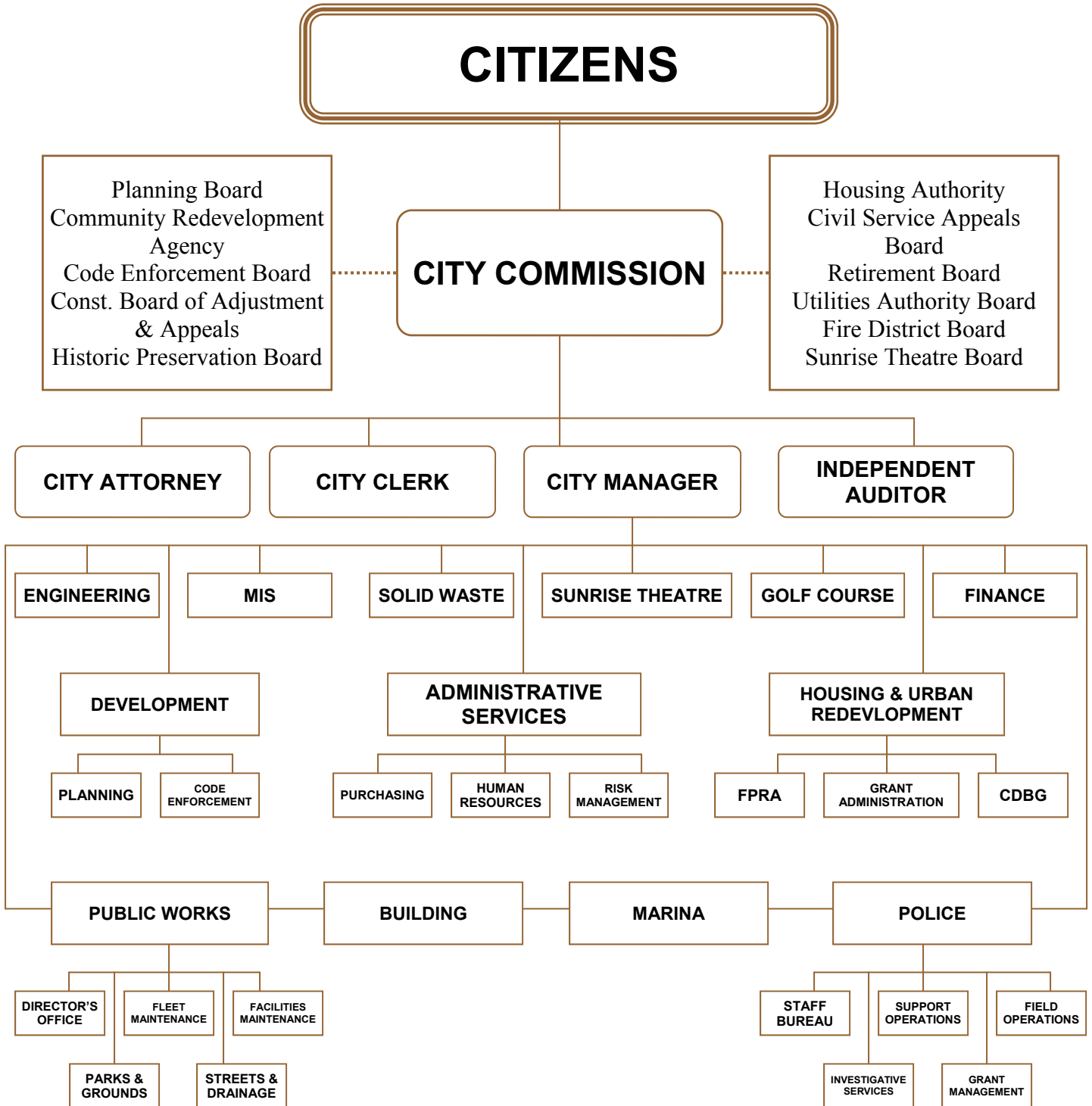
The **Planning and Code Enforcement Departments** are responsible for ensuring that City neighborhoods and commercial properties are designed and built to be functional and compatible with surrounding developments. They ensure the properties are consistent with the City's Code of Ordinances and that they remain aesthetically pleasing, thereby having a positive impact on property values. The staff achieves results by forming partnerships with residents, developers and business owners. They provide guidance, education, communication, assistance and excellent customer service through the fair and consistent application of laws, regulations and codes. The following boards assist the City Commission with community development advisory services and case proceedings:

- Planning and Zoning Board
- Code Enforcement Board
- Special Magistrate
- Housing Authority Board

The **Public Works Department** is responsible for maintaining the City's infrastructure. This includes overlaying streets, installation and repair of sidewalks, and providing canal maintenance. They oversee the contract for waste management services and maintain stormwater systems.

The **Police Department** operates under the Chief of Police to provide the highest level of public safety service.

CITY OF FORT PIERCE , FLORIDA ORGANIZATIONAL CHART



Position Control Report - Total Number of Positions by Department

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
<u>Legislative:</u>					
City Commission	6	6	6	6	6
City Manager	6	6	4	3	4
City Attorney	4	4	4	4	4
City Clerk	7	7	4	4	4
Total Legislative	23	23	18	17	18
<u>Administrative:</u>					
Administrative Services	10	10	7	7	7
Finance	11	11	10	9	9
Management Information Systems	6	6	5	6	6
Total Administrative	27	27	22	22	22
<u>Community Development:</u>					
Planning	11	12	8	7	8
Total Community Development	11	12	8	7	8
<u>Public Safety:</u>					
Code Enforcement	13	13	5	5	8
Police (Combined)	157	156	141	137	134
Total Public Safety	170	169	146	142	142
<u>Transportation:</u>					
Public Works -Streets	23	26	20	18	18
Engineering	14	13	10	9	9
Total Transportation	37	39	30	27	27
<u>Public Services, Parks & Recreation:</u>					
Public Works-Dir., Fleet, Parks, & Fac. Maint.	60	61	52	48	49
Riverwalk Center	0	0	0	2	2
Total Public Services, Parks & Recreation	60	61	52	50	51
General Fund Total	328	331	276	266	268

FY 2010 reduction in total funded positions is due mainly to a voluntary separation program that allowed employees who had service years or age to leave early.

FY 2011 reduction is due the re-organization of departments and unfunded positions.

FY 2012 increase is due to 2 positions that were contract employees reclassified to full-time positions.

Budget Process



Overview of the Budget Process

The City of Fort Pierce's annual budget is a public policy process resulting in a fiscal plan for the allocation of municipal resources in the accomplishment of specific programs. The Finance Department coordinates the budget process. The formal budgeting process begins in March and ends in September. The City began the budget development process by continuing to focus on long-term fiscal sustainability by integrating strategic planning and budgeting. This process combines financial forecasting and fiscal strategizing to identify challenges/opportunities, causes of fiscal imbalances, and to develop a long-term financial plan that ensures fiscal sustainability. The process is designed to identify service needs, develops strategies to meet those needs, provide available resources, and allocate appropriations to execute the plan. Public participation in the budget process is encouraged. Prior to adoption, the City Council holds several public budget work sessions and/or public meetings reviewing the major issues, programs and capital projects included in the Proposed Budget. The scheduled times and locations of these meetings are advertised prior to the meetings in the local newspaper and on the City's website.

City of Fort Pierce Budgetary Requirements

By August 15 of each year, the City Manager is required to submit to the City Commission a proposed operating budget for the fiscal year commencing the following October 1. Public hearings are held to obtain taxpayer comments. Prior to October 1, the budget is legally enacted through the passage of an ordinance. Budgets are legally adopted and formal budgetary integration is employed as a management control device during the year for the General Fund, all special revenue funds, and the capital projects funds.

Budget Amendments After Adoption

Transfer of Appropriations -The City Manager is authorized to transfer part or all of an unencumbered appropriation balance between departments within a fund; however, any revisions that alter the total appropriations of any fund must be approved by the City Commission. The classification detail at which expenditures may not legally exceed appropriations is at the total fund level. All budget appropriations lapse at the close of the Fiscal Year.

FY 2012 Budget Process

A Budget Calendar at a Glance is provided to give the reader a quick overview of the budgeting timeline. Also noted on the calendar is the timeline for the Comprehensive Annual Financial Report, which provides comparative information for the reader to determine how closely the City met its adopted budget for the prior year. A detailed schedule of the 12 step budget process is outlined below:

Budget Preparation

The budget preparation process provides department and division directors an opportunity to examine their program(s) of operation to propose changes in current services, to recommend revisions in organizations and methods, and to outline requirements for capital outlay items.

1. The Finance Department completed its analysis of revenue and expense projections at the end of February, 2011. In March, the Citizen's Budget Advisory Committee began meeting and Budget worksheets providing historical information by line item were distributed to the Department Directors.
2. By April 1, the Department Directors submitted their budget expenditure requests to the Director of Finance. Department Directors submit budget request for each division by line item for operating expenditures and capital outlay.

Budget Review

During a standard budget review process, the City Manager analyzes new position, operating and capital budget requests.

3. During the month of April the City Manager reviewed the budget requests with the directors. The Finance Director prepared revenue projections by line item during this time period by gathering historical information, obtaining projected state shared revenues and estimating projected assessed property values to be received from the St. Lucie County Property Appraiser.
4. During the Month of June the City Manager reviewed departmental budget requests with City Commissioners. Issues that the City was faced with in the 2012 budget were budget revenue shortfalls brought from the general economic downturn and State property tax reform initiatives. To cover these shortfalls and other long-term prospects, mediating strategies to be implemented within the 2012 budget were discussed.

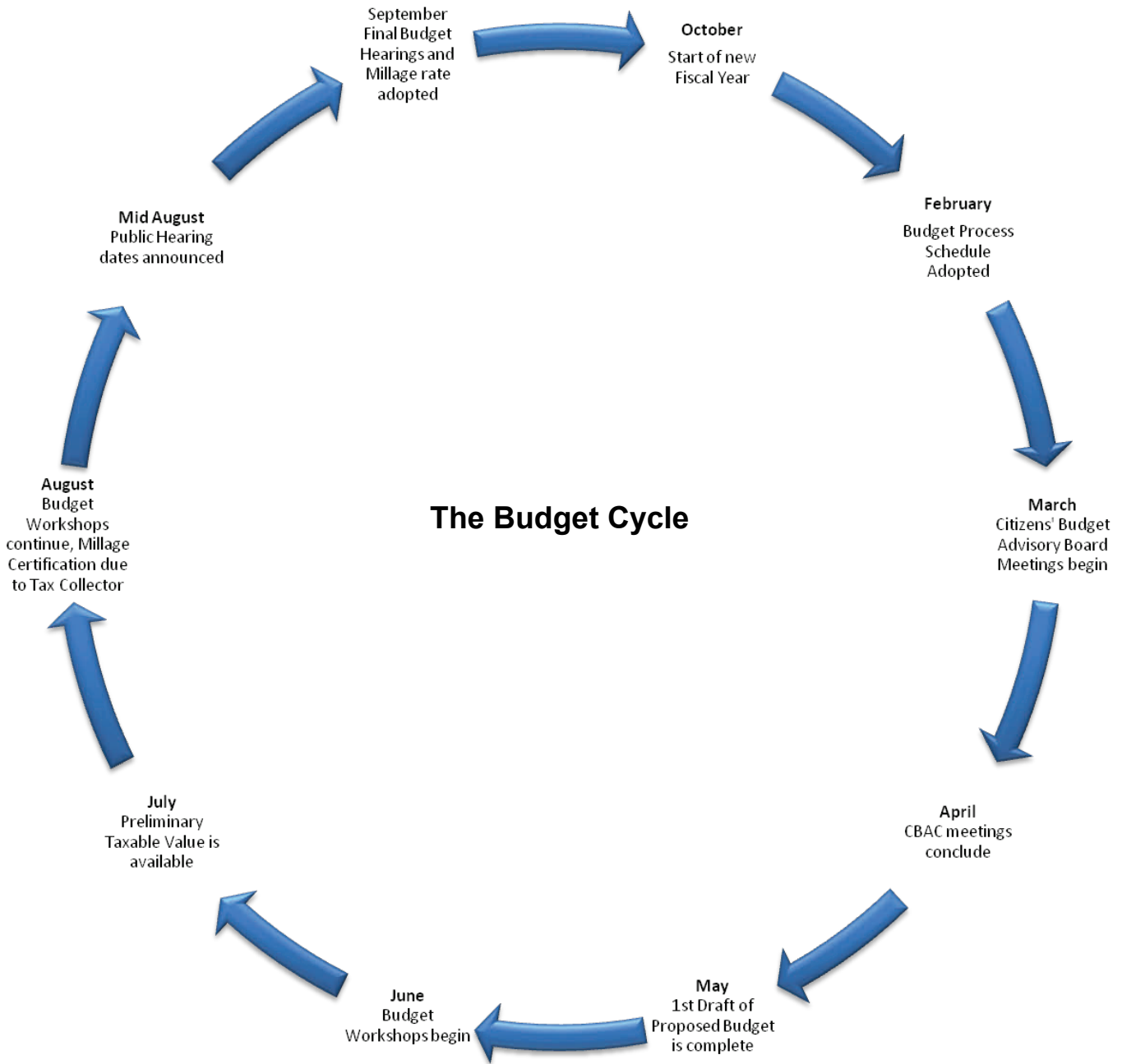
Budget Adoption

The Florida legislature passed comprehensive property tax reform legislation in 2007. This legislation imposed a "maximum millage" through Florida Statutes 200.185 and 200.065, creating limits on the amount of taxes that can be levied. As begun in 2007 the State essentially sets a millage rate via established formula. The City chose to maintain the same millage rate as the prior year. This rate was within the parameters established by the State formula. The process then proceeded as follows:

5. From June to August, Budget Workshops were held by the City Commission. At this time, the City Manager and staff presented the commission with the proposed budget based on a suggested millage rate. Citizens were also invited to attend the budget workshop, but were not allowed input at that time. The City Manager presented the budget for the entire City and reviewed each department separately.

6. In August, the City Commission adopted the tentative millage rate at the regularly scheduled Commission meeting.
7. On September 6, the first public hearing was held. In accordance with State regulations, the first public hearing must be held within 80 days of certification of property values by the St. Lucie County Property Appraiser but not earlier than 65 days after certification. At this hearing, the City presented the proposed millage rate and tentative budget. Additionally this essential step provides a vehicle for citizens to comment directly to the Mayor and City Commission regarding the FY 2012 budget.
8. Taking public input, along with information provided by the City Manager and Finance Director, the City Commission voted on the millage rate for Fiscal Year 2012. With an adopted millage rate, the Finance Department began working on compiling a final budget.
9. Within 15 days of the first hearing, the City must advertise its intent to adopt a final millage rate and budget. On September 17, the City of Fort Pierce City Clerk so advertised.
10. The second public hearing was held on September 19, and the City Commission amended the millage rate and the budget for the upcoming Fiscal Year.
11. The final public hearing was held on September 26 , and the City Commission adopted the millage rate and the budget for the upcoming Fiscal Year.
12. October 1, the new Fiscal Year began

City of Fort Pierce BUDGET CYCLE



BUDGET CALENDAR AT A GLANCE



OCTOBER	NOVEMBER	DECEMBER
<p>Fiscal Year Begins</p> <p>Prior Fiscal Year Audit and Preparation of Comprehensive Annual Report (CAFR)</p>	<p>Prior Fiscal Year Audit and Preparation of Comprehensive Annual Report (CAFR)</p>	<p>Prior Fiscal Year Audit and Preparation of Comprehensive Annual Report (CAFR)</p>
JANUARY	FEBRUARY	MARCH
<p>Prior Fiscal Year Audit and Preparation of Comprehensive Annual Report (CAFR)</p>	<p>Prior Fiscal Year Audit and Preparation of Comprehensive Annual Report (CAFR)</p> <p>Finance Department prepares analyses of revenue and expense projections</p>	<p>Prior Fiscal Year Audit and Submittal of Comprehensive Annual Report (CAFR)</p> <p>Budget calendar, instructions and worksheets for next year's budget distributed</p> <p>Citizen's Budget Advisory Meetings begin</p>
APRIL	MAY	JUNE
<p>Department budget requests submitted and reviewed with City Manager</p> <p>Citizen's Budget Advisory Board meetings end</p>	<p>Proposed budget prepared by Finance Department</p> <p>Citizen's Budget Advisory Board presents report to Commission</p>	<p>Proposed budget prepared by Finance Department</p> <p>Budget Workshops begin</p> <p>Property Appraiser sends Certification of Taxable Value, Forms DR-420 and 420 TIF</p>
JULY	AUGUST	SEPTEMBER
<p>Proposed budget submitted for City Commission approval</p> <p>Tentative millage rate adopted</p> <p>Public Budget Workshops held</p>	<p>Public Budget Workshops held</p> <p>City Manager Presents Official Budget to Commission</p>	<p>Public hearing on budget held; Budget advertised; Budget adopted</p> <p>Final Millage rate adopted</p>

FINANCIAL STRUCTURE



The City of Fort Pierce uses funds to budget for operations and to account for results of those operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain functions or activities.

Definition of Fund: – A fiscal and accounting entity with a self balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Governmental Type Funds:

Budgets for the governmental type funds are prepared on the modified accrual basis. Generally, revenues are recognized as soon as they are both measurable and available and expenditures are recognized when a liability is incurred. This basis is also used to report the governmental funds activity in the City's audited financial statements.

Revenues which are considered to be susceptible to accrual include taxes, franchise fees, major state shared revenues, stormwater fees, occupational licenses, and interest earnings. Grants are accrued if they are both measurable and available. Permits, charges for services, fines and forfeitures, miscellaneous state shared revenues, and most other miscellaneous revenues are recorded when the cash is received because they are generally not measurable until the cash is received.

Exceptions to recognizing expenditures when the related liability is incurred are expenditures related to compensated absences (accumulated vacation and sick pay), debt service expenditures, and any expenditure related to claims and judgments. These expenditures are recorded when the expenditures are due.

Budgets and Budgetary Accounting:

The appropriated budget is the expenditure authority created by the appropriation ordinance which is signed into law along with related estimated revenues for the General Fund.

Another level of budgetary control used by the City is the non-appropriated budget for special revenue funds which is a financial plan approved by resolution, but not subject to appropriation. The amended budget is shown in the City's Comprehensive Annual Financial Report under the Combined Statement of Revenues, Expenditures and Changes in Fund Balances – Budget (GAAP Basis) and Actual, General and Special Revenue Fund Types. The statement includes

the appropriated budget for the General Fund and non-appropriated budgets for all special revenue funds.

Non-appropriated budgets are generally adopted by the City Commission in the form of a resolution. Budgets are not adopted for governmental funds other than the general and special revenue funds. The Commission does approve a spending financial plan for enterprise funds to ensure sufficient resources are available to accommodate operational expenses. Revenues and expenditures are approved but not signed into law by resolution or ordinance.

The Governmental Funds consist of the General Fund, the Special Revenue Funds and the Capital Projects Funds.

Appropriated Budget:

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources, except those required to be accounted for in another fund. Resources include taxes, franchise fees, state and local shared revenues, grants, licenses and permit fees, fines and forfeitures, charges for services, and miscellaneous revenues such as interest. Services provided by the General Fund are general government, public safety, physical environment and transportation, and culture and recreation.

Non-Appropriated Budget:

Special Revenue Funds – Special Revenue Funds are appropriated to specific revenue sources that are legally or administratively restricted to expenditures for specified purposes. The following are some of the Special Revenue Funds the City of Fort Pierce utilizes:

The Law Enforcement Trust Fund – To account for the assets confiscated by the Police Department. The money generated from the sale of confiscated property is used solely for the City’s law enforcement system and is legally restricted for that purpose.

Police Grants Fund – To account for law enforcement grants that are received and to be used for law enforcement purposes.

Federal Major Grant Program – To account for major grants administered by Urban Redevelopment; to record income and related expenditures.

State Housing Initiative Program (SHIP): This fund is used to record assistance received from the State of Florida for housing assistance for the City’s low and moderate income citizens.

Restricted Revenue Fund: To account for all revenue that is restricted as to the purpose the money generated can be utilized.

Capital Projects Funds – Capital project funds accumulate funds for the future outlay for a defined capital purpose.

Capital Improvement Fund, Redevelopment – This fund had been established to account for the sources and uses of TIF funds to construct various capital improvements within the City; including improvements to road and buildings, and construction of infrastructure, land and other improvements.

Special Capital Projects Fund - To account for the sources and uses of funds for the construction of various capital improvements of the City.

Debt Service Funds – Debt Service Funds are used appropriated to centralize payments for debt issues, receive proceeds from various funding sources and capture significant revenue and expenditures that are recognized when an existing issue matures and is reissued. The City does not have an appropriated budget for debt service funds.

Debt Service Fund – To account for the funding and payment of the City’s long term outstanding debt.

(Proprietary) Enterprise Type Funds:

Budgets for the enterprise funds are prepared on the modified accrual basis. However, the budgets are prepared as close as practical to the reporting for the enterprise funds in the City’s audited financial statements which is on the accrual basis of accounting. Under the accrual basis revenues are recognized when they are earned and expenses are recognized when they are incurred. The major differences between the budgeting and reporting for the enterprise funds are that fixed asset capital outlays and debt service principal payments are included in the budget but depreciation and amortization are not.

Marina Fund – User fees and other revenues related to the operation of the City’s Marina, a recreational facility for the citizens and visitors of our City, are recorded in this fund.

Solid Waste Fund – To account for the revenues and expenditures related to solid waste management, a service provided to the citizens.

Golf Course Fund – User fees and other revenues related to the operation of the City owned Golf Course are recorded in this fund.

Sunrise Theatre Fund – User fees and other revenues related to the operation of the City owned Theatre are recorded in this fund.

Building Fund – To account for revenues and expenditures related to the City’s Building Code enforcement.

FINANCIAL POLICIES



This section describes the major financial policies that affect the City's long term financial planning and budgeting processes. The annual budget is prepared as a balanced budget, with total revenues and other financing sources equaling total expenditures and other financing uses for each fund. The City's financial policies serve to match fluctuating spending needs with available resources. In some years the use of fund balance is needed to balance a fund's budget, thereby making a fund balance reserve policy an important planning and budget tool. Large scale capital project spending needs and fluctuating interest rates make debt management a closely watched financial policy issue. Investing the City's funds so that the fund's values keep pace with rising costs is aggressively administered.

Balanced Budget

The City uses its current revenues to pay for all current expenditures. The City strives to avoid budgetary and accounting procedures in which current expenditures are balanced at the expense of meeting future years' expenses.

Investment Policy

In May 1985, the City adopted an investment policy written internally using guidelines from the Government Finance Officers Association and has updated it accordingly. This policy applies to all of the City's funds except deferred compensation and other employee benefit plans which have other existing policies or indentures in effect. The policy outlines the investment objectives as: 1) protection of the City's funds 2) liquidity to meet operating requirements, 3) maximize investment return while minimizing investment risk, and 4) setting procedures to control risks and diversify investments. The investment policy designates the Finance Director as the investment officer and states that the "prudent person" standard (as defined) is to be used by city staff in the management of the City's investment portfolio.

Authorized investment instruments are detailed in the policy and consist of an array of Conservative instruments including government backed securities, certain banker's acceptances and commercial paper, and CD's and savings accounts in U.S. banks. The policy allows for the use of repurchase arrangements and mutual funds as long as they consist of the aforementioned investment instruments.

Cash Handling Policy

To ensure that internal controls are designed to protect the City's funds and ensure proper accounting and reporting of the transactions are established, the City uses the following cash handling policy:

1. All cash, checks, money orders, cashiers checks (revenue) will be receipted on the date received and forwarded to the Finance Department for deposit on the next business day.
2. All checks, money orders, etc. will be endorsed with the City endorsement stamp upon receipt.
3. Receipts will be presented in numerical order, accompanied by required balancing tape and computer generated cash report. Reports will be initialed by both parties (presenting and receiving clerks) to verify receipt of funds.
4. Daily cash reports must be presented to finance with required initials even if there is no revenue collected for that day.
5. Cash boxes will be counted and balanced daily.
6. It is forbidden for anyone to cash personal checks out of the City's funds.
7. Finance will purchase all forms (i.e. receipts, permits and licenses) used throughout the City of Fort Piece

Procurement Policy

Departments are authorized to spend up to \$500. There are built-in controls to insure they are not able to issue purchase orders greater than that amount. Department heads may request transfer of funds between line items within their department only. Approval must be obtained by the Finance Director and only if funds are available.

Purchase Orders over \$500 but less than \$2,500 are to be issued by the Purchasing Department. Departments must submit a requisition for purchase with comparative quotes. The purchase order must be signed by the Purchasing and Finance Directors.

The City Manager can authorize purchases from the above range. Departments must submit a requisition for the purchase. Purchasing will prepare bid documents for an informal bid. A purchase order will be issued and signed by the Purchasing and Finance Director after the bid evaluation.

Purchases that exceed \$10,000 are handled in the same manner as purchases from \$2,500 to \$10,000 except bids are sealed and formal, and will require approval from the City Commission.

Debt Policy

The City Charter allows the City to borrow an aggregate of \$67,000,000. On October 1, 2010, the City's outstanding bond debt totaled \$61,655,000, excluding the Community Redevelopment Agency.

The City issues debt only in cases where it is a practical method for financing large capital projects. Debt may not be issued to cover operating expenditures. Otherwise, there is no legal debt limitation level. Each case for borrowing funds is evaluated separately and the services of an outside financial advisor are used. The guidance of the City's attorney and auditor are also engaged. As a matter of policy, refunding of existing debt is periodically analyzed to take advantage of lower interest rates where possible. The City Commission must approve all issuances of debt.

Reserve Fiscal Policy

The City's reserve fiscal policy was established March of 2002. The policy provides that the City shall maintain an unreserved, undesignated fund balance in the minimum amount of ten percent (10%) of General Fund's operating budget expenditures, to be held for unforeseen expenditures.

GENERAL FUND REVENUE ANALYSIS



Overview

This section describes the sources, methods of budgeting, and trends for the City's revenues.

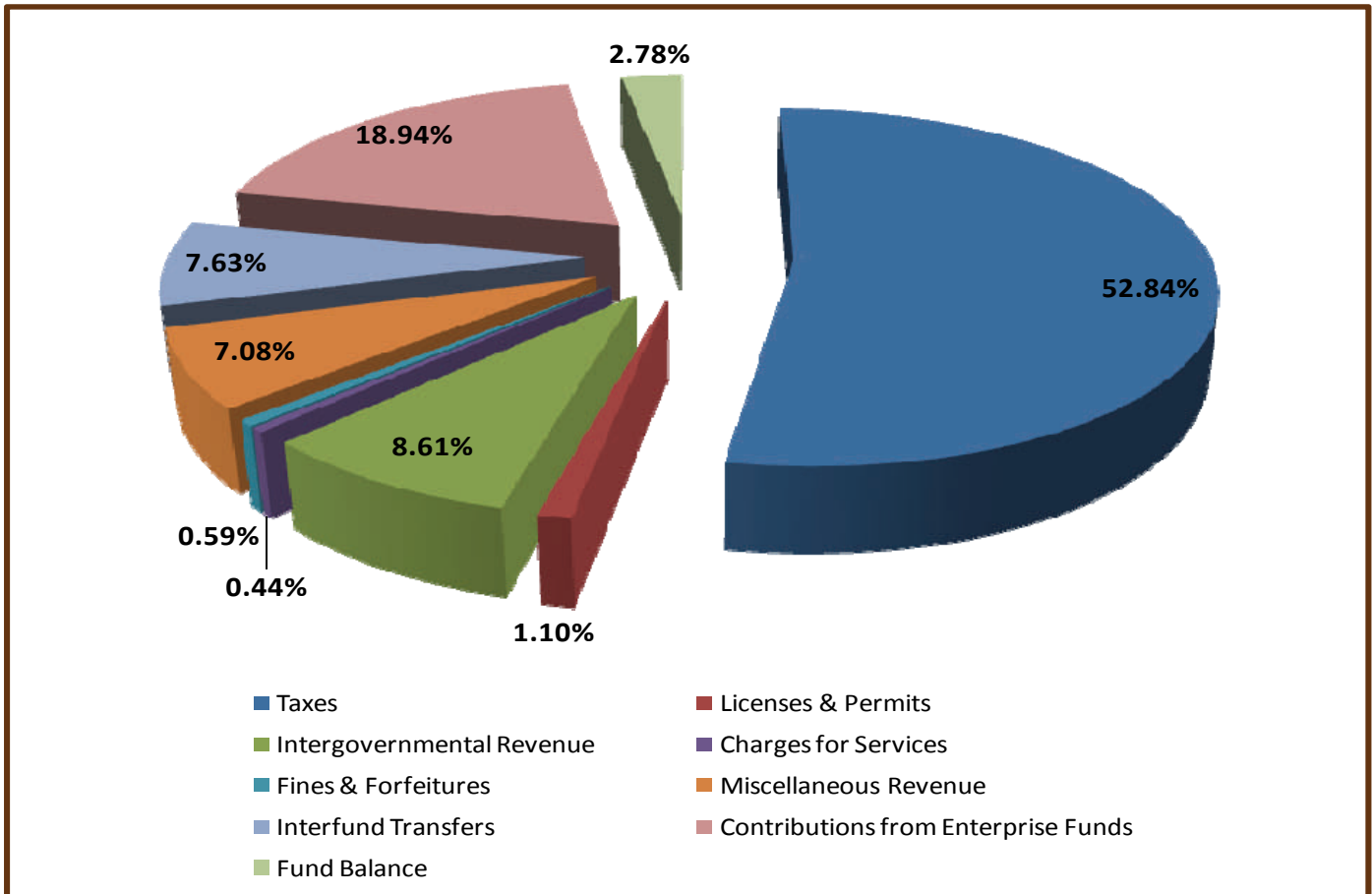
The General Fund is the main operating fund of the City. This year, the City of Fort Pierce continues to be faced with financial challenges. The Fiscal Year 2011-12 General Fund budgeted revenues show a decrease of \$42,934 from FY 2010-11 adopted budget. For the last three years, Fort Pierce has significantly reduced expenditures to adjust for decreased revenues.

Property tax reform has been passed by both the Legislature and the voters. The changes greatly restrict property tax revenue for local governments. Added to that, the economic decline further decreased the value of property. Despite this, The City of Fort Pierce recommends a millage rate of 5.4674 mills, which is 9.5% less than the roll back rate of 5.7384.

County and municipal tax sources are restricted by the Florida Constitution and by the Legislature. The City of Fort Pierce utilizes most of the allowable revenues sources to fund governmental services; however there are still options available if the City needs to raise revenue. One option is to increase property taxes within the new legislative guidelines. Other revenue options are to increase or add user charges such as special assessments and fees. However, for FY 2011-12, The City is not applying any increases.

Revenue in the General Fund is separated into nine categories, established by the State of Florida's Uniform Accounting System: Local Taxes, Licenses and Permits, Intergovernmental Revenue, Charges for Services, Fines and Forfeitures, Miscellaneous Revenue, Interfund Transfers, Contributions from Enterprise Funds and Fund Balance/Transfers. For FY 2011-12, the revenues for the General Fund are \$32,215,962.

Where the Money Comes From



General Fund Revenue Analysis by Source

	FY 2010-11 Budget	%	FY 2011-12 Budget	%
Taxes	\$ 17,678,469	54.80%	\$ 17,022,634	52.84%
Licenses & Permits	330,000	1.02%	353,500	1.10%
Intergovernmental Revenue	2,864,000	8.88%	2,774,000	8.61%
Charges for Services	158,200	0.49%	141,420	0.44%
Fines & Forfeitures	267,500	0.83%	189,500	0.59%
Miscellaneous Revenue	2,045,634	6.34%	2,281,590	7.08%
Interfund Transfers	3,140,496	9.74%	2,458,358	7.63%
Contributions from Enterprise Funds	5,520,811	17.11%	6,100,280	18.94%
Fund Balance	253,786	0.79%	894,680	2.78%
Total	\$ 32,258,896		\$ 32,215,962	

GENERAL FUND - REVENUE DETAIL

	2008/09 Actual	2009/10 Actual	2010/11 Approved	2011/12 Proposed	Change
Taxes					
311 10 Current Ad Valorem	\$ 14,264,294	\$ 11,702,832	\$ 11,078,469	\$ 10,304,543	(\$773,926)
311 20 Delinquent Ad Valorem	211,647	164,012	100,000	150,000	50,000
312 31 Local Option Gas Tax	1,466,479	1,372,589	1,250,000	1,250,000	0
312 32 New Local Option Gas Tax	1,057,447	961,932	900,000	922,768	22,768
314 10 Public Service Electricity	2,089,843	2,194,580	2,000,000	2,043,366	43,366
314 11 Electricity FPL	188,078	234,416	175,000	226,957	51,957
314 20 Telecommunications Tax	2,150,056	1,861,020	1,775,000	1,700,000	(75,000)
314 30 Public Service Water	458,746	481,737	400,000	425,000	25,000
319 10 Misc. Taxes	88	434	0	0	0
Total Taxes	\$ 21,886,678	\$ 18,973,551	\$ 17,678,469	\$ 17,022,634	(\$655,835)
Licenses and Permits					
321 20 Occupational Licenses	\$ 233,878	\$ 263,939	\$ 252,000	\$ 280,000	\$ 28,000
322 10 Permits-Building Dept.	407,630	0	0	0	0
322 20 Inspections	12,944	0	0	0	0
322 90 Other Permit Fees	153,138	2,535	0	0	0
323 10 Planning & Zoning Fees	25,313	26,890	25,000	25,000	0
323 30 Amendments	23,975	14,996	25,000	15,000	(10,000)
323 90 Miscellaneous	0	22,703	0	10,000	10,000
329 10 Dog Licenses	12,277	13,023	10,000	10,000	0
329 20 Lot Clearing Permits	8,447	2,509	2,500	7,500	5,000
329 30 Demolition Permits	0	45,808	15,000	0	(15,000)
329 40 Contractor's License	60,270	0	0	0	0
329 90 Tree Permits/Special Events	8,218	1,005	500	6,000	5,500
Total Licenses and Permits	\$ 946,090	\$ 393,408	\$ 330,000	\$ 353,500	\$ 23,500
Intergovernmental Revenues					
320 10 Ed Byrne	\$ 187,308	\$ 0	\$ 0	\$ 0	\$ 0
331 20 Public Safety	32,213	0	0	0	0
331 21 Other Public Safety	117,773	(1,508)	0	0	0
331 50 Disaster Relief	130,923	81,044	0	0	0
334 39 Phys. Environment Grants	3,012,188	0	0	0	0
Intergovernmental Revenues contd.					
334 49 Public Safety	103,922	25,967	0	0	0
334 50 Disaster Relief	36,819	0	0	0	0
335 12 State Revenue Sharing	1,148,859	1,146,272	1,125,000	1,100,000	(25,000)
335 13 Half Cent Sales Tax	1,353,418	1,333,339	1,280,000	1,235,000	(45,000)
335 14 Mobile Home License	28,446	30,890	25,000	25,000	0
335 15 Beverage License	34,100	32,418	31,000	31,000	0
335 22 Casualty Premium Tax	246,943	262,634	275,000	240,000	(35,000)
335 41 Fuel Tax Refund	65,126	57,563	47,000	54,000	7,000
338 20 County Shared Occup. License	63,253	61,091	60,000	68,000	8,000
339 10 Payments in Lieu of Tax-Hsg Auth	39,775	34,034	21,000	21,000	0
Total Intergovernmental Rev.	\$ 6,601,066	\$ 3,063,744	\$ 2,864,000	\$ 2,774,000	(\$90,000)
Charges for Services					
341 30 Sale Maps and Publications	\$ 1,904	\$ 129	\$ 5,000	\$ 500	(\$4,500)
341 40 Certified Copying & Rec Search	25,587	31,048	11,000	27,000	16,000
341 41 Reproduction-City Hall	4,952	7,942	1,000	5,000	4,000
341 42 Application Fee	21,014	3,135	15,000	2,000	(13,000)
341 90 Investigative Surcharge	27,080	23,942	20,000	20,000	0
341 91 Jury Duty and Fees	86	143	100	20	(80)
341 92 Qualifying Fees	1,782	594	3,000	1,000	(2,000)
341 93 Data Processing Services	1,134	974	2,500	1,000	(1,500)
343 91 Lot Clearing-Admin. Charge	9,740	7,057	10,000	10,000	0
347 40 Community Center/Bus. Social	0	0	32,600	32,600	0
347 42 Comm. Center Special Events	0	0	6,000	25,000	19,000
347 44 Comm. Center Rental Fees	0	0	52,000	12,000	(40,000)
347 48 Comm. Center Events	0	0	0	5,000	5,000
347 49 Comm. Center Other	0	0	0	300	300
Total Charges for Services	\$ 93,279	\$ 74,964	\$ 158,200	\$ 141,420	(\$16,780)

GENERAL FUND - REVENUE DETAIL

Fines and Forfeitures

351 10	Court Fines	\$ 167,241	\$ 155,989	\$ 150,000	\$ 100,000	(\$50,000)
351 30	Police Education	14,870	13,890	10,500	8,500	(2,000)
354 10	Alarm Permit Violations	40,300	22,785	25,000	25,000	0
354 20	License Penalties	18,880	2,782	5,000	1,000	(4,000)
354 30	Animal Control	2,160	5,469	2,000	5,000	3,000
354 40	Vehicle Impound Fees	21	0	0	0	0
354 50	Property Code Violations	98,057	106,955	75,000	50,000	(25,000)
	Total Fines & Forfeitures	\$ 341,529	\$ 307,870	\$ 267,500	\$ 189,500	(\$78,000)

Miscellaneous Revenues

361 10	Interest on Investments	\$ 155,362	\$ 112,072	\$ 50,000	\$ 45,000	(\$5,000)
361 20	Interest of SBA	1	0	0	0	0
361 33	Other Interest Earnings	2,097	53,914	1,750	1,750	0
362 11	Anchor Carwash	1,837	1,479	1,440	1,440	0
362 12	Lease - Land	10	10	0	0	0
362 13	Rent - Little Jim	18,226	19,635	19,200	24,000	4,800
362 15	Misc. Rental	155	1,924	0	0	0
362 20	Royalties	46,483	0	0	0	0
363 10	Liens	8,692	19,676	2,000	2,000	0
363 24	Road Impact Fees	99,206	0	0	0	0
363 25	Park Impact Fees	7,754	0	0	0	0
363 26	Building Impact Fees	5,199	4,077	0	0	0
363 50	Interest on Assessments	48	24	500	0	(500)
363 75	Other Impact Fees	41,936	0	0	0	0
366 90	Other Contributions/Donations	24,400	0	0	400	400
367 00	Gain/Loss on Sale of Investments	27,192	23,764	5,000	5,000	0
369 30	Settlement	148,078	1,283	0	0	0
369 31	Reimbursement of Expenditures	63,150	281,380	20,000	50,000	30,000
369 32	Purchasing Card Rebate	0	41,321	30,000	25,000	(5,000)

Miscellaneous Revenues contd.*Reimbursement Contractual Services*

369 40	Reimbursement-Contract Svcs	122,406	20,000	101,771	75,000	(26,771)
369 41	Marina	497	310	0	1,500	1,500
369 42	Solid Waste	137,776	180,000	0	180,000	180,000
369 43	Community Dev. Block Grant	896	13,695	0	0	0
369 45	Stormwater	855,382	458,154	700,000	800,000	100,000
369 46	Golf Course	46,402	24,285	30,000	30,000	0
369 47	Sunrise Theatre	0	12,929	0	0	0
369 48	Public Works	0	14,493	0	0	0
369 49	Accidents	6,872	13,977	10,000	15,000	5,000
369 50	Other Misc Revenues	24,576	6,433	5,000	5,000	0

Administrative Reimbursement

369 51	Ft. Pierce Redevelopment Aqcy	620,954	100,042	150,000	75,000	(75,000)
369 52	Marina	40,000	40,000	40,000	40,000	0
369 53	Solid Waste	29,196	152,433	40,000	40,000	0
369 54	Utilities Authority	124,267	108,554	64,000	94,000	30,000
369 55	Retirement & Benefit System	125,000	106,000	106,000	106,000	0
369 59	Police Department/Detail Work	0	30,594	0	30,500	30,500
369 61	Building Department	0	74,000	50,000	75,000	25,000

Other Miscellaneous Reimbursements

369 57	St. Lucie County	116,222	0	0	0	0
369 60	State of Florida	452,319	471,236	543,973	500,000	(43,973)
369 85	Settlement of Claims	115,602	24,260	50,000	50,000	0
369 90	Other Misc. Revenues	42,135	40,648	25,000	10,000	(15,000)
	Total Miscellaneous Revenues	\$ 3,510,328	\$ 2,452,601	\$ 2,045,634	\$ 2,281,590	\$ 235,956

Interfund Transfers

381 23	Transfer from Special Revenue	\$ 0	\$ 0	\$ 0	\$ 280,425	\$ 280,425
381 90	Intergovernmental Fund	940,755	164,530	120,000	120,000	0
381 91	FPRA Debt Services	0	2,419,237	1,710,863	1,849,700	138,837
381 92	Debt Service Fund	0	137,906	1,100,000	0	(1,100,000)
381 93	Golf Course	0	0	209,633	208,233	(1,400)
	Total Interfund Transfers	\$ 940,755	\$ 2,721,673	\$ 3,140,496	\$ 2,458,358	(\$682,138)

GENERAL FUND - REVENUE DETAIL

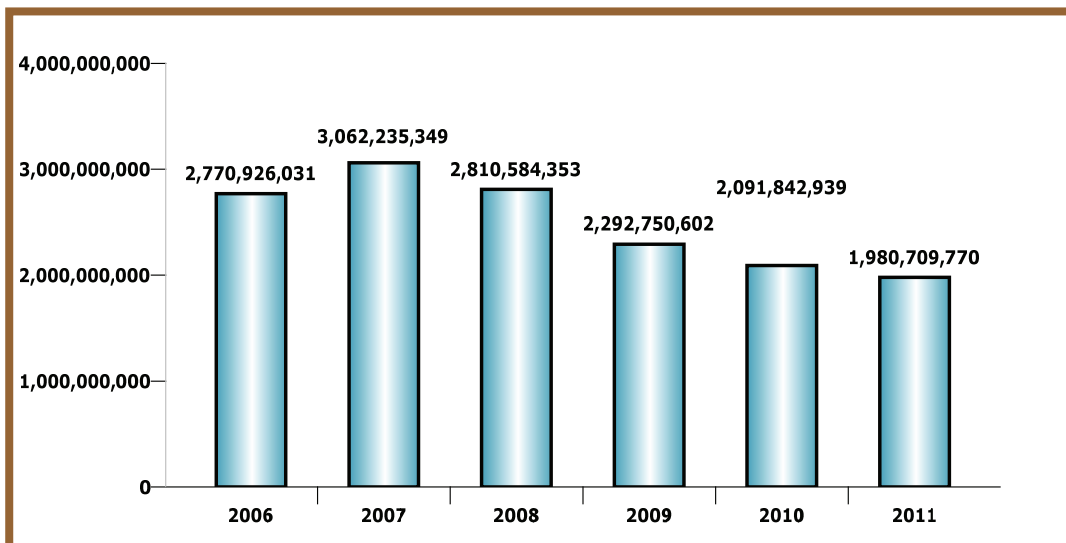
<u>Contribution from Enterprise Funds</u>						
382 10	Electricity	\$ 3,466,247	\$ 3,239,325	\$ 3,466,247	\$ 3,541,280	\$ 75,033
382 20	Water	724,267	744,169	724,267	725,000	733
382 30	Gas	184,165	180,169	184,165	184,000	(165)
382 40	Sewer	671,132	689,666	671,132	675,000	3,868
382 50	Solid Waste Transfer	1,956,308	1,100,000	225,000	925,000	700,000
382 60	Marina Transfer	0	0	200,000	0	(200,000)
382 70	Stormwater	15,544	0	0	0	0
382 80	Sunrise Theatre Transfer	0	0	50,000	50,000	0
Total Contribution from Enterprise Funds		<u>\$ 7,017,663</u>	<u>\$ 5,953,329</u>	<u>\$ 5,520,811</u>	<u>\$ 6,100,280</u>	<u>\$ 579,469</u>
Total Revenue		\$ 41,337,388	\$ 33,941,140	\$ 32,005,110	\$ 31,321,282	(\$683,828)
Appropriated Fund Balance		962,829	416,854	\$ 253,786	\$ 894,680	640,894
TOTAL GENERAL FUND RESOURCES		<u><u>\$ 42,300,217</u></u>	<u><u>\$ 34,357,994</u></u>	<u><u>\$ 32,258,896</u></u>	<u><u>\$ 32,215,962</u></u>	<u><u>(\$42,934)</u></u>

LOCAL TAXES (17,022,634):

Ad Valorem Taxes

Ad valorem taxes are the largest single revenue source to the General Fund, budgeted at \$10,454,543, and are collected by the St. Lucie County Tax Collector's office. The majority of the tax collections occur from November through March. Tax bills go out in November, becoming due March 31, with a sliding discount rate for early payment beginning in November. Collections are calculated by multiplying the City's adopted millage rate to every \$1,000 of taxable property value. The City's millage rate is adopted each budget year based on knowledge of the gross taxable value as certified by the County Property Appraiser. Historically, ad valorem taxes have been the most stable revenue source for governmental funds. Due to recent state mandates and constitutional amendments, potential revenues for ad valorem taxes have decreased. That, coupled with a poor economic climate, has impacted the FY 2012 budget. Property values have declined in Florida in the past year. The City of Fort Pierce has experienced a continual decrease in taxable property values since FY 2008, and expects a small decrease in FY 2012 as well. The City Commission declined to raise the millage rate to compensate for the loss of taxable value and so the tax levy will decline as well.

For FY 2011-12, the taxable value (per Property Appraiser's report DR420) of all properties within the City is \$1,980,709,770. The Chart below shows the recent annual changes in taxable value in billions).

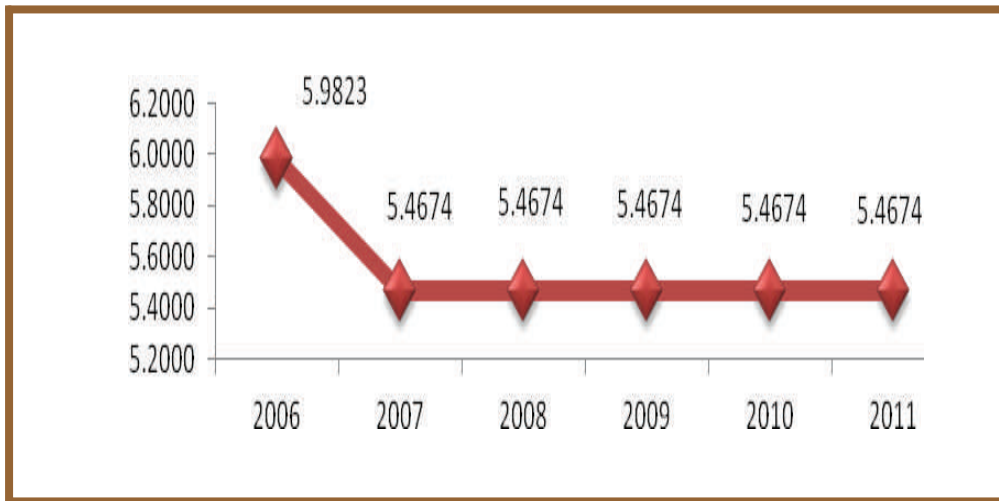


2006	2007	2008	2009	2010	2011
2,770,926,031	3,062,235,349	2,810,584,353	2,292,750,602	2,091,842,939	1,980,709,770

Taxable property values steadily increased through 2007, and as the table shows, a change occurred after 2008 showing a decrease in value. The decrease can be attributed primarily to the decreased selling price of homes, tighter credit guidelines, increased unemployment and property tax reform.

For FY 2011-12, the millage rate is 5.4674 (or \$5.4674 per thousand dollars of property value). Based on the 5.4674 rate, the City would expect to collect a maximum of \$10,846,887. As allowed by Florida Statutes, the City reduces its revenue estimates by up to five percent (5%) to allow for uncollected funds and prepayment discounts. Therefore, for FY 2011-12, the budgeted tax revenue for Ad Valorem Taxes is \$10,304,543, which includes CRA.

In 1993 the City created a Community Redevelopment Agency (CRA), funded by Tax Increment Financing (which is described separately within the CRA fund). Based on the 5.4674 tax rate, \$1,721,405 of the City's Ad Valorem Taxes will be assigned to the CRA fund, leaving \$8,583,138 as budgeted as valorem tax income for the General Fund. The chart below shows the trend for the ad valorem tax rate.

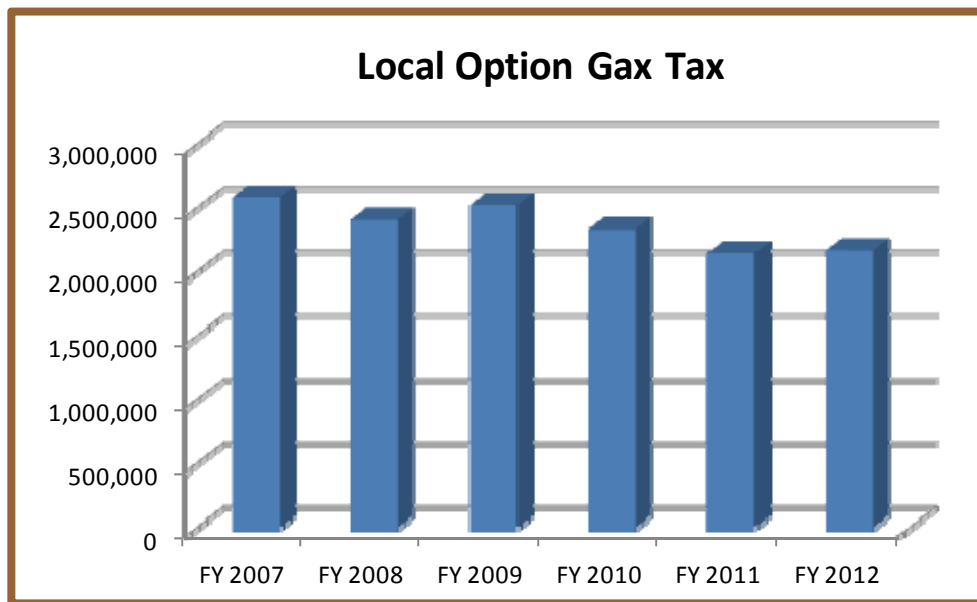


The City has operated within the requirements of the state's property tax reform legislation and constitutional amendments. However, the state legislature has suggested there will be additional property tax reform in the future. These potential changes make estimating future property tax revenue even more challenging.

Other Local Taxes

Local Option Gas Tax

By legislature from the state, the City shares with the County a portion of the local gas tax that is collected. The legislature covers allocations of the County's (six-cent) and (five-cent) local option gas taxes and provides for the city to receive a percentage of the proceeds. Within St. Lucie County an inter-local agreement defines how the proceeds will be allocated to members based on a rolling average of annual road maintenance and improvement. The General Fund portions of this revenue are \$1,250,000 for the (six-cent) and \$922,768 for the (five-cent). This revenue source is forecasted by historical trends and the State of Florida.

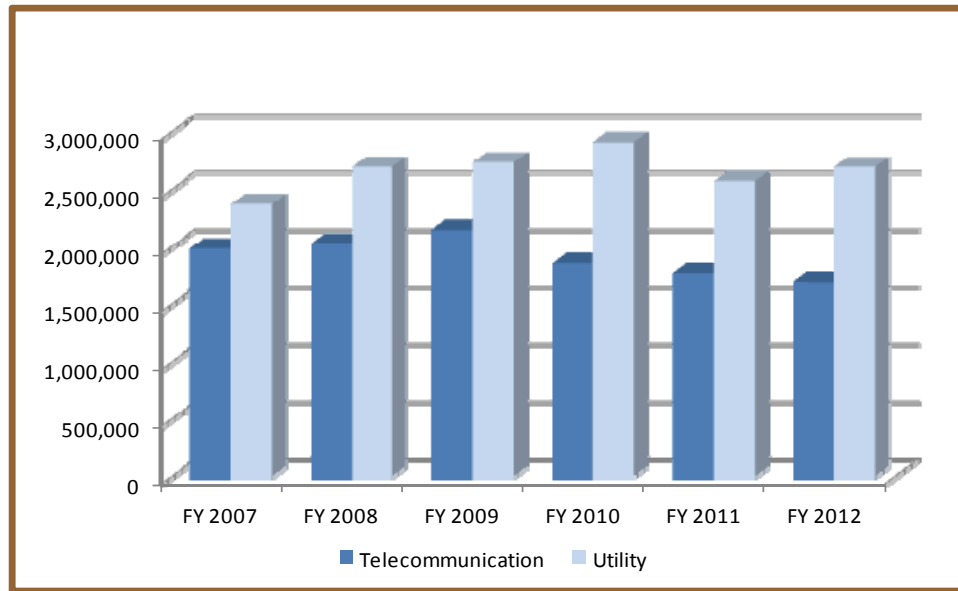


Actual FY 07	Actual FY 08	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
2,586,791	2,408,440	2,523,926	2,334,521	2,150,000	2,172,768

Telecommunication & Utility Taxes

The City Levies a 10% utility service tax on sales of electricity and water services. These funds are collected from utility customers by utility providers and remitted to the City on a monthly basis. The proposed amount to be received by the General Fund is \$2,695,323. Budgeting for this revenue source is forecasted by historical trends and the State of Florida. Electricity is by far the biggest generator of utility tax.

The simplified Telecommunications Tax was passed by the Florida Legislature in 2001. This tax covers telephone and cable television bills and is collected by the telephone and cable providers. The tax is remitted by telecom providers to the Florida Department of Revenue (State) which then distributes collections to local governments with a one month lag. The General Fund portion of this revenue is \$1,700,000.

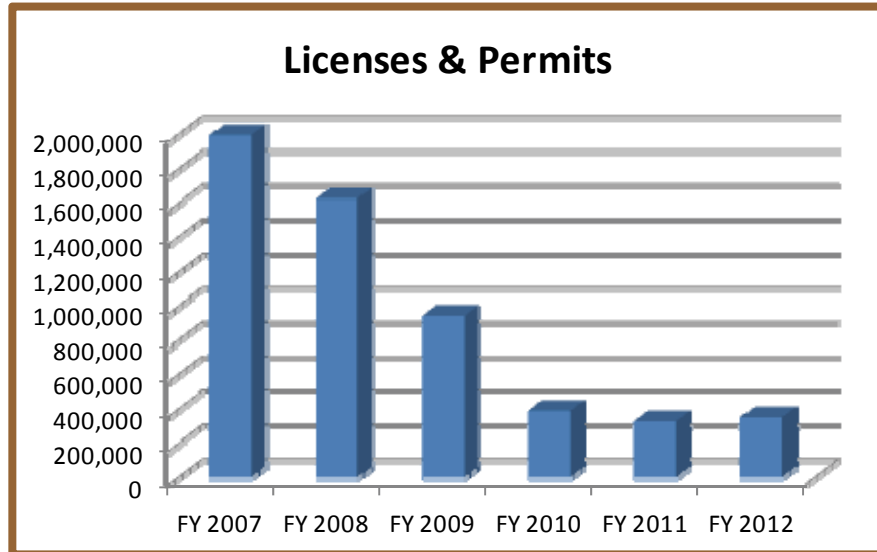


	Actual FY 07	Actual FY 08	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Telecomm.	1,986,473	2,032,475	2,150,056	1,861,020	1,775,000	1,700,000
Utility	2,374,548	2,697,384	2,736,667	2,910,733	2,575,000	2,695,323

Licenses and Permits (\$353,500)

The City of Fort Pierce is budgeted to collect \$353,500 in Licenses and Permits. The primary revenues in this category are Occupational Licenses. Occupational Licenses are a tax on all persons for the privilege of engaging in or managing any business, profession or occupation within the limits of the City. Based on an estimated 1,721 licenses issued and recent trends, as annual renewals account for the bulk of this revenue, the City has projected to bring in \$280,000 in FY 2011-12.

Other revenues in this category include planning and zoning fees for \$25,000; amendments for \$15,000; dog licenses for \$10,000; lot clearing permits for \$7,500; tree permits and special events for \$6,000 and miscellaneous fees for \$10,000. The Building Code Enforcement Fund was established in FY 2010, after which this revenue was no longer accounted for in the General Fund.



Actual FY 07	Actual FY 08	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
1,997,284	1,629,310	946,090	*393,408	330,000	353,500

**The Building Code Enforcement Fund was established in FY 2010, after which building permits, inspections and other permit fees were no longer accounted for in the General Fund; this accounts for the substantial decrease from FY 09 and FY 10.*

Intergovernmental Revenues (\$2,774,000)

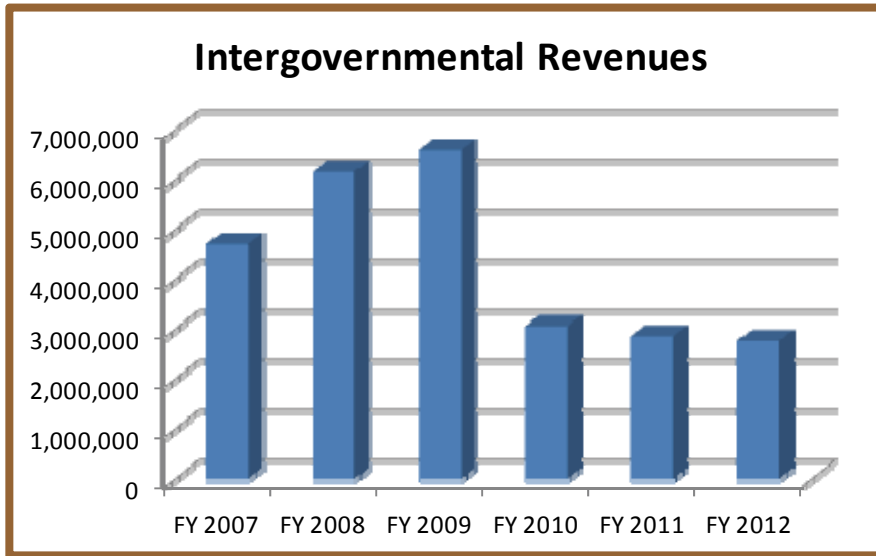
Intergovernmental Revenue in the General Fund is budgeted at \$2,774,000, with the largest source of revenue being the Half Cent Sales Tax, budgeted at \$1,235,000. This sales tax revenue represents a portion of the state's 6% sales tax rate that is collected within the county and distributed to municipalities based on a population formula. Projections for this revenue source are provided by the Department of Revenue.

Another notable revenue source is the State Revenue Sharing program, expected to bring \$1,100,000 to the General Fund. The Revenue Sharing Program includes a variety of taxes that are pooled and allocated on a State-calculated formula. The formula's components include population, sales tax collections and relative ability to raise revenue.

Other intergovernmental revenues are:

- ◆ Mobile Home Licenses \$25,000 (In the State of Florida, mobile homes and certain trailers are considered vehicles and require licenses. The City receives a portion of that license for those registered within the City limits).
- ◆ Beverage Licenses \$31,000
- ◆ Casualty Premium Tax \$240,000
- ◆ Fuel Tax Refund \$54,000
- ◆ County Shared Occupational. Licenses \$68,000
- ◆ Payment in Lieu of Tax-Hsg. Authority \$21,000

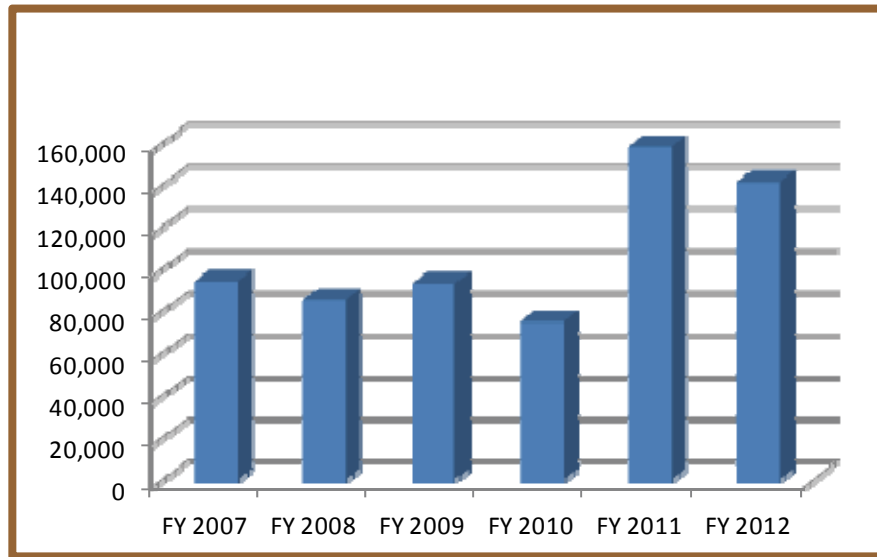
Historically, in the City’s accounts, intergovernmental revenue shows several grants received, such as money received from FEMA and other federal agencies. However, the City does include grants in the adopted special revenue grant fund budgets, when the grant award is known during the budget process. FY 2011-12 has no budgeted revenue from grant receipts.



Actual FY 07	Actual FY 08	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
4,719,872	6,150,098	6,601,066	3,063,744	2,864,000	2,774,000

Charges for Services (\$141,420)

Charges for Services reflect the revenues related to services performed, whether received from private individuals or other governmental units. The General Fund is budgeted to collect \$141,420 in Charges for Services. The largest revenue is generated from the user fees for new recreational programs, which is budgeted at \$74,900. These fees are from events and activities held at City owned facilities.

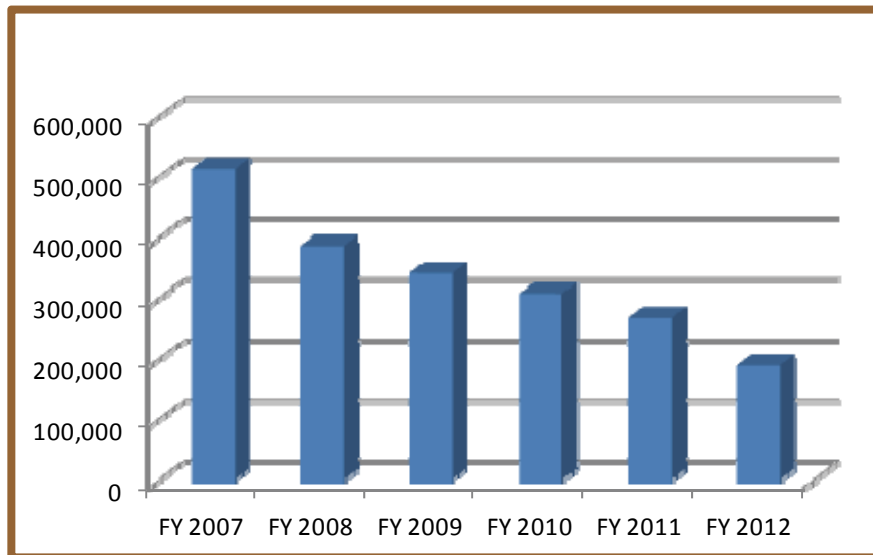


Actual FY 07	Actual FY 08	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
94,256	85,484	93,279	74,964	158,200	141,420

Fines and Forfeitures (\$189,500)

The General Fund is budgeted to receive \$189,500 in fines in FY 2011-12.

The primary sources of fines are traffic-type citations and other violation notices issued by the City of Fort Pierce Police Department. This is budgeted to be \$100,000. All non-parking ticket violation revenues are collected by the Saint Lucie County Court system and remitted to the City. The other major sources of fines are Code Enforcement violations, which is budgeted at \$50,000 and Alarm Permit violations budgeted at \$25,000. This revenue source fluctuates year to year, making conservative estimates the best method for budgeting.



Actual FY 07	Actual FY 08	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
513,175	386,618	341,529	307,870	267,500	189,500

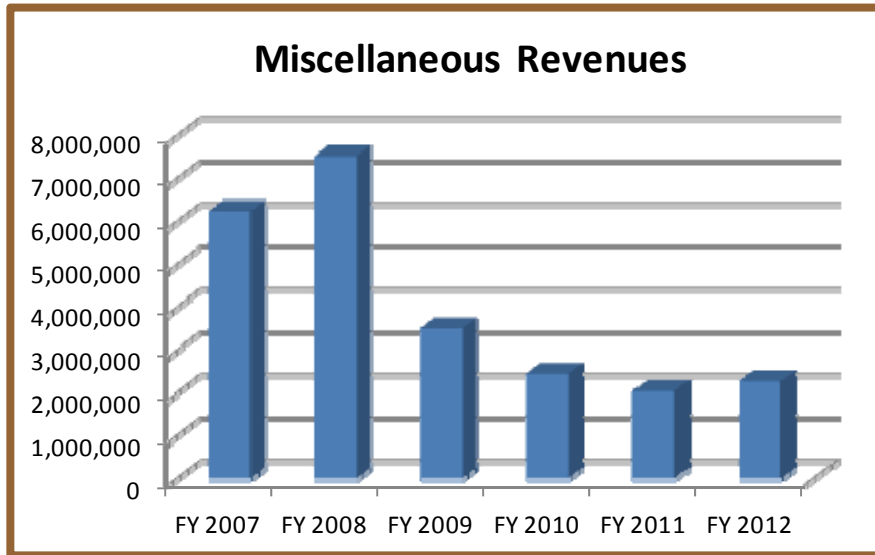
Miscellaneous Income (\$2,281,590)

The City has budgeted \$2,281,590 in miscellaneous income. The largest amount of revenue is generated from reimbursement of contractual services, which is \$1,106,500. These are services that are provided by the General Fund to the various departments and enterprise funds.

The next largest source is Other Miscellaneous Reimbursements-\$560,000, which is revenue from the State of Florida, \$500,000, settlement of claims, \$50,000 and other miscellaneous income \$10,000.

The General Fund allocates administrative services (management, legal, financial, purchasing, official records, etc.) among the various funds that use these services. The Administrative Reimbursements are budgeted at \$460,500.

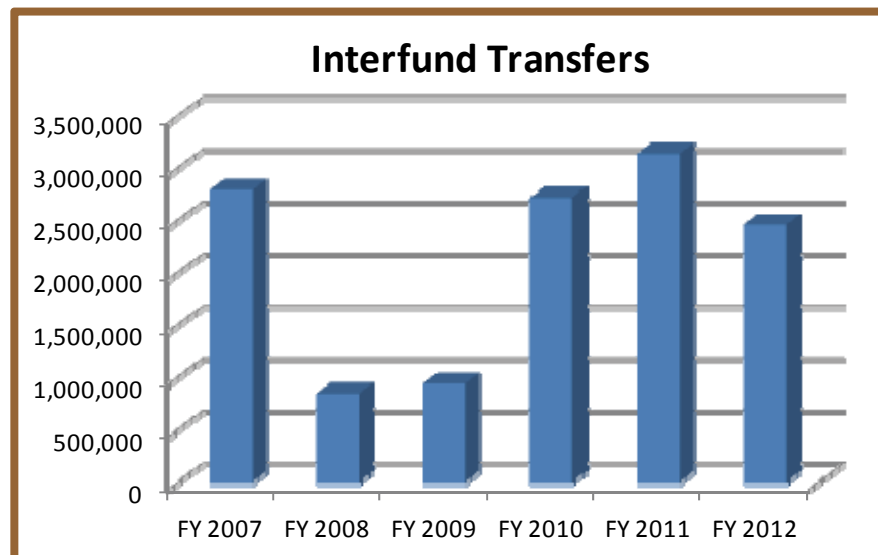
Other miscellaneous income is budgeted at \$107,840 and includes leases on City owned properties, liens placed on properties, and reimbursement of expenditures. It also includes the purchasing card rebate, which is generated from a state consortium of municipalities who pool the purchases from the use of their City's purchasing card and receives a percentage based rebate of the total spend. As miscellaneous revenues also contain non-recurring or unusual items, the overall total will generally fluctuate year to year.



Actual FY 07	Actual FY 08	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
6,249,216	7,531,388	3,510,328	2,452,601	2,045,634	2,281,590

Interfund Transfers (\$2,458,358)

The General Fund receives transfers from special revenue funds for administrative services and returns on investments. The total transfers in the budget amount to \$2,458,358 in the FY 2011-12 budget as compared to \$3,140,496 in FY 2010-11.

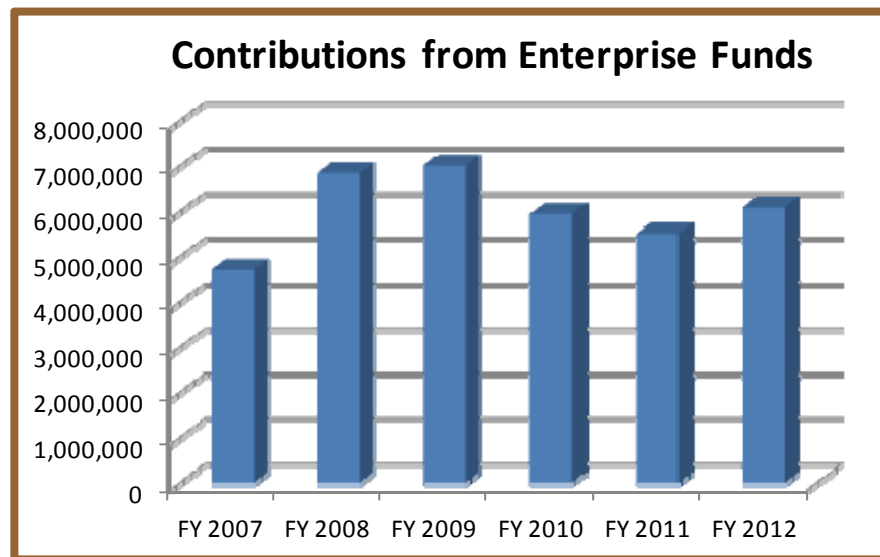


Actual FY 07	Actual FY 08	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
2,789,545	850,748	940,755	2,721,673	3,140,496	2,458,358

Contributions from Enterprise Funds (\$6,100,280)

The City has budgeted \$6,100,280 for revenue to be received from enterprise funds. The major source of revenue comes from the Fort Pierce Utilities Authority, a component unit owned by the City of Fort Pierce. As mandated by the Charter, each year the Utilities Authority pays the City 6% of gross revenues from the sale of electricity, gas, water and wastewater disposal. FY 2011-12 this transfer is budgeted at \$5,125,280.

In order to balance the General Fund budget, a transfer has been budgeted in the amount of \$925,000 from the Solid Waste fund. Also budgeted is a transfer from Sunrise Theatre in the amount of \$50,000.



Actual FY 07	Actual FY 08	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
4,708,790	6,844,997	7,017,663	5,953,329	5,520,811	6,100,280

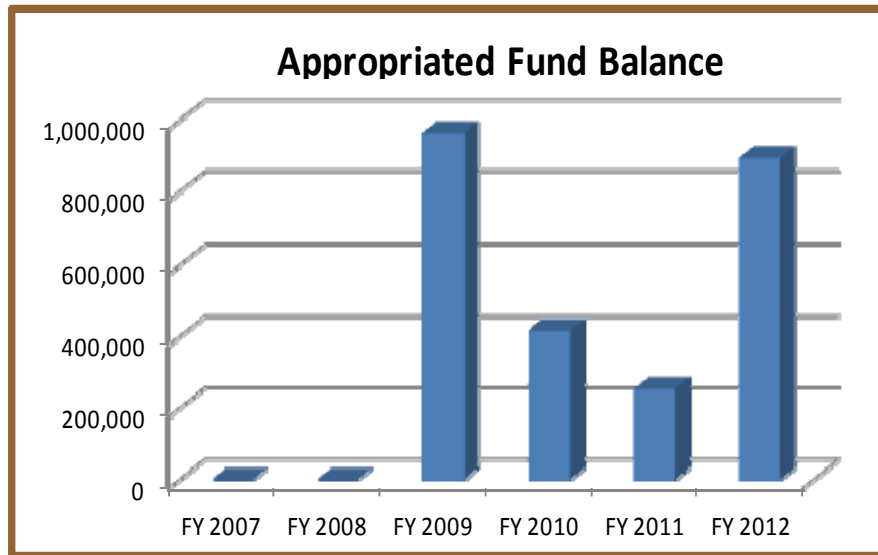
Fund Balance (\$894,680)

Fund Balance (also known as carryover) is the accumulation of revenues that exceeds expenditures over time. Fund balances occur when departments do not spend their total allocation for a given year and/or when the City receives additional revenues it was not anticipating. The unreserved portion of last year’s fund balance is made available for appropriations in FY 2011-12. The General Fund is budgeted to use \$894,680 from fund balance.

Fund Balance (\$894,680)

Portions of the fund balance are set aside as Reserved or Designated for a specific purpose. The City has designated a contingency as a cushion against unforeseen circumstances that may only be used in extreme emergencies (e.g., hurricane).

The unreserved portion of each year’s fund balance is made available for new appropriations in the next fiscal year. FY 2012 appropriations is \$894,680. This allows the City to budget with more flexibility, knowing that reserves exist to meet unusual circumstances, shortfalls or special projects that were not planned or anticipated during the budget process.



Actual FY 07	Actual FY 08	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
0	0	962,829	416,854	253,786	894,680

Summary

The General Fund Revenue for FY 2011-12 is budgeted at \$32,215,962. With the ad valorem tax rate at 5.4674 and the considerable loss of revenue, the City will work hard to continue to provide first-rate services and remain a premier City in which to live

**City of Fort Pierce
Fund Balances
Fiscal Year 2011/2012
Beginning & Ending**



Fund Title	Beginning Fund Balance 10/1/2010	FY 10-11 Projected Budget Revenue	Expenditures	Net Change	Projected Fund Balance 9/30/2011
General Fund	\$ 4,149,368	\$ 32,619,878	(\$31,444,504)	\$ 1,175,374	\$ 5,324,742
Special Revenue Funds					
FPRA	\$ 25,526	\$ 5,920,396	(\$5,866,066)	\$ 54,330	\$ 79,856
HUD Grants	624,764	1,017,789	(926,128)	91,661	716,425
Total Special Revenue Funds	\$ 650,290.00	\$ 6,938,185.00	(\$6,792,194.00)	\$ 145,991.00	\$ 796,281
Enterprise Funds					
Marina	\$ 4,609,227	\$ 2,027,460	(\$2,142,068)	(\$114,608)	\$ 4,494,619
Solid Waste	1,430,682	6,085,349	(5,308,646)	776,703	2,207,385
Golf Course	(91,201)	1,557,593	(1,448,354)	109,239	18,038
Sunrise Theatre	(70,856)	3,399,339	(3,305,808)	93,531	22,675
Building	139,868	976,991	(984,569)	(7,578)	132,290
Total Enterprise Funds	\$ 6,017,720	\$ 14,046,732	(\$13,189,445)	\$ 857,287	\$ 6,875,007
Total	\$ 10,817,378	\$ 53,604,795	\$ (51,426,143)	\$ 2,178,652	\$ 12,996,030

Funds do not include non cash transactions such as depreciation and amortization costs.

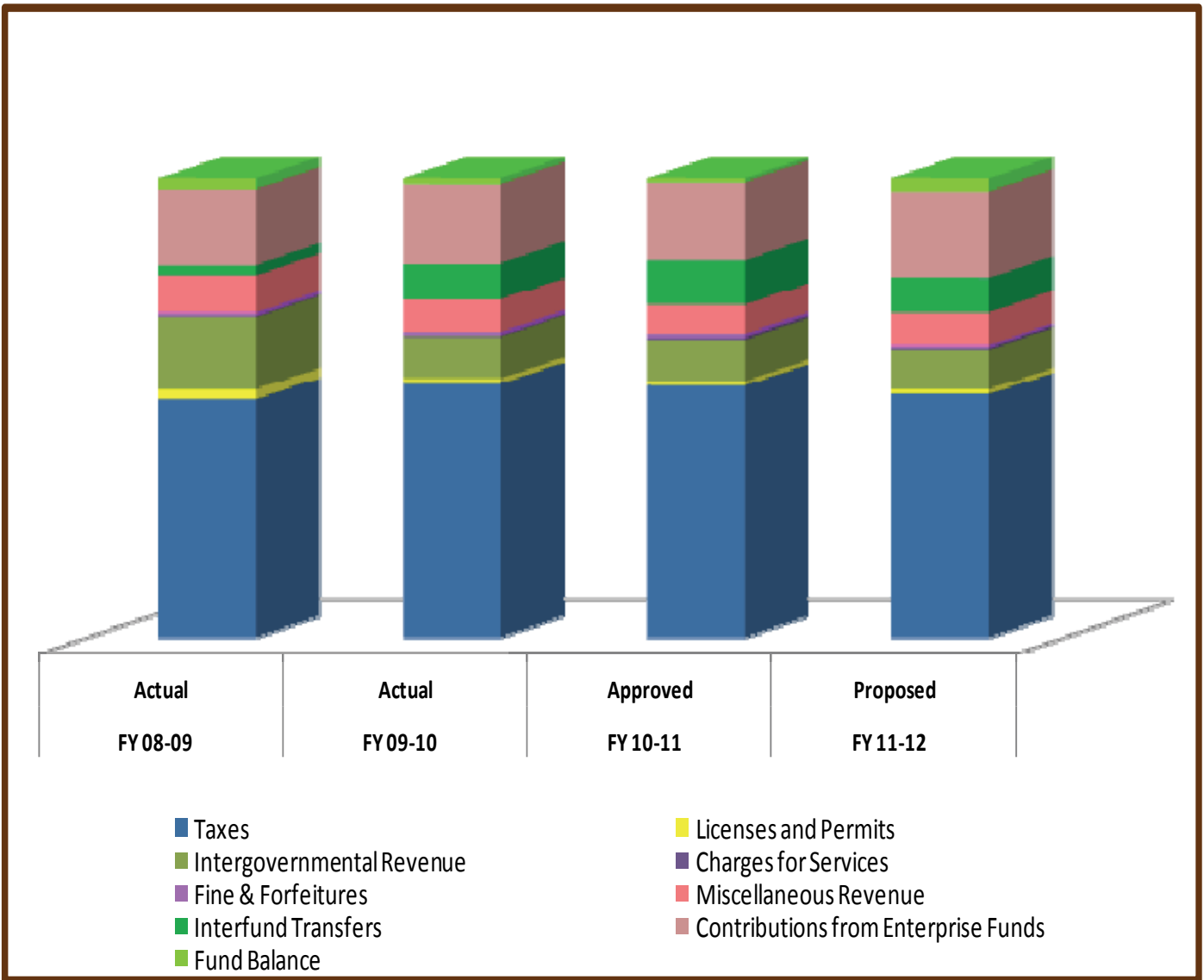
Changes in Fund Balances:

General Fund	Management's request to reduce expenditures and department heads acquessing resulted in savings over 750,000. Also, through conflict resolution, the City received approximately \$300,000 in deferred revenue from FPUA.
HUD Grants	The increase in income is derived from the repayment of the Brownfield grant from a developer.
HUD Administration	Increase in administrative costs and a slight decrease in revenue in the Admin Department.
Marina	There was an increase in operating expenses which resulted in a decrease in available resources.
Solid Waste	Anticipated Transfer to the Marina never materialized, resulting in \$800,000 less in expenditures.
Golf Course	Transfer from Solid Waste of \$100,000 to erase the deficit from previous years, since revenues and expenses were almost equal.
Sunrise Theatre	Transfer from Solid Waste of \$110,000 to erase the deficit from previous years, since revenues and expenses were almost equal.

**City of Fort Pierce
General Fund
Fiscal Year 2011/2012
Financial Summary**

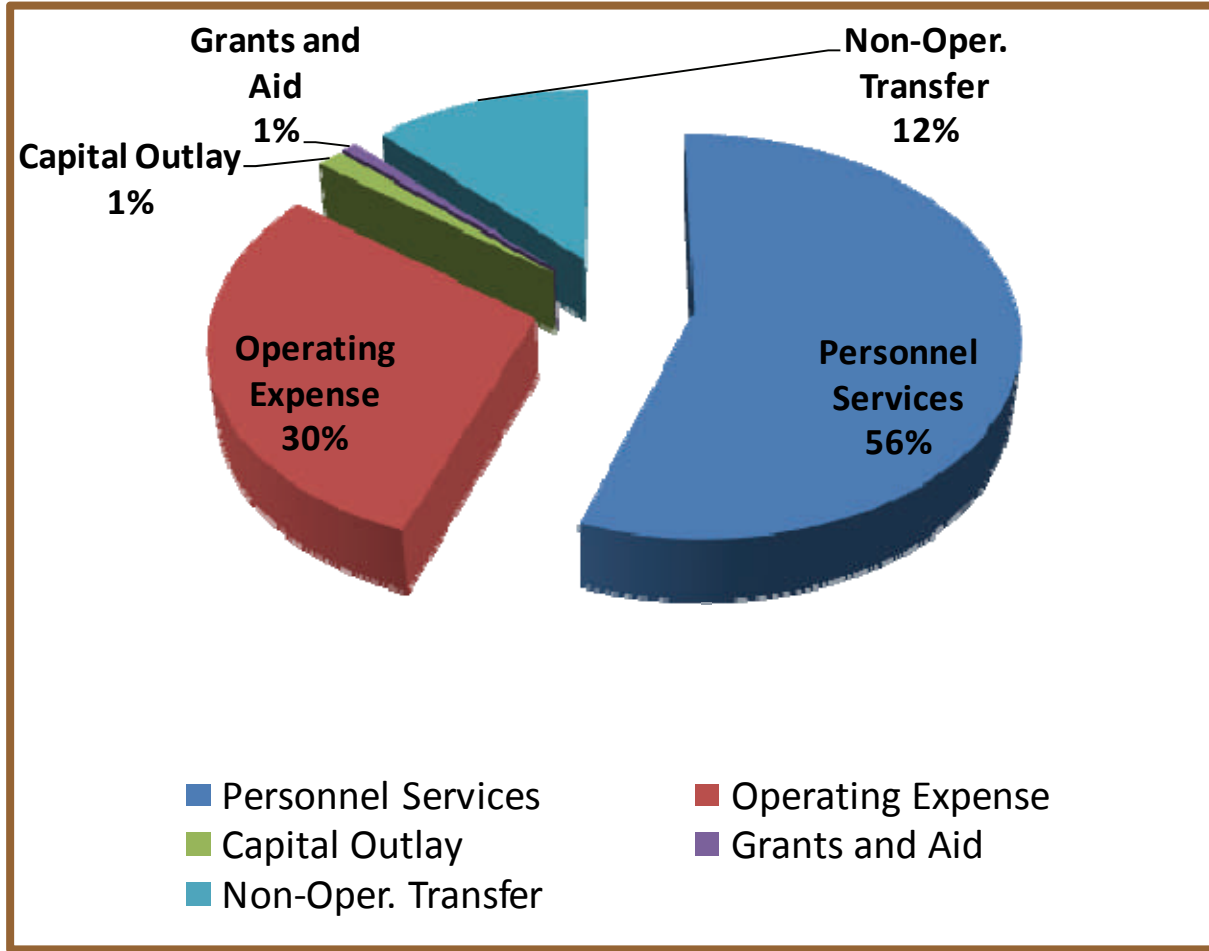


Beginning Unreserved Fund Balance-as of 9/30/2010		\$ 4,149,368
Revenues FY 2010-11		32,619,878
Expenditures FY 2010-11		31,444,504
Net Increase/(Decrease) in Net Unrestricted Assets		\$ 1,175,374
Expected Fund Balance as of 9/30/2011		\$ 5,324,742
Add Fiscal Year 2011-12 Budgeted Revenues		
Ad Valorem Tax at 5.4674 mills	\$ 10,454,543	
Other Taxes	6,568,091	
Licenses and Permits	353,500	
Intergovernmental Revenues	2,774,000	
Charges for Services	141,420	
Fines and Forfeitures	189,500	
Miscellaneous Revenues	2,281,590	
Interfund Transfers	2,458,358	
Contributions from Enterprise Funds	6,100,280	
Appropriated Fund Balance	894,680	\$ 32,215,962
Total Available Resources:		\$ 37,540,704
Less Fiscal Year 2011-12 Budgeted Expenditures		
Mayor and City Commission	\$ 271,403	
City Manager	443,865	
City Attorney	617,608	
City Clerk	287,993	
Administrative Services	594,094	
Finance	676,463	
Management Information Services	900,756	
Planning	677,072	
Code Enforcement	744,847	
Police	11,534,843	
Public Works (combined)	5,974,214	
Engineering	1,082,922	
Riverwalk Center	173,883	
Administrative Services	8,235,999	\$ 32,215,962
Projected Fund Balance as of 9/30/2012		\$ 4,430,062



	FY 08-09	FY 09-10	FY 10-11	FY 11-12	Fund Revenues
	Actual	Actual	Approved	Proposed	
Taxes	\$21,886,678	\$18,973,551	\$17,678,469	\$17,022,634	52.84%
Licenses and Permits	946,090	393,408	330,000	353,500	1.10%
Intergovernmental Revenue	6,601,066	3,063,744	2,864,000	2,774,000	8.61%
Charges for Services	93,279	74,964	158,200	141,420	0.44%
Fine & Forfeitures	341,529	307,870	267,500	189,500	0.59%
Miscellaneous Revenue	3,510,328	2,452,601	2,045,634	2,281,590	7.08%
Interfund Transfers	940,755	2,721,673	3,140,496	2,458,358	7.63%
Contributions from Enterprise Funds	7,017,663	5,953,329	5,520,811	6,100,280	18.94%
Fund Balance	962,829	416,854	253,786	894,680	2.78%
Total	\$42,300,217	\$34,357,994	\$32,258,896	\$32,215,962	100.00%

Where the Money Goes



General Fund Expenditure Analysis

	FY 2011-12		FY 2010-11	
	Budget	%	Budget	%
Personnel Services	\$ 17,388,258	53.92%	\$ 17,884,840	55.52%
Operating Expenses	10,378,750	32.16%	9,610,462	29.83%
Capital Outlay	5,000	0.02%	482,977	1.50%
Grants & Aids	165,000	0.51%	265,000	0.82%
Non-Operating Transfer	4,321,888	13.39%	3,972,683	12.33%
Total	\$ 32,258,896		\$ 32,215,962	

PERSONNEL SERVICES COST BY DEPARTMENT/DIVISION

Department/Division	2011 Funded Positions	2012 Funded Positions	Salaries	Overtime	FICA	Retirement	Life/Health Insurance	Dental Insurance	Workers' Comp	Total
General Fund										
10 00 City Commission	6	6	\$158,184	\$0	\$12,101	\$19,915	\$39,485	\$3,923	\$296	\$233,903
13 00 City Manager	3	4	295,928	0	22,639	37,257	25,887	1,707	553	383,971
14 00 City Attorney	4	4	140,108	0	0	0	0	0	0	140,108
16 00 City Clerk	4	4	209,604	0	16,035	6,783	25,887	1,922	377	260,608
22 00 Administrative Services	7	7	392,206	5,500	30,425	42,477	54,929	3,049	716	529,301
24 00 Finance	9	9	453,422	0	34,687	51,301	89,772	6,265	816	636,263
25 00 Management Information Systems	6	6	311,045	5,000	24,177	30,077	52,280	3,707	569	426,856
29 01 Planning	7	8	424,684	0	32,488	53,468	84,610	5,503	804	601,556
29 03 Code Enforcement	5	8	291,723	2,000	22,470	36,922	63,244	4,242	546	421,147
30 00 Police (Combined)	137	134	6,202,118	836,235	538,434	837,985	1,072,593	69,439	148,934	9,705,738
40 00 Public Works (Combined)	67	67	2,266,082	102,000	176,811	272,229	499,591	34,650	71,802	3,423,164
44 00 Engineering	9	9	498,392	5,000	38,509	58,043	81,321	5,254	6,574	693,092
45 04 Riverwalk Center	2	2	76,141	0	5,825	9,586	22,569	1,376	137	115,633
60 00 Administrative	0	0	0	0	0	275,000	38,500	0	0	313,500
General Fund Total	266	268	\$11,719,635	\$955,735	\$954,600	\$1,731,044	\$2,150,666	\$141,037	\$232,123	\$17,884,840



GENERAL FUND
DEPARTMENTS/DIVISIONS



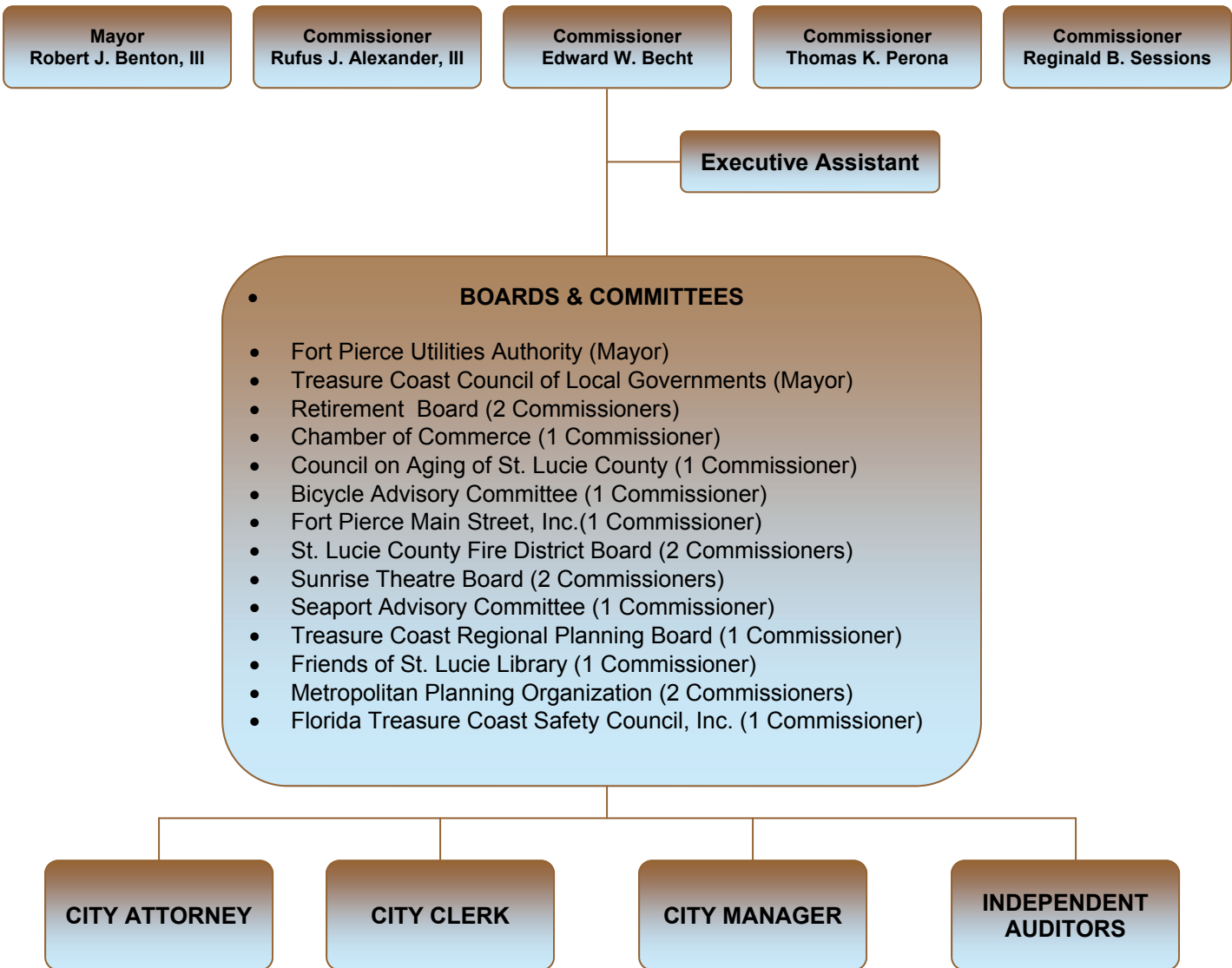
City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT Mayor and City Commission
FUND General Fund

MISSION

To provide clear policy direction that represents the public interest, ensures fiscal responsibility and promotes the City of Fort Pierce; to preserve the City’s character and culture through legislative action that promotes community sustainability, supports public amenities, enhances public safety and strengthens the economic health and vitality of the City.



DEPARTMENT DESCRIPTION

The Office of the Mayor and City Commission is the legislative body representing the City of Fort Pierce. Fort Pierce is governed by a “council-manager” form of government.

The City Commission consists of a Mayor and four (4) Commissioners, each receiving a salary and related benefits. In order to be a Council Member, a person must be a qualified voter of the City and elected at large. All the powers of the City are vested in this Council and their actions are governed by the City Charter, City Code of Ordinances and the General Laws of the State of Florida.

CORE SERVICES

- ◆ Serves as the legislative branch of the City
- ◆ Conducts meetings and workshops each year to make policy decisions
- ◆ Making certain appointments to boards and committees
- ◆ Adopts the City’s Annual Budget and Ad Valorem Tax Rate
- ◆ Have daily contact with their constituents to ensure that their needs are met
- ◆ Promote the welfare, health and safety of the citizens of Fort Pierce

CITY VISION

The City Commission will make every effort to continue to maintain the City’s Image, promote development and redevelopment efforts, focus on hurricane preparedness and ensure that the implementation and management of the City services and programs are carried in an efficient manner. Accomplishing these goals will be quite a challenge due to the recession and devaluation of property values. As the economy continues in a downward trend, maintaining internal controls will remain an objective to safeguard the City’s assets.

Communications with our citizens is a high priority. Information is distributed through the City’s website and the local media. Hurricane season is an especially sensitive time and preparedness information distributed is crucial.

The goals and objectives of the City Commission were formulated at a special strategic planning workshop attended by staff and the Commission. The purpose of the workshop was to discuss the direction to be taken on issues and ideas that the Commission wants to accomplish in future budget years.

Goal:

Financially sound City providing excellent services

Objective:

1. Top quality City workforce dedicated to servicing the Fort Pierce community
2. Reduce dependence on ad valorem tax receipts
3. Enterprise funds that are sustainable

Goal:

Safer more beautiful City

Objective:

1. Create an attractive entrance off I-95 and Turnpike inviting people to stop and visit Fort Pierce
2. Increase property owners taking responsibility for complying with City codes and ordinances
3. Reduce crime rate

Goal:

Community unity and pride

Objective:

1. Community, business and city government sharing and working together on a common vision and goals
2. Strong community events that bring the residents together to enjoy each other
3. Developing a reputation as an inclusive community with every one feeling welcome and part of the community
4. Well informed residents appropriately involved in the governance process

Goal:

Vibrant historic downtown and neighborhoods

Objective:

1. More people living in Downtown and surrounding neighborhoods
2. Increase the number of fine dining restaurants, entertainment venues, and family eating establishments

Goal:

Alive Waterfronts

Objective:

1. Increase public access and use of the water
2. Expand the reputation as a great destination for eco-tourism
3. Increase property owners taking responsibility for complying with City codes and Ordinances
4. Extend the waterfront multi use trail system
5. Maintain and enhance the quality of the beaches

Goal:

Fort Pierce: Great place to Live, Work and Play

Objective:

1. Upgrade the existing housing stock meeting the City's codes and regulations
2. Attract new businesses that are consistent with our vision
3. More job opportunities for residents and a lower unemployment rate
4. Improve and expand City parks and recreational facilities

PERSONNEL SCHEDULE

CITY COMMISSION

001-1000-511

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Mayor/Commissioner	1	1	1	1
Commissioner	4	4	4	4
Executive Assistant	1	1	1	1
TOTAL	6	6	6	6

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

CITY COMMISSION

001-1000-511

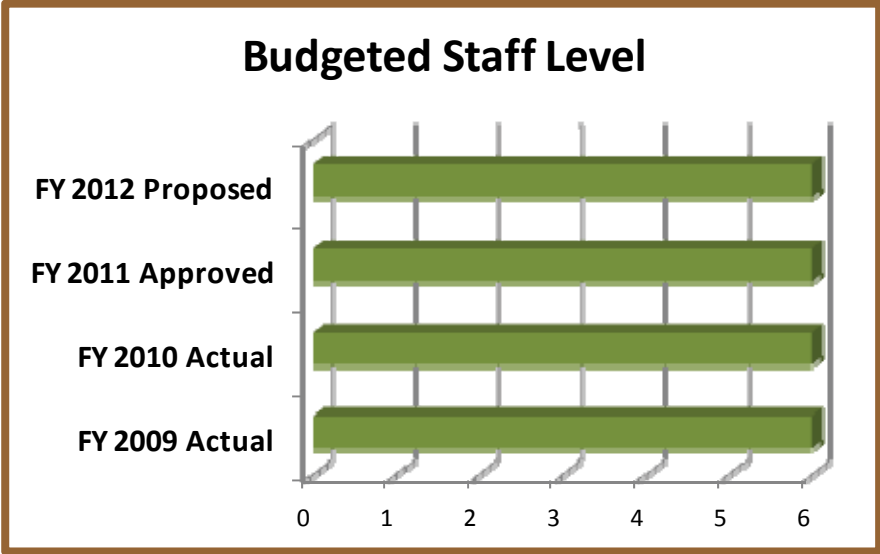
Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
PERSONAL SERVICES				
1010 Salaries and Wages	\$ 156,687	\$ 152,066	\$ 150,355	\$ 157,631
1030 Accrued Compensation	0	788	790	553
2010 FICA	13,594	13,215	11,563	12,101
2020 Retirement Contributions	10,890	9,941	16,717	19,915
2030 Life & Health Insurance	50,530	44,698	52,222	39,485
2035 Dental Insurance	3,368	3,318	4,120	3,923
2040 Worker's Compensation	431	356	295	295
Total Personal Services	\$ 235,500	\$ 224,382	\$ 236,062	\$ 233,903
OPERATING EXPENSE				
4010 Car Allowance	\$ 21,000	\$ 19,611	\$ 21,000	\$ 21,000
4030 Conferences	4,983	7,594	5,000	5,000
4110 Communications	8,017	8,741	5,000	5,000
4120 Freight and Postage	29	247	500	500
4710 Reproduction	851	1,409	1,000	1,000
4810 Advertising	1,072	1,592	2,000	2,000
4990 Miscellaneous Expense	5,186	1,058	1,000	1,000
5110 Office Supplies	2,979	1,002	1,000	1,000
5410 Books, Pubs, Subscriptions, & Mbrs.	900	894	1,000	1,000
Total Operating Expense	\$ 45,017	\$ 42,148	\$ 37,500	\$ 37,500
CAPITAL OUTLAY				
Total Capital Outlay	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS	\$ 280,517	\$ 266,530	\$ 273,562	\$ 271,403

Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	236,062	233,903	(2,159)	-0.91%
Operating Expenses	37,500	37,500	-	0.00%
Capital Outlay	-	-	-	0.00%
Totals	\$ 273,562	\$ 271,403	\$ (2,159)	-0.79%

Significant Budget Changes:

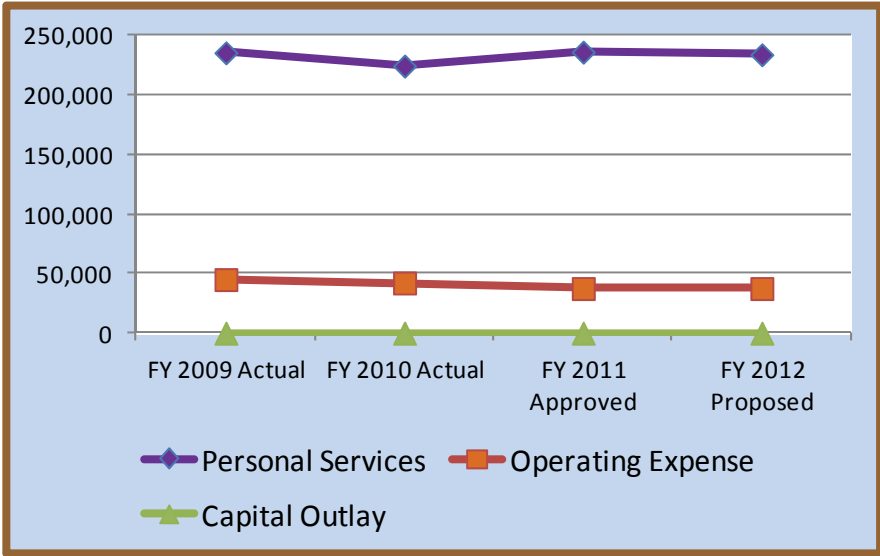
No significant changes.



City Commission

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	6	6	6	6

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	235,500	224,382	236,062	233,903
Operating Expenses	45,017	42,149	37,500	37,500
Capital Outlay	0	0	0	0

City of Fort Pierce, Florida
Departmental Summary Page

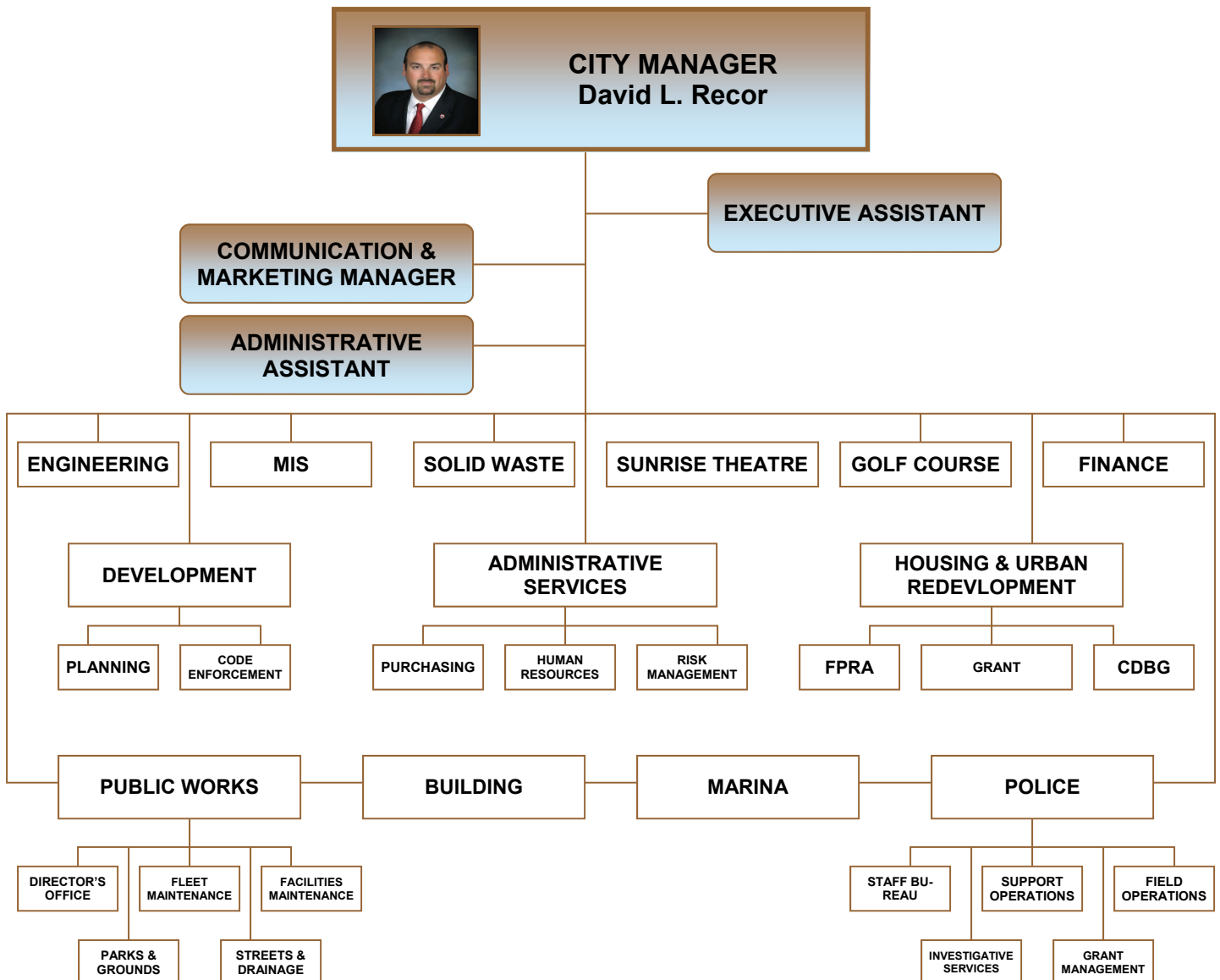


DEPARTMENT
FUND

City Manager
General Fund

MISSION

To deliver governmental services to the citizens of Fort Pierce in an efficient and professional manner, to remain cognizant of the City's regional context and proactively plan and maintain productive regional relationships, and ensure that Fort Pierce distinctive character and culture is preserved.



DEPARTMENT DESCRIPTION

The City Manager is the chief executive and administrative head of the municipal government and is responsible to the Commission for the proper administration of all affairs of the City of Fort Pierce. He exercises general supervision and control over all city departments, except the offices of the City Clerk, City Attorney and the City's Independent Auditor.

The City Manager's office is staffed by the Executive Assistant to the City Manager, the Communications & Marketing Manager, and an Administrative Assistant.

CORE SERVICES

- ◆ Enforce all laws, ordinances and contracts of the City
- ◆ Appoint and remove any officers and employees of the City, except those appointed by City Commission
- ◆ Prepare the Capital Improvement Program and the annual City Financial Operating Plan for submission to City Commission for review and approval and be responsible for the subsequent administration of the approved budgets
- ◆ Perform such other duties as required by City Commission

ACCOMPLISHMENTS – FY 2011

- √ Through regularly scheduled meetings and workshops, provided City Commission adequate background information about ongoing City issues, programs and undertakings so they can make well informed decisions
- √ Implemented the City's first Strategic Planning Initiative
- √ Met with the Citizen Budget Advisory Committee during budget planning process to gain citizen input and suggestions on upcoming budget
- √ Facilitated 5 Budget Workshops, two of which were Forecasting for fiscal years 2013 and 2014
- √ Encouraged and supported Department Directors to manage all aspects of their operations to achieve established goals and objectives
- √ Presented City Commission with options and alternatives for solid waste disposal
- √ Provided City Commission with a proposed balanced budget for FY2012 which did not require a tax increase
- √ Completed the transfer of Animal Control from the Police Department to Code Enforcement
- √ Initiated a Youth Job Fair and hired youth for summer employment.

UPCOMING GOALS AND INITIATIVES

Financially Sound City Providing Excellent Services

- ⇒ Identify boundaries for each district in the City, as well as improvement projects and determine cost
 - ⇒ Negotiate an intergovernmental agreement with Port St. Lucie for wastewater and an interlocal agreement with St. Lucie County for bulk provision.
- Review the City's annexation agreement with regard to regionalizing utilities

Alive Waterfronts

- ⇒ Identify alternative treatment and relocation site for wastewater plant in addition to evaluating funding options.
- ⇒ Review current Port Master Plan and identify areas for possible revision for development of the port.
- ⇒ Design a new logo for the River Walk Center, complete minor building improvements and develop a long term plan for the facility.

Safer and More Beautiful City

- ⇒ Continue revising LDR to include a provision for the protection of native plants and colorful flowering plants and trees.
- ⇒ Develop a strategic/crime control plan for adoption by the City Commission

Fort Pierce: Great Place to Live, Work and Play

- ⇒ Determine direction and funding for roadway resurfacing and construction.
- ⇒ Complete maintenance of Marina Square as quickly as possible
- ⇒ Prepare report for the City Commission to determine the priority of stormwater replacement projects

Vibrant Historic Downtown and Neighborhoods

- ⇒ Develop an overlay district for Edgartown for adoption by the City Commission.
- ⇒ Complete a study and present a report to the City Commission regarding parking meters, type of meters and their impact on the parking garage.
- ⇒ Complete clean up of the King Power Plant Brownfield
- ⇒ Develop goals and measures of success for the Sunrise Theatre Foundation

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Departmental Activity Report presented to City Commission at each regularly scheduled meeting	100%	100%	100%
Preparation and presentation to City Commission of a balanced proposed annual budget	100%	100%	100%
Development of a 5-year Strategic Plan	NA	100%	100%
Contractual negotiations: Solid Waste disposal, Little Jim Bridge lease, etc.	100%	100%	100%

PERSONNEL SCHEDULE

CITY MANAGER

001-1300-512

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
City Manager	1	1	1	1
Executive Assistant/City Manager	1	1	1	1
Communication & Marketing Mngr.	1	1	1	1
Administrative Assistant	1	1	0	1
TOTAL	4	4	3	4

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

CITY MANAGER

001-1300-512

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 414,212	\$ 261,439	\$ 248,496	\$ 291,720
1030 Accrued Compensation	62,258	6,011	6,012	4,208
1040 Overtime	88	0	0	0
2010 FICA	29,254	18,415	19,470	22,639
2020 Retirement Contributions	47,623	27,771	28,149	37,257
2030 Life & Health Insurance	42,725	23,773	23,720	25,887
2035 Dental Insurance	2,272	1,365	1,398	1,707
2040 Worker's Compensation	800	667	489	553
Total Personal Services	\$ 599,232	\$ 339,441	\$ 327,734	\$ 383,971
<u>OPERATING EXPENSE</u>				
3490 Contractual Fees	\$ 1,554	\$ 728	\$0	\$0
3495 Temporary Employee Svcs	0	20,750	20,000	0
4010 Car Allowance	4,200	4,200	4,200	4,200
4020 Travel and Education	361	2,285	4,000	4,000
4030 Conferences	(17)	2,189	4,000	4,000
4110 Communications	4,764	6,671	4,500	4,500
4120 Freight and Postage	493	445	1,500	1,500
4410 Equipment Rental	4,159	4,303	4,000	4,000
4660 Equipment Maintenance	678	493	2,000	2,000
4710 Reproduction	1,406	-	1,500	1,500
4720 Outside Printing	5,507	3,927	5,000	5,000
4810 Advertising	32,222	15,321	18,194	18,194
4990 Miscellaneous Expense	5,537	971	2,500	2,500
5110 Office Supplies	2,643	3,506	5,000	5,000

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE contd.</u>				
5120 EDP Supplies	618	1,240	1,000	1,000
5150 Misc. Equipment Expense	610	-	-	-
5410 Books, Pubs, Subscriptions, & Mbrs.	4,829	4,033	2,500	2,500
Total Operating Expense	\$ 69,564	\$ 71,061	\$ 79,894	\$ 59,894
<u>CAPITAL OUTLAY</u>				
6410 Office Equipment	\$ 1,485	\$ -	\$ -	\$ 1,485
6420 Furniture & Furnishing	1,336	-	-	1,336
Total Capital Outlay	\$ 2,821	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 671,617	\$ 410,502	\$ 407,628	\$ 443,865

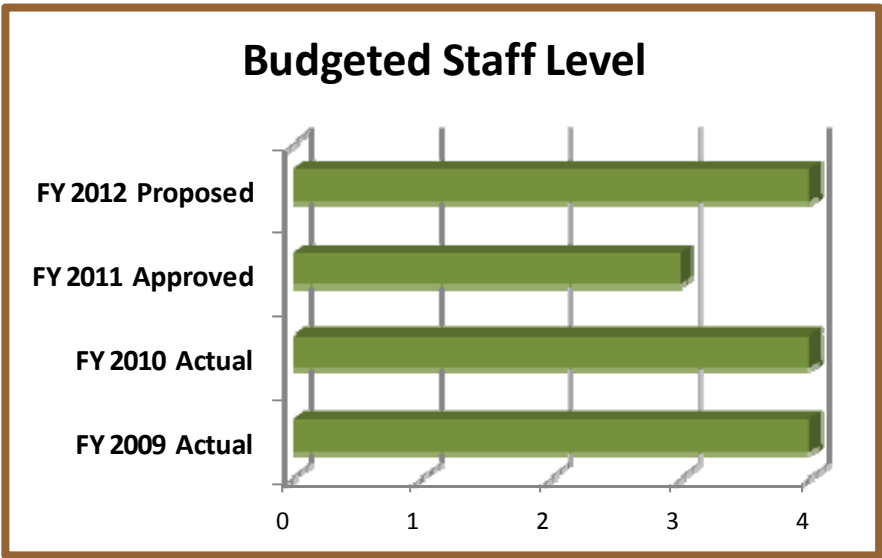
Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	327,734	383,971	56,237	17.16%
Operating Expenses	79,894	59,894	(20,000)	-25.03%
Capital Outlay	-	-	-	0.00%
Totals	\$ 407,628	\$ 443,865	\$ 36,237	8.89%

Significant Budget Changes:

Personal Services increased by 17.16% due to the hiring of an Administrative Assistant and the elimination of 72 furlough hours taken in FY 2011.

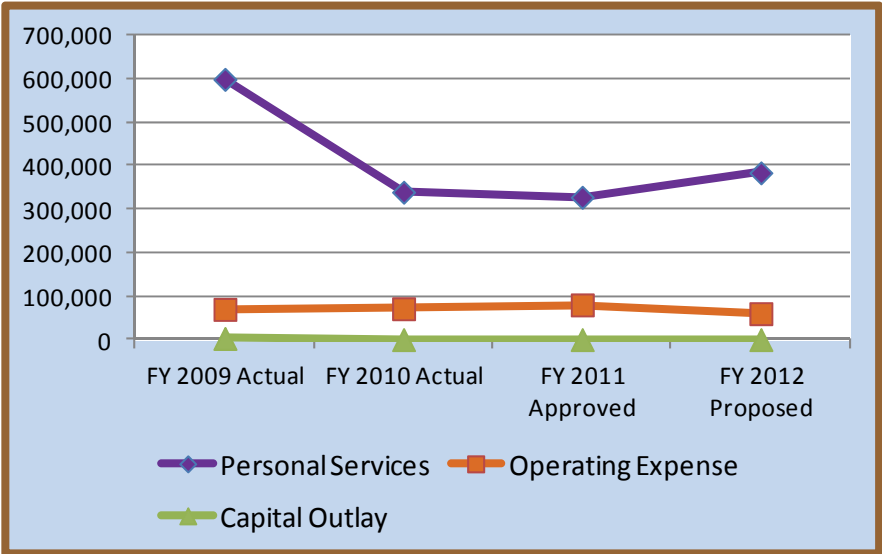
Operating Expenses decreased by 25.03% due to the elimination of the temporary services budget.



City Manager

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	4	4	3	4

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	599,232	339,441	327,735	383,971
Operating Expenses	69,563	71,061	79,894	59,894
Capital Outlay	2,821	0	0	0



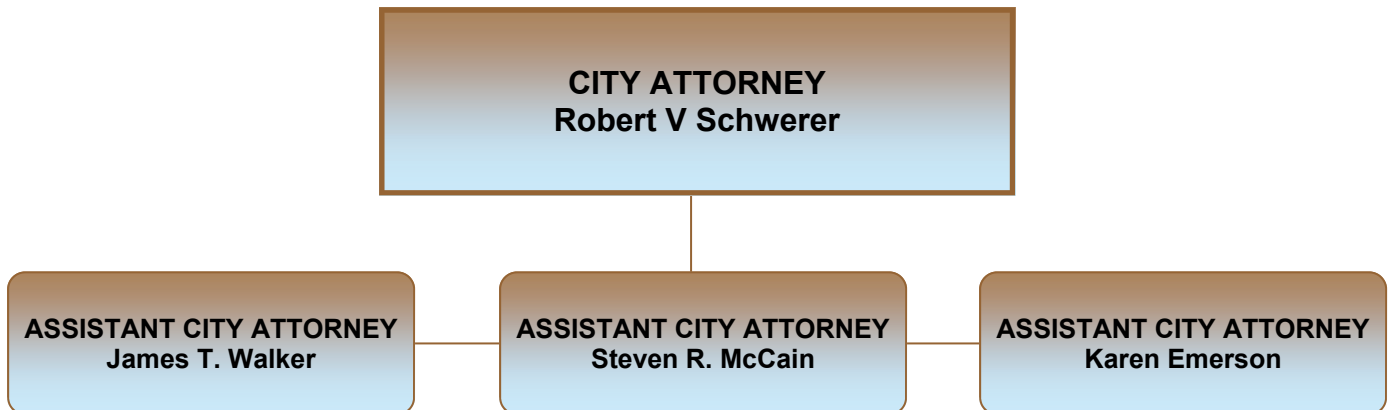
City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT **City Attorney**
FUND **General Fund**

MISSION

To provide competent and effective legal counsel to the City Commission, Advisory Boards and City staff on all matters involving City policy and administration.



DEPARTMENT DESCRIPTION

According to the City Charter, the City Commission can employ an attorney-at-law to be known as the City Attorney, to perform such duties as directed by the Commission for a term and at compensation to be fixed by the Commission. The City of Fort Pierce has a City Attorney and three Assistant City Attorneys who provide professional legal services and assistance to the City Commission, City Manager, various boards and City staff personnel.

CORE SERVICES

- ◆ Represent the City Commission, City Administration and all assigned boards and committees in all matters of law pertaining to their official duties.
- ◆ Prepare and review ordinances, resolutions, contracts and other documents in a timely fashion.
- ◆ Advise on statutory matters and handle litigation.
- ◆ Work closely and effectively with City Management and the City Commission to develop a preventative approach to reduce risk and litigation exposure.
- ◆ Participate in Labor Relations and Collective Bargaining Agreements.
- ◆ Update and revise the City Code to adapt to the community's changing needs.
- ◆ Utilize a preventative approach to identify potential legal issues

ACCOMPLISHMENTS – FY 2011

- √ Maintained City focus, provided leadership and sought continuous quality Improvement
- √ Assisted with personnel matters
- √ Prepared and negotiated contracts and settlements
- √ Provided legal expertise with vendor contracts.
- √ Assisted with authoring of resolutions, ordinances and other agenda items
- √ Attended all City Commission and Special Board meetings as required.

UPCOMING GOALS AND INITIATIVES

- ⇒ Maintain communication with City departments to effectuate the highest quality and most effective legal services available to local governments.
- ⇒ Maintain fiscal responsibility with an emphasis on minimizing costs.
- ⇒ Provide leadership and legal advice to City Commission and Administration in a timely manner.
- ⇒ Provide guidance during City Commission meetings

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Prepare legislative orders (e.g. resolutions, ordinances, & City plan orders) within 7 working days of the original request	80%	85%	100%
Provide response to queries from City staff within a 24-hour period from the time received	85%	90%	100%

PERSONNEL SCHEDULE

CITY ATTORNEY

001-1400-514

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
City Attorney	1	1	1	1
Assistant City Attorney	3	3	3	3
TOTAL	4	4	4	4

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

CITY ATTORNEY

001-1400-514

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 138,062	\$ 140,647	\$ 133,641	\$ 140,108
Total Personal Services	\$ 138,062	\$ 140,647	\$ 133,641	\$ 140,108
<u>OPERATING EXPENSE</u>				
3120 Legal Fees	\$ 507,075	\$ 15,638	\$ 0	\$ 0
3121 Legal Fees-Civil Service/HR	-	119,761	76,950	76,950
3122 Legal Fees-Code Enforcement	-	179,180	174,150	174,150
3123 Legal Fees-Special Projects	-	136,848	153,900	153,900
3125 Trail Extra Ordinary Services	-	21,260	-	-
3130 Labor Relations	1,910	-	-	-
3135 Outside Labor Attorney	-	-	1,500	1,500
3140 Paralegal Fees	60,060	48,153	60,000	60,000
4030 Conferences	453	3,734	3,500	3,500
4110 Communications	1,133	1,238	1,000	1,000
4120 Freight and Postage	516	617	1,500	1,500
4410 Equipment Rental	-	604	1,000	1,000
4660 Equipment Maintenance	400	-	1,000	1,000
4710 Reproduction	-	-	500	500
4990 Misc. Equipment Expense	677	1,037	1,000	1,000
5120 EDP Supplies	-	30	500	500
5410 Books, Pubs, Subscriptions, & Mbrs.	282	515	1,000	1,000
Total Operating Expense	\$ 572,506	\$ 528,615	\$ 477,500	\$ 477,500
<u>CAPITAL OUTLAY</u>				
Total Capital Outlay	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 710,568	\$ 669,262	\$ 611,141	\$ 617,608

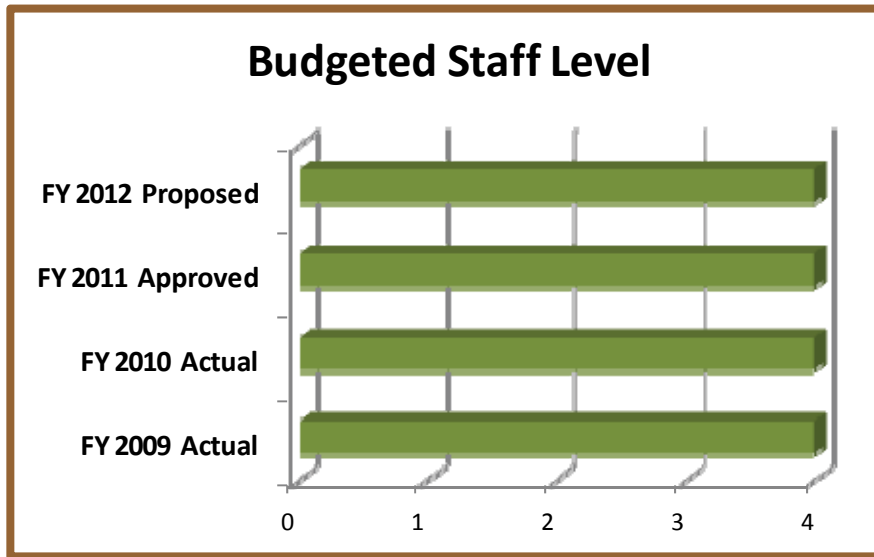
Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	133,641	140,108	6,467	4.84%
Operating Expenses	477,500	477,500	-	0.00%
Capital Outlay	-	-	-	0.00%
Totals	\$ 611,141	\$ 617,608	\$ 6,467	1.06%

Significant Budget Changes:

No significant changes.

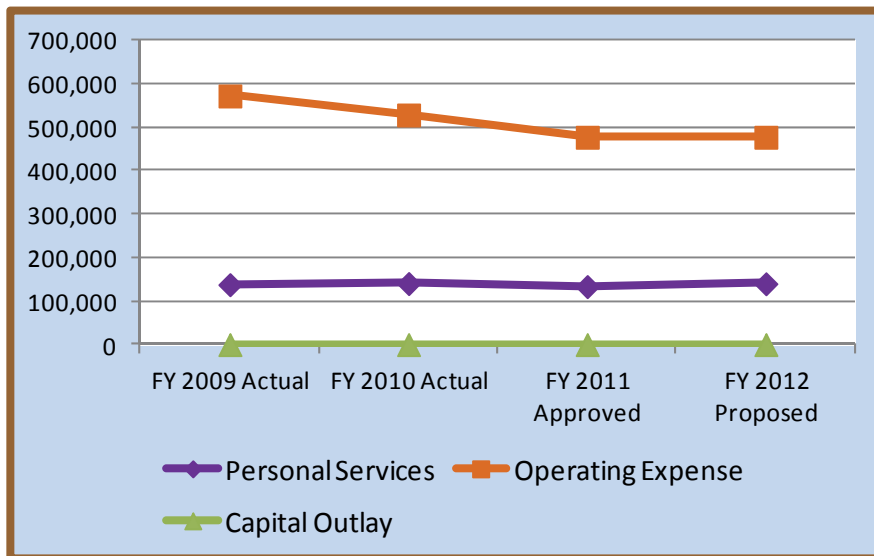
Budgeted Staff Level



City Attorney

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	4	4	4	4

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	138,062	140,647	133,641	140,108
Operating Expenses	572,506	528,615	477,500	477,500
Capital Outlay	0	0	0	0



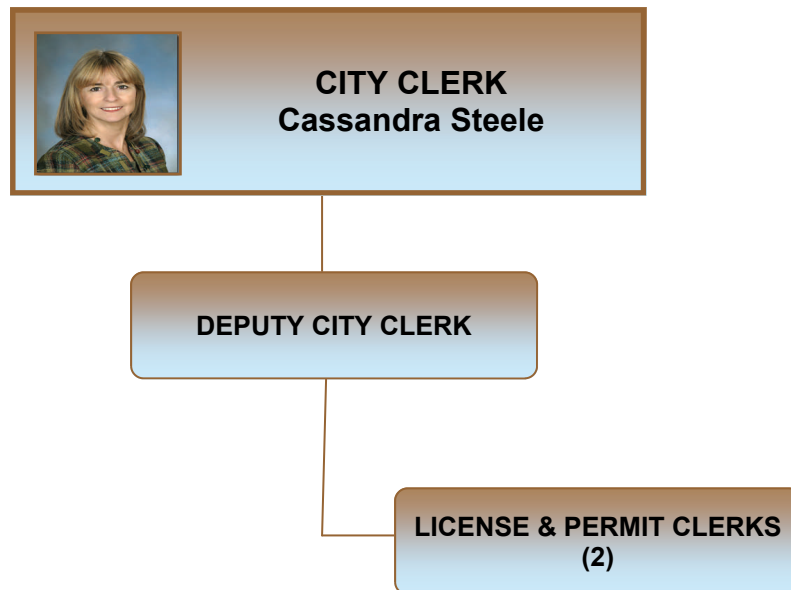
City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT **City Clerk**
FUND **General Fund**

MISSION

To be the repository of the official records of the City of Fort Pierce and, as such, contribute to the preservation of the community's distinctive character through supplying the historical information which is invaluable in the decision making process at all levels of the organization. One particularly important aspect of this function is to assure that the records vital to the town's heritage are safeguarded and accessible to all in accordance with the Florida Public Records Law and the Code of Ordinances.



DEPARTMENT DESCRIPTION

The City Clerk is the official custodian of the City Seal and is responsible for recording and maintaining the official records of the City. The City Clerk establishes records and verifies all minutes of official meetings conducted to carry out City business; and oversees the licensing of businesses and professions within the City and the collection of business tax receipts and contractors licensing.

CORE SERVICES

- ◆ Preparation of all Commission Agenda and meeting minutes
- ◆ Swearing in of each new employee and City Commission member
- ◆ Administers oaths required by City and State Laws.
- ◆ Preparation, execution and distribution of Proclamations, Resolutions and Ordinances
- ◆ Acts as the “City’s” Supervisor of Election
- ◆ Provides for legal advertisements
- ◆ Keeps official files of legal documents
- ◆ Oversees other departments on citywide retention of official records
- ◆ Licensing of businesses and professions
- ◆ Collection of business tax receipts and contractor licensing

ACCOMPLISHMENTS – FY 2011

- √ Successful facilitation of all City Commission meetings including publication of City Commission meeting and special meeting agendas and notices
- √ Successfully met all State of Florida retention guidelines
- √ Provided the public with requested information with courtesy and respect in a timely manner
- √ Took and transcribed fact based meeting minutes accurately in order to establish the historical record of actions of the City Commission

UPCOMING GOALS AND INITIATIVES

- ⇒ Identify and develop processes that will increase customer satisfaction, reduce costs, and find ways to work more efficiently by reducing redundancy
- ⇒ Maintain qualified staff for service delivery
- ⇒ Maintain effective working relationships with the elected body, City staff and all partner agencies
- ⇒ Maintain data integrity and quality control of all records
- ⇒ Promote use of online access for the City Commission agendas
- ⇒ Complete electronic agenda system for the processing and tracking of Commission agenda items

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
All City legal advertisements accurately prepared & timely placed	100%	100%	100%
Commission agenda packets posted to City Website and available to the public in City Hall immediately following distribution to Commission	80%	100%	100%
Official Minutes, Resolutions and Ordinances prepared within 3 working days of the scheduled Commission Meeting	92%	98%	100%
Update the public records archives by properly cataloging documents	100%	100%	100%

PERSONNEL SCHEDULE

CITY CLERK

001-1600-512

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
City Clerk	1	1	1	1
Deputy City Clerk/Permit Specialist	1	1	1	1
Licensing & Permit Clerk	3	2	2	2
Administrative Assistant	1	0	0	0
TOTAL	6	4	4	4

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

CITY CLERK

001-1600-512

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 286,145	\$ 210,686	\$ 196,257	\$ 205,754
1030 Accrued Compensation	6,071	3,594	5,500	3,850
2010 FICA	21,871	14,200	15,434	16,035
2020 Retirement Contributions	28,546	13,846	10,930	6,783
2030 Life & Health Insurance	41,834	28,594	27,113	25,887
2035 Dental Insurance	2,486	1,985	2,018	1,922
2040 Worker's Compensation	864	473	374	377
Total Personal Services	\$ 387,817	\$ 273,378	\$ 257,626	\$ 260,608
<u>OPERATING EXPENSE</u>				
3480 Election Fees	\$0	\$ 42,515	\$0	\$0
3490 Contractual Fees	760	650	-	750
4010 Car Allowance	4,200	4,200	4,200	4,200
4020 Travel and Education	1,168	637	-	-
4110 Communications	1,387	1,533	1,665	1,665
4120 Freight and Postage	3,881	3,330	6,460	6,460
4410 Equipment Rental	3,339	3,554	4,510	4,510
4650 Vehicle Maintenance	-	-	500	500
4651 Vehicle Parts	233	3	-	-
4660 Equipment Maintenance	1,488	1,288	2,525	2,525
4710 Reproduction	496	408	950	950
4720 Outside Printing	3,105	949	950	950
4810 Advertising	473	144	475	475
4990 Miscellaneous Expense	5	416	-	-

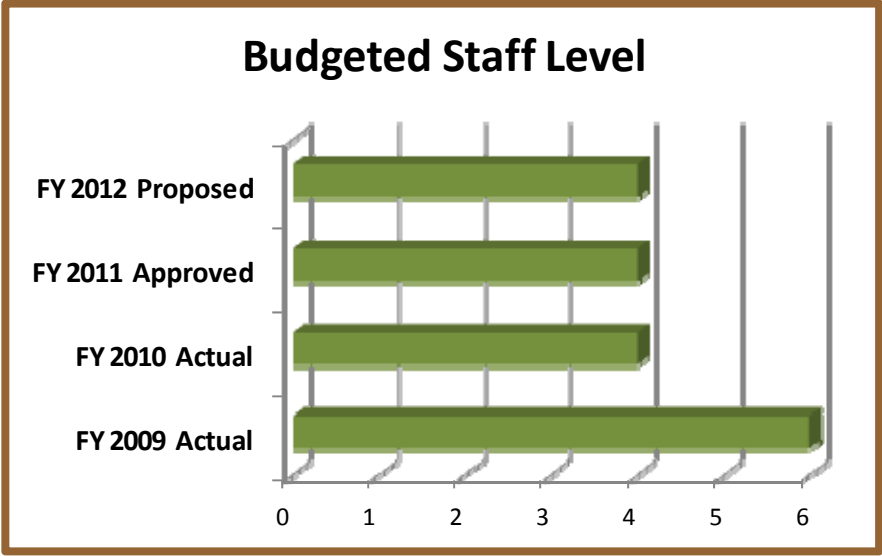
Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE contd.</u>				
5110 Office Supplies	2,353	2,538	1,900	1,900
5120 EDP Supplies	1,413	1,433	1,520	1,520
5210 Gas & Oil	-	52	100	100
5410 Books, Pubs, Subscriptions, & Mbrs.	944	845	880	880
Total Operating Expense	\$ 25,245	\$ 64,495	\$ 26,635	\$ 27,385
<u>CAPITAL OUTLAY</u>				
6410 Office Equipment	\$ 1,439	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 1,439	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 414,501	\$ 337,873	\$ 284,261	\$ 287,993

Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	257,626	260,608	2,982	1.16%
Operating Expenses	26,635	27,385	750	2.82%
Capital Outlay	-	-	-	0.00%
Totals	\$ 284,261	\$ 287,993	\$ 3,732	1.31%

Significant Budget Changes:

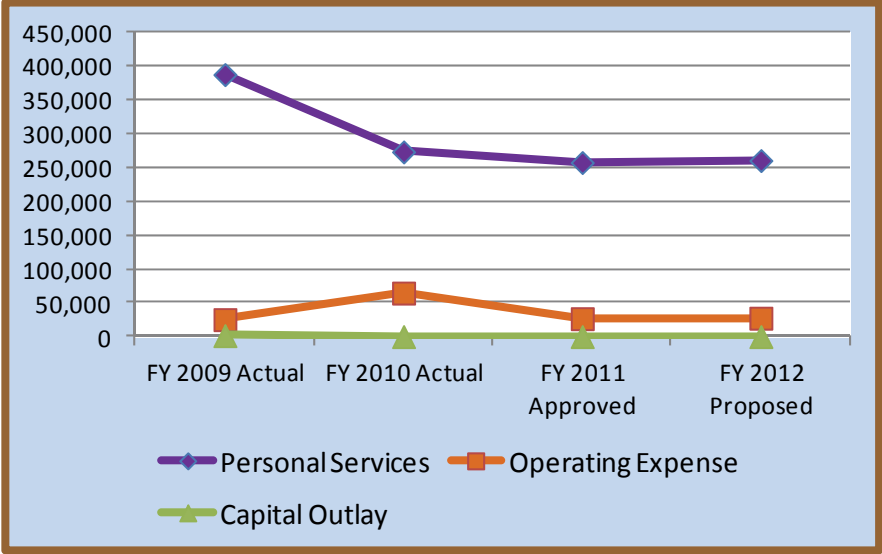
No Significant Changes.



City Clerk

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	6	4	4	4

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	387,817	273,378	257,626	260,608
Operating Expenses	25,245	64,495	26,635	27,385
Capital Outlay	1,439	0	0	0



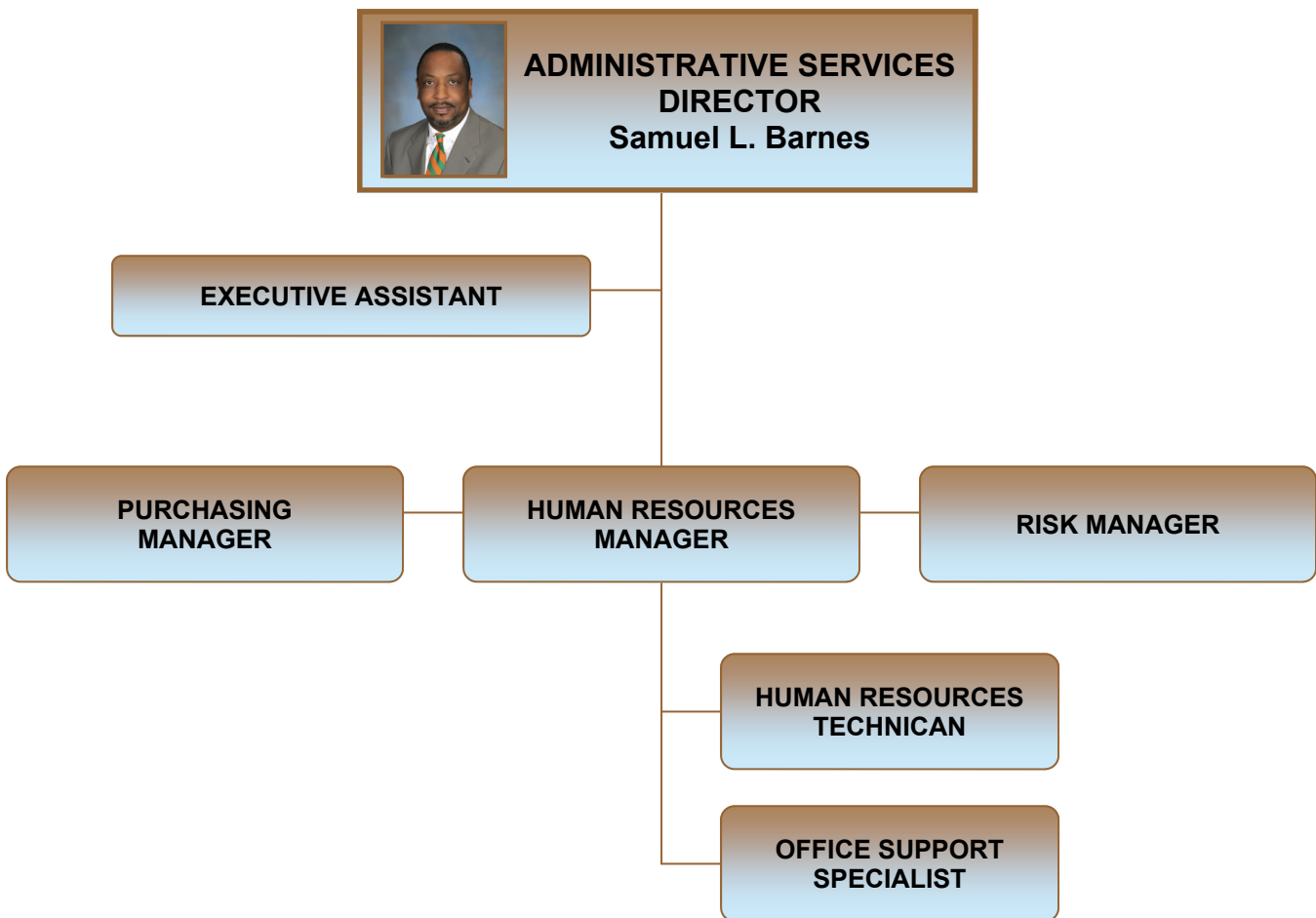
City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT **Administrative Services**
FUND **General Fund**

MISSION

The mission of the Administrative Services Department is to promote fair and equal human relations throughout the organization and provide leadership and guidance in the development, implementation and administration of policies and procedures fostering a positive work environment with emphasis on City-wide customer service standards.



DEPARTMENT DESCRIPTION

The Administrative Services Department is made up of three divisions; Administrative Services, Human Resources & Risk Management and Purchasing.

The **Administrative Services Director** oversees all divisions and is responsible for the administration and coordination of departments engaged in various service functions and planning long and short term programs. The Director develops, monitors, and evaluates the City of Fort Pierce Equal Employment Opportunity and Affirmative Action Programs through technical assistance and training and coordinates its continuing implementation in order to ensure a diversified workforce observing City employment policies and practices as well as Federal, State and local laws.

The **Human Resources Division** coordinates with the City Manager to develop comprehensive managerial and supervisory training programs that nurture a common duty/purpose based on core values that promote professional responsibility. The department is responsible for the management of all union contracts and ensures employees' compliance with the City's Personnel Policies and Procedures.

The **Risk Management Division** is responsible for procurement of the City's liability, worker's compensation and property insurance. The manager works directly with all City departments to identify, analyze and eliminate or reduce exposure to loss, related to the activities of the City, its departments and employees.

The **Purchasing Division** is responsible for assisting departments in getting the most appropriate product and service at the most responsive price. The division's primary mission is to deliver the highest quality procurement services in the most efficient and fiscally responsible manner for the City, while assuring fair and equal opportunity to all qualified vendors.

CORE SERVICES

Administrative Services

- ◆ Responsible for EEO/Affirmative Action, Civil Service Appeals, and the Collective Bargaining process of three (3) labor unions
- ◆ Responsible for labor contract administration
- ◆ Responsible for conducting research on operational and emerging employer issues and communicating the findings

Human Resources

- ◆ Employee recruitment and selection
- ◆ Employee testing
- ◆ Job classification
- ◆ Compensation and benefits
- ◆ Grievance resolution and disciplinary actions
- ◆ Monitors the performance evaluation process
- ◆ Coordinates the administration of valid medical standards
- ◆ Conducts job analysis research for developing valid selection procedures
- ◆ Negotiates individual annual policy renewals and administers the open enrollment process for all employees

Risk Management

- ◆ Responsible for the coordination and administration of the control and reduction of health, property and casualty insurance costs
- ◆ Responsible for the implementation of proactive risk control programs
- ◆ Administers the safety, health and wellness programs
- ◆ Coordinates the City's administration of blanket insurance coverage and claims including general and auto liability, worker's compensation and property damage
- ◆ Responds to liability claims or lawsuits against the City

Purchasing

- ◆ Responsible for establishing and administering the City's Procurement Program
- ◆ Responsible for the issuance of solicitations (IFBs, RFPs and RFQs)
- ◆ Awards contracts
- ◆ Responsible for the administration of performing contract administration
- ◆ Responsible for obtaining fair prices for materials, equipment, supplies and services
- ◆ Responsible for Small/Minority Business and Federal Programs

ACCOMPLISHMENTS – FY 2011

- √ Ensured compliance with the procedures to monitor and comply with the City's Drug Free Workplace Policy
- √ Revised Personnel Policies and Procedures to ensure compliance with current laws and procedures
- √ Development of the Wellness Program including providing monthly information to City employees on important health topics, organized a walking challenge, organized a City Bowling League and offered on-site fitness classes during lunch hours.

- √ Performed an audit of the City's liability insurance policies which resulted in the savings for the City
- √ Increased the City's purchasing card spend volume which resulted in a rebate to the City
- √ Managed City-wide contracts and ensured compliance

UPCOMING GOALS AND INITIATIVES

- ⇒ Oversee the development and implementation of policies that affect employees of the City pursuant to existing rules and regulations
- ⇒ Enhance training of management and supervisory staff on performance management, harassment/discrimination, diversity, effective communication and leadership
- ⇒ Conduct an analysis of the compensation and benefits for City positions compared to other public entities
- ⇒ Ensure Human Resources web page remains current and informative to provide citizens, potential applicants and employees detailed information concerning the employment process and employee benefits
- ⇒ Conduct quarterly safety meetings to review incident reports and determine training needs
- ⇒ Provide quarterly training to educate staff on workplace safety
- ⇒ Achieve a Division average turn-around time of 12 calendar days for standard requisitions
- ⇒ Increase contracts for routine commodities to lower cost through volume rather than making numerous small purchases
- ⇒ Ensure contract compliance on high visibility/high cost contracts
- ⇒ Continue to ensure that contract insurance requirements remain up to date
- ⇒ Continue to enhance timeliness of extensions, amendments, and change orders
- ⇒ Identify businesses not performing to standard
- ⇒ Monitor departmental record keeping to ensure conformity with federal requirements
- ⇒ Maintain an honest and fair procurement process so that no vendor wins a procurement protest
- ⇒ Execute managerial oversight of selection panels for procurements in such a manner that selections are above reproach
- ⇒ Perform additional duties and special projects as assigned

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Human Resources review & approval of data entry associated with payroll completed prior to each bi-weekly payroll	85%	90%	100%
Maintain the City's worker's compensation modification factor to a level of .9 or below	100%	100%	100%
Complete the hiring process within 3 weeks of the last interview	50%	60%	75%
Increase the average time to process a standard requisition	70%	80%	100%
Increase the quality of service for departments	85%	90%	100%
Continue to decrease or eliminate the number of protests won by vendors/suppliers	100%	100%	100%

PERSONNEL SCHEDULE

Administrative Services

001-2200-513

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Director Of Administrative Services	1	1	1	1
Human Resources Manager	1	1	1	1
Purchasing Manager	1	1	1	1
Risk Manager	1	1	1	1
Human Resources Technician	3	1	1	1
Executive Assistant	1	1	1	1
Office Support Specialist	0	0	1	1
Benefit Specialist	0	0	0	0
Director of Procurement	1	1	0	0
Purchasing Agent	1	1	0	0
Procurement Specialist	1	0	0	0
TOTAL	11	8	7	7

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

Administrative Services

001-2200-513

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 539,137	\$ 402,591	\$ 371,322	\$ 386,256
1030 Accrued Compensation	7,957	20,694	8,500	5,950
1040 Overtime	407	6,032	5,500	5,500
2010 FICA	42,930	35,378	29,477	30,425
2020 Retirement Contributions	53,586	43,158	42,617	42,477
2030 Life & Health Insurance	78,679	46,271	52,946	54,929
2035 Dental Insurance	4,553	2,872	5,481	3,049
2040 Worker's Compensation	1,474	972	713	715
Total Personal Services	\$ 728,723	\$ 557,968	\$ 516,556	\$ 529,301
<u>OPERATING EXPENSE</u>				
3120 Legal Fees	\$4,297	\$ 3,261	\$2,500	\$2,500
3160 Collective Bargaining	4,465	20,619	-	-
3180 Medical Services	12,555	9,757	7,500	10,000
3190 Consultant Fees	10,290	1,519	2,500	2,500
3490 Misc. Contractual Fees	800	2,104	1,000	1,000

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE contd.</u>				
3495 Temp. Employee Svcs	-	-	15,000	-
4010 Car Allowance	8,400	7,000	-	-
4020 Travel and Education	8,931	5,030	5,500	5,500
4110 Communications	11,323	9,731	3,500	6,000
4120 Freight and Postage	2,019	1,171	3,000	3,000
4410 Equipment Rental	2,844	3,612	4,000	4,000
4650 Vehicle Maintenance	5,496	4,194	2,300	2,300
4651 Vehicle Parts	-	-	-	750
4660 Equipment Maintenance	-	-	-	750
4670 Computer Maintenance	448	-	-	-
4710 Reproduction	-	2,499	1,000	1,000
4720 Outside Printing	614	352	1,000	1,000
4810 Advertising	19,019	6,595	7,500	10,000
4850 Service Awards	650	5,867	2,500	2,500
4990 Miscellaneous Expense	6,571	4,606	2,000	2,000
5110 Office Supplies	5,054	3,063	3,700	3,700
5120 EDP Supplies	2,653	3,519	2,112	2,112
5150 Misc. Equipment Expense	1,722	-	931	931
5210 Gas & Oil	-	-	-	750
5410 Books, Pubs, Subscriptions, & Mbrs.	3,799	2,651	2,500	2,500
Total Operating Expense	\$ 111,950	\$ 97,150	\$ 70,043	\$ 64,793
<u>CAPITAL OUTLAY</u>				
6410 Office Equipment	\$ -	\$ 591	\$ -	\$ -
Total Capital Outlay	\$ -	\$ 591	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 840,673	\$ 655,709	\$ 586,599	\$ 594,094

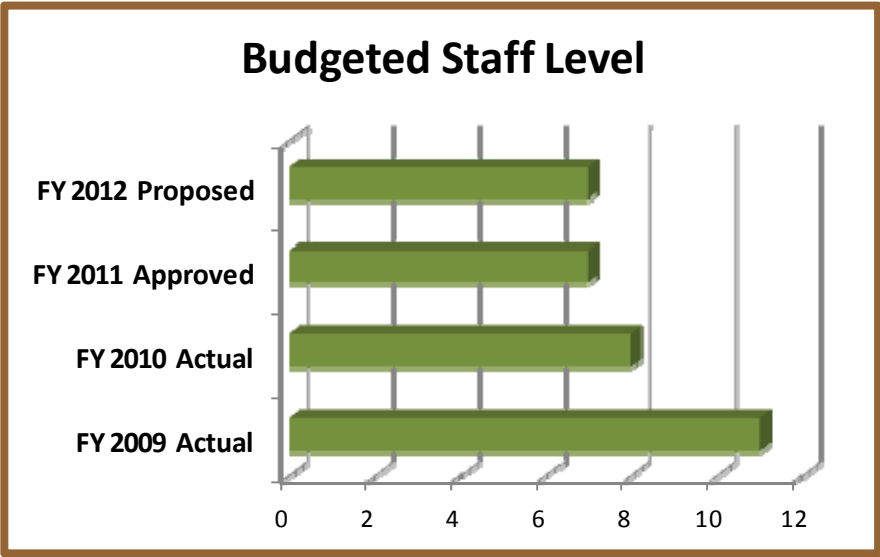
Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	516,556	529,301	12,745	2.47%
Operating Expenses	70,043	64,793	(5,250)	-7.50%
Capital Outlay	-	-	-	0.00%
Totals	\$ 586,599	\$ 594,094	\$ 7,495	1.28%

Significant Budget Changes:

Personal Services increased 2.47% due to a salary adjustment for 1 employee and the elimination of 72 furlough hours taken in FY 2011.

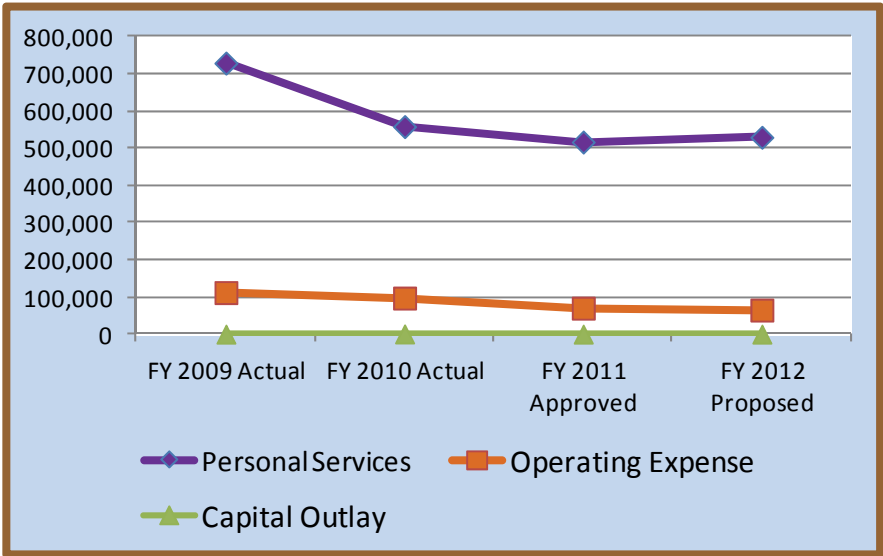
Operating Expenses decreased by 7.50% due to the elimination of the temporary services budget.



Administrative Services

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	11	8	7	7

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	728,723	557,968	516,556	529,301
Operating Expenses	111,950	97,150	70,043	64,793
Capital Outlay	0	591	0	0



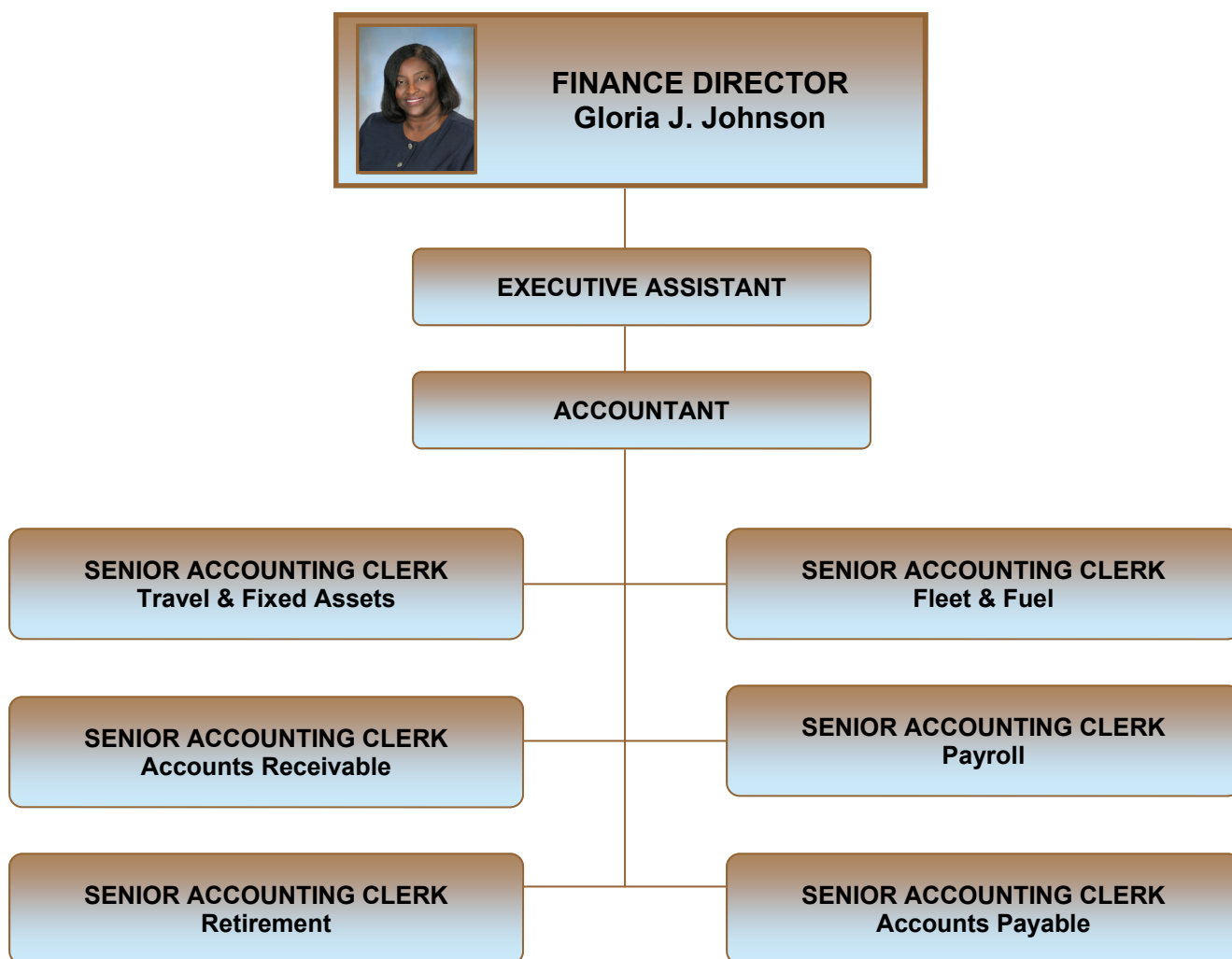
City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT **Finance Department**
FUND **General Fund**

MISSION

To establish and maintain adequate internal controls that safeguard the City's assets; to maintain the City's strong financial condition by balancing revenues and expenditures in a fiscally responsible manner; to utilize effective analysis to support recommendations to the City Administration; to operate in a spirit of excellence, integrity and dedication ensuring that the highest standards of accounting, financial reporting, budgeting and investing are followed and promoted.



DEPARTMENT DESCRIPTION

Finance is responsible for all general accounting duties of the City, such as fixed assets, accounts payable, accounts receivable, payroll, pension distribution, annual audit and the preparation of all City financial reports such as the Comprehensive Annual Financial Report. Finance is also responsible for the preparation of the City's Budget, the management of all debt and the investment of surplus funds. The Department, as a whole, is responsible for maintaining City-wide internal controls and financial accountability.

CORE SERVICES

- ◆ Provide administrative, operational and financial assistance to management, elected officials and the City's residents
- ◆ Provide accounting, accounts payable, payroll, budgeting, revenue collection and financial reporting functions
- ◆ Monitor the City's fund balances
- ◆ Prepare all financial reports – including the Comprehensive Annual Financial Report (CAFR) and the Annual Budget
- ◆ Provide cash/investment and debt management
- ◆ Monitor/develop financial strategies that ensure fiscal solvency and financial statement integrity through the maintenance of proper internal controls.

ACCOMPLISHMENTS – FY 2011

- √ Received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Award for the 23rd consecutive year.
- √ Monitored and implemented changes in reporting requirements recommended by the Florida Auditor General, GFOA and Government Accounting Standards Board.
- √ Cross trained staff on various functions of the department.
- √ Enhanced the City's processes and internal controls
- √ Reviewed and conducted revenue and expenditure analysis for more precise budgeting projections
- √ Prepared a request for proposal for Health Insurance Services to curtail an anticipated cost increase to the City and employees.
- √ Prepared a request for proposal for Banking Services as a means to generate savings for the City.
- √ Prepared a request for proposal for Auditing Services as a means to generate savings for the City
- √ Presented Quarterly Financial Reports to the City Commission and the public

UPCOMING GOALS AND INITIATIVES

- ⇒ Maintain the GFOA Awards for financial reporting and budget presentation; implement technical changes as required.
- ⇒ Obtain the GFOA Award for budget presentation.
- ⇒ Review and update changes as necessary to the City's Financial Administrative Policies.
- ⇒ Streamline the preparation of the budget

- ⇒ Prioritize and re-evaluate processes in the finance department due to the loss of positions.
- ⇒ Conduct an annual payroll audit for all departments
- ⇒ Implement ETF/ACH payments for major vendors.
- ⇒ Improve the Finance section of the City's website by publishing all financial budgets and reports online
- ⇒ Align funds with Florida State Uniform Accounting System

<i>Performance Measures</i>			
Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Maintain GFOA's Certificate of Achievement for Excellence in Financial Reporting	100%	100%	100%
City Employees on Direct Deposit	62%	63%	75%
GFOA Budget Criteria deemed at least proficient	92%	100%	100%
Monitor & control City cash receipts in a manner that ensures bank deposit within 2 business days of receipts.	100%	100%	100%
Process payroll and accounts payable checks within 2 weeks of receipt of request for payment	100%	100%	100%

PERSONNEL SCHEDULE

FINANCE

001-2400-513

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Director of Finance	1	1	1	1
Accountant	1	1	1	1
Executive Assistant	1	1	1	1
Senior Accounting Clerk	6	5	5	6
Assistant Director of Finance	1	1	0	0
Chief Accountant	0	0	1	0
TOTAL	10	9	9	9

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

FINANCE

001-2400-513

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 562,422	\$ 517,037	\$ 432,981	\$ 448,522
1030 Accrued Compensation	58,740	6,200	7,000	4,900
2010 FICA	43,606	38,650	33,792	34,687
2020 Retirement Contributions	60,799	53,927	48,855	51,301
2030 Life & Health Insurance	110,721	97,576	89,127	89,772
2035 Dental Insurance	6,615	6,072	5,743	6,265
2040 Worker's Compensation	1,632	1,219	818	816
Total Personal Services	\$ 844,535	\$ 720,681	\$ 618,316	\$ 636,263
<u>OPERATING EXPENSE</u>				
3490 Misc. Contractual Fees	\$ 8,175	\$ 10,151	\$ 9,000	\$ 9,000
3495 Temp. Employee Svcs	-	22,721	-	-
4010 Car Allowance	8,400	8,400	4,200	4,200
4020 Travel and Education	7,149	1,281	2,500	2,500
4110 Communications	7,286	9,053	3,500	3,500
4120 Freight and Postage	4,336	3,214	4,500	4,500
4410 Equipment Rental	-	1,025	-	-
4660 Equipment Maintenance	1,103	-	3,000	3,000
4720 Outside Printing	908	269	1,500	1,500

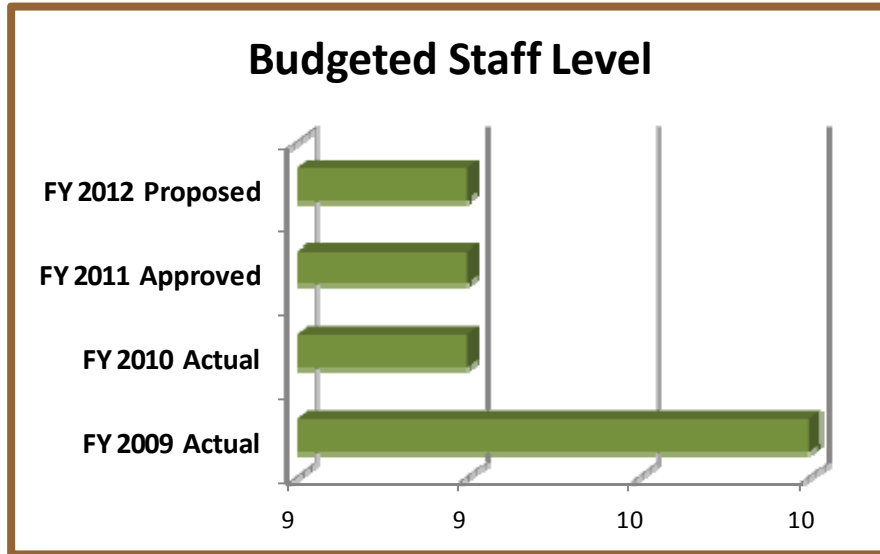
Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE contd.</u>				
4810 Advertising	1,584	756	1,000	1,000
4990 Miscellaneous Expense	911	3,627	1,000	1,000
5110 Office Supplies	8,000	5,028	3,500	3,500
5120 EDP Supplies	4,571	1,952	5,000	5,000
5410 Books, Pubs, Subscriptions, & Mbrs.	1,429	1,004	1,500	1,500
Total Operating Expense	\$ 53,852	\$ 68,481	\$ 40,200	\$ 40,200
<u>CAPITAL OUTLAY</u>				
6410 Office Equipment	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 898,387	\$ 789,162	\$ 658,516	\$ 676,463

Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	618,316	636,263	17,947	2.90%
Operating Expenses	40,200	40,200	-	0.00%
Capital Outlay	-	-	-	0.00%
Totals	\$ 658,516	\$ 676,463	\$ 17,947	2.73%

Significant Budget Changes:

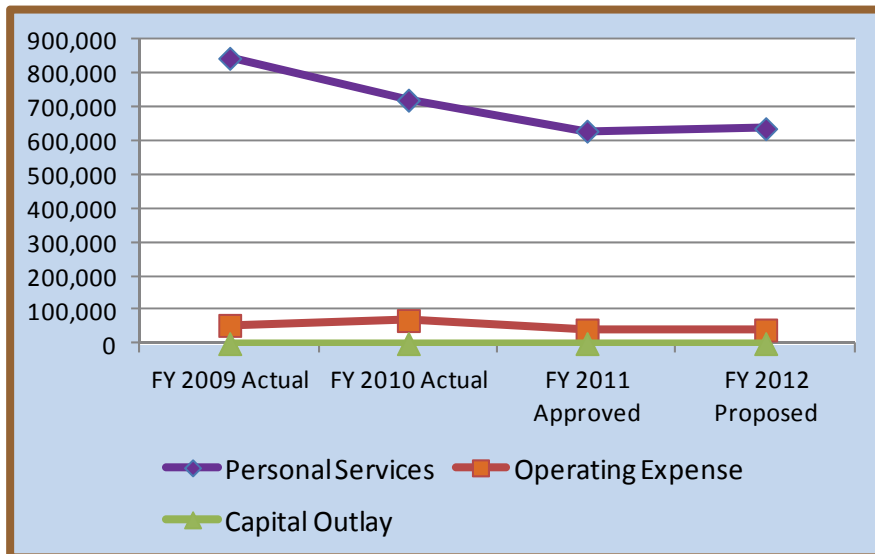
Personal Services increased 2.90% due to the elimination of 72 furlough hours taken in FY 2011 and the hiring of a Senior Accounting Clerk.



Finance

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	10	9	9	9

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	844,535	720,681	618,317	636,263
Operating Expenses	53,852	68,481	40,200	40,200
Capital Outlay	0	0	0	0



City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT **Management Information Systems**
FUND **General Fund**

MISSION

The mission of the Management Information Systems (MIS) Department is to provide leadership and guidance to staff in the appropriate application of technology, and to provide an efficient and reliable infrastructure for voice and data communication to enable City officials, staff and employees to deliver the highest level of service to the citizens of Fort Pierce.



DEPARTMENT DESCRIPTION

The MIS Department provides technology design and selection, technical support and training, technology acquisition, the review and development of IT policies and standards and IT strategic planning service for the City of Fort Pierce. To ensure that these services are provided in an effective, efficient and timely manner supports and promotes the productive use of technology throughout the organization.

CORE SERVICES

- ◆ Advises Executive Administration on strategic technologies for business use
- ◆ Ensures that all technology in place is secure, reliable and performs as needed
- ◆ Provides timely, effective end user support to resolve problems and provide assistance
- ◆ Provides management of the Data Center's environmental conditions including uninterruptible power supply, fire suppression system and air conditioning
- ◆ Utilizes project management skills to complete planned projects in a timely manner
- ◆ Selects, implements and manage cost effective, quality technology solutions, designed to meet business needs
- ◆ Manages service contracts and vendor relationships for the highest quality at reasonable costs
- ◆ Provides High Availability of critical systems as directed by administrative staff
- ◆ Provides systems that meet compliance with local, state and federal laws
- ◆ Provides excellent support to all end users of the City's computer systems

ACCOMPLISHMENTS – FY 2011

- √ Provided classroom and online resources for on-going training for City staff
- √ Upgraded selected PCs to MS Windows 2007
- √ Replaced the AS400 i525 to IBM Power 7 system
- √ Replaced core servers citywide
- √ Instituted a Work Order Asset Tracking and Management Reporting System
- √ Completed upgrade of Public Works/Solid Waste internal computer infrastructure
- √ Upgraded City Hall Surveillance and Access Control Security System
- √ Upgrade Lotus Notes Email and Malware Filtration Systems
- √ Upgraded Vermont System GolfTrac Point of Sale (POS) system for Indian Hills Golf Course
- √ Upgraded City Router and Firewalls for both the City hall and the remote sites

UPCOMING GOALS AND INITIATIVES

- ⇒ Complete the production processes of the paperless agenda, NovusAgenda
- ⇒ Purchase, install, test and move into production the SunGard One Solution for Business Licenses, Planning & Engineering, Building Permits, and Code Enforcement

- ⇒ Reinvest in the computer recycling program with replacing one third of the City's computer hardware
- ⇒ Upgrade computer policies and procedures
- ⇒ Replace the City's telephone system including the remote sites
- ⇒ Evaluate email archive systems that improve archiving and email discovery
- ⇒ Maintain staff training on current architectures and promote professional development
- ⇒ Install Network Address Storage (NAS) devices for additional storage needs citywide
- ⇒ Achieve Payment Card Industry Data Security Standards (PCI-DSS) compliance for all departmental merchant accounts
- ⇒ Complete conversation of Netfinity servers to the new Blade Center servers
- ⇒ Upgrade Laser Check printer and the Power 7 main printer
- ⇒ Upgrade all remote site routers

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Resolve requests within 72 hours	80%	75%	90%
Provide operating technology tools	93%	93%	95%

PERSONNEL SCHEDULE

MANAGEMENT INFORMATION SYSTEMS

001-2500-513

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
MIS Director	1	1	1	1
Network Administrator	1	1	1	1
Network Specialist	1	1	1	1
IT Support Specialist	3	3	2	2
Application Specialist	0	0	1	1
TOTAL	6	6	6	6

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
Office Equipment & Machinery	\$ 5,000	\$ -	\$ 5,000
TOTAL	\$ 5,000	\$ -	\$ 5,000

APPROPRIATION DETAIL

MANAGEMENT INFORMATION SYSTEMS

001-2500-513

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 292,528	\$ 305,938	\$ 289,843	\$ 307,195
1030 Accrued Compensation	5,284	5,284	5,500	3,850
1040 Overtime	13,787	17,645	5,000	5,000
2010 FICA	23,800	25,297	22,842	24,177
2020 Retirement Contributions	30,456	33,853	33,024	30,077
2030 Life & Health Insurance	56,784	56,944	55,050	52,280
2035 Dental Insurance	3,309	3,707	3,893	3,707
2040 Worker's Compensation	844	695	553	570
Total Personal Services	\$ 426,792	\$ 449,363	\$ 415,705	\$ 426,856
<u>OPERATING EXPENSE</u>				
3190 Consultant Fees	\$ 903	\$ -	\$ 1,000	\$ 1,000
3490 Misc. Contractual Fees	2,859	170	3,500	3,500
4010 Car Allowance	4,200	4,200	4,200	4,200
4020 Travel and Education	5,276	2,413	5,000	5,000
4110 Communications	9,252	8,033	9,000	9,000
4120 Freight and Postage	458	574	500	500
4410 Equipment Rental	41,651	41,438	45,000	45,000
4651 Vehicle Parts	48	1,292	1,000	1,000
4660 Equipment Maintenance	-	-	1,000	1,000
4670 Computer Maintenance	41,436	42,173	50,000	50,000
4675 Software Maintenance	338,170	256,622	325,000	325,000
4710 Reproduction	-	-	100	100
4720 Outside Printing	228	-	100	100

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE contd.</u>				
4990 Miscellaneous Expense	2,995	591	1,000	1,000
5110 Office Supplies	2,943	2,582	2,500	2,500
5120 EDP Supplies	11,137	13,998	18,000	18,000
5150 Miscellaneous Equipment Expense	402	-	-	-
5210 Gas & Oil	87	218	500	500
5410 Books, Pubs, Subscriptions, & Mbrs.	1,128	923	1,500	1,500
Total Operating Expense	\$ 463,173	\$ 375,227	\$ 468,900	\$ 468,900
<u>CAPITAL OUTLAY</u>				
6410 Office Equipment	\$ 19,370	\$ 31,355	\$ 5,000	\$ 5,000
6420 Furniture & Furnishings	265	-	-	-
Total Capital Outlay	\$ 19,635	\$ 31,355	\$ 5,000	\$ 5,000
TOTAL APPROPRIATIONS	\$ 909,600	\$ 855,945	\$ 889,605	\$ 900,756

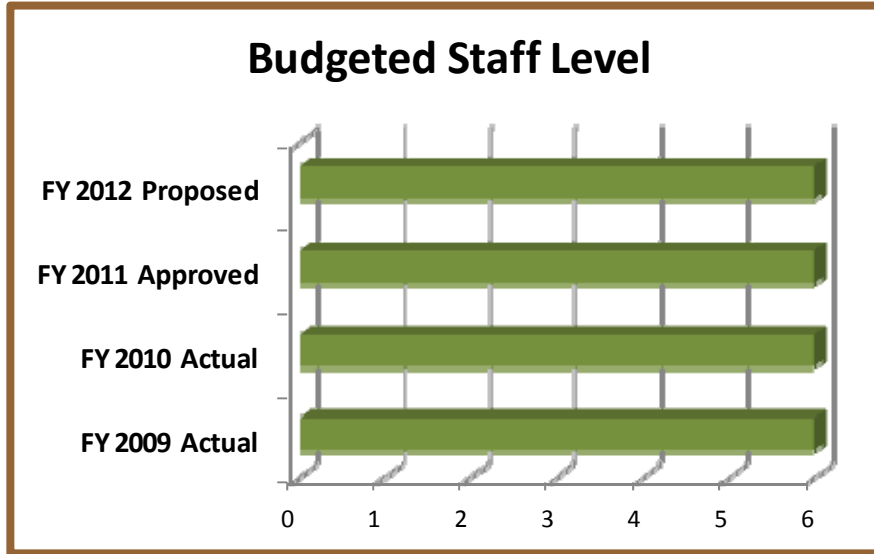
Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	415,705	426,856	11,151	2.68%
Operating Expenses	468,900	468,900	-	0.00%
Capital Outlay	5,000	5,000	-	0.00%
Totals	\$ 889,605	\$ 900,756	\$ 11,151	1.25%

Significant Budget Changes:

Personal Services increased 2.68% due to the elimination of 72 furlough hours taken in FY 2011.

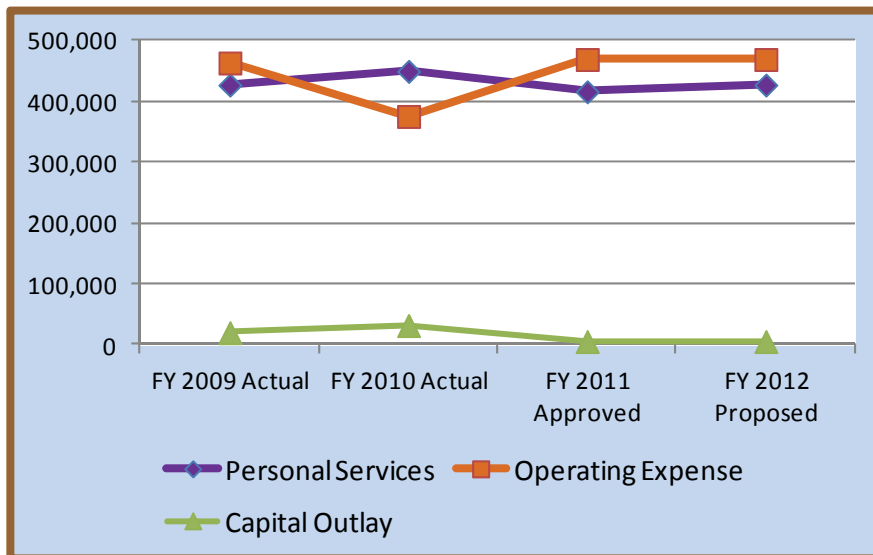
Budgeted Staff Level



Management Information Systems

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	6	6	6	6

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	426,792	449,363	415,705	426,856
Operating Expenses	463,173	375,227	468,900	468,900
Capital Outlay	19,635	31,355	5,000	5,000



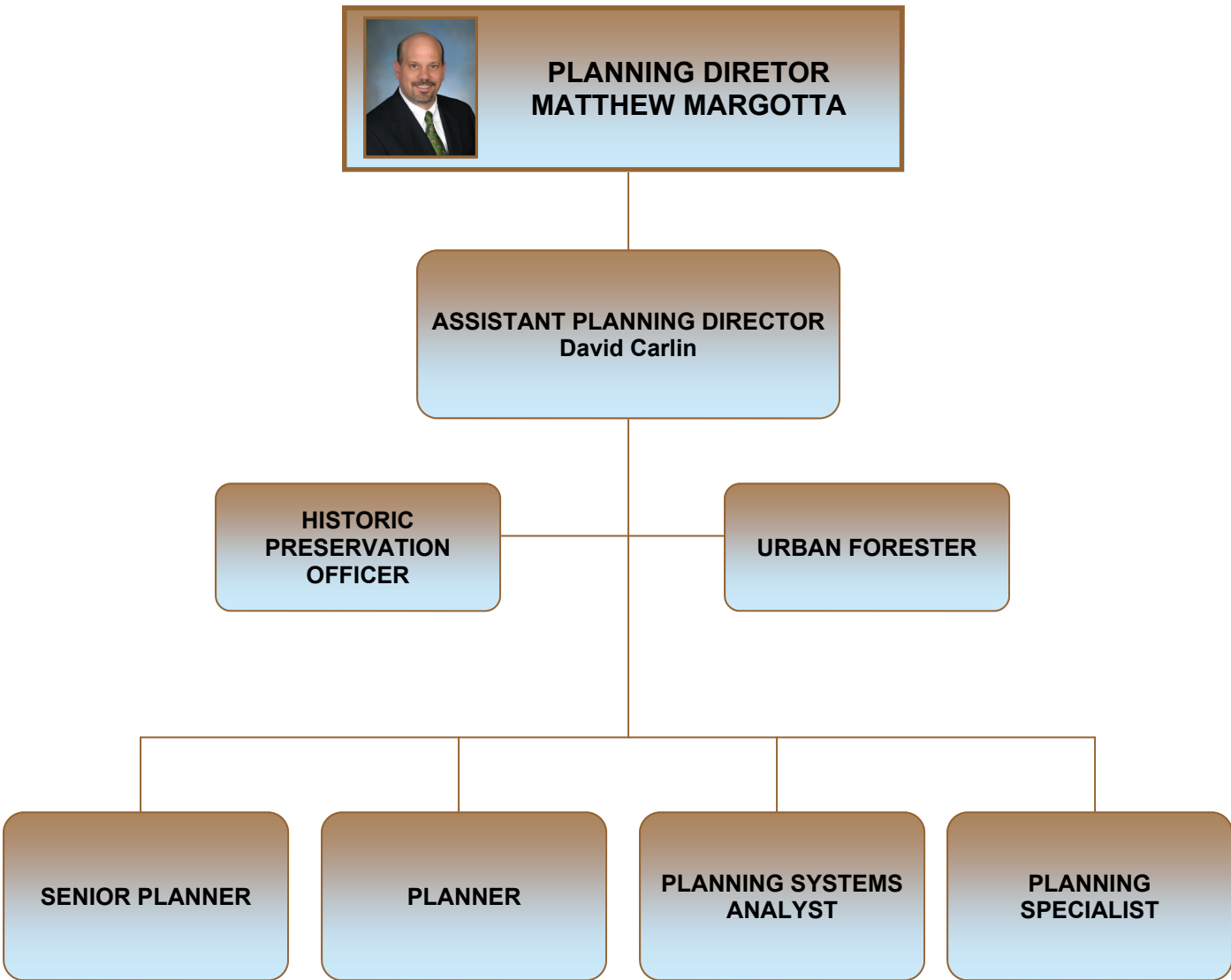
City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT **Planning**
FUND **General Fund**

MISSION

The mission of the Planning Department is to provide the highest standard of customer service and public involvement while professionally implementing the City’s vision and Code of Ordinances.



DEPARTMENT DESCRIPTION

The Planning Department is responsible for overseeing the development of the City in accordance with the City of Fort Pierce Land Development Regulations, Comprehensive Plan and Historic Preservation Guidelines. The Department manages the review process for granting zoning variances, planned developments, rezone requests and other land-use issues and provides staff support to the Planning Advisory Board. The department consists of five divisions; Development Review, Urban Forestry, Comprehensive Planning, Historic Preservation and GIS Mapping.

CORE SERVICES

- ◆ Preserve the City's character and culture
- ◆ Review building permits and site plans
- ◆ Review variances and special exceptions
- ◆ Rezoning
- ◆ Review Plats
- ◆ PUD's
- ◆ Review ordinances, waiver of distance, land clearing & tree removal issues
- ◆ Perform City web updates
- ◆ Perform City GIS/Mapping

ACCOMPLISHMENTS – FY 2011

- √ Presentation of Green Energy Guidelines for Historic Districts at the Florida APA Conference
- √ Completed EAR Based Amendments
- √ Created Downtown Business and Entertainment District Overlay
- √ Completed Arcade Ordinance
- √ Updated Chapter 3, Alcoholic Beverages of the City's Code
- √ Hired Planning Specialist
- √ Acquired new plotter
- √ Acquired new computers
- √ Decreased neighborhood park deficit
- √ Deployed first bicycle facility improvements at PAL Park
- √ Acquired right of way for US Highway Turn Lane

UPCOMING GOALS AND INITIATIVES

- ⇒ Completion of the LDR rewrite
- ⇒ Provide additional park amenities for PAL Park
- ⇒ Completion of US Highway 1 turn Lane

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Process site plan applications from the day of submittal to City Commission approval in less than 75 days	80%	90%	100%
Expedite permit review by processing building permits and business tax applications on same day of receipt from Building Department / City Clerks office	93%	95%	100%
Complete the update to the Land Development Regulations by Spring 2012	60%	75%	100%

PERSONNEL SCHEDULE

PLANNING

001-2901-513

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Director of Planning	1	1	1	1
Assistant Director of Planning	1	1	1	1
Historic Preservation Officer	1	1	1	1
Urban Forester	1	1	1	1
Senior Planner	0	0	0	1
Planner	4	2	2	1
Planning Systems Analyst	0	0	0	1
Planning Specialist	1	1	0	1
Administrative Assistant	0	0	1	0
Executive Assistant	2	0	0	0
Grant Writer/Administrator	1	1	0	0
TOTAL	12	8	7	8

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

PLANNING

001-2901-513

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 450,185	\$ 421,007	\$ 385,441	\$ 422,934
1030 Accrued Compensation	22,297	18,606	2,500	1,750
1040 Overtime	12	-	-	-
2010 FICA	35,364	32,270	29,754	32,488
2020 Retirement Contributions	46,435	45,381	43,017	53,468
2030 Life & Health Insurance	116,995	83,501	84,308	84,610
2035 Dental Insurance	6,852	5,069	5,169	5,503
2040 Worker's Compensation	16,120	9,791	734	803
Total Personal Services	\$ 694,260	\$ 615,625	\$ 550,923	\$ 601,556
<u>OPERATING EXPENSE</u>				
3140 Contractual Planning	\$ 227,742	\$ 82,449	\$ 14,000	\$ 14,000
3190 Consultant Fees	228	-	-	-
3490 Misc. Contractual Fees	11,094	1,526	3,800	3,800
3495 Temp Employee Svc	3,832	16,151	-	-
4010 Car Allowance	-	3,500	4,200	4,200
4020 Travel and Education	4,833	7,980	7,500	7,500

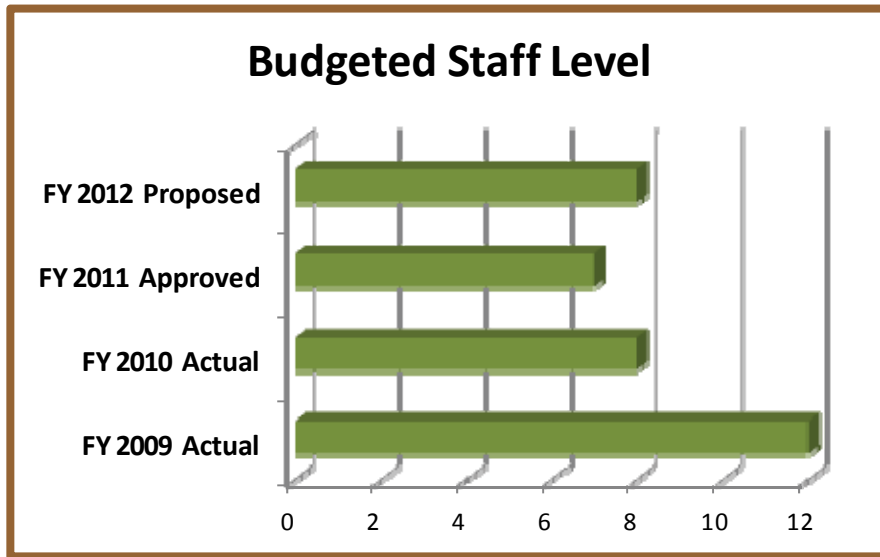
Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE contd.</u>				
4110 Communications	9,750	9,563	6,500	6,500
4120 Freight and Postage	3,521	1,859	4,000	4,000
4410 Equipment Rental	11,956	9,686	10,116	10,116
4651 Vehicle Parts	781	605	1,000	1,000
4660 Equipment Maintenance	4,328	1,685	-	-
4710 Reproduction	369	185	1,000	1,000
4720 Outside Printing	760	684	1,000	1,000
4810 Advertising	26,849	11,316	11,400	11,400
4990 Miscellaneous Expense	1,153	1,431	500	500
5110 Office Supplies	4,980	5,128	5,000	5,000
5120 EDP Supplies	1,013	2,441	1,000	1,000
5210 Gas & Oil	2,358	2,492	2,000	2,000
5232 Other Supplies	265	-	500	500
5410 Books, Pubs, Subscriptions, & Mbrs.	4,673	2,994	2,000	2,000
Total Operating Expense	\$ 320,485	\$ 161,675	\$ 75,516	\$ 75,516
<u>CAPITAL OUTLAY</u>				
Total Capital Outlay	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 1,014,745	\$ 777,300	\$ 626,439	\$ 677,072

Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	550,923	601,556	50,633	9.19%
Operating Expenses	75,516	75,516	-	0.00%
Capital Outlay	-	-	-	0.00%
Totals	\$ 626,439	\$ 677,072	\$ 50,633	8.08%

Significant Budget Changes:

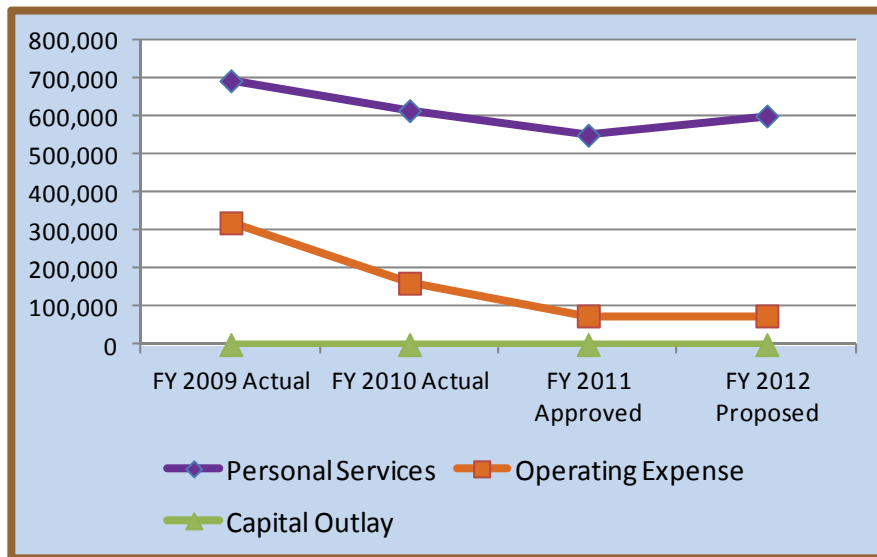
Personal Services increased 9.19% due to the elimination of 72 furlough hours taken in FY 2011 and the hiring of a full time Planning Specialist.



Planning

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	12	8	7	8

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	694,260	615,625	550,923	601,556
Operating Expenses	320,485	161,675	75,516	75,516
Capital Outlay	0	0	0	0



City of Fort Pierce, Florida

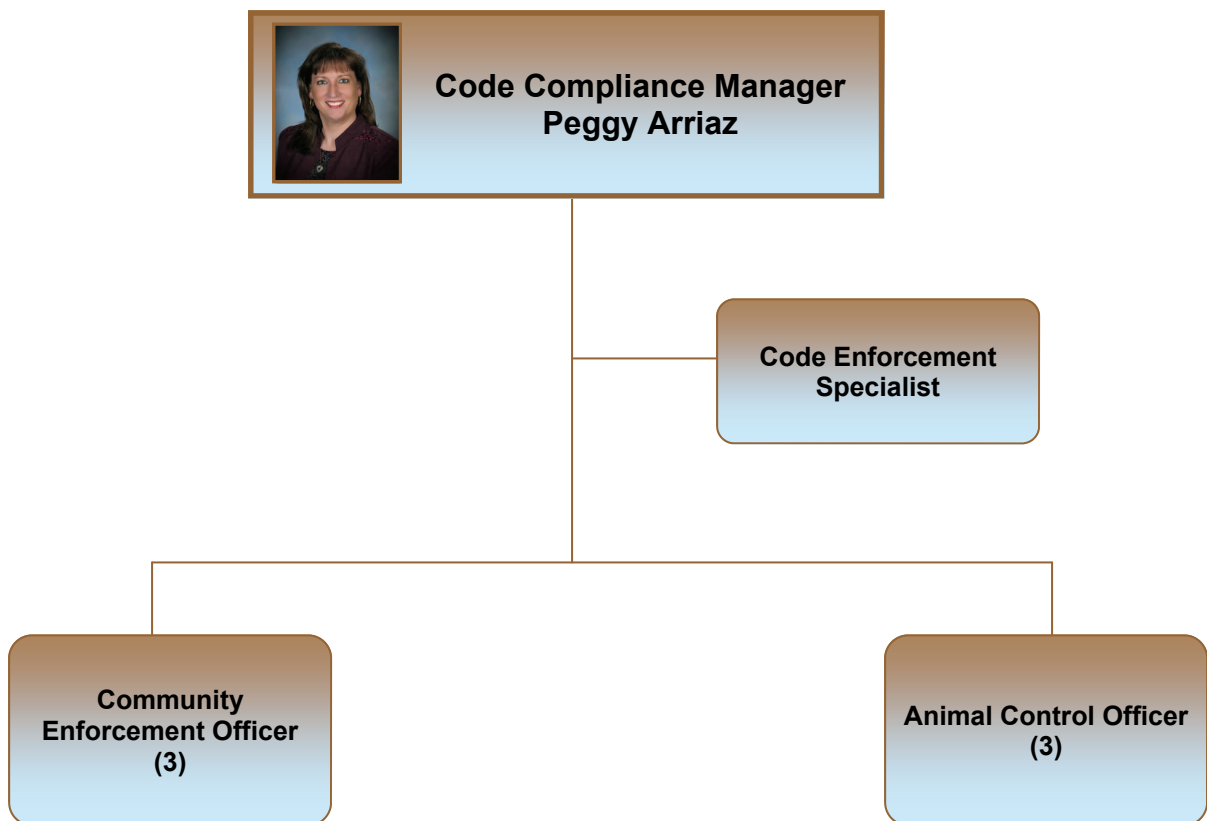
Departmental Summary Page

DEPARTMENT **Community Response Department**
Code Enforcement & Animal Control

FUND **General Fund**

MISSION

To preserve, protect and enhance quality neighborhoods and commercial areas; the department is committed to accomplishing property maintenance services that are responsive to citizens while performing professional code enforcement for the benefit of the public.



DEPARTMENT DESCRIPTION

The Community Response Division includes the Code Enforcement Division and the Animal Control Division. Both divisions are responsible for enforcing the City's Code of Ordinances in an effort to protect the health, safety and welfare of our citizens and their pets.

The **Code Enforcement Division** investigates complaints, conducts inspections and issues notices of violation in an effort to achieve compliance with City Codes. The department works very closely with other departments including the City Clerk, Engineering, Planning and Building to assist in enforcing the codes relevant to each department.

The **Animal Control Division** responds to all complaints, conducts animal welfare checks, issues citations, and enforces the codes relating to registrations and vaccinations, as well as animal abuse or neglect.

CORE SERVICES

- ◆ Initiates actions and responds to requests concerning building and property maintenance code violations, zoning violations, and miscellaneous city code violations.
- ◆ Conducts ongoing surveys of housing conditions.
- ◆ Updates or revises City codes related to property maintenance where needed and in response to City Commission directives

ACCOMPLISHMENTS – FY 2011

- √ Successfully merged Code Enforcement and Animal Control Divisions.
- √ Code Enforcement Division began pro-active enforcement after a reduction in staff caused a year of response only enforcement.
- √ Increased collections in both Divisions thru lien follow up in Code Enforcement and increased licensing, including renewals, in Animal Control.
- √ Successful continuation of Spray & Neuter Voucher program in Animal Control.

UPCOMING GOALS AND INITIATIVES

- ⇒ Administrators the Friends of Animal Grant to increase the number of animals sterilized and reduce the number of litters.
- ⇒ Create a new Animal Control website to include photos of impounded animals in an effort to increase the number of animals returned to owner.

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Monitor Complaint Response	100%	100%	100%
Respond to Complaints and initiates action within 7 days	75%	95%	100%

PERSONNEL SCHEDULE

CODE ENFORCEMENT

001-2903-524

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Code Compliance Manager	1	1	1	1
Community Enforcement Officer	10	3	3	3
Code Enforcement Specialist	1	1	1	1
Animal Control Officer	0	0	0	3
Administrative Assistant	1	0	0	0
TOTAL	13	5	5	8

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

CODE ENFORCEMENT

001-2903-524

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 424,261	\$ 206,878	\$ 198,221	\$ 289,973
1030 Accrued Compensation	835	835	1,500	1,750
1040 Overtime	648	50	150	2,000
2010 FICA	33,657	15,165	15,432	22,470
2020 Retirement Contributions	42,347	20,562	22,310	36,922
2030 Life & Health Insurance	96,307	44,444	44,048	63,244
2035 Dental Insurance	6,285	2,662	2,831	4,242
2040 Worker's Compensation	21,895	3,986	397	546
Total Personal Services	\$ 626,235	\$ 294,582	\$ 284,889	\$ 421,147

OPERATING EXPENSE

3440 Demolition	\$ -	\$ 115,785	\$ 132,000	\$ 132,000
3450 Lot Clearing	31,306	18,318	22,000	20,000
3490 Contractual Fees	19,888	4,272	5,000	4,000
3495 Temp Employee Svc	11,058	-	-	-
4020 Travel and Education	3,429	216	250	1,250
4110 Communications	14,793	7,233	7,000	8,000
4120 Freight and Postage	13,469	8,962	6,500	8,500
4410 Equipment Rental	-	4,670	5,000	6,000
4650 Vehicle Maintenance	499	(82)	1,000	1,000
4651 Vehicle Parts	2,281	1,507	1,000	5,000

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE contd.</u>				
4660 Equipment Maintenance	5,051	560	1,000	500
4710 Reproduction	991	-	-	1,000
4720 Outside Printing	730	1,122	1,000	1,000
4960 Administrative Fees	4,750	3,778	2,500	2,000
4990 Miscellaneous Expense	1,217	209	350	950
5110 Office Supplies	4,598	3,089	2,000	1,500
5150 Misc. Equipment Exp.	382	-	-	-
5210 Gas & Oil	12,042	5,983	5,000	12,000
5221 Animal Control Supplies	-	-	-	1,500
5231 Safety Supplies	651	-	-	-
5232 Other Supplies	1,160	689	500	1,000
5250 Uniforms	-	-	-	1,000
5410 Books, Pubs, Subscriptions, & Mbrs.	609	617	500	500
Total Operating Expense	\$ 128,904	\$ 176,928	\$ 192,600	\$ 208,700
<u>CAPITAL OUTLAY</u>				
6410 Office Equip & Machinery	\$ 3,444	\$0	\$0	\$0
Total Capital Outlay	\$ 3,444	\$0	\$0	\$0
<u>Grants and Aids</u>				
8210 Humane Society	\$0	\$0	\$0	\$ 100,000
8215 Animal Spray/Neuter Voucher	0	0	0	15,000
Total Capital Outlay	\$0	\$0	\$0	\$ 115,000
TOTAL APPROPRIATIONS	\$ 758,583	\$ 471,510	\$ 477,489	\$ 744,847

Budget Review:

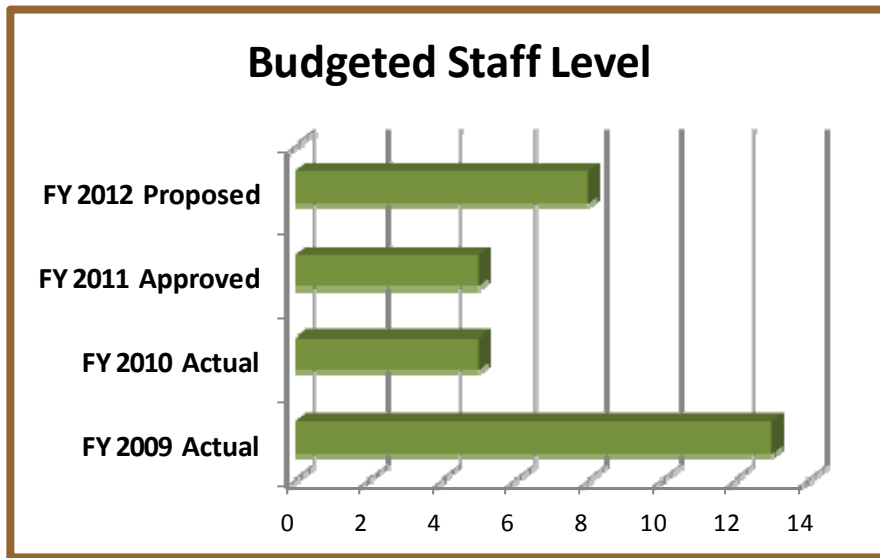
	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	284,889	421,147	136,258	47.83%
Operating Expenses	192,600	208,700	16,100	8.36%
Capital Outlay	-	-	-	0.00%
Grants & Aids	-	115,000	115,000	0.00%
Totals	\$ 477,489	\$ 744,847	\$ 267,358	55.99%

Significant Budget Changes:

Personal Services increased 47.83% due to the elimination of 72 furlough hours taken in FY 2011 and a reorganization of the department which resulted in the transference of 3 Animal Control Officers from the Police Department.

Operating Expenses increased by 8.36% as a result of the reorganization as well.

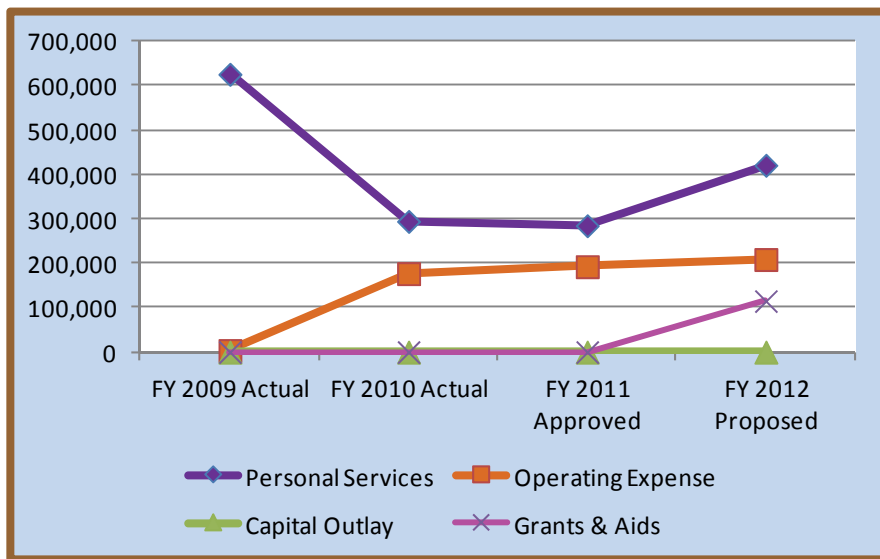
The Grants & Aids line items were added to the department's budget as a result of the reassignment of the Animal Control Services.



Code Enforcement

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	13	5	5	8

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	626,235	294,582	284,889	421,147
Operating Expenses	128,904	176,928	192,600	208,700
Capital Outlay	3,444	0	0	0
Grants & Aids	0	0	0	115,000



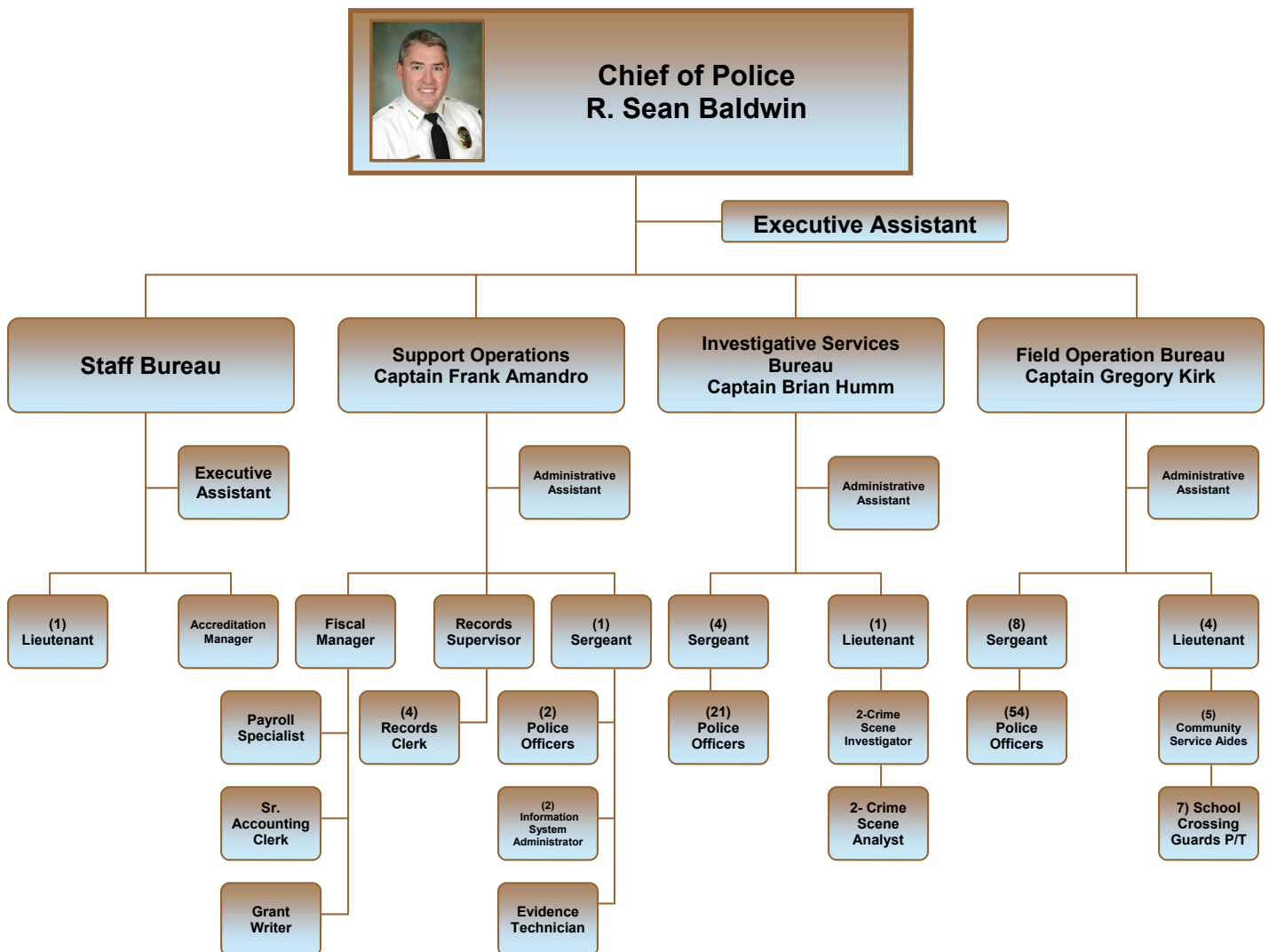
City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT **Police Department**
FUND **General Fund**

MISSION

To cooperatively ensure a safe, secure and orderly quality of life within the City of Fort Pierce, through highly disciplined public servants collectively trained for and committed to the prevention and control of unlawful conduct and the provision of emergency and human services, accomplished with dignity and respect for all people.



DEPARTMENT DESCRIPTION

The City's Police Department is responsible for providing public safety services to the citizens of Fort Pierce. These services include emergency and routine response to citizen calls for service, criminal investigations, and crime prevention. The Police Department also coordinates the City's disaster preparedness and management functions.

The Police Department's primary mission is protecting our community. This mission is achieved through community collaboration and the application of modern analysis techniques that drive operational strategies.

CORE SERVICES

- ◆ Combat crime within the City.
- ◆ Provide safe streets through aggressive traffic enforcement, utilizing deterrents and driver education.
- ◆ Process crime scenes and conduct accident investigations

ACCOMPLISHMENTS – FY 2011

- √ At the end of calendar year 2010, Fort Pierce's crime rates had been reduced to the lowest point in over 30 years, with a 5% reduction in crime compared to 2009.
- √ Attained reaccreditation through the Commission on Florida Law Enforcement Accreditation.
- √ Increased number of sworn officers by attaining two grants. Funding for five additional officers for three years was awarded by the U.S. Department of Justice, and funding for two additional officers is being provided by the Fort Pierce Housing Authority.
- √ The City Commission committed funding and resources necessary to complete renovations and move the Police Athletic League (PAL) into the building and grounds formerly occupied by the YMCA.
- √ The City Commission adopted a resolution making Fort Pierce the first Kids at Hope city in the State of Florida. Similar actions by Port St. Lucie and St. Lucie County made our county the first Kids at Hope County in the nation.

UPCOMING GOALS AND INITIATIVES

- ⇒ Present Police Department revenue initiatives to the City Commission to include: 1) contract towing proposal, 2) false alarm fees, and 3) red-light video enforcement.
- ⇒ Present revised Park's Ordinance to City Commission.

- ⇒ Present revised Park's Ordinance to City Commission.
- ⇒ Completion of the department's strategic plan.
- ⇒ Expansion of community policing services through funding provided by grant awards.
- ⇒ Implementation of new computer aided dispatch and records management system.
- ⇒ Expansion of Police Athletic League (PAL) youth programs.

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Control UCR Part 1 Crime Rates	100%	100%	100%
Maintain accreditation status with Commission on Florida Law Enforcement Accreditation	100%	100%	100%
Expansion of crime prevention services (neighborhood watch, youth intervention and education services)	92%	100%	100%

PERSONNEL SCHEDULE

POLICE (combined)

001-3001-521

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Chief of Police	1	1	1	1
Captain	4	3	3	3
Lieutenant	6	5	6	6
Sergeant	13	13	13	13
Police Officer	87	78	77	77
Comm. Service Aide	6	8	5	5
Crime Scene Investigator	2	2	2	2
Crime Analyst	1	1	2	2
Evidence Technician	1	1	1	1
Executive Assistant	1	1	1	2
Fiscal Manager	1	1	1	1
Grant Writer	1	1	1	1
Records Clerk II	5	4	4	4
Records Supervisor	1	1	1	1
School Crossing Guard (p/t)	8	7	7	7
Administrative Assistant	0	0	0	3
Senior Accounting Clerk	1	1	1	1
Information System Administrator	2	2	2	2
Accreditation Manager	0	0	0	1
Police Payroll Specialist	1	1	1	1
Accreditation Coordinator	1	1	1	0
Animal Control Officer	3	3	3	0
Assistant Chief of Police	1	0	0	0
Investigative Assistant	1	1	1	0
Secretary II	4	3	3	0
Mail Courier (p/t)	1	1	0	0
Public Information Officer	1	1	0	0
Switchboard Operator	1	0	0	0
Technical Service Specialist	1	0	0	0
TOTAL	156	141	137	134

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

POLICE (combined)

001-3001-521

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 6,855,316	\$ 6,370,949	\$ 5,925,762	\$ 6,035,618
1020 Incentive Pay	70,466	60,755	65,000	65,000
1030 Accrued Compensation	170,993	85,383	145,000	101,500
1040 Overtime	649,204	578,609	554,038	554,038
1050 Holiday Overtime	278,475	249,659	282,197	282,197
2010 FICA	606,468	556,547	533,358	538,434
2020 Retirement/General	138,200	134,165	192,389	205,784
2025 Retirement/Police Officers	808,108	736,108	636,536	632,201
2030 Life & Health Insurance	1,237,337	1,162,448	1,125,423	1,072,593
2035 Dental Insurance	76,540	74,477	75,974	69,439
2040 Worker's Compensation	227,067	193,467	115,785	148,934
Total Personal Services	\$ 11,118,174	\$ 10,202,567	\$ 9,651,462	\$ 9,705,738
<u>OPERATING EXPENSE</u>				
3130 Professional Services	\$ 20,388	\$ 30,342	\$ 32,280	\$ 32,280
3180 Medical Services	27,366	18,040	15,000	15,000
3190 Consultant Fees	8,555	6,570	21,150	21,150
3490 Contractual Fees	130	-	-	-
3510 Crime Lab	119,543	117,840	119,544	122,389
3530 Investigative Services	21,099	23,845	35,380	35,380
4110 Communications	131,797	143,151	137,000	137,000
4120 Freight and Postage	14,148	7,928	15,850	15,850
4310 Utilities	152,426	130,606	138,456	138,456
4410 Equipment Rental	75	-	8,400	8,400
4420 Vehicle Rental & Towing	26,006	4,154	19,200	19,200
4430 Equipment Lease	18,991	17,476	35,375	35,375
4610 Building Maintenance	2,281	2,904	15,000	15,000
4650 Vehicle Maintenance	47,011	30,383	95,212	95,212
4651 Vehicle Parts	143,382	145,780	162,531	159,686
4652 Tires, Tubes, Batteries	7,755	11,477	-	-
4660 Equipment Maintenance	23,934	27,864	47,520	47,520
4670 Computer Maintenance	5,852	8,438	31,488	31,488
4675 Software Maintenance	154,734	152,141	150,589	150,589
4680 Radio Maintenance	8,611	12,559	26,046	26,046
4710 Reproduction	5,157	7,605	6,912	6,912
4720 Outside Printing	6,071	4,730	12,500	12,500
4810 Advertising	441	-	3,500	3,500
4820 Crime Prevention	10,524	3,341	8,000	8,000
4830 Public Relations	8,374	5,341	10,750	10,750
4930 Citizen Volunteer Program	2,953	1,394	6,385	6,385
4980 Contingency	18,000	30,000	33,000	33,000
4990 Miscellaneous Expense	11,636	9,734	10,000	10,000

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE contd.</u>				
5110 Office Supplies	41,349	32,264	35,500	35,500
5120 EDP Supplies	4,762	3,896	8,500	8,500
5150 Misc. Equipment Exp.	3,521	225	4,045	4,045
5210 Gas & Oil	306,930	403,545	346,837	338,837
5220 K-9 Operations	6,828	8,863	9,730	9,730
5221 Animal Control Supplies	2,381	1,740	3,500	-
5230 Cleaning Supplies	1,020	1,194	3,000	3,000
5232 Other Supplies	7,276	(660)	5,000	5,000
5250 Uniforms	78,235	64,750	80,370	79,770
5251 Military Supplies	84,205	73,747	78,911	78,911
5410 Books, Pubs, Subscriptions, & Mbrs.	6,849	7,505	8,744	8,744
5420 Educ. Reimbursement	4,518	15,494	15,000	15,000
5430 Law Enforcement Educ.	31,061	35,841	45,000	45,000
Total Operating Expense	\$ 1,576,175	\$ 1,602,047	\$ 1,841,205	\$ 1,829,105
<u>CAPITAL OUTLAY</u>				
6200 Buildings	\$ 6,389	\$ -	\$ -	\$ -
6410 Office Equip & Machinery	85,503	9,565	-	-
6420 Furniture & Furnishings	6,879	-	-	-
6440 Vehicles	88,100	4,362	-	-
Total Capital Outlay	\$ 186,870	\$ 13,927	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 12,881,219	\$ 11,818,540	\$ 11,492,667	\$ 11,534,843

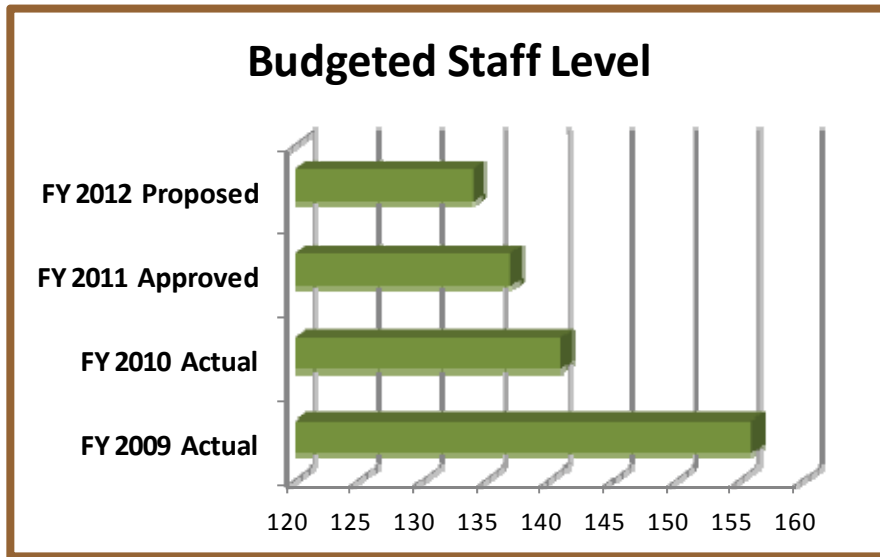
Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	9,651,462	9,705,738	54,276	0.56%
Operating Expenses	1,841,205	1,829,105	(12,100)	-0.66%
Capital Outlay	-	-	-	0.00%
Totals	\$ 11,492,667	\$ 11,534,843	\$ 42,176	0.37%

Significant Budget Changes:

Personal Services increased .56% due to the elimination of 72 furlough hours taken in FY 2011 and the transferring of 3 Animal Control Officers to Code Enforcement.

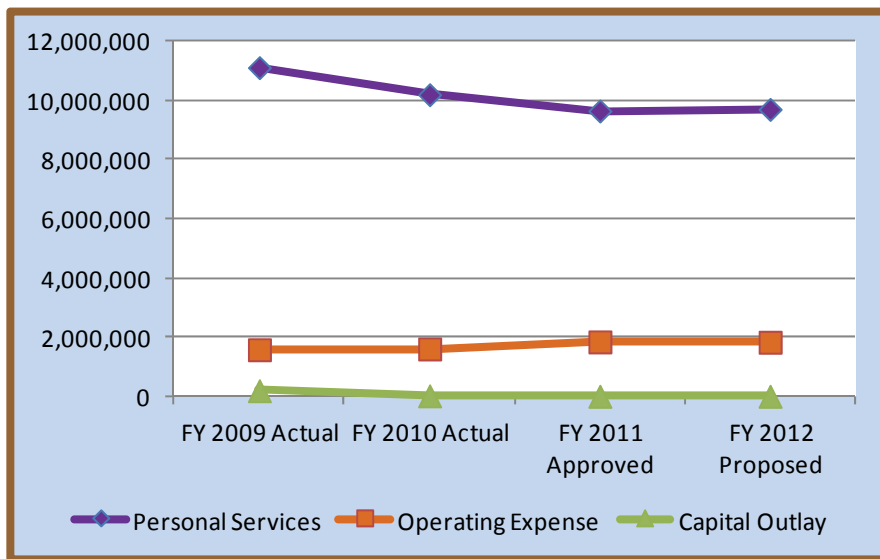
Operating Expenses decreased by .66% as a result of the transference of 3 Animal Control Officers to Code Enforcement.



Police

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	156	141	137	134

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	11,118,174	10,202,567	9,651,462	9,705,738
Operating Expenses	1,576,175	1,602,047	1,841,205	1,829,105
Capital Outlay	186,870	13,927	0	0

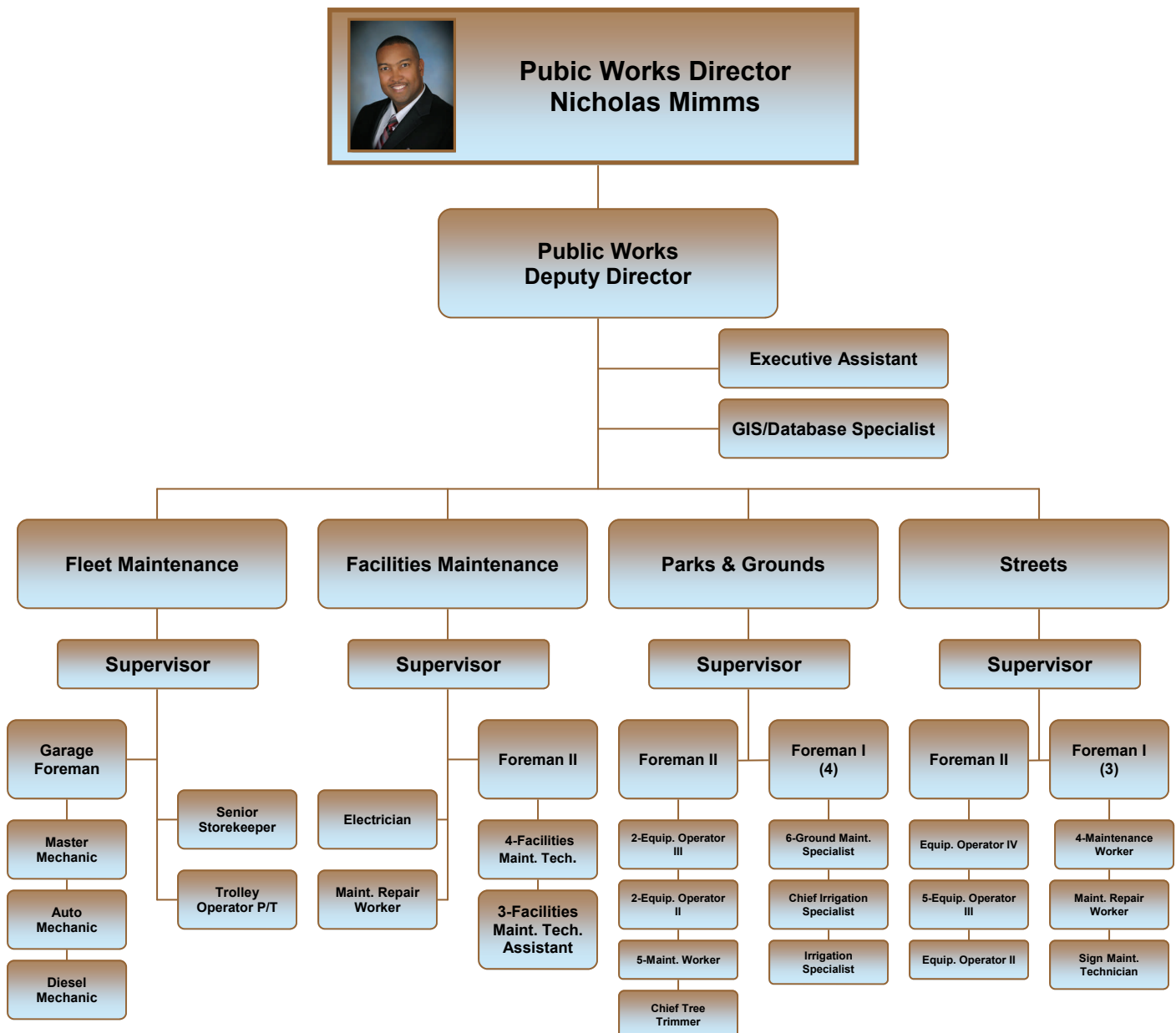


City of Fort Pierce, Florida
 Departmental Summary Page

DEPARTMENT **Public Works Department**
FUND **General Fund**

MISSION

To be responsive to the public by providing high quality public services and superior quality construction, repair and maintenance services of City facilities and infrastructure that is safe, cost-effective, reliable and aesthetically pleasing; providing the citizens, employees and contractors with professional customer service.



DEPARTMENT DESCRIPTION

In the General Fund, the Public Works Department consists of five major divisions: Director's Office, Facilities Maintenance, Fleet Management, Parks & Grounds, and Streets & Drainage. The department is responsible for a variety of infrastructure-related services required for the City of Fort Pierce to function which includes regularly scheduled maintenance and repair of all City owned facilities, vehicles, equipment, parks, rights-of-way, streets, drainage, and the collection and transportation of all refuse generated by residential, commercial and institutional structures within the corporate limits to meet or exceed standards generally accepted by the American Public Works Association and other related professional organizations.

The **Director's Office** is responsible for the management of these sections, and provides the City's professional, technical and maintenance services. This includes the preparation of the capital budget, bid specifications, and service contracts.

The **Facilities Maintenance Division** is responsible for the repair, modification and maintenance of City owned facilities.

The **Fleet Maintenance Division** is responsible for the repair, modification and maintenance of City owned vehicles and equipment.

The **Parks and Grounds Division** maintains the landscape of all City facilities.

The **Streets and Drainage Division** is responsible for the repairs and maintenance of City streets and drainage systems.

The Public Works Department continually develops innovative ways to deliver services in a cost effective manner with a focus on strategic planning and technological progression to meet the immediate needs and future goals.

CORE SERVICES

- ◆ Maintains all street surfaces, signage, medians, right of ways and easements
- ◆ Oversees the sidewalk repair, rehabilitation and all street overlay programs
- ◆ Preservation and maintenance of all City vehicles
- ◆ Offer quality Parks for our residents
- ◆ Maintain landscape of all City facilities
- ◆ Upkeep and janitorial services of all City facilities
- ◆ Ensures that all City facilities are in safe and proper working order and meet all applicable City codes
- ◆ Maintain water flow in the City's canals by ensuring they are free of debris

ACCOMPLISHMENTS – FY 2011

- √ Assisted Risk Manager with quality assurance audit resulting in over \$64,000 in insurance premium savings.
- √ Instituted metal recycling program generating residual income for City of Fort Pierce.
- √ Demolished and removed obsolete amphitheater and antiquated restroom facilities at Veteran's Park.
- √ Refreshed pavement markings in downtown area utilizing combination of contractual and internal labor.
- √ Reconfigured Jaycee Park beach to improve stormwater system and increase recreational area.
- √ Organized the establishment of the City of Fort Pierce Energy Efficiency & Conservation Team responsible for the present and future energy policies for the operation and improvement of the City of Fort Pierce.
- √ Implemented energy conservation measures at City Hall, City Hall Parking Garage, the Sunrise Theatre, and the Main Police Station to decrease energy consumption in these areas which has yielded several thousands in utility costs savings.
- √ Collaborated with local Eagle Scout Troop to construct structural and landscaping improvements at South 29th Street Park.
- √ Absorbed the maintenance of Maravilla Park from Saint Lucie County and improved aesthetic appearance by painting structures, installing fencing at the perimeter of parking area, installing bumper blocks, pavement markings, and resurfacing areas within parking area.
- √ Coordinated the largest community cleanup effort in the history of the City of Fort Pierce. The Great American Cleanup sponsored by the Keep Fort Pierce Beautiful program included over 200 participants that collected 12.4 tons of litter and debris.
- √ Established solid waste collection schedule to evenly divide entire City into more clearly defined zones providing clarity for administrative staff, sanitation drivers, and customer base.
- √ Successfully completed the evaluation of solid waste disposal options utilizing the advertisement of a Request for Proposals.

UPCOMING GOALS AND INITIATIVES

- ⇒ Expand GIS capabilities by continuing to collect field data for key assets, and increasing database connection sharing with Police Department, Fort Pierce Utilities Authority, and Saint Lucie County.
- ⇒ Upgrade work order system to provide easily accessible work distribution software that integrates with existing GIS database for administrative staff and division managers.
- ⇒ Institute minor field repair program to include tire and small engine repair to increase operational efficiency and decrease “down” time.
- ⇒ Completion of PAL Park reconstruction to include building improvements and exterior park recreational amenities.
- ⇒ Completion of all Energy Efficiency & Conservation Block Grant conservation measures sponsored by the United States Department of Energy.
- ⇒ Selection of an energy savings performance contractor following the advertisement of RFQ #6052. This task will be the culmination of extensive research and investigation that will set forth operational policies and implement capital improvements designed to reduce energy expenditures.
- ⇒ Assume maintenance and operational responsibilities for Martin Luther King, Jr. Dreamland Park beginning January 1, 2012. This intricate task will require the Public Works Department to maintain two (2) playgrounds, a soccer field, multiple baseball fields, two (2) full size basketball courts, restroom facilities, and the largest interactive water feature in the City of Fort Pierce.
- ⇒ Complete contract negotiations with Waste Management of Florida for the disposal of solid waste collected by the City of Fort Pierce. This prospective 15 year deal has the potential to save the City of Fort Pierce millions of dollars in disposal fees.
- ⇒ Prepare for the October 1, 2012 implementation of a citywide single stream recycling program that will greatly reduce contractual expenditures and provide an additional revenue stream to enhance Public Works Department operations.
- ⇒ Prepare for Rotary Park reconstruction. The antiquated playground at the focal point of this popular park has surpassed life expectancy and needs to be replaced. The Public Works Department has agreed to work with the Rotary Club to “patch” the playground until 2013 when the City of Fort Pierce will celebrate the 20th anniversary of the community effort that created the existing play set. It is our intent to have an approved design and have acquired funding to reconstruct this playground by this time.

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Complete all assigned routine and reactive maintenance work orders	100%	100%	100%
Respond to every citizen request for service	100%	100%	100%
Intensify maintenance of asset inventory by using GIS software	60%	100%	100%
Maintain ASE Certifications for all Auto Technicians and Mechanics	100%	80%	100%
Provide professional workspace for employees and safe environment within all facilities for visitors	100%	100%	100%
Perform maintenance on all stormwater system features to ensure proper function	100%	100%	100%
Provide clean public spaces for entire community by regular collection of solid waste and routine maintenance of public areas	100%	100%	100%
Increase volunteerism of community by the utilization of the Keep Fort Pierce Beautiful program	75%	90%	100%

PERSONNEL SCHEDULE

PUBLIC WORKS/DIRECTOR

001-4002-519

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Director of Public Works	1	1	1	1
Executive Assistant	1	1	1	1
GIS/Database Specialist	0	1	1	1
Administrative Assistant	2	0	0	0
Deputy Director of Public Works	1	1	0	0
Safety Training Coordinator	1	0	0	0
TOTAL	6	4	3	3

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

PUBLIC WORKS/DIRECTOR

001-4002-519

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 357,449	\$ 214,823	\$ 177,292	\$ 196,821
1030 Accrued Compensation	6,234	3,493	7,000	4,900
2010 FICA	28,530	11,375	13,725	15,432
2020 Retirement Contributions	39,863	18,272	19,843	25,397
2030 Life & Health Insurance	52,279	35,050	22,742	32,864
2035 Dental Insurance	3,460	2,149	1,445	1,956
2040 Worker's Compensation	13,054	8,470	3,070	2,740
Total Personal Services	\$ 500,869	\$ 293,632	\$ 245,117	\$ 280,110
<u>OPERATING EXPENSE</u>				
3490 Contractual Fees	\$ (13,159)	\$ (19,839)	\$ 3,000	\$ 3,000
4010 Car Allowance	8,400	4,200	4,200	4,200
4020 Travel and Education	1,764	4,264	4,000	4,000
4110 Communications	27,493	24,119	22,000	22,000
4120 Freight and Postage	269	269	500	500
4310 Utilities	15,039	-	15,000	-
4410 Equipment Rental	3,902	4,349	4,000	4,000
4651 Vehicle Parts	4	4	-	-
4660 Equipment Maintenance	98	-	1,000	1,000
4680 Radio Maintenance	-	-	500	500
4710 Reproduction	157	-	-	-
4810 Advertising	426	809	-	-

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE contd.</u>				
4990 Miscellaneous Expense	883	846	1,000	1,000
5110 Office Supplies	4,539	2,477	2,500	2,500
5120 EDP Supplies	3,601	2,948	4,000	4,000
5150 Misc. Equipment Exp.	152	-	-	-
5210 Gas & Oil	186	189	500	500
5231 Safety Supplies	225	103	1,500	1,500
5232 Other Supplies	917	789	1,000	1,000
5410 Books, Pubs, Subscriptions, & Mbrs.	2,246	1,792	1,500	1,500
Total Operating Expense	\$ 57,142	\$ 27,319	\$ 66,200	\$ 51,200
<u>CAPITAL OUTLAY</u>				
6410 Office Equip & Machinery	\$ 551	\$0	\$0	\$0
Total Capital Outlay	\$ 551	\$0	\$0	\$0
TOTAL APPROPRIATIONS	\$ 558,562	\$ 320,951	\$ 311,317	\$ 331,310

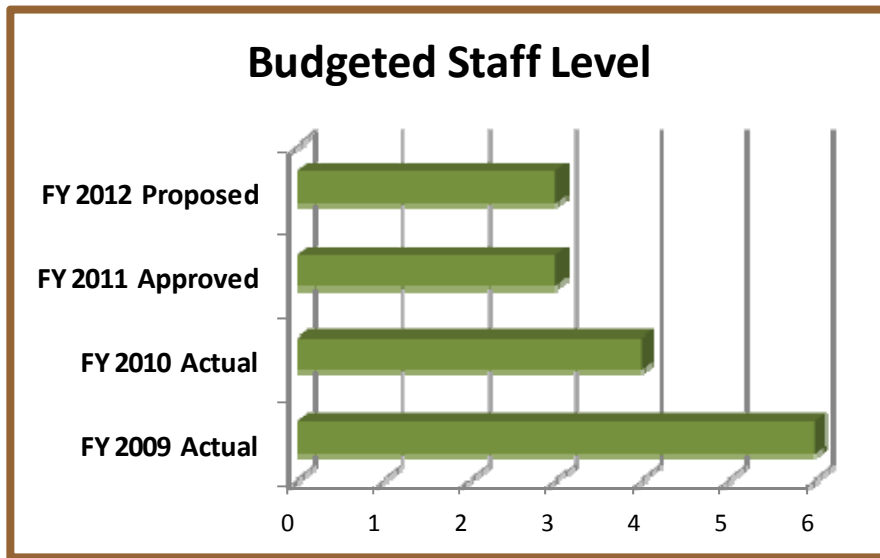
Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	245,117	280,110	34,993	14.28%
Operating Expenses	66,200	51,200	(15,000)	-22.66%
Capital Outlay	-	-	-	0.00%
Totals	\$ 311,317	\$ 331,310	\$ 19,993	6.42%

Significant Budget Changes:

Personal Services increased 14.28% due to the elimination of 72 furlough hours taken in FY 2011 and a salary adjustment for one employee.

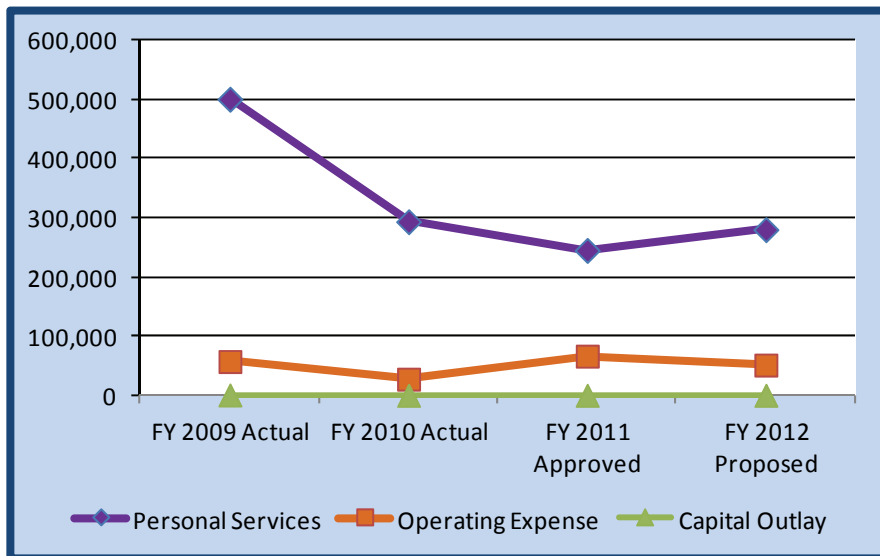
Operating Expenses decreased by 22.66% due to the elimination of utilities costs, which are now budgeted in the Parks & Grounds Division.



Public Works/Director

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	6	4	3	3

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	500,869	293,632	245,117	280,110
Operating Expenses	57,142	27,319	66,200	51,200
Capital Outlay	551	0	0	0

PERSONNEL SCHEDULE

PUBLIC WORKS/FLEET MAINTENANCE

001-4003-519

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Supervisor	1	1	1	1
Garage Foreman	1	1	1	1
Auto Mechanic	4	3	3	3
Diesel Mechanic	1	1	1	1
Master Mechanic	2	2	2	2
Senior Storekeeper	1	1	1	1
Trolley Operator/PT	1	1	1	1
TOTAL	11	10	10	10

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

PUBLIC WORKS/DIRECTOR

001-4003-519

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 352,547	\$ 327,675	\$ 340,236	\$ 368,940
1030 Accrued Compensation	5,281	(13,820)	5,500	3,850
1040 Overtime	3,954	10,149	7,000	7,000
2010 FICA	27,753	24,874	27,443	24,707
2020 Retirement Contributions	35,288	32,057	34,496	34,478
2030 Life & Health Insurance	50,210	45,430	54,301	51,849
2035 Dental Insurance	4,115	3,833	4,025	3,833
2040 Worker's Compensation	11,890	8,585	7,211	6,534
Total Personal Services	\$ 491,038	\$ 438,783	\$ 480,212	\$ 501,192
<u>OPERATING EXPENSE</u>				
3490 Contractual Fees	\$ 3,306	\$ 9,175	\$ 10,000	\$ 10,000
4020 Travel and Education	1,042	1,392	1,000	1,000
4310 Utilities	3,249	-	4,000	-
4410 Equipment Rental	2,348	3,164	5,000	5,000
4650 Vehicle Maintenance	-	595	2,000	2,000
4651 Vehicle Parts	2,811	3,860	14,000	14,000
4660 Equipment Maintenance	1,128	1,987	2,000	2,000
4680 Radio Maintenance	-	-	500	500
4710 Reproduction	471	-	-	-

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE contd.</u>				
4990 Miscellaneous Expense	462	522	500	500
5120 EDP Supplies	291	-	750	750
5210 Gas & Oil	4,840	6,751	6,000	6,000
5230 Cleaning Supplies	338	536	1,500	1,500
5231 Safety Supplies	974	372	1,500	1,500
5232 Other Supplies	4,514	2,179	3,500	3,500
5250 Uniforms	4,216	6,034	6,800	6,800
5260 Expendable Tools	466	430	2,500	2,500
5410 Books, Pubs, Subscriptions, & Mbrs.	1,273	192	1,000	1,000
Total Operating Expense	\$ 31,726	\$ 37,189	\$ 62,550	\$ 58,550
<u>CAPITAL OUTLAY</u>				
Total Capital Outlay	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS	\$ 522,764	\$ 475,972	\$ 542,762	\$ 559,742

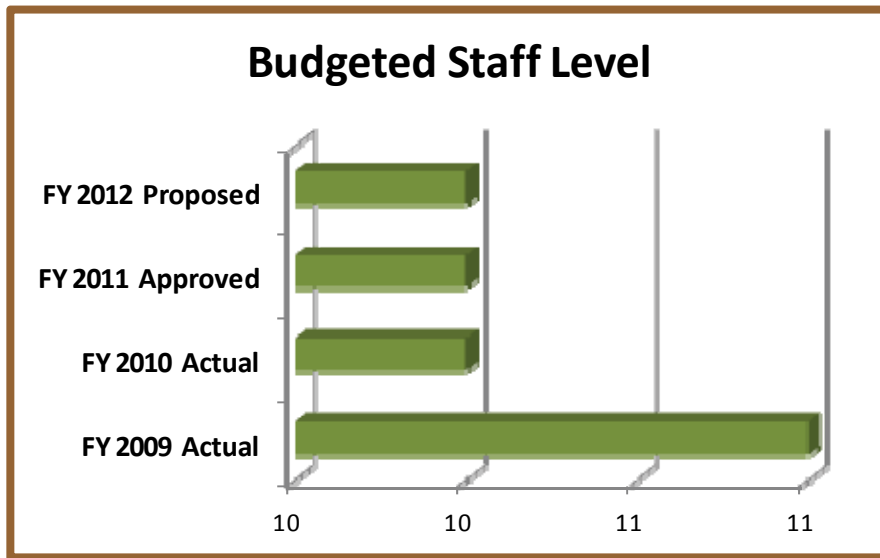
Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	480,212	501,192	20,980	4.37%
Operating Expenses	62,550	58,550	(4,000)	-6.39%
Capital Outlay	-	-	-	0.00%
Totals	\$ 542,762	\$ 559,742	\$ 16,980	3.13%

Significant Budget Changes:

Personal Services increased 4.37% due to the elimination of 72 furlough hours taken in FY 2011

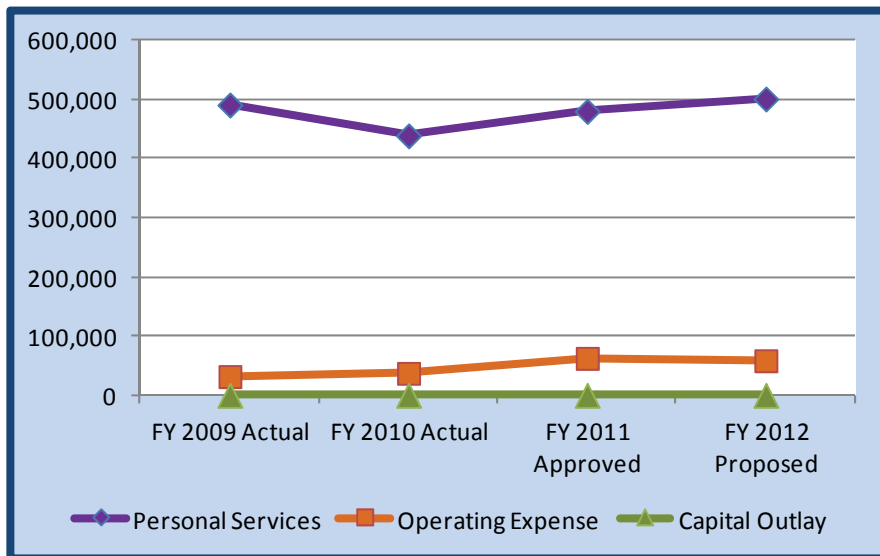
Operating Expenses decreased by 6.39 due to the elimination of utilities costs, which are now budgeted in the Parks & Grounds Division.



Public Works/Fleet Maintenance

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	11	10	10	10

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	491,038	438,783	480,212	501,192
Operating Expenses	31,726	37,189	62,550	58,550
Capital Outlay	0	0	0	0

PERSONNEL SCHEDULE

PUBLIC WORKS/FACILITIES MAINTENANCE

001-4004-519

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Supervisor	1	1	1	1
Foreman II	1	1	1	1
Facilities Maint. Technician Asst.	4	4	4	3
Electrician	1	1	1	1
Facilities Maint. Technician	3	3	3	4
Maintenance Repair Worker	4	2	2	2
Custodian	1	0	0	0
Projects Coordinator	1	0	0	0
TOTAL	16	12	12	12

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

PUBLIC WORKS/FACILITIES MAINTENANCE

001-4004-519

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 475,904	\$ 399,595	\$ 397,038	\$ 417,602
1030 Accrued Compensation	21,587	7,016	6,000	4,200
1040 Overtime	32,328	35,593	25,000	25,000
2010 FICA	40,216	33,057	33,226	34,180
2020 Retirement Contributions	51,687	45,926	48,037	56,252
2030 Life & Health Insurance	123,467	99,857	105,585	100,736
2035 Dental Insurance	6,273	5,326	6,079	5,789
2040 Worker's Compensation	24,163	14,242	11,316	11,859
Total Personal Services	\$ 775,625	\$ 640,612	\$ 632,281	\$ 655,618
<u>OPERATING EXPENSE</u>				
3490 Contractual Fees	\$ 121,005	\$ 87,884	\$ 120,000	\$ 120,000
3495 Temp Employee Svcs.	-	21,496	-	-
4020 Travel and Education	576	175	1,000	1,000
4410 Equipment Rental	2,578	1,642	8,000	8,000
4610 Building Maintenance	3,606	10,955	8,000	8,000
4620 Building Repair Supplies	95,862	90,714	85,000	85,000
4630 Air Condition Maintenance	9,471	13,997	7,000	7,000
4650 Vehicle Maintenance	795	-	2,000	2,000
4651 Vehicle Parts	5,485	9,794	10,000	10,000
4660 Equipment Maintenance	-	-	2,000	2,000
4680 Radio Maintenance	-	-	500	500

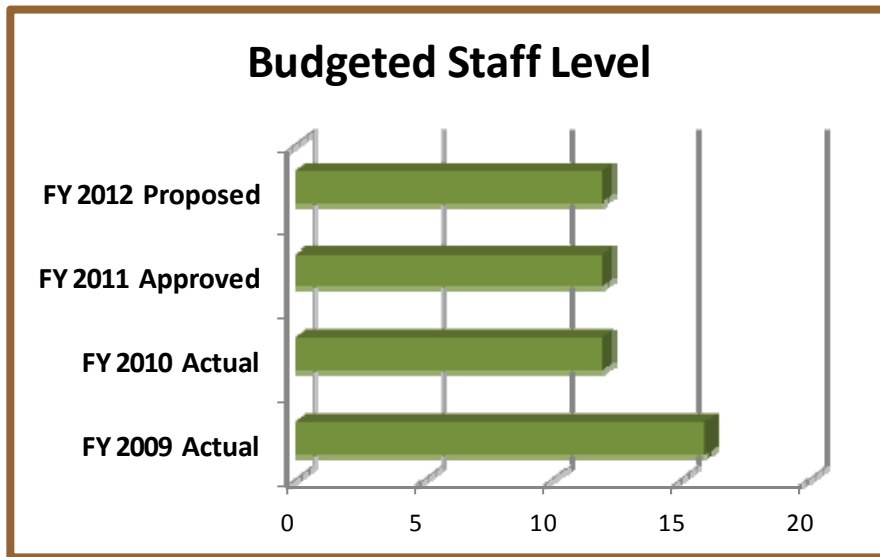
Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE contd.</u>				
4990 Miscellaneous Expense	172	462	-	-
5210 Gas & Oil	13,011	14,551	21,500	21,500
5230 Cleaning Supplies	26,349	30,463	30,000	30,000
5231 Safety Supplies	729	437	1,500	1,500
5232 Other Supplies	1,397	13,991	15,000	15,000
5250 Uniforms	2,198	3,259	4,000	4,000
5260 Expendable Tools	5,343	3,679	5,000	5,000
5310 Paint and Sign Supplies	15,469	15,996	15,000	15,000
5410 Books, Pubs, Subscriptions, & Mbrs.	-	258	500	500
Total Operating Expense	\$ 304,045	\$ 319,753	\$ 336,000	\$ 336,000
<u>CAPITAL OUTLAY</u>				
6445 Other Equipment	\$ 2,921	\$0	\$0	\$0
Total Capital Outlay	\$ 2,921	\$0	\$0	\$0
TOTAL APPROPRIATIONS	\$ 1,082,591	\$ 960,365	\$ 968,281	\$ 991,618

Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	632,281	655,618	23,337	3.69%
Operating Expenses	336,000	336,000	-	0.00%
Capital Outlay	-	-	-	0.00%
Totals	\$ 968,281	\$ 991,618	\$ 23,337	2.41%

Significant Budget Changes:

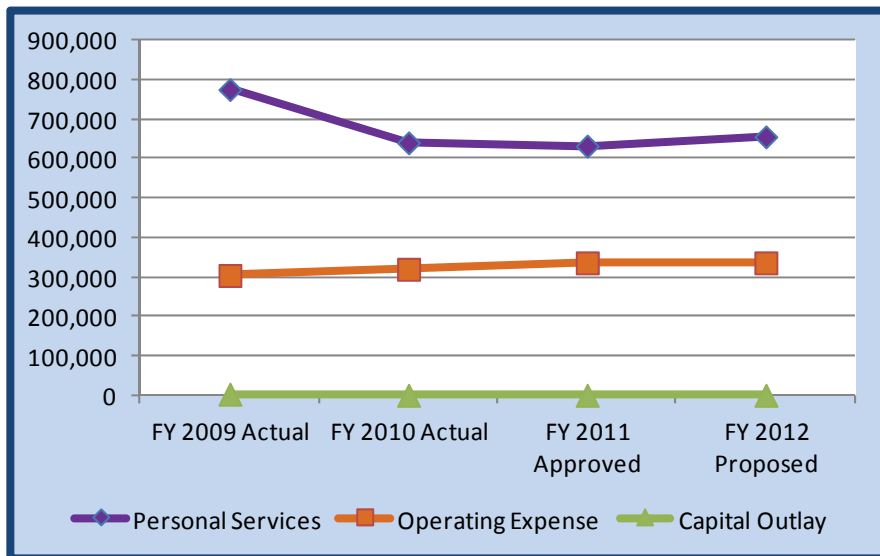
Personal Services increased 3.69% due to the elimination of 72 furlough hours taken in FY 2011



Public Works/Facilities Maintenance

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	16	12	12	12

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	775,625	640,612	632,281	655,618
Operating Expenses	304,045	319,753	336,000	336,000
Capital Outlay	2,921	0	0	0

PERSONNEL SCHEDULE

PUBLIC WORKS/PARKS AND GROUND

001-4005-519

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Supervisor	1	1	1	1
Foreman II	2	1	1	1
Foreman I	5	4	4	4
Equipment Operator III	3	2	2	2
Equipment Operator II	3	2	2	2
Maintenance Worker	5	7	5	5
Chief Tree Trimmer	1	1	1	1
Grounds Maintenance Specialist	7	7	7	6
Chief Irrigation Specialist	1	1	1	1
Irrigation Specialist	1	1	1	1
TOTAL	29	27	25	24

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

PUBLIC WORKS/PARKS AND GROUND

001-4005-519

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 895,271	\$ 760,238	\$ 718,218	\$ 721,098
1030 Accrued Compensation	8,524	7,405	8,500	5,950
1040 Overtime	48,056	44,817	35,000	35,000
2010 FICA	70,892	60,216	56,864	58,297
2020 Retirement Contributions	92,722	84,065	82,211	90,521
2030 Life & Health Insurance	247,552	207,168	202,087	176,554
2035 Dental Insurance	15,369	14,710	15,152	14,245
2040 Worker's Compensation	38,578	24,638	18,063	17,832
Total Personal Services	\$ 1,416,964	\$ 1,203,257	\$ 1,136,095	\$ 1,119,497
<u>OPERATING EXPENSE</u>				
3430 Landfill Fees	\$ 10,602	\$ 13,111	\$ -	\$ -
3490 Contractual Fees	182,909	122,175	120,000	120,000
3495 Temp Employee Svcs.	76,448	99,061	-	-
4020 Travel and Education	2,116	893	1,000	1,000
4310 Utilities	473,538	418,048	375,000	375,000
4410 Equipment Rental	909	552	1,500	1,500
4650 Vehicle Maintenance	2,910	1,660	4,000	4,000
4651 Vehicle Parts	60,439	75,733	61,500	61,500

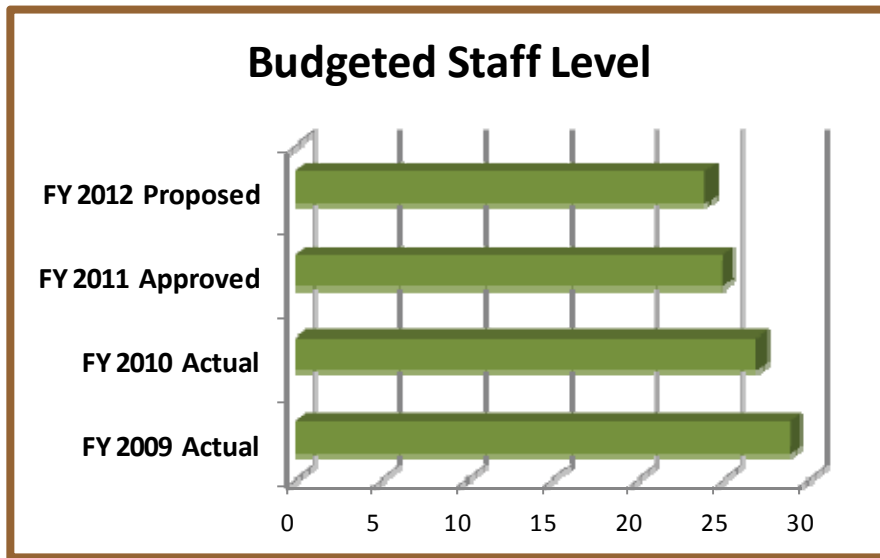
Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE contd.</u>				
4660 Equipment Maintenance	245	532	3,000	3,000
4680 Radio Maintenance	-	-	1,000	1,000
4990 Miscellaneous Expense	1,660	543	1,500	1,500
5210 Gas & Oil	57,665	76,574	72,800	72,800
5231 Safety Supplies	2,547	1,407	3,000	3,000
5232 Other Supplies	26,728	41,141	30,000	30,000
5241 Horticultural Supplies	44,475	47,031	25,000	25,000
5242 Chemicals	6,298	6,950	20,000	20,000
5250 Uniforms	3,553	5,207	5,400	5,400
5260 Expendable Tools	3,196	3,821	5,000	5,000
5270 Parks Supplies	16,041	26,720	40,000	40,000
5410 Books, Pubs, Subscriptions, & Mbrs.	133	177	500	500
Total Operating Expense	\$ 972,412	\$ 941,336	\$ 770,200	\$ 770,200
<u>CAPITAL OUTLAY</u>				
6445 Other Equipment	\$ 7,684	\$0	\$0	\$0
Total Capital Outlay	\$ 7,684	\$0	\$0	\$0
TOTAL APPROPRIATIONS	\$ 2,397,060	\$ 2,144,593	\$ 1,906,295	\$ 1,889,697

Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	1,136,095	1,119,497	(16,598)	-1.46%
Operating Expenses	770,200	770,200	-	0.00%
Capital Outlay	-	-	-	0.00%
Totals	\$ 1,906,295	\$ 1,889,697	\$ (16,598)	-0.87%

Significant Budget Changes:

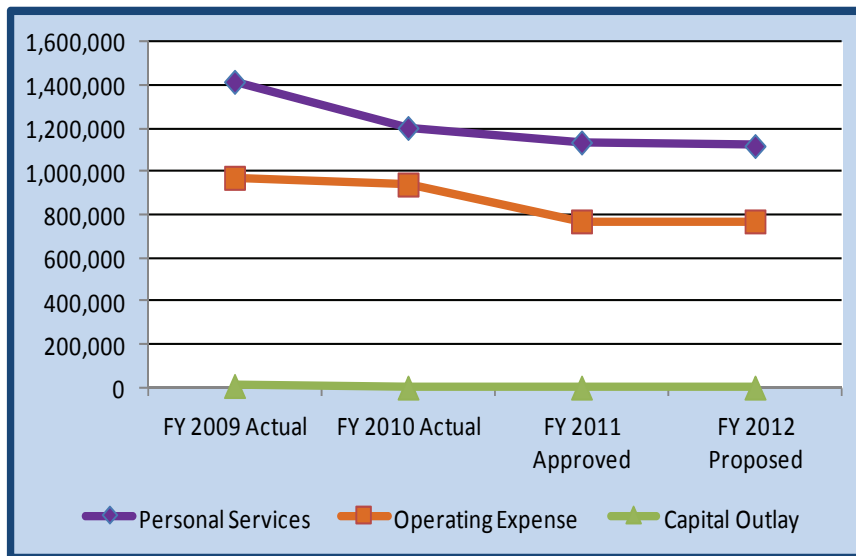
Personal Services decreased 1.46% due to the elimination of a Grounds Specialist Position



Public Works/Parks and Grounds

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	29	27	25	24

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	1,416,964	1,203,257	1,136,095	1,119,497
Operating Expenses	972,412	941,336	770,200	770,200
Capital Outlay	7,684	0	0	0

PERSONNEL SCHEDULE

PUBLIC WORKS/STREETS

001-4006-519

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Supervisor	0	1	1	1
Foreman I	3	3	3	3
Foreman II	1	0	0	1
Equipment Operator IV	1	1	1	1
Equipment Operator III	9	7	6	5
Equipment Operator II	2	1	1	1
Maintenance Repair Worker	3	1	1	1
Maintenance Worker	4	4	4	4
Sign Maintenance Technician	1	1	1	1
Chief Equipment Operator	1	1	0	0
Foreman I/Traffic	1	0	0	0
TOTAL	26	20	18	18

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

PUBLIC WORKS/STREETS

001-4006-519

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 759,749	\$ 583,725	\$ 502,288	\$ 536,421
1030 Accrued Compensation	9,872	7,781	9,000	6,300
1040 Overtime	73,523	43,093	35,000	35,000
2010 FICA	63,654	49,363	43,180	44,196
2020 Retirement Contributions	82,156	65,761	62,427	65,581
2030 Life & Health Insurance	194,175	145,514	141,055	137,588
2035 Dental Insurance	10,929	8,878	9,268	8,826
2040 Worker's Compensation	41,275	21,962	27,319	32,837
Total Personal Services	\$ 1,235,333	\$ 926,077	\$ 829,537	\$ 866,749
<u>OPERATING EXPENSE</u>				
3430 Landfill Fees	\$ 21,453	\$ 8,760	\$ 25,000	\$ 15,000
3490 Contractual Fees	11,168	19,042	20,000	20,000
4020 Travel and Education	1,049	325	1,500	1,500
4110 Communications	36	21	800	800
4310 Utilities	136,229	111,661	108,000	108,000
4320 Street Light Energy	935,830	870,970	840,000	840,000
4410 Equipment Rental	9,380	3,986	4,500	4,500

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE contd.</u>				
4650 Vehicle Maintenance	3,075	-	4,000	4,000
4651 Vehicle Parts	94,045	75,545	100,000	100,000
4660 Equipment Maintenance	-	-	2,500	2,500
4680 Radio Maintenance	89	-	1,000	1,000
4990 Miscellaneous Expense	1,805	1,133	1,000	1,000
5210 Gas & Oil	63,125	58,584	85,800	85,800
5230 Cleaning Supplies	75	-	-	-
5231 Safety Supplies	1,496	1,022	5,000	5,000
5232 Other Supplies	4,405	878	6,000	6,000
5242 Chemicals	1,846	1,434	5,000	5,000
5250 Uniforms	3,067	4,228	4,500	4,500
5260 Expendable Tools	1,776	2,939	5,000	5,000
5310 Paint & Sign Supplies	19,465	10,350	20,000	20,000
5330 Surface Patching	22,451	32,214	35,000	35,000
5340 Street Supplies	20,299	24,077	40,000	40,000
5350 Sidewalk/Curb Supplies	41,552	21,549	30,000	30,000
5410 Books, Pubs, Subscriptions, & Mbrs.	410	170	500	500
Total Operating Expense	\$ 1,394,126	\$ 1,248,888	\$ 1,345,100	\$ 1,335,100
<u>CAPITAL OUTLAY</u>				
6445 Other Equipment	\$ 2,654	\$ 2,051	\$ -	\$ -
Total Capital Outlay	\$ 2,654	\$ 2,051	\$0	\$0
TOTAL APPROPRIATIONS	\$ 2,632,113	\$ 2,177,016	\$ 2,174,637	\$ 2,201,849

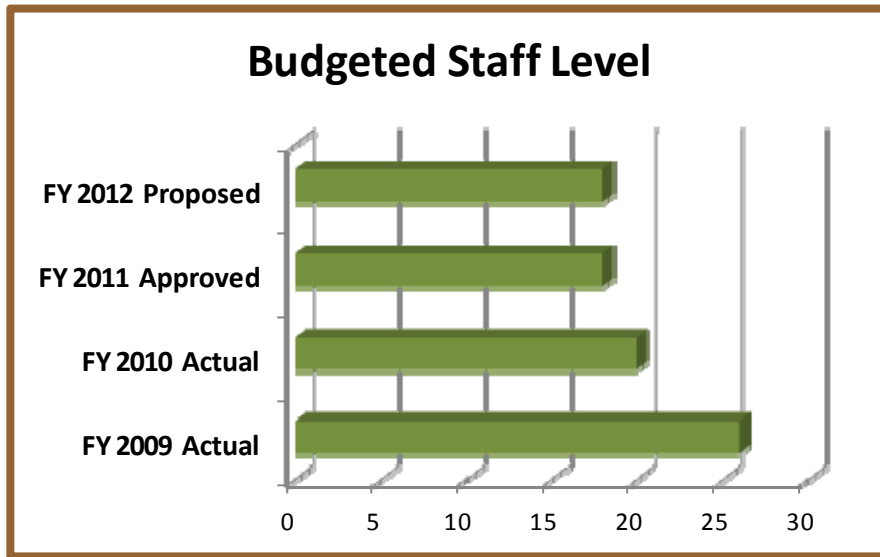
Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	829,537	866,749	37,212	4.49%
Operating Expenses	1,345,100	1,335,100	(10,000)	-0.74%
Capital Outlay	-	-	-	0.00%
Totals	\$ 2,174,637	\$ 2,201,849	\$ 27,212	1.25%

Significant Budget Changes:

Personal Services increased 4.49% due to the elimination of 72 furlough hours taken in FY 2011 and staff changes.

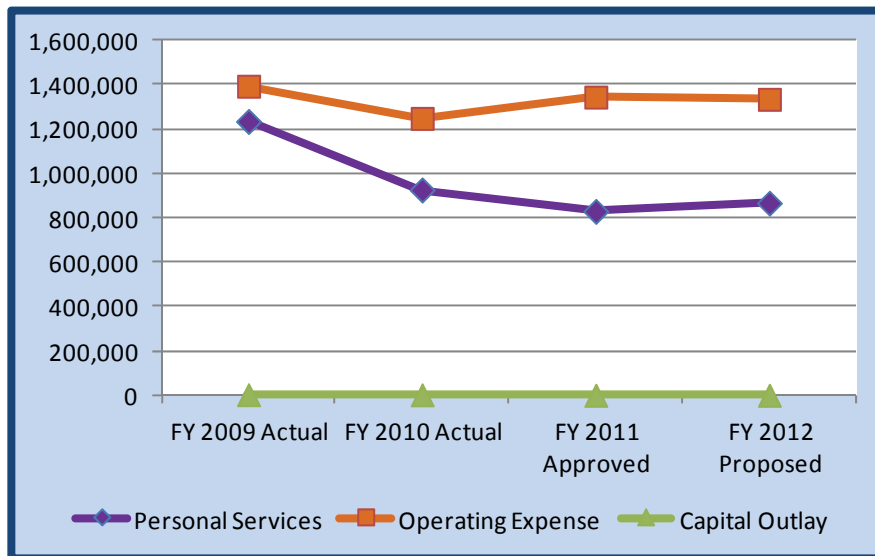
Operating Expenses decreased .74% as a result of a decrease in the land fees line item.



Public Works/Streets

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	26	20	18	18

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	1,235,333	926,077	829,537	866,749
Operating Expenses	1,394,126	1,248,888	1,345,100	1,335,100
Capital Outlay	2,654	2,051	0	0



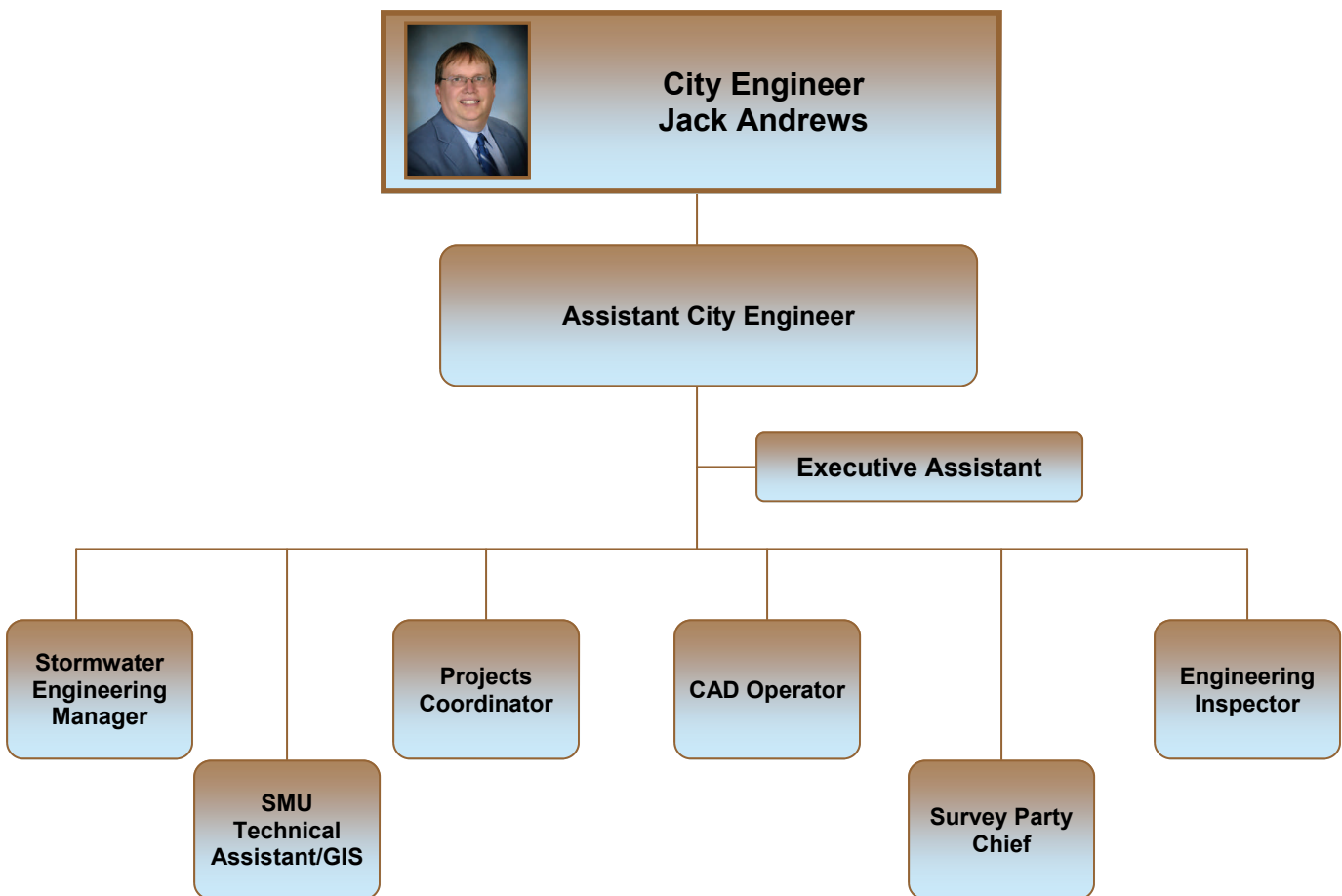
City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT **Engineering Department**
FUND **General Fund**

MISSION

To provide effective and efficient professional engineering and surveying services in order to build stronger and safer neighborhoods by effectively managing all construction within the City's rights-of-ways, developing and implementing the City's Capital Improvement Program from concept through funding, project management and construction completion, while minimizing inconvenience to residents and restoring affected property to the original or better condition.



DEPARTMENT DESCRIPTION

The Department of Engineering, under the direction of the City Engineer, is responsible for the city's stormwater utility functions, traffic control, surveying, engineering design, drafting, and GIS development and maintenance. The Engineering Department is responsible for the management of the city's capital improvement projects which involve the contract documentation, contract administration, and construction inspection. Projects are monitored for conformity with state and federal regulations and professional engineering and surveying practices as set forth in the Florida Statutes.

CORE SERVICES

- ◆ Reviews all site plans for conformance with City standards
- ◆ Reviews, issues and inspects permits for City right-of-way, temporary traffic control and utility site development
- ◆ Performs surveys, maintains plats, provides field inspections, ascertains fees, and provides engineering services as required
- ◆ Prepares design contract bid packages for Capital Improvement Projects, Operations and Maintenance programs
- ◆ Conducts traffic studies, makes recommendations and coordinates with other departments as well as outside organizations and agencies on transportation issues
- ◆ Maintains technical records, provides engineering design plans, and supervises Construction

ACCOMPLISHMENTS – FY 2011

- √ Began the final phase of construction management for the SR A1A Roadway Reconstruction project, which encompasses four phases totaling \$28 million in construction costs.
- √ Secured funding for numerous projects in the FY 2011, which include Pinecrest Drainage Improvements, 10th Street Roadway Reconstruction, Oleander / Sunrise Reconstruction, and 29th Street Resurfacing.
- √ Secured the final permit approval, funding and award of a construction contract for the reconstruction of the City Marina.

UPCOMING GOALS AND INITIATIVES

- ⇒ Construction Management of upcoming capital improvement projects.
- ⇒ Provide a comprehensive study of the City's stormwater management utility reviewing rates and fee calculations.
- ⇒ Develop municipal service benefit unit for resurfacing of city streets.

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Administration of City's capital improvement projects	100%	100%	100%
Administer City's Stormwater Management Utility (SMU)	100%	100%	100%
Develop Municipal Services Benefit Unit (MSBU) for resurfacing and reconstruction of city streets	NA	75%	100%

PERSONNEL SCHEDULE

ENGINEERING

001-4400-541

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
City Engineer	1	1	1	1
Asst. City Engineer	1	1	1	1
Stormwater Engineering Manager	0	0	0	1
SMU Technical Assistant/GIS	1	1	1	1
Projects Coordinator	1	1	1	1
CAD Operator	1	1	1	1
Survey Party Chief	1	1	1	1
Supervisor, Engineering Inspector	1	1	1	1
Executive Assistant	1	1	1	1
CAD Drafter	1	1	1	0
Engineer, Traffic Operations	1	0	0	0
Engineering Aide I	0	0	0	0
Engineering Inspector	1	1	0	0
Engineering Project Manager	1	0	0	0
Stormwater Engineer	1	0	0	0
TOTAL	13	10	9	9

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

ENGINEERING

001-4400-541

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 660,435	\$ 482,148	\$ 459,673	\$ 492,792
1030 Accrued Compensation	10,273	6,044	8,000	5,600
1040 Overtime	970	0	5,000	5,000
2010 FICA	51,336	37,241	36,159	38,509
2020 Retirement Contributions	65,694	48,755	47,808	58,043
2030 Life & Health Insurance	113,612	82,238	82,155	81,321
2035 Dental Insurance	6,707	5,237	5,517	5,253
2040 Worker's Compensation	27,520	15,810	6,701	6,574
Total Personal Services	\$ 936,547	\$ 677,473	\$ 651,013	\$ 693,092
<u>OPERATING EXPENSE</u>				
3490 Contractual Fees	\$ 92,626	\$ 37,668	\$ 85,880	\$ 85,880
3492 FDOT/Closed Loop	58,664	112,855	109,000	109,000

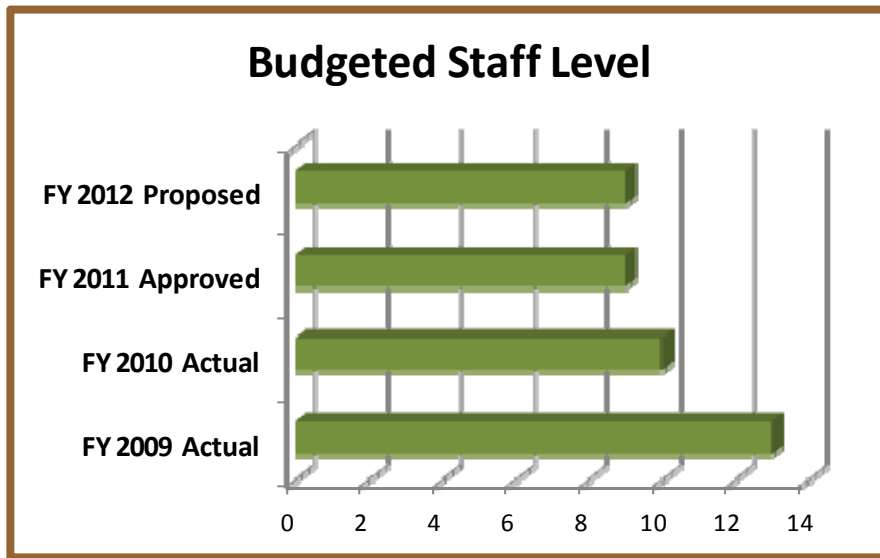
Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE contd.</u>				
4010 Car Allowance	8,400	8,400	8,400	8,400
4020 Travel and Education	3,826	1,889	1,500	1,500
4030 Conferences	0	0	1,000	1,000
4110 Communications	11,246	9,563	8,500	8,500
4120 Freight and Postage	982	1,547	900	900
4410 Equipment Rental	3,541	6,669	6,700	6,700
4650 Vehicle Maintenance	400	-	1,200	1,200
4651 Vehicle Parts	2,192	1,093	1,500	1,500
4660 Equipment Maintenance	556	215	1,500	1,500
4670 Computer Maintenance	-	-	1,000	1,000
4680 Radio Maintenance	-	-	1,000	1,000
4710 Reproduction	465	118	2,000	2,000
4810 Advertising	-	831	500	500
4990 Miscellaneous Expense	220	777	500	500
5110 Office Supplies	2,936	2,901	2,800	2,800
5120 EDP Supplies	1,749	1,858	500	500
5210 Gas & Oil	5,635	4,571	4,000	4,000
5231 Safety Supplies	-	96	500	500
5232 Other Supplies	-	648	500	500
5250 Uniforms	556	575	-	-
5260 Expendable Tools	-	-	200	200
5320 Traffic Signal Materials	23,441	83,480	150,000	150,000
5410 Books, Pubs, Subscriptions, & Mbrs.	345	611	250	250
Total Operating Expense	\$ 217,780	\$ 276,365	\$ 389,830	\$ 389,830
<u>CAPITAL OUTLAY</u>				
Total Capital Outlay	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS	\$ 1,154,327	\$ 953,838	\$ 1,040,843	\$ 1,082,922

Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	651,013	693,092	42,079	6.46%
Operating Expenses	389,830	389,830	-	0.00%
Capital Outlay	-	-	-	0.00%
Totals	\$ 1,040,843	\$ 1,082,922	\$ 42,079	4.04%

Significant Budget Changes:

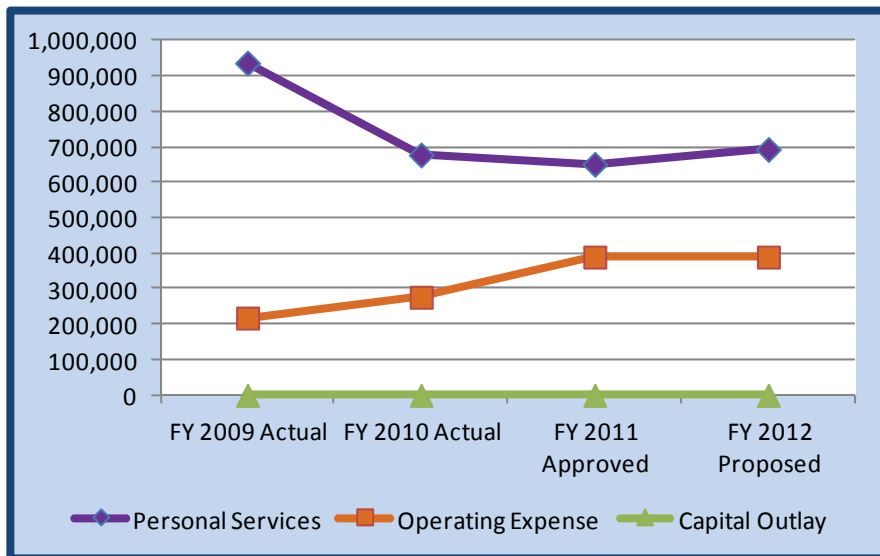
Personal Services increased 6.46% due to the elimination of 72 furlough hours taken in FY 2011 and the addition of a Stormwater Engineer



Engineering

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	13	10	9	9

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	936,547	677,473	651,013	693,092
Operating Expenses	217,780	276,365	389,830	389,830
Capital Outlay	0	0	0	0



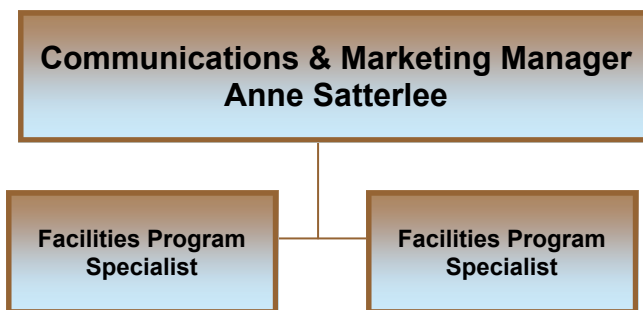
City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT **Riverwalk Center**
FUND **General Fund**

MISSION

To provide a quality, well-maintained facility that is responsive to the leisure, learning, business and entertainment needs of a diverse community.



The facility is owned and operated by the City of Fort Pierce and is a great place for special events. The River Walk Center is located just North of the City Marina adjacent to the beautiful Indian River and is in walking distance to the A.E. Backus Gallery and museum, Seven Gables Visitor Information Center, the Manatee Center and wonderful restaurants and shopping. The River Walk Center is the place for our citizens to create memorable events. With qualified staff to assure you have everything you need the Riverwalk Center is sure to please. Tables and chairs are available at no additional cost, along with a catering kitchen and patio area.

Not having an event? The River Walk Center offers daily classes, such as Zumba, Jazzercise, ballroom dancing, yoga and line dancing. Please contact us for class rates and programming

All special event permitting and city park rentals are handled at this facility, Monday - Friday from 8:00 am to 5:00 pm..

PERSONNEL SCHEDULE

RIVERWALK CENTER

001-4504-572

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Facilities Program Specialist	0	2	2	2
TOTAL	0	2	2	2

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

RIVERWALK CENTER

001-4504-572

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$0	\$0	\$ 67,436	\$ 75,441
1030 Accrued Compensation	0	0	1,000	700
2010 FICA	0	0	5,235	5,825
2020 Retirement Contributions	0	0	7,569	9,586
2030 Life & Health Insurance	0	0	24,550	22,569
2035 Dental Insurance	0	0	1,671	1,376
2040 Worker's Compensation	0	0	127	136
Total Personal Services	\$0	\$0	\$ 107,588	\$ 115,633
<u>OPERATING EXPENSE</u>				
4110 Communications	\$ -	\$ -	\$ 18,000	\$ 8,000
4310 Utilities	-	-	36,500	20,500
4510 Insurance/Liability & Property	-	-	16,000	-
4560 Insurance/Special Events	-	-	5,000	5,000
4610 Building Maintenance	-	-	4,000	4,000
4620 Building Supplies	-	-	1,000	1,000
4675 Software Maintenance	-	-	2,000	2,000
4710 Reproduction	-	-	1,000	1,000
4810 Advertising	-	-	5,000	5,000
4940 Bad Debt/Loss Expense	-	-	500	500
4960 Administrative Charges	-	-	-	1,000
4990 Miscellaneous Expense	-	-	1,000	1,000
5110 Office Supplies	-	-	3,000	3,000
5120 EDP Supplies	-	-	750	750
5150 Misc. Equipment Expenses	-	-	3,000	3,000
5232 Other Supplies	-	-	2,500	2,500
Total Operating Expense	\$ -	\$ -	\$ 99,250	\$ 58,250

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>CAPITAL OUTLAY</u>				
Total Capital Outlay	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	\$0	\$0	\$206,838	\$173,883

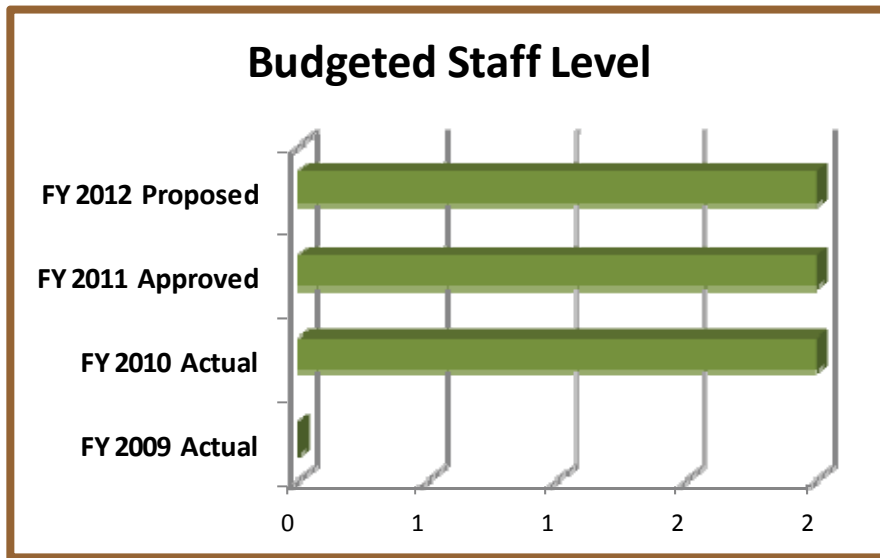
Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	107,588	115,633	8,045	7.48%
Operating Expenses	99,250	58,250	(41,000)	-41.31%
Capital Outlay	-	-	-	0.00%
Totals	\$ 206,838	\$ 173,883	\$ (32,955)	-15.93%

Significant Budget Changes:

Personal Services increased 7.48% due to the elimination of 72 furlough hours taken in FY 2011 and the hiring of an employee.

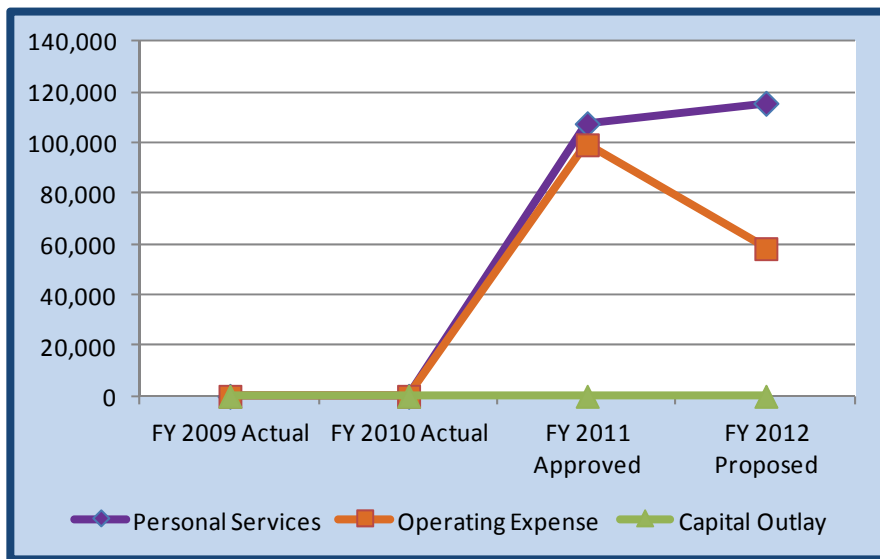
Operating Expenses decreased 41.31% as a result of a reduction in the communications, utilities, and liability & property insurance line items.



Riverwalk Center

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	0	2	2	2

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	0	0	107,588	115,633
Operating Expenses	0	0	99,250	58,250
Capital Outlay	0	0	0	0



City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT **Administrative Department**
FUND **General Fund**

MISSION

This Department accounts for expenditures that cannot be directly associated with any other particular department/division. Some of the items accounted for within this Department include DROP participation that occurs during the fiscal year, bank service fees, communication costs, contingency and General Fund insurance allocation charges.

The Administrative Department budget also includes some significant transfers worthy of explanation:

- ◆ Tax Increment Financing (TIF) funds in the amount of \$1,721,405, that are to be transferred to FPRA from ad valorem revenue.
- ◆ The Capital Outlay is budgeted at \$477,977, which accounts for \$250,000 for renovations to the newly acquired Police Athletic League (PAL) building and \$227,977 for equipment upgrades.
- ◆ Grants and Aids are \$150,000, for aid to various community organizations that are built into the budget; also \$35,000 is for Special Events such as the Holiday Lights and the Christmas Parade.
- ◆ The transfer to the Debt Service Funds of \$2,688,958.
- ◆ The transfer to the Building Code Enforcement Fund for \$85,349.
- ◆ Funds to match Police Grants received in the amount \$100,000.
- ◆ The transfer to FPRA for \$1,098,376.

PERSONNEL SCHEDULE

ADMINISTRATIVE

001-6000-513

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
	0	0	0	0
TOTAL	0	0	0	0

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
Renovation of PAL Building		\$ 250,000	\$ 250,000
Computer Leasing Program	100,000		100,000
TOTAL	\$ 100,000	\$ 250,000	\$ 350,000

APPROPRIATION DETAIL

ADMINISTRATIVE

001-6000-513

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 502,345	\$ 144,257	\$ -	\$ -
1020 Incentive Pay	-	600	-	-
1030 Accrued Compensation	322,453	561,009	-	-
2010 FICA	58,614	45,171	-	-
2020 Retirement/General Members	25,240	27,325	-	-
2025 Retirement/Police Officers	296,178	306,722	275,000	275,000
2030 Life & Health Insurance	256,840	117,620	38,500	38,500
2035 Dental Insurance	-	225	-	-
Total Personal Services	\$ 1,461,670	\$ 1,202,929	\$ 313,500	\$ 313,500
<u>OPERATING EXPENSE</u>				
3110 Insurance Consultant	\$ 58,967	\$ 80,525	\$ 40,000	\$ 40,000
3120 Legal Fees	2,500	5,089	-	-
3190 Consultant Fees	36,750	18,355	10,000	10,000
3200 Accounting and Auditing	(41,240)	68,400	60,000	60,000
3490 Contractual Fees	364,362	64,071	130,434	130,434
3495 Temporary Employees Services	-	1,271	-	-
4110 Communications	76,031	73,268	85,000	85,000
4120 Freight & Postage	6,758	15,111	5,000	5,000
4310 Utilities	347,978	317,314	310,000	310,000
4510 Insurance/Liability & Property	790,070	690,056	850,000	700,000
4530 FL Unemploy. Comp Fund	7,405	155,470	250,000	60,000
4540 Worker's Comp. Claims	104,255	1,213	50,000	50,000
4550 Liability & Property Claims	35,911	54,720	50,000	50,000
4590 Property Damage Reimb.	-	-	5,000	5,000
4660 Equipment Maintenance	7,372	6,917	10,000	10,000
4810 Advertising	14,878	21,912	30,000	15,000

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
4820 Art in Public Places	139,418	23,380	-	-
4910 Interest Expense	6,117	2,076	4,000	-
4925 Computer Loans	29,509	29,866	-	-
4930 Radio System	71,476	75,484	-	-
4940 Bad Debt Expense	43,505	13,169	-	-
4950 Settlements	-	22,305	-	-
4960 Administrative Charges	2,361	10,948	-	-
4970 Inventory Adjustments	124	(17,281)	-	-
4980 Contingency	-	148,926	115,765	-
4985 Tax Increment Financing	3,266,444	2,466,634	1,889,428	1,721,405
4986 Stormwater Fees	153,850	45,184	100,000	65,000
4990 Miscellaneous Expense	25,415	35,110	-	-
4996 Purchasing Card Suspense	-	(600)	-	-
5110 Office Supplies	94	-	-	-
5210 Gas & Oil	1,584	15,477	-	-
5410 Books, Pubs, Subscriptions & Mbrs.	11,250	9,927	5,000	5,000
Total Operating Expense	\$ 5,563,144	\$ 4,454,297	\$ 3,999,627	\$ 3,321,839
<u>CAPITAL OUTLAY</u>				
6200 Buildings	\$ -	\$ -	\$ -	\$ 250,000
6310 Roads and Bridges	184,050	6,353	-	-
6320 Other Structures & Facility	51,178	16,559	-	-
6410 Office Equipment & Machinery	-	26,780	-	100,000
Total Capital Outlay	\$ 235,228	\$ 49,692	\$ 0	\$ 350,000
<u>Grants and Aids</u>				
8210 Humane Society	\$ 249,852	\$ 222,571	\$ 100,000	\$ -
8215 Roads and Bridges	1,475	6,148	-	-
8230 Other Structures & Facility	15,000	15,000	15,000	15,000
8255 Office Equipment & Machinery	35,000	35,000	35,000	35,000
8270 SLC Council on Aging	15,000	15,000	15,000	15,000
8391 Ft. Pierce PAL	-	-	-	50,000
Total Grants and Aids	\$ 316,327	\$ 293,719	\$ 165,000	\$ 115,000
<u>Non-Operating Expenditures</u>				
9120 Debt Service-Sales Tax Refund '03	\$ 503,981	\$ 460,147	\$ 512,412	\$ 504,253
9130 Debt Service 2010	-	-	255,239	260,843
9140 Debt Service (207) 2001	243,670	223,123	-	-
9150 Construction Fund	3,216,734	349,180	-	-
9155 Construction Fund	290,989	149,789	-	-
9160 Capital Improvement 1998	422,979	-	-	-
9163 Capital Improvement 2008 A&B	-	2,419,237	1,710,863	1,712,030
9164 Golf Course Debt	211,070	223,358	209,631	211,832
9180 Building & Code Enforcement	-	-	85,349	85,349
9183 Recreation Department	-	110,052	-	-
9184 Special Revenue/Police Grant Match	-	243,721	147,344	100,000
9184 Special Revenue/Train Station Match	-	-	120,000	-
9187 Transfer to FPRA	-	-	1,281,050	1,098,376
9190 Other Non-Operating	3,010,926	-	-	-
Total Non-Operating	\$ 7,900,349	\$ 4,178,607	\$ 4,321,888	\$ 3,972,683
TOTAL APPROPRIATIONS	\$ 15,476,718	\$ 10,179,244	\$ 8,800,015	\$ 8,073,022

Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	313,500	313,500	-	0.00%
Operating Expenses	3,999,627	3,321,839	(677,788)	-16.95%
Capital Outlay	-	350,000	350,000	0.00%
Grants and Aids	165,000	115,000	(50,000)	-30.30%
Non-Operating	4,321,888	3,972,683	(349,205)	-8.08%
Totals	\$ 4,313,127	\$ 3,985,339	\$ (327,788)	-7.60%

Significant Budget Changes:

Operating Expenses decreased 16.95% as a result of a reduction in the insurance & fidelity bond, unemployment compensation fund, advertising, tax increment financing, and stormwater fees line items.

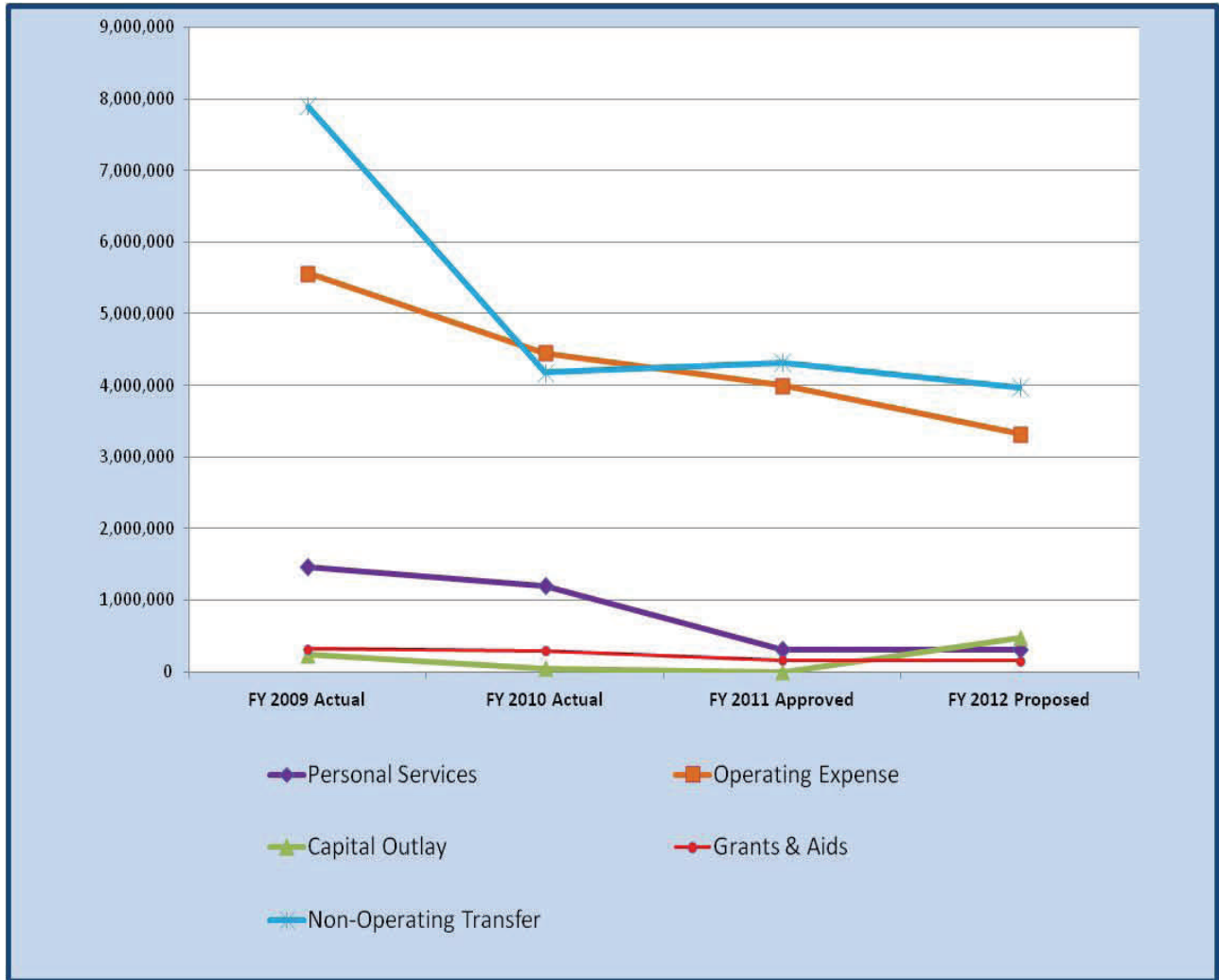
Capital Outlay increased as a result of the inclusion of expenditures in the FY 2012 budget.

Grants & Aids decreased by 30.30% as a result of the tranference of the Humane Society and Animal Spray and Neuter funds to the Code Enforcement Department.

Non-Operating Expenses decreased 8.08% due to the reduction of the transfer to FPRA and the Police Grant Match.

Administrative Fund

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	1,461,670	1,202,929	313,500	313,500
Operating Expenses	5,563,144	4,454,297	3,999,627	3,321,839
Capital Outlay	235,228	49,692	0	350,000
Grants & Aids	316,327	293,719	165,000	115,000
Non-Operating Exp.	7,900,349	4,178,607	4,321,888	3,972,683



**SPECIAL REVENUE FUNDS
DEPARTMENTS/DIVISIONS**

PERSONNEL SERVICES COST BY DEPARTMENT/DIVISION

Department/Division	2011 Funded Positions	2012 Funded Positions	Salaries	Overtime	FICA	Retirement	Life/Health Insurance	Dental Insurance	Workers' Comp	Total
<u>Enterprise Funds</u>										
29 02 Building Inspections	13	12	522,076	5,000	40,321	66,359	104,559	7,005	9,938	755,258
30 05 Police Grants	12	12	450,897	217,116	51,103	82,224	82,274	6,596	14,154	904,364
30 07 Police Grants/FPRA Comm. Policing	0	0	0	0	0	0	0	0	0	0
41 00 Marina	5	6	249,965	5,000	19,504	32,100	32,434	2,253	6,431	347,687
42 00 Solid Waste	34	34	1,270,263	25,000	99,088	163,074	266,191	19,037	72,865	1,915,517
45 00 Golf Course	16	16	438,049	7,500	34,085	56,095	107,877	6,916	5,436	655,957
46 00 Sunrise Theatre	7	7	488,306	5,000	37,738	62,107	53,023	3,208	6,117	655,501
90 00 URD/CDBG	2	1	56,142	0	4,295	189	6,472	375	101	67,574
94 00 URD/FPRA	0	0	0	0	0	0	0	0	0	0
94 01 URD/Administration	4	5	342,611	0	26,210	43,135	45,808	2,502	617	460,882
Enterprise Funds Total	93	93	3,818,309	264,616	312,343	505,281	698,638	47,893	115,658	5,762,739



City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT **Police Grants**
FUND **Special Revenue Fund**

MISSION

To account for law enforcement grants that are received and to be used for law enforcement purposes.



DETAIL SUMMARY OF REVENUES

POLICE GRANTS

101-0000-000

Account 101-3005	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>INTERFUND GRANTS</u>				
331 20 10 Byrne Block Grant (Recovery Act)	\$ -	\$ 239,557	\$ -	\$ -
331 20 12 Byrne Competitive	-	350,424	-	-
331 20 15 COPS-UHP	-	75,452	75,000	181,081
331 20 16 COPS-CHRP	-	362,910	381,060	400,113
331 20 25 FDLE-JAG Bryne (Recovery Act)	-	292,939	-	-
331 20 26 Young Offender Planning	-	419,270	-	-
331 20 28 Youth Mentoring	-	574,290	-	-
331 20 30 VOCA	-	51,438	41,150	41,150
331 20 32 GREAT	-	47,608	-	-
331 20 35 OJP Bullet Proof Vests	-	40,000	20,000	40,000
331 20 34 09 FDLE JAG Byrne	-	71,365	68,718	-
331 20 36 09 Byrne Block Grant	-	58,218	54,872	1,066
331 20 38 OJJDP Gang Prevention	-	574,290	-	-
331 20 40 Homeland Security	-	86,520	26,990	-
331 20 42 Carry-Over	-	11,500	-	-
331 20 44 FDOT-Highway Safety Funding	-	-	66,600	18,000
331 20 46 FL Dept. of Health-EMC Program	-	-	62,678	83,570
331 20 48 FL IND-Waterways Asst. Program	-	-	30,000	-
331 20 50 IRSC- College Policing	-	-	80,000	80,000
331 20 52 FL Animal/Friends-Lic. Plate Prog.	-	-	25,000	25,000
331 20 54 OJJDP Community Based	-	-	-	2,200,000
331 20 56 11 COPS Hiring Program	-	-	-	985,065
331 20 58 11 NRA	-	-	-	3,500
Total Interfund Grants	\$ -	\$ 3,255,781	\$ 932,068	\$ 4,058,545
<u>Interfund Transfers</u>				
381 01 00 Transfer from General (Grant)	\$ -	\$ 106,000	\$ 147,344	\$ 100,000
381 91 00 Transfer from FPRA (Cops)	-	500,000	-	-
Total Interfund Transfers	\$ -	\$ 606,000	\$ 147,344	\$ 100,000
TOTAL RESOURCES	\$ -	\$ 3,861,781	\$ 1,079,412	\$ 4,158,545

PERSONNEL SCHEDULE

POLICE GRANTS

101-3005-521

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Police Crime Analyst	1	1	1	1
Victim Assistant-Police	1	1	1	1
Police Officer	0	9	10	10
Community Service Aide	0	4	0	0
TOTAL	2	15	12	12

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
Office Equipment & Machinery:	\$ -	\$ 266,904	\$ 266,904
Police Vehicles & Equipment			
TOTAL	\$ -	\$ -	\$ -

APPROPRIATION DETAIL

POLICE GRANTS

101-3005-521

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 59,496	\$ 390,398	\$ 452,847	\$ 450,897
1040 Overtime	1,053	54,505	217,116	217,116
2010 FICA Taxes	4,632	32,633	51,252	51,103
2020 Retirement/General	0	7,718	3,087	3,685
2020 Retirement/Police	7,471	45,605	76,560	78,539
2030 Life & Health Insurance	4,651	101,013	82,274	82,274
2035 Dental Insurance	294	6,245	6,596	6,596
2040 Workers' Compensation	6,105	19,604	14,200	14,154
Total Personal Services	\$ 83,702	\$ 657,720	\$ 903,933	\$ 904,364

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE</u>				
3130 Professional Services	\$ 2,821	\$ -	\$ -	\$ -
3490 Misc. Contractual Fees	0	-	6,272	6,272
4675 Software Maintenance	3,000	-	-	-
4720 Outside Printing	1,427	-	-	-
4810 Advertising	3,798	-	0	0
4990 Misc. Expenses	0	1,276	25,000	25,000
4999 Unallocated	0	0	0	2,919,392
5251 Military Supplies	27,610	16,665	20,000	20,000
5430 Law Enforcement Education	8,626	38,332	16,613	16,613
Total Operating Expense	\$ 47,280	\$ 56,273	\$ 67,885	\$ 2,987,277

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>CAPITAL OUTLAY</u>				
6410 Office Equip & Machinery	\$ 118,671	\$ 332,993	\$ 266,904	\$ 266,904
6440 Vehicles	-	-	-	-
Total Capital Outlay	\$ 118,671	\$ 332,993	\$ 266,904	\$ 266,904
<u>Transfers</u>				
9110 Transfer to General	\$ -	\$ 164,530	\$ -	\$ -
Total Transfers	\$ -	\$ 164,530	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 249,653	\$ 1,211,515	\$ 1,238,722	\$ 4,158,545

Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	903,933	904,364	431	0.05%
Operating Expenses	67,885	2,987,277	2,919,392	4300.50%
Capital Outlay	266,904	266,904	-	0.00%
Transfers	-	-	-	0.00%
Totals	\$ 1,238,722	\$ 4,158,545	\$ 2,919,823	235.71%

Significant Budget Changes:

Personal Services had no significant changes.

Operating Expenses increased 4300.50% as result of prior year grant funds rolling over to new fiscal year.



City of Fort Pierce, Florida

Departmental Summary Page

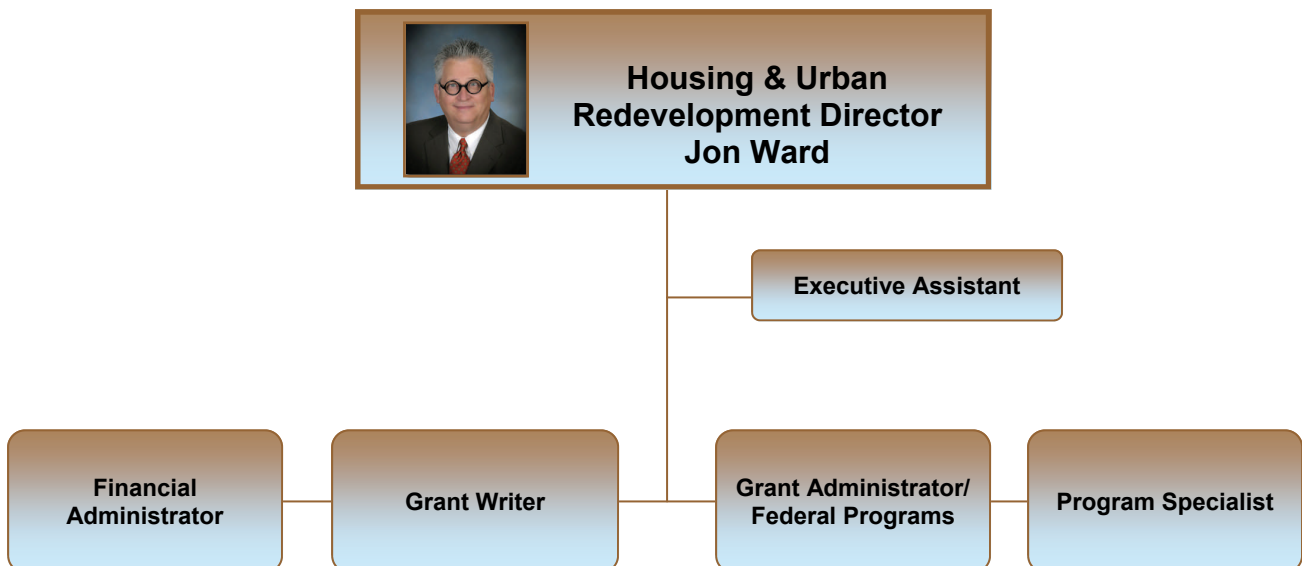
DEPARTMENT **Housing and Urban Redevelopment**
 (FPRA, CDBG, SHIP, NSP, Grants Administration)

FUND **Special Revue Fund**

MISSION

The mission of the FPRA is to implement the Community Redevelopment Plan as adopted by the City of Fort Pierce City Commission. The FPRA will use Tax Increment Financing (TIF) as a source of funding for capital improvement projects identified in the plan and will ensure that development within the FPRA district meets the quality standards consistent with the community's vision for Fort Pierce.

The mission of the CDBG is to provide administration of Community Development Block Grant (CDBG) funding in a manner that best meets the City's needs in full compliance with all Federal requirements.



DEPARTMENT DESCRIPTION

The Housing and Urban Redevelopment Department was created in 2010, as the result of the merging of the Fort Pierce Redevelopment Agency (FPRA) and the Community Development Block Grant Program (CDBG).

The Fort Pierce Redevelopment Agency (FPRA) was established in 1982 to guide the city in its redevelopment efforts. The purpose of the agency is to revitalize both the physical and economic environment of the Redevelopment area. Prior to 1982 the Downtown Redevelopment Corporation was formed to study the issues of the declining downtown and was instrumental in the creation of the agency. In 1995 and 1996 the City commission expanded the boundaries of the agency and included an area south of Atlantic Avenue to Citrus Avenue and Delaware Avenue.

Again in 2000 the City Commission expanded the boundaries of the agency and included the neighborhoods west of 7th Street, to Port and the Beaches. The Commission included these areas since they were in a state of economic and physical decline and in need of redevelopment. This department is also responsible for the supervision of the Capital Project Development Division, Business Development, Grant Administration.

The law prescribes the use of Tax Increment Financing (TIF) as a means of funding redevelopment projects specified in the Community Redevelopment Plan.

The CDBG Program is a federally funded grant program designed to help communities with their greatest community development needs. All projects must be designed to principally benefit low and moderate-income families. The program was established by the Federal Housing and Community Development Act of 1974 (42 USC 5301) and is administered nationally by the U.S. Department of Housing and Urban Development (US HUD).

The City of Fort Pierce receives CDBG Entitlement program funding from US HUD. The Entitlement program provides annual grants on a formula basis to entitled communities to carry out a wide range of community development activities directed toward neighborhood revitalization, economic development, and improved community facilities and services.

ACCOMPLISHMENTS – FY 2011

- √ Completion of Moore's Creek Linear Park
- √ Completion of the Intermodal Bus Terminal project on Avenue D
- √ Dedicated the Jackie Caynon Building at 1234 Avenue D, named after the City's first African American Commissioner
- √ Started the brownfill cleanup of HD King Power Plant site
- √ Acquired three (3) single-family properties through funds provided by the Neighborhood Stabilization Program. These homes are currently undergoing rehabilitation and will be re-sold to qualified families.
- √ Acquired multi-family rental properties through funds provided by the Neighborhood Stabilization Program that are currently undergoing rehabilitation and will house up to twenty (20) families.
- √ Provided rental assistance to qualified families through a rental subsidy strategy administered by the Housing Authority of the City of Fort Pierce.

UPCOMING GOALS AND INITIATIVES

- ⇒ Rehabilitation/Acquisition activities that will include rehabilitation of four (4) houses at average cost of \$60,000 per house (\$240,000) and five (5) loans for the Senior Citizen Housing Security Program at average cost of \$5,000 per house (\$25,000).
- ⇒ Economic Development activities that will include funding a marketing campaign to foster an Eco-Tourism industry at a cost of \$26,030 per year and eight (8) grants to small Eco-Tourism businesses at average cost of \$10,000 each per year (\$80,000).
- ⇒ Neighborhood Facilities activities that will include creating a new formal entrance to the Lincoln Park Neighborhood at a cost of \$65,000
- ⇒ Fund the planning and design for a Cultural and Arts Education Center and Gallery at the former King's Inn Motel at a cost of \$25,000.
- ⇒ Public Service Projects activities that will include grants to a goal of seven (7) local providers of youth and children service programs at an average cost of \$10,000 per organization.
- ⇒ Provide safe and affordable housing to extremely low, very low and low-income residents by providing homeownership opportunities to families with annual household incomes of less than 51% of the Area Median Income
- ⇒ Continue the Senior Citizen Housing Security Program, which funds housing adaptations to allow seniors and persons with disabilities to continue to live in their homes.
- ⇒ Work with the City's Affordable Housing Advisory Committee on significantly lowering or eliminating the excessive building permit and City/County impact fees for affordable housing units.

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Maintain and continue its aggressive efforts to remove any obstacles to meeting the needs of the underserved	100%	100%	100%
Develop institutional structure	100%	100%	100%
Enhance coordination between public and private agencies	100%	100%	0%
Allocate CDBG Housing Rehabilitation funding to residents that present the greatest need on a case-by-case basis to ensure that the greatest public benefit is achieved	90%	100%	100%

DETAIL SUMMARY OF REVENUES

HOUSING AND URBAN REDEVELOPMENT
 FORT PIERCE REDEVELOPMENT AGENCY (FPRA)

104-0000

	FY 2009/10 Actual	FY 2010/11 Approved	FY 2011/12 Proposed
<u>Taxes</u>			
311 10 Ad Valorem Taxes	\$ 5,195,011	\$ 4,019,968	\$ 3,862,732
Total Taxes	\$ 5,195,011	\$ 4,019,968	\$ 3,862,732
<u>Licenses and Permits</u>			
329 20 Lot Clearing Permits	\$ 1,787	\$ -	\$ -
Total Licenses & Permits	\$ 1,787	\$ -	\$ -
<u>Intergovernmental</u>			
334 90 EPA Brownfield	\$ -	\$ -	\$ 600,000
347 54 Marina Dockage	91,517	90,000	90,000
384 90 Other Grants	122,050	-	-
Total Intergovernmental	\$ 213,567	\$ 90,000	\$ 690,000
<u>MISCELLANEOUS REVENUE</u>			
361 10 Interest on Investments	\$ 12,916	\$ -	\$ 100
362 14 Leases	89,164	90,000	90,000
363 10 Liens	1,625	-	-
369 90 Other Misc. Revenues	2,834	1,000	5,000
Total Miscellaneous Revenues	\$ 106,539	\$ 91,000	\$ 95,100
<u>TRANSFERS</u>			
Transfer from General Fund	\$1,247,018	\$1,281,050	\$ 1,098,376
Total Transfers	\$1,247,018	\$ 1,281,050	\$ 1,098,376
Total Revenue	\$ 6,763,922	\$ 5,482,018	\$ 5,746,208
Prior Year Carry-Overs Operating	-	-	-
TOTAL RESOURCES	\$ 6,763,922	\$ 5,482,018	\$ 5,746,208

PERSONNEL SCHEDULE

HOUSING AND URBAN REDEVELOPMENT
FORT PIERCE REDEVELOPMENT AGENCY (FPRA)

104-9400-554

<i>Budgeted Staffing Level</i>	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Director	1	0	0
Executive Assistant	1	0	0
Financial Administrator	0	0	0
Grant Writer	0	0	0
Construction Administrator	0	0	0
Program Specialist	1	0	0
TOTAL	3	0	0

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
Other Improvements:	\$ -	\$ 600,000	\$ 600,000
TOTAL	\$ -	\$ -	-

APPROPRIATION DETAIL

HOUSING AND URBAN REDEVELOPMENT
FORT PIERCE REDEVELOPMENT AGENCY (FPRA)

104-9400-554

Expenditure Classification	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>			
1010 Salaries and Wages	\$ 202,424	\$ -	\$ -
1030 Accrued Compensation	2,610	-	-
2010 FICA	14,966	-	-
2020 Retirement Contributions	21,478	-	-
2030 Life & Health Insurance	23,111	-	-
2035 Dental Insurance	1,315	-	-
2040 Worker's Compensation	2,553	-	-
Total Personal Services	\$ 268,456	\$ -	\$ -

Expenditure Classification	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE</u>			
3120 Legal Fees	\$ 194,805	\$ 100,000	\$ 50,000
3190 Consultant Fees	27,046	-	-
3200 Accounting & Auditing	-	7,500	6,000
3450 Lot Clearing	225	-	-
3468 Marina Operation	4,817	10,000	10,000
3490 Contractual Fees	24,341	-	-
3495 Temp Employee Svcs	-	-	-
4010 Car Allowance	4,200	-	-
4020 Travel and Education	923	2,000	-
4110 Communications	13,847	-	-
4120 Freight and Postage	757	1,000	-
4310 Utilities	73,346	72,000	30,000
4410 Equipment Rental	3,168	-	-
4510 Insurance	96,824	65,000	85,000
4620 Site Maintenance	34,627	20,000	30,000
4650 Vehicle Maintenance	2,310	-	3,000
4651 Vehicle Parts	11	-	-
4675 Software Maintenance	328	-	-
4710 Reproduction	1,977	-	-
4810 Advertising	2,036	-	-
4960 Administrative Fees	100,000	235,774	75,000
4980 Contingency	12,267	-	-
4985 Real Estate Taxes	22,077	25,000	23,000
4990 Miscellaneous Expenses	3,347	2,000	-
5110 Office Supplies	1,236	1,000	-
5120 EDP Supplies	78	-	-
5150 Misc. Equipment Exp.	186	-	-
5210 Gas and Oil	1,042	-	-
5410 Books, Pubs, Subscriptions & Mbrshp	314	1,000	-
Total Operating Expense	\$ 626,135	\$ 542,274	\$ 312,000
<u>CAPITAL OUTLAY</u>			
6200 Buildings	\$ 32,706	\$ -	\$ -
6320 Other improvements	247,292	-	600,000
6440 Vehicles	757	-	-
Total Capital Outlay	\$280,755	\$ -	\$ 600,000
<u>Grants - Private Organizations</u>			
4820 Art in Public Places	(\$7,000)	\$ -	\$ -
Total Grants-Private Organizations	(\$7,000)	\$ -	\$ -

Expenditure Classification	Actual 2010	Approved 2011	Approved 2012
<u>Other Programs & Projects</u>			
7010 Main Street Downtown	\$ 45,000	\$ 30,000	\$ 50,000
7020 Lincoln Park Main Street	90,805	30,000	50,000
7030 Ft. Pierce Jazz Society	10,000	-	-
7010 St. Anastasia	1,803	-	-
7020 MLK Comm/Lincoln Theatre	33,000	-	-
7030 Other Grants & Aids	49,247	-	-
7010 Façade	42,632	-	-
7020 Historic	24,678	-	-
7030 Community Based Organizations	27,416	-	-
7020 Weatherization	(14,639)	-	-
7030 Ft. Pierce/PAL	7,094	20,000	20,000
Total Other Programs & Projects	\$ 317,037	\$ 80,000	\$ 120,000
<u>Transfers</u>			
9110 Debt Service (210)	\$ 2,419,237	\$ -	\$ 137,670
9300 Debt Service/Principal (208)	2,582,291	1,710,863	1,712,030
9110 Principal (206)	-	1,065,000	1,160,000
9300 Interest (206)	-	1,583,881	1,204,508
9110 Sunrise Theatre	142,074	500,000	500,000
9300 Special Revenue Fund	143,480	-	-
Total Transfers	\$5,287,082	\$ 4,859,744	\$ 4,714,208
TOTAL APPROPRIATIONS	\$ 6,772,465	\$ 5,482,018	\$ 5,746,208

Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	-	-	-	0.00%
Operating Expenses	542,274	312,000	(230,274)	-42.46%
Capital Outlay	-	600,000	600,000	0.00%
Grants to Private Organizations	-	-	-	0.00%
Other Programs & Projects	80,000	120,000	40,000	50.00%
Transfers	4,859,744	4,714,208	(145,536)	-2.99%
Totals	\$ 542,274	\$ 912,000	\$ 369,726	68.18%

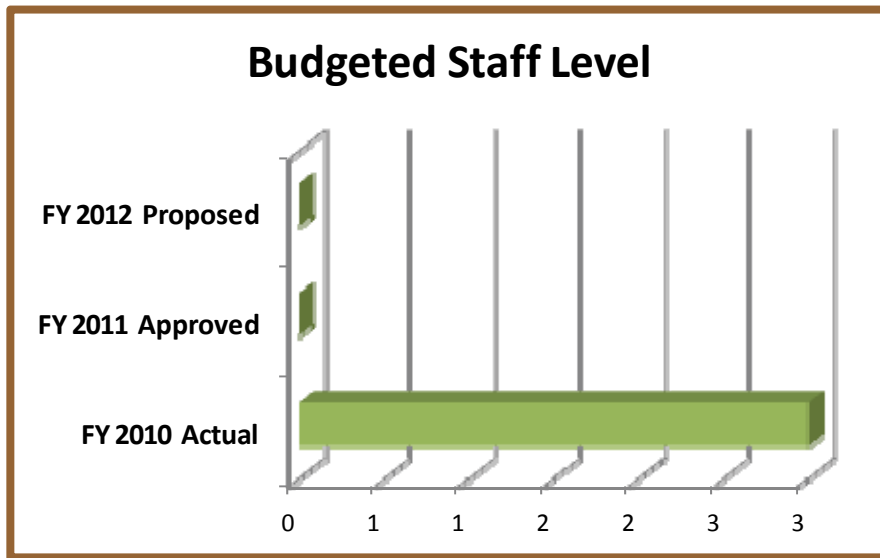
Significant Budget Changes:

Operating Expenses decreased 42.46% as result of reductions in Legal Fees and Utility Costs

Capital Outlay increased by \$600,000 due to funds that are to be received from EPA Brownfield

Other Programs & Projects increased 50% due to an increase in distributions to the two Mainstreets in the City.

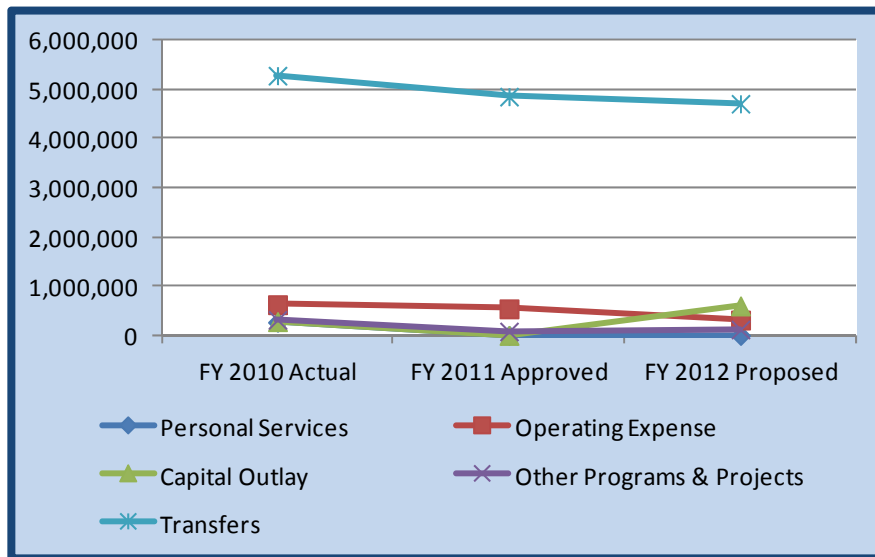
Transfers had no significant changes.



Housing & Urban Redevelopment/FPRA

	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	3	0	0

3 Year Comparison of Costs



	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	268,456	0	0
Operating Expenses	626,135	542,274	312,000
Capital Outlay	280,755	0	600,000
Grants-Private Org.	0	0	0
Programs & Projects	317,037	80,000	120,000
Transfers	5,287,082	4,859,744	4,714,208

DETAIL SUMMARY OF REVENUES

HOUSING AND URBAN REDEVELOPMENT
GRANTS-CDBG, SHIP, NSP

103-0000-554
105-0000-554
107-0000-554

	FY 2009/10 Actual	FY 2010/11 Approved	FY 2011/12 Proposed
<u>FEDERAL GRANTS</u>			
331 20 Disaster Relief	\$ 12,680	\$ -	\$ -
331 50 NSP Grant	377,544	1,961,991	1,423,175
331 60 Section 108 Loans	3,394,930	-	-
331 90 Entitlement Grant	413,756	745,751	625,074
331 90 CDBG-R	70,000	-	-
331 91 Prior Year Entitlement	227,153	-	640,894
331 93 Bedi Grant	800,000	-	78,506
344 90 SHIP	8,090	63,116	50,000
334 50 Program Income	17,992	100,000	6,000
Carry Over Funding	-	870,000	-
Total Grants	\$ 5,322,144	\$ 3,740,858	\$ 2,823,649
<u>MISCELLANEOUS REVENUE</u>			
361 10 Interest on Investments	\$ 657	\$ -	\$ -
361 20 Interest of SBA	-	-	3,500
361 39 Other Interest Earnings	4,119	-	27,300
361 40 Other Interest BEDI Account	2,474	-	-
361 50 Business Loans	21,892	-	-
362 30 Miscellaneous	638	-	-
369 41 Contractual Svcs./CDBG	19,568	-	-
369 41 Contractual Svcs./FPRA	-	28,098	-
369 90 Other Misc. Revenues	11	-	-
Total Miscellaneous Revenues	\$ 49,359	\$ 28,098	\$ 30,800
<u>TRANSFERS</u>			
Total Transfers	\$ -	\$ -	\$ -
Total Revenue	\$ 5,371,502	\$ 3,768,956	\$ 2,854,449
Prior Year Carry-Overs Operating	-	-	-
TOTAL RESOURCES	\$ 5,371,502	\$ 3,768,956	\$ 2,854,449

PERSONNEL SCHEDULE

HOUSING AND URBAN REDEVELOPMENT	103-9000-554
GRANTS-CDBG, SHIP, NSP	105-9000-554
	107-9000-554

<i>Budgeted Staffing Level</i>	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Director	0	0	0
Executive Assistant	0	0	0
Financial Administrator	0	0	0
Grant Writer	0	0	0
Grants Administrator/Federal Programs	0	0	0
Administrative Assistant	0	0	0
Program Specialist	2	2	1
TOTAL	2	2	1

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

HOUSING AND URBAN REDEVELOPMENT	103-9000-554
GRANTS-CDBG, SHIP, NSP	105-9000-554
	107-9000-554

Expenditure Classification	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>			
1010 Salaries and Wages	\$ 107,590	\$ 100,986	\$ 54,642
1030 Accrued Compensation	67,971	1,500	1,689
2010 FICA	13,420	7,840	4,295
2020 Retirement Contributions	17,699	11,335	-
2030 Life & Health Insurance	17,505	13,557	6,472
2035 Dental Insurance	1,054	789	375
2040 Worker's Compensation	-	190	101
Total Personal Services	\$ 225,239	\$ 136,197	\$ 67,574

Expenditure Classification	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE</u>			
3120 Legal Fees	\$ 19,343	\$ 20,000	\$ -
3190 Consultant Fees	-	83,436	-
3200 Accounting & Auditing	15,597	-	-
3490 Contractual Fees	21,904	-	-
3495 Temp Employee Svcs	41,543	10,000	-
4010 Car Allowance	1,875	4,200	-
4020 Travel and Education	11,868	-	-
4110 Communications	4,523	1,000	-
4120 Freight and Postage	1,253	1,000	-
4410 Equipment Rental	5,541	-	-
4620 Site Maintenance	330	-	-
4650 Vehicle Maintenance	441	-	-
4651 Vehicle Parts	562	-	-
4660 Equipment Maintenance	446	-	-
4675 Software Maintenance	2,432	5,000	-
4710 Reproduction	116	500	-
4720 Outside Printing	1,302	-	-
4810 Advertising	3,538	3,000	-
4930 Section 108 Loan Payments	3,395,243	-	-
4931 BEDI Grant	400,000	-	-
4960 Administrative Fees	15,583	201,216	267,737
4990 Miscellaneous Expenses	1,803	2,000	-
5110 Office Supplies	2,585	2,000	-
5120 EDP Supplies	2,250	-	-
5150 Misc. Equipment Exp.	336	3,000	-
5210 Gas and Oil	573	500	-
5232 Other Supplies	323	-	-
5410 Books, Pubs, Subscriptions & Mbrshp	2,036	2,000	-
Total Operating Expense	\$ 3,953,346	\$ 338,852	\$ 267,737
 <u>CAPITAL OUTLAY</u>			
6320 Other Improvements	\$ 150,000	\$ -	\$ -
Total Capital Outlay	\$ 150,000	\$ -	\$ -
 <u>GRANTS - Private Organizations</u>			
8340 Grants & Aid-CDBG 2010	\$ -	\$ 764,157	\$ -
8265 NSP Rehab/Acquisition	-	1,945,396	-
8266 Grants & Aid-CDBG 2009	-	584,354	-
Total Grants-Private Organizations	\$ -	\$ 3,293,907	\$ -
 <u>Other Programs & Projects</u>			
8301 Home Acquisition	\$ 131,994	\$ -	\$ -
8302 Acquisition Rental	196,892	-	-
8303 Rehabilitation (Rental)	9,106	-	1,135,000
8310 Rehab Grants	9,736	-	370,000

Expenditure Classification	Actual 2010	Approved 2011	Approved 2012
<u>Other Programs & Projects</u>			
8311 Down Payment Assistance	29,422	-	-
8320 Emergency Rehab	19,190	-	28,300
8321 Permanent & Temp. Relocation	12,677	-	-
8330 Senior Citizen	-	-	17,000
8340 Other Grants & Aids	-	-	395,379
8341 Programs Unallocated	-	-	428,459
8350 Business Loans	60,000	-	75,000
8352 Public Agencies	-	-	70,000
8373 Alzheimer's Comm. Care	9,240	-	-
8376 Workforce Solutions	4,500	-	-
8378 In the Image of Christ	3,000	-	-
8379 Learn to Read of SLC, Inc.	3,912	-	-
8382 RAWDAWGS Youth Co.	7,000	-	-
8383 Teardrops Young & Tender	5,357	-	-
8391 Ft. Pierce PAL	11,500	-	-
8393 Love Regeneration Center	4,500	-	-
8395 Boys & Girls Club	7,857	-	-
8397 Northside Ball & Bat Club	15,000	-	-
8398 SLC Youth Football	16,500	-	-
Total Other Programs & Projects	\$ 557,381	\$ -	\$ 2,519,138
TOTAL APPROPRIATIONS	\$ 4,885,966	\$ 3,768,956	\$ 2,854,449

Budget Review:

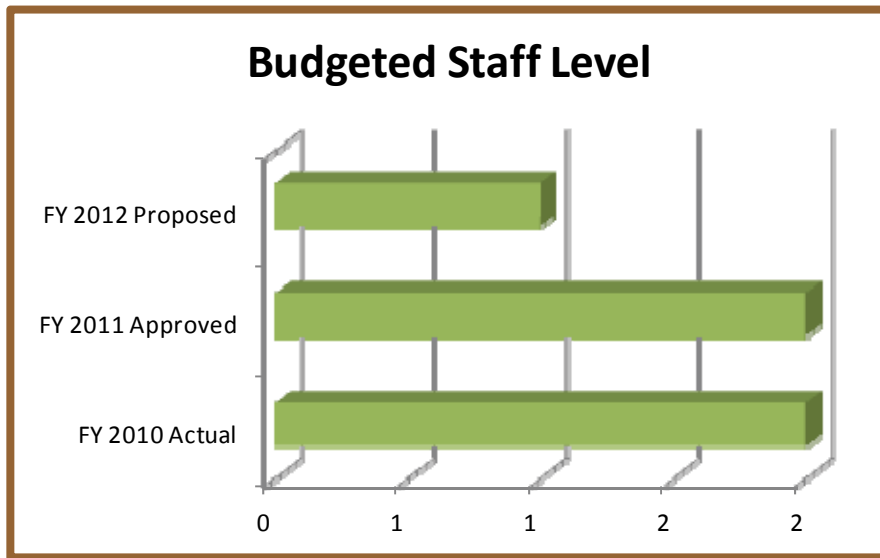
	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	136,197	67,574	(68,623)	-50.39%
Operating Expenses	338,852	267,737	(71,115)	-20.99%
Capital Outlay	-	-	-	0.00%
Grants to Private Organizations	3,293,907	-	(3,293,907)	-100.00%
Other Programs & Projects	-	2,519,138	2,519,138	0.00%
Totals	\$ 3,768,956	\$ 2,854,449	(\$914,507)	-24.26%

Significant Budget Changes:

Personal Services decreased 50.39% due salary and benefits for 1 employee being moved to the Grants Administration Department.

Operating Expenses decreased 20.99% as result of expenses other than administrative charges being moved to the Grants Administrative Department.

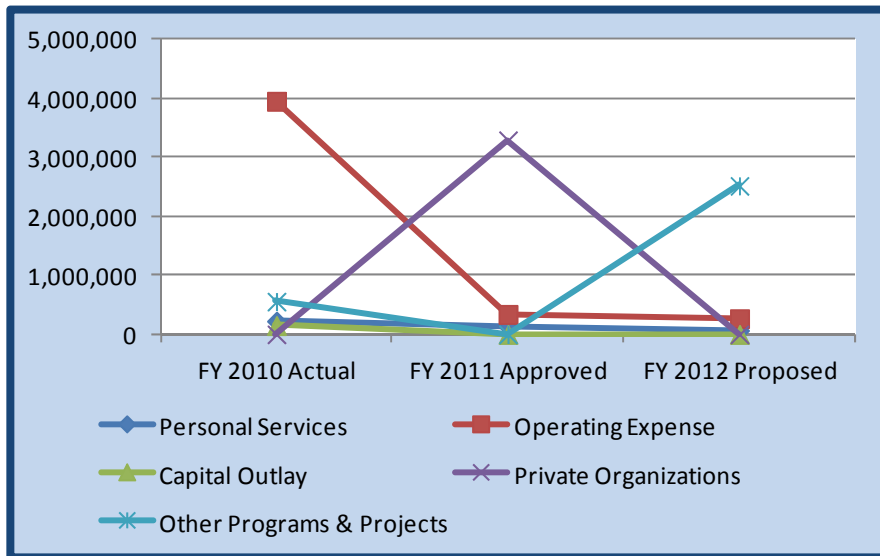
Grants to Private Organizations decreased 100% as result of expenses being moved to the Grants Administrative Department.



Housing & Urban Redevelopment/CDBG,SHIP,& NSP

	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	3	0	0

3 Year Comparison of Costs



	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	225,239	136,197	67,574
Operating Expenses	3,953,346	338,852	267,737
Capital Outlay	150,000	0	0
Grants-Private Org.	0	3,293,907	0
Programs & Projects	557,381	0	2,519,138

DETAIL SUMMARY OF REVENUES

HOUSING AND URBAN REDEVELOPMENT
GRANTS ADMINISTRATION

106-0000-554

		FY 2009/10 Actual	FY 2010/11 Approved	FY 2011/12 Proposed
<u>GRANTS</u>				
331 50	NSP Grant	\$ -	\$ 123,405	\$ -
334 50	Program Income	66,434	-	70,000
	Total Grants	\$ 66,434	\$ 123,405	\$ 70,000
 <u>MISCELLANEOUS REVENUE</u>				
361 10	Interest on Investments	\$ 103	\$ -	\$ -
361 38	HHRP Loan	30,910	-	30,910
362 30	Miscellaneous	-	-	146,301
334 90	Hard Hit	-	-	20,000
369 41	Contractual Svcs./FPRA	-	57,676	-
369 41	Contractual Svcs./CDBG	-	201,216	123,405
369 41	Contractual Svcs./FEMA	-	-	53,558
369 41	Contractual Svcs./NSP	-	-	25,000
369 90	Other Misc. Revenues	468	-	-
	Total Miscellaneous Revenues	\$ 31,480	\$ 258,892	\$ 399,174
	 Total Revenue	 \$ 97,915	 \$ 382,297	 \$ 469,174
	 TOTAL RESOURCES	 \$ 97,915	 \$ 382,297	 \$ 469,174

PERSONNEL SCHEDULE

HOUSING AND URBAN REDEVELOPMENT
GRANTS ADMINISTRATION

106-9000-554

<i>Budgeted Staffing Level</i>	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Director	0	1	1
Executive Assistant	0	1	1
Financial Administrator	0	1	1
Grant Writer	0	1	1
Grants Administrator/Federal Programs	0	0	1
Administrative Assistant	0	0	0
Program Specialist	0	0	0
TOTAL	0	4	5

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

HOUSING AND URBAN REDEVELOPMENT
GRANTS ADMINISTRATION

106-9000-554

Expenditure Classification	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>			
1010 Salaries and Wages	\$ 465	\$ 281,390	\$ 338,936
1030 Accrued Compensation	-	4,500	3,675
2010 FICA	36	21,870	26,210
2020 Retirement Contributions	48	31,619	43,135
2030 Life & Health Insurance	-	35,995	45,808
2035 Dental Insurance	-	2,674	2,502
2040 Worker's Compensation	-	4,249	617
Total Personal Services	\$ 549	\$ 382,297	\$ 460,882

Expenditure Classification	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE</u>			
3120 Legal Fees	\$ 1,363	\$ -	\$ -
3495 Temp Employee Svcs	1,310	-	-
4010 Car Allowance	-	-	4,200
4120 Freight and Postage	34	-	-
4960 Administrative Fees	26	-	-
4990 Miscellaneous Expenses	-	-	2,000
Total Operating Expense	\$ 2,733	\$ -	\$ 6,200
<u>CAPITAL OUTLAY</u>			
Total Capital Outlay	\$ -	\$ -	\$ -
<u>GRANTS - Private Organizations</u>			
8310 Rehab Grants	\$ 10,057	\$ -	\$ -
8315 Hazard Mitigation	1,869	-	-
Total Grants-Private Organizations	\$ 11,926	\$ -	\$ -
<u>Other Programs & Projects</u>			
Total Other Programs & Projects	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 15,208	\$ 382,297	\$ 467,082

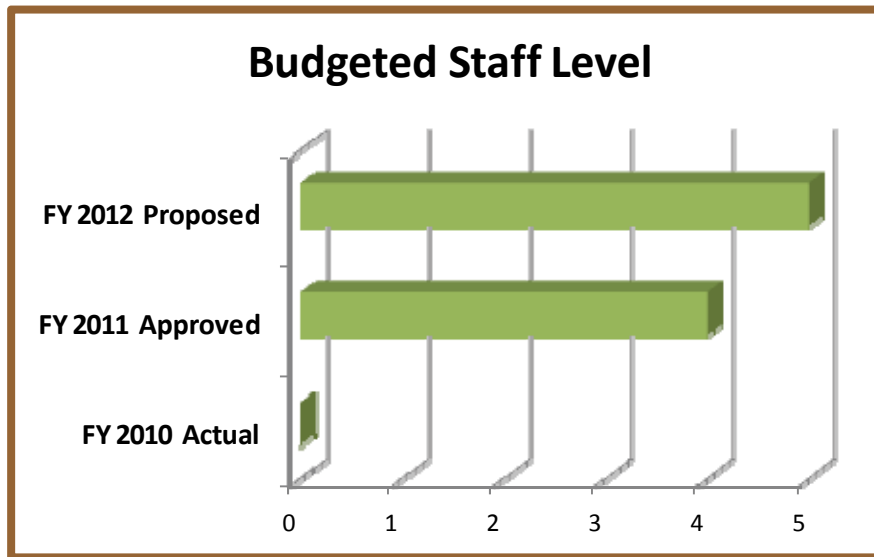
Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	382,297	460,882	78,585	20.56%
Operating Expenses	-	6,200	6,200	0.00%
Capital Outlay	-	-	-	0.00%
Grants to Private Organizations	-	-	-	0.00%
Other Programs & Projects	-	-	-	0.00%
Totals	\$ 382,297	\$ 467,082	\$ 84,785	22.18%

Significant Budget Changes:

Personal Services increased 20.56% because all employees, with the exception of one, salaries and benefits are being funded in this fund.

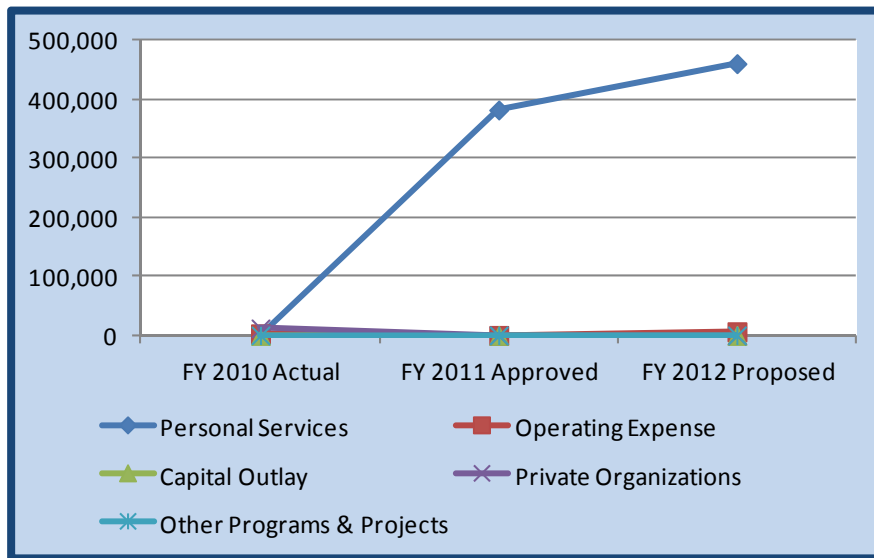
Operating Expenses increased slightly but there are no significant changes.



Housing & Urban Redevelopment/Grants Administration

	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	0	4	5

3 Year Comparison of Costs



	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	549	382,297	460,882
Operating Expenses	2,733	0	6,200
Capital Outlay	0	0	0
Grants-Private Org.	11,926	0	0
Programs & Projects	0	0	0



ENTERPRISE FUNDS



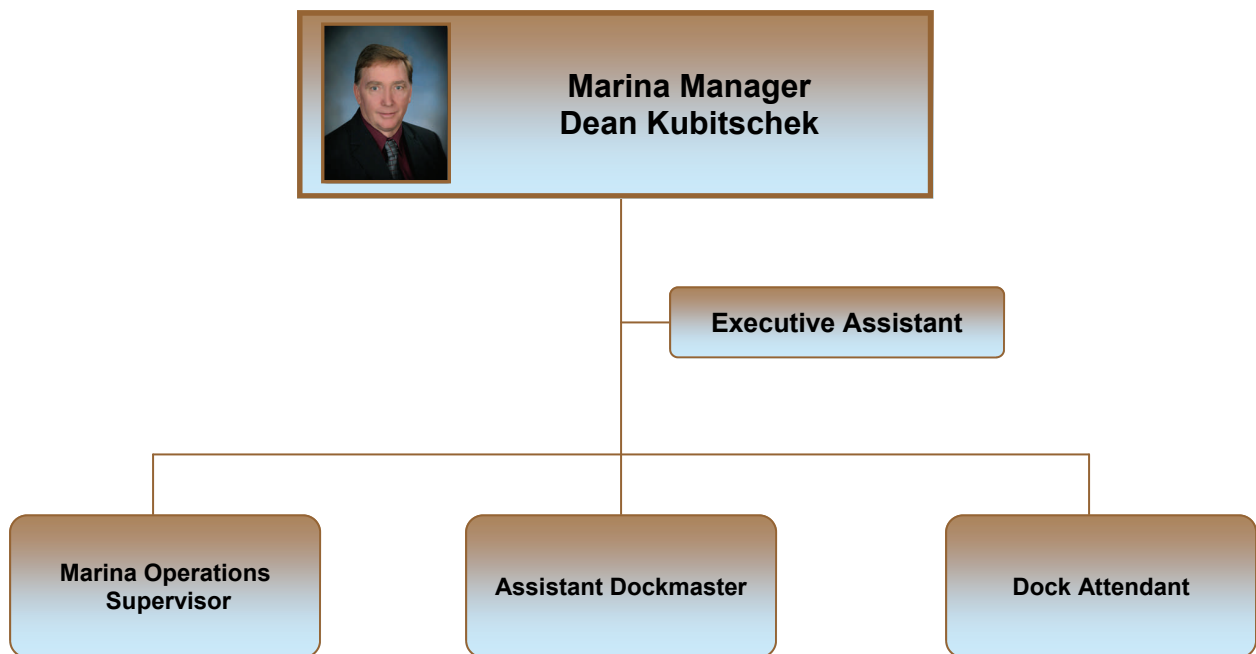
City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT Fort Pierce City Marina
FUND Enterprise Fund

MISSION

To provide the very best location for boaters to keep their vessels. This means providing a clean, safe and friendly facility where our customers feel at home.



DEPARTMENT DESCRIPTION

The City Marina is a quiet, clean, friendly gateway to the Bahamas; located in the heart of historic downtown Fort Pierce along the river front and is one of the largest marinas on the Treasure Coast, accommodating the local and transient yachtsman 365 days a year. Its amenities and customer services are unmatched by most marinas. These consist of 137 slips, concrete floating docks, an 8-foot minimum depth channel, boats up to 175 feet in length, cable television, WiFi internet service, 110/30 amp and 220/50 amp electric service and high speed unleaded and diesel fuel pumps. Pelican's Nest gift shop has a wide variety of nautical gift items including Costa del Mar sunglasses, T-shirts, jewelry, and souvenirs. Also located on the property is the Original Tiki Restaurant.

Every Saturday, year round, a Farmer's Market located on the waterfront adjacent to the Marina features fresh produce, baked goods, arts and crafts and live entertainment. The nearby downtown area's library, restaurants and shops are within walking distance. There are numerous fishing tournaments, concerts, and festivals throughout the year. A new entrance channel located 1/8th mile past South Bridge and past the concrete telephone poles is now open.

ACCOMPLISHMENTS – FY 2011

- √ Maintained a positive cash flow to operate the facilities
- √ Hosted many successful events
- √ Acquired permits and funding from FEMA for the rebuild of the Fort Pierce City Marina Facility
- √ Brought new businesses into Fisherman's Wharf Marina
- √ Applied for and were awarded grants to better enhance the Marina

UPCOMING GOALS AND INITIATIVES

- ⇒ Construction of the Waterfront Protective Project and City Marina Docks
- ⇒ Acquire more grant funding for both facilities
- ⇒ Create a 1 day event "Oysterfest," to show case all the business along the waterfront
- ⇒ Market the future expansion of the marina facility
- ⇒ Establish a partnership with local educational organizations to gather and educate students on the scientific information gathered on the new habitat created from the Waterfront Project.
- ⇒ Create a public location to showcase a model of the ecosystem of the islands, wildlife and habit created for educational purposes
- ⇒ Host a Kids educational fishing seminar

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Increase Dockage Revenue	80%	85%	90%
Increase Fuel Revenue	100%	100%	100%
Increase Store Revenue	100%	100%	100%
Increase Customer Perception of the Facilities	85%	95%	100%

DETAIL SUMMARY OF REVENUES

MARINA OPERATIONS

401-0000

Account 401-4100	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>GRANTS</u>				
331 50 Disaster Relief/Federal	\$ -	\$ -	\$ 3,500,000	\$ 4,300,000
334 39 Physical Environmental Grant	7,692	-	10,000	280,131
334 50 Disaster Relief	132	-	-	-
Total Grants	\$ 7,824	\$ -	\$ 3,510,000	\$ 4,580,131
<u>CHARGES FOR SERVICES</u>				
347 54 Dockage	\$ 556,210	\$ 497,312	\$ 500,000	\$ 500,000
347 55 Transient Dockage	201,341	185,176	180,000	180,000
Total Charges for Services	\$ 757,551	\$ 682,487	\$ 680,000	\$ 680,000
<u>MISCELLANEOUS REVENUE</u>				
361 10 Interest Earnings	\$ 73,268	\$ 30,196	\$ 150,000	\$ 20,000
361 20 Interest of SBA	1	-	-	-
362 14 Leases	34,707	34,190	25,000	25,000
362 15 Tiki Lease	217,738	167,077	180,000	180,000
369 70 Events	8,339	9,094	7,500	7,500
369 90 Other Misc. Revenue	389	3,267	100	100
369 91 Gas & Oil Sales	682,180	752,066	844,478	825,074
369 92 Electric Utility Sales	82,777	75,927	85,000	85,000
369 93 Utility Fees	27,228	19,381	20,000	20,000
369 94 Soda, Candy, & Ice Sales	99,377	109,311	90,000	110,000
369 95 Commissions	40	60	-	-
369 96 Late Payment Charges	1,575	1,175	1,500	1,500
369 97 Live Aboards	15,865	13,002	15,000	15,000
369 98 Other Misc. Revenue	2,578	2,832	500	2,500
Total Miscellaneous Revenues	\$ 1,246,062	\$ 1,217,578	\$ 1,419,078	\$ 1,291,674
<u>TRANSFERS</u>				
381 80 Transfer from Solid Waste	\$0	\$0	\$ 900,000	\$ 700,000
Total Transfers	\$0	\$0	\$ 900,000	\$ 700,000
Total Revenue	\$ 2,011,437	\$ 1,900,066	\$ 6,509,078	\$ 7,251,805
Appropriated Retained Earnings	-	161,917	66,534	-
TOTAL RESOURCES	\$ 2,011,437	\$ 2,061,983	\$ 6,575,612	\$ 7,251,805

PERSONNEL SCHEDULE

MARINA

401-4100-575

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Marina Manager	1	1	1	1
Executive Assistant	1	1	1	1
Marina Operations Supervisor	1	1	1	1
Assistant Dockmaster	1	1	1	1
Dock Attendant	1	1	1	1
Storekeeper (1f/t, 1 p/t)	2	0	0	0
TOTAL	7	5	5	5

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
Other Improvements:	\$ -	\$ 965,949	\$ 965,949
Hurricane recovery improvements done thru funding from FEMA			
Other Structures Facility:	-	113,071	113,071
Hurricane recovery improvements done thru funding from FEMA			
Hurricane Improvements:	4,300,000		4,300,000
Hurricane recovery improvements done thru funding from FEMA			
Office Equipment & Machinery:	10,000	14,500	24,500
Technological based enhancements such as software, computer, etc.			
Furniture & Furnishings:	5,000		5,000
Replacement of desks, chairs, store fixtures, etc.			
TOTAL	\$ 4,315,000	\$ 1,093,520	\$ 5,408,520

APPROPRIATION DETAIL

MARINA

401-4100-575

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 227,574	\$ 220,130	\$ 208,935	\$ 242,965
1030 Accrued Compensation	7,516	4,884	10,000	7,000
1040 Overtime	3,209	3,520	5,000	5,000
2010 FICA	19,445	18,365	17,131	19,505
2020 Retirement Contributions	22,290	23,703	24,767	32,100
2030 Life & Health Insurance	30,877	32,496	33,892	32,434
2035 Dental Insurance	1,877	1,877	1,971	2,252
2040 Worker's Compensation	7,459	5,847	8,863	6,431
Total Personal Services	\$ 320,247	\$ 310,822	\$ 310,559	\$ 347,687

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE</u>				
3120 Legal Fees	\$ 25,000	\$ 3,000	\$ 10,000	\$ 10,000
3190 Consulting Fees	5,000	-	5,000	5,000
3200 Accounting & Auditing	3,500	-	5,000	5,000
3490 Misc. Contract Services	145,000	36,092	75,000	63,348
3495 Temp. Employee Svc.	58,250	76,652	99,997	53,000
4010 Car Allowance	4,200	4,200	4,200	4,200
4020 Travel and Education	3,500	297	2,500	2,500
4110 Communications	38,700	46,187	27,000	27,000
4120 Freight and Postage	1,400	822	1,400	1,400
4310 Utilities	85,000	99,764	89,000	89,000
4410 Equipment Rental	1,000	-	1,000	1,000
4430 Land Lease	18,725	29,245	30,500	30,500
4510 Insurance & Fidelity Bond	225,000	283,841	225,000	166,811
4540 FLC Liability & Property	-	-	-	13,708
4610 Building Maintenance	5,000	6,059	5,000	5,000
4620 Restroom/Laundry Maint.	800	826	800	800
4630 Pier Maintenance	10,000	6,794	10,000	10,000
4650 Vehicle Maintenance	1,200	80	1,200	1,200
4651 Vehicle Parts	250	192	250	250
4660 Equipment Maintenance	1,950	3,063	2,000	2,000
4670 Computer Maintenance	2,500	1,125	1,500	1,500
4675 Software Maintenance	4,000	4,181	4,000	4,000
4680 Radio Maintenance	500	-	500	500
4710 Reproduction	1,000	216	1,000	1,000
4810 Advertising	12,875	14,327	10,000	10,000
4920 Cost of Goods Sold Fuel	775,000	612,784	591,800	591,800
4925 Cost of Events	7,500	3,047	7,500	7,500
4930 Cost Goods Sold	68,000	84,763	68,000	85,000
4940 Bad Debt Expense	4,000	2,714	5,000	5,000
4960 Administrative Charges	55,000	91,004	83,000	83,000
4970 Inventory Adjustment	-	(488)	2,000	2,000
4975 Taxes	-	51,057	30,381	30,381
4990 Miscellaneous Expense	30,000	2,114	10,000	10,000
5110 Office Supplies	2,500	3,362	3,000	3,000
5120 EDP Supplies	1,050	277	1,050	1,050
5150 Misc. Equipment	3,000	5,698	3,000	3,000
5210 Gas & Oil	1,500	779	1,500	1,500
5230 Cleaning Supplies	6,900	8,966	7,400	7,400
5231 Safety Supplies	500	-	500	500
5232 Other Supplies	1,000	-	1,000	1,000
5241 Horticultural Supplies	3,000	696	2,500	2,500
5250 Uniforms	2,000	1,260	1,500	1,500
5260 Expendable Tools	1,200	2,091	1,200	1,200
5410 Books, Pubs, Subscriptions, & Mbrs.	1,400	616	1,400	1,400
5900 Depreciation	600,000	452,629	450,000	453,000
Total Operating Expense	\$ 2,217,900	\$ 1,940,332	\$ 1,883,578	\$ 1,800,448

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>CAPITAL OUTLAY</u>				
6310 Other Improvements	\$ -	\$ -	\$ -	\$ 965,949
6320 Other Structures Facility	25,000	-	60,000	113,071
6360 Hurricane Improvements	3,500,000	-	4,300,000	4,300,000
6410 Office Equipment & Machinery	61,400	-	20,000	24,500
6420 Furniture & Furnishings	15,000	-	5,000	5,000
Total Capital Outlay	\$ 3,601,400	\$0	\$ 4,385,000	\$ 5,408,520
<u>DEBT SERVICE</u>				
7010 Other Improvements	\$ 179,435	\$ -	\$ 170,818	\$ 97,400
7020 Other Structures Facility	93,127	42,903	75,857	48,700
7030 Hurricane Improvements	-	4,544	-	250
Total Debt Service	\$ 272,562	\$47,447	\$ 246,675	\$ 146,350
<u>Non-Operating Expenses</u>				
9110 Transfer to General	\$ -	\$ -	\$ 200,000	\$ -
9300 Loan Interest	1,750	1,741	1,800	1,800
Total Non-Operating Expenses	\$ 1,750	\$1,741	\$ 201,800	\$ 1,800
TOTAL APPROPRIATIONS	\$ 6,413,859	\$ 2,300,342	\$ 7,027,612	\$ 7,704,805

Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	310,559	347,687	37,128	11.96%
Operating Expenses	1,883,578	1,800,448	(83,130)	-4.41%
Capital Outlay	4,385,000	5,408,520	1,023,520	23.34%
Debt Service	246,675	146,350	(100,325)	-40.67%
Non-Operating Expenses	201,800	1,800	(200,000)	-99.11%
Totals	\$ 7,027,612	\$ 7,704,805	\$ 677,193	9.64%

Significant Budget Changes:

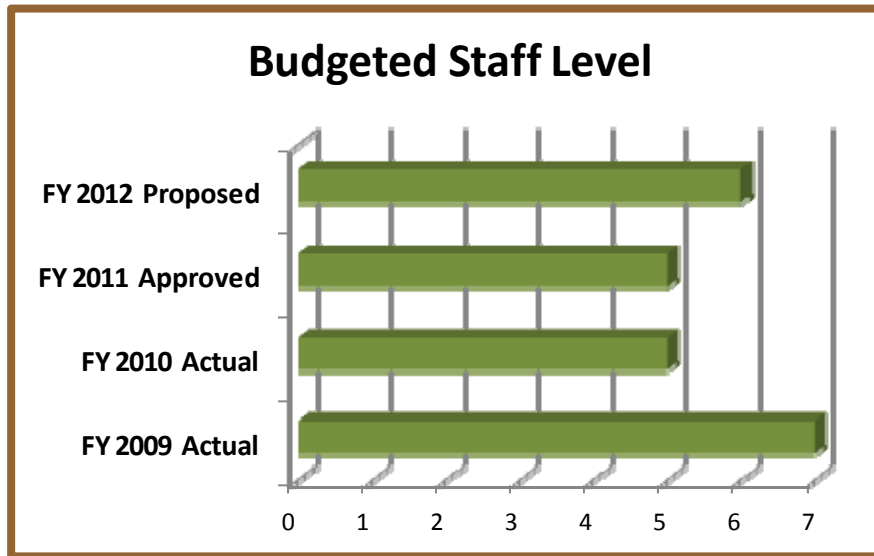
Personal Services increased 11.96% due to the elimination of 72 furlough hours taken in FY 2011 and a budgeted salary for a full-time Storekeeper.

Operating Expenses decreased 2.52% as result of reductions in Insurance & Fidelity costs and temporary employees services.

Capital Outlay increased 23.34% attributable to the restoration of the Marina, because of damages caused by hurricanes Jean & Frances. This is a \$20 million dollar project that is mainly funded by funds from FEMA.

Debt Service decreased 40.67% due to refinancing of a bond.

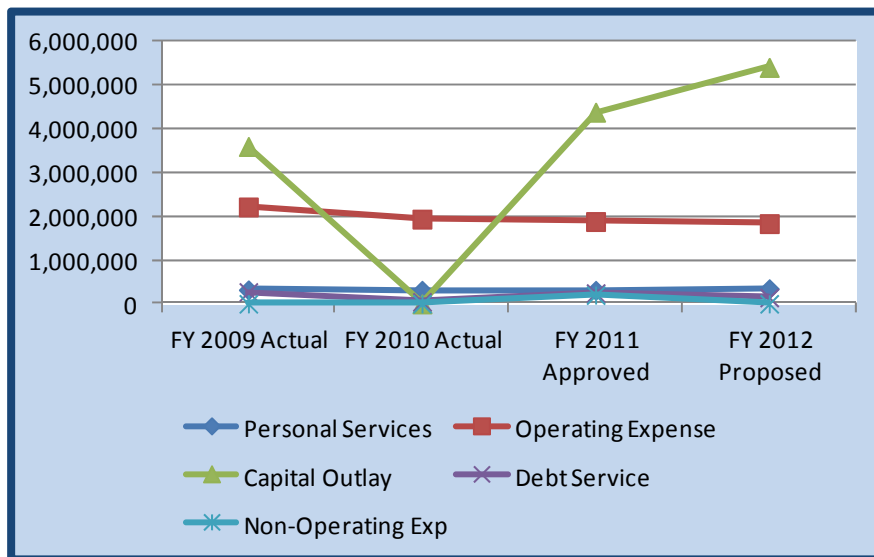
Non-Operating Expenses decreased 99.11% because the transfer to General fund was eliminated.



Marina

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	7	5	5	5

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	320,347	310,822	310,559	347,687
Operating Expenses	2,217,900	1,940,332	1,883,578	1,800,448
Capital Outlay	3,601,400	0	4,385,000	5,408,520
Debt Service	272,562	47,447	246,675	146,350
Non-Operating Exp	1,750	1,741	201,800	1,800



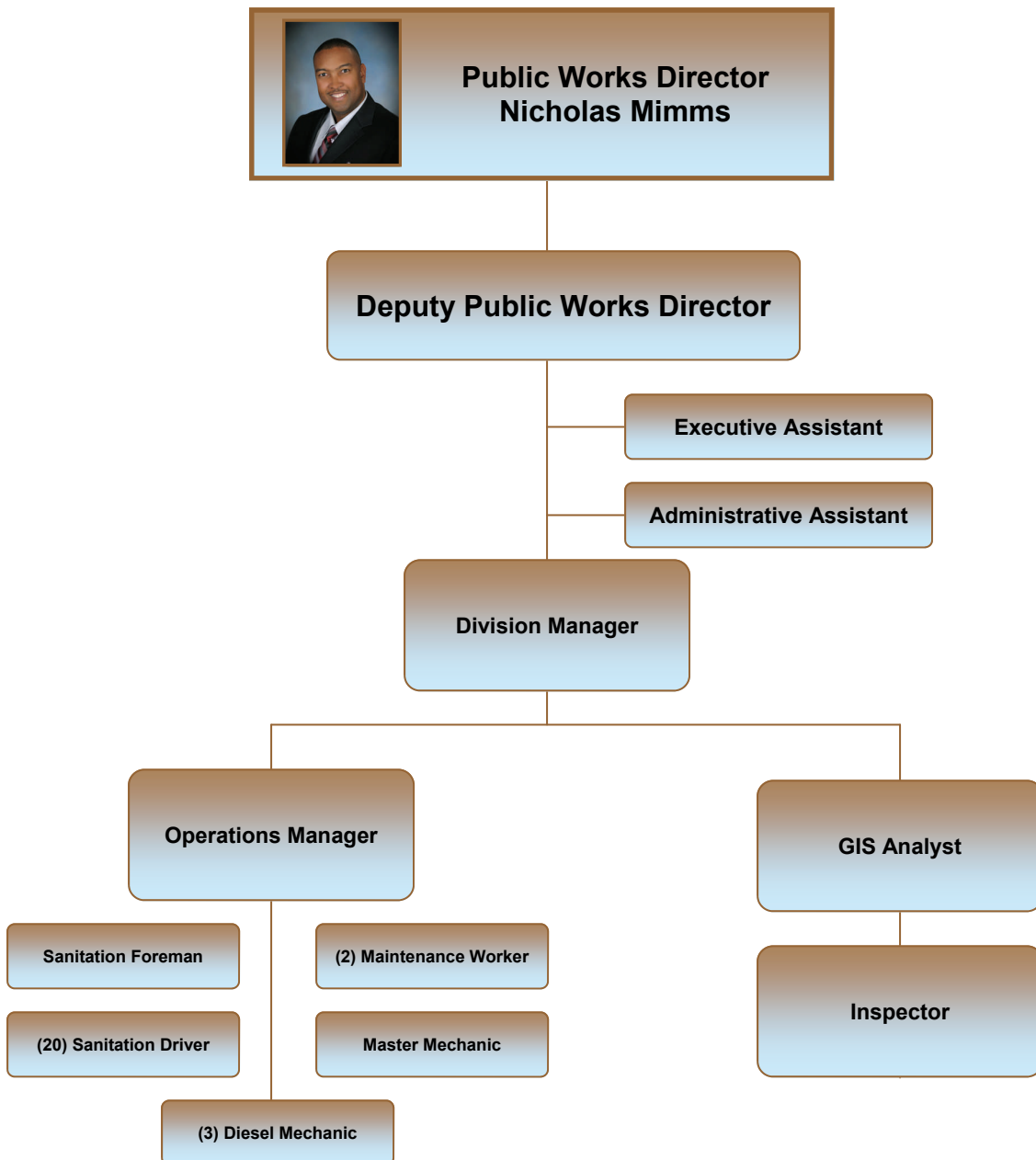
City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT **Solid Waste Department**
FUND **Enterprise Fund**

MISSION

To provide the most responsive, cost effective and friendly solid waste management services to the community which meets or exceeds their expectations.



DEPARTMENT DESCRIPTION

The Solid Waste Division is responsible for providing residential refuse collection, curbside residential recycling, residential horticultural collection, commercial garbage collection and non-residential (commercial) recycling throughout the City.

CORE SERVICES

- ◆ Solid Waste (refuse) collection for the City
- ◆ Curbside recycling

ACCOMPLISHMENTS – FY 2011

- √ Established a solid waste collection schedule to evenly divide entire City into more clearly defined zones providing clarity for administrative staff, sanitation drivers and customer base
- √ Successfully completed the evaluation of solid waste disposal options utilizing the advertisement of a Request for Proposals
- √ Through the effective scheduling of employees, reduced overtime
- √ Reduced the number of customer complaints due to missed service
- √ Accomplished the division's key intended results

UPCOMING GOALS AND INITIATIVES

- ⇒ Complete contract negotiations with Waste Management of Florida for the disposal of solid waste collected by the City of Fort Pierce. This prospective 15 year deal has the potential to save the City millions of dollars in disposal fees
- ⇒ Prepare for the October 1, 2012 implementation of a citywide single stream recycling program that will greatly reduce contractual expenditures and provide an additional revenue stream to enhance the Solid Waste Division operations
- ⇒ Increase participation in residential and non-residential recycling and compliance with solid waste management rules and regulations
- ⇒ Continue to reduce the number of accidents resulting from driver error
- ⇒ Continue to promote participation in the City's recycling programs for City residents and businesses.

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Respond to service request within 24 hours	100%	100%	100%
Reduce service related complaints from the public	85%	90%	95%
Respond to every citizen request for service	100%	100%	100%
Provide clean public spaces for entire community by regular collection of solid waste	100%	100%	100%

DETAIL SUMMARY OF REVENUES

SOLID WASTE OPERATIONS

402-0000

Account 401-4100	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>CHARGES FOR SERVICES</u>				
343 40 Residential Service	\$ 2,476,247	\$ 2,604,277	\$ 2,750,000	\$ 2,500,000
343 41 Commercial Service	3,383,738	3,172,344	3,200,000	3,200,000
343 42 Residential Service	5,085	-	1,500	-
343 44 Commercial Trash	-	99,589	15,000	15,000
343 45 Recycling	214,741	301,604	250,000	250,000
Other Income	-	332	-	-
Total Charges for Services	\$ 6,079,811	\$ 6,178,146	\$ 6,216,500	\$ 5,965,000
<u>MISCELLANEOUS REVENUE</u>				
361 10 Interest Earnings	\$ 12,692	\$ 4,595	\$ 15,000	\$ 4,000
361 20 Interest of SBA	1,286	-	-	-
364 41 Sale of Surplus	-	5,150	-	-
Total Miscellaneous Revenues	\$ 13,978	\$ 9,745	\$ 15,000	\$ 4,000
Total Revenue	\$ 6,093,789	\$ 6,187,891	\$ 6,231,500	\$ 5,969,000
Appropriated Retained Earnings	86,586	873,593	871,454	1,368,181
TOTAL RESOURCES	\$ 6,180,375	\$ 7,061,484	\$ 7,102,954	\$ 7,337,181

PERSONNEL SCHEDULE

SOLID WASTE

402-4200-534

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Deputy Director	1	1	1	1
Division Manager	0	0	1	1
Operations Manager/Fleet	0	0	0	1
Executive Assistant	1	1	1	1
Administrative Assistant	0	0	1	1
Sanitation Foreman	1	1	1	1
Sanitation Driver	20	20	20	20
Maintenance Worker	0	0	2	2
Master Mechanic	1	1	1	1
Garage Foreman	1	1	1	0
Diesel Mechanic	2	2	2	3
GIS Analyst	0	0	1	1
Inspector	0	0	1	1
Director of Solid Waste	1	0	0	0
Operations Manager-Services	1	1	1	0
Maintenance Repair Worker	2	2	0	0
Senior Records Clerk II	1	1	0	0
TOTAL	32	31	34	34

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
Buildings:	\$ -	\$ 15,000	\$ 15,000
Improvements to all facilities			
Office Equipment & Machinery:	30,000	-	30,000
Technological based enhancements such as software, computer, etc.			
Furniture & Furnishings:	2,000	-	2,000
Replacement of desks, chairs, etc.			
Heavy Equipment:	-	250,000	250,000
Purchase an Automated Side Loader for refuse collection			
Other Equipment:	115,000	-	115,000
Purchase of Metal Dumpsters, 90-Five Gallon green & black garbage containers for residential collection			
TOTAL	\$ 147,000	\$ 265,000	\$ 412,000

APPROPRIATION DETAIL

SOLID WASTE

402-4200-534

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 1,163,552	\$ 1,045,714	\$ 1,249,629	\$ 1,255,562
1030 Accrued Compensation	103,884	22,832	21,000	14,700
1040 Overtime	19,383	12,946	25,000	25,000
2010 FICA	97,893	82,249	99,116	99,088
2020 Retirement Contributions	114,206	112,206	143,297	163,074
2030 Life & Health Insurance	279,392	242,719	271,786	266,191
2035 Dental Insurance	17,220	15,944	18,712	19,037
2040 Worker's Compensation	86,512	58,917	77,562	72,864
Total Personal Services	\$ 1,882,042	\$ 1,593,527	\$ 1,906,102	\$ 1,915,516
<u>OPERATING EXPENSE</u>				
3200 Accounting & Auditing	\$ 11,423	\$ -	\$ -	\$ 6,000
3420 U.A. Customer Service Admin.	147,125	155,961	187,200	187,200
3430 Landfill Contract	1,189,950	1,545,279	1,650,602	1,500,000
3431 Recycle Contract	270,014	319,960	300,000	300,000
3490 Misc. Contract Services	161,552	219,642	300,000	300,000
3495 Temp. Employee Svc.	11,151	31,137	100,000	100,000
4010 Car Allowance	3,500	-	-	-
4020 Travel and Education	308	270	10,000	10,000
4110 Communications	25,778	15,255	34,000	34,000
4120 Freight and Postage	156	86	1,000	1,000
4310 Utilities	16,377	42,647	16,000	16,000
4410 Equipment Rental	-	131	-	-
4510 Insurance & Fidelity Bond	33,125	75,537	45,000	86,000
4540 FLC Liability & Property	6,266	304	-	-
4550 Liability & Property Claims	10,000	-	-	26,165
4650 Vehicle Maintenance	200	1,381	21,500	10,000
4651 Vehicle Parts	113,336	143,019	195,000	195,000
4652 Tires, Tubes, & Batteries	73,390	65,815	85,000	85,000
4653 Unforeseeable	10,170	9,920	25,000	25,000
4660 Equipment Maintenance	34,699	47,489	55,000	50,000
4670 Computer Maintenance	190	55	5,000	1,000
4675 Software Maintenance	1,253	1,369	10,000	5,000
4680 Radio Maintenance	1,100	886	500	500
4710 Reproduction	827	2,101	5,000	5,000
4810 Advertising	3,659	-	10,000	10,000
4960 Administrative Charges	29,196	172,282	50,000	50,000
4990 Miscellaneous Expense	6,723	3,630	10,000	10,000
5110 Office Supplies	3,304	2,273	4,750	5,000
5120 EDP Supplies	130	739	300	300
5150 Misc. Equipment	(3,558)	28,048	2,500	-
5210 Gas & Oil	209,911	257,830	300,000	315,000
5232 Other Supplies	4,232	3,772	6,000	6,000

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE cont'd.</u>				
5242 Chemicals	4,483	2,407	8,000	8,000
5250 Uniforms	9,840	13,651	40,000	35,000
5260 Expendable Tools	-	-	1,500	1,500
5410 Books, Pubs, Subscriptions, & Mbrs.	765	571	1,000	1,000
5900 Depreciation	520,768	486,703	500,000	500,000
Total Operating Expense	\$ 2,911,343	\$ 3,650,150	\$ 3,979,852	\$ 3,884,665
<u>CAPITAL OUTLAY</u>				
6200 Buildings	\$ -	\$ -	\$ 15,000	\$ 15,000
6410 Office Equipment & Machinery	134	-	30,000	30,000
6420 Furniture & Furnishings	-	-	2,000	2,000
6430 Heavy Equipment	335,437	209,489	430,000	250,000
6445 Other Equipment	159,195	58,317	115,000	115,000
Total Capital Outlay	\$ 494,766	\$ 267,806	\$ 592,000	\$ 412,000
<u>Non-Operating Expenses</u>				
9110 Transfer to General	\$ 1,465,541	\$ 1,100,000	\$ 225,000	\$ 925,000
9120 Transfer to Marina	-	-	900,000	700,000
9166 Transfer to Sunrise	-	878,442	-	-
9184 Special revenue Fund	-	71,558	-	-
9300 Loan Interest	2,919	-	-	-
Total Non-Operating Expenses	\$ 1,468,460	\$2,050,000	\$ 1,125,000	\$ 1,625,000
TOTAL APPROPRIATIONS	\$ 6,756,611	\$ 7,561,483	\$ 7,602,954	\$ 7,837,181

Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	1,906,102	1,915,516	9,414	0.49%
Operating Expenses	3,979,852	3,884,665	(95,187)	-2.39%
Capital Outlay	592,000	412,000	(180,000)	-30.41%
Non-Operating Expenses	1,125,000	1,625,000	500,000	44.44%
Totals	\$ 7,602,954	\$ 7,837,181	\$ 234,227	3.08%

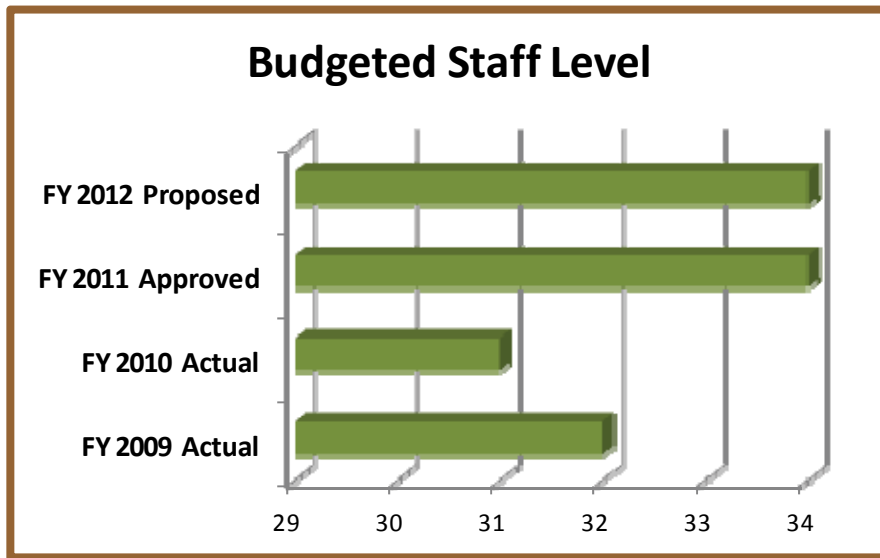
Significant Budget Changes:

Personal Services increased .49% due to the elimination of 72 furlough hours taken in FY 2011.

Operating Expenses decreased 2.39% as result of reductions in the Landfill contract.

Capital Outlay decreased 30.41% due to a reduction in the purchase of heavy equipment.

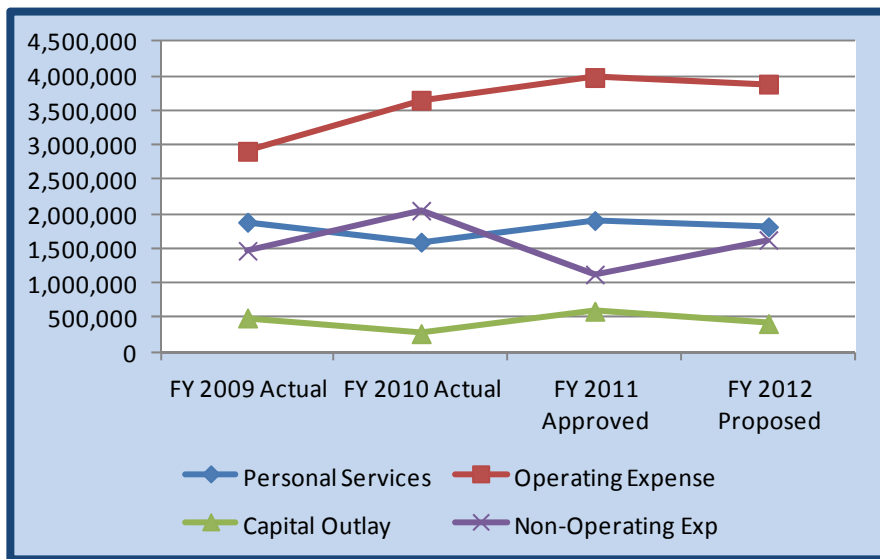
Non-Operating Expenses increased 44.44% because the transfer to General fund was increased.



Solid Waste

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	32	31	34	34

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	1,882,042	1,593,527	1,906,102	1,915,516
Operating Expenses	2,911,343	3,650,150	3,979,852	3,884,665
Capital Outlay	494,766	267,806	592,000	412,000
Non-Operating Exp	1,468,460	2,050,000	1,125,000	1,625,000



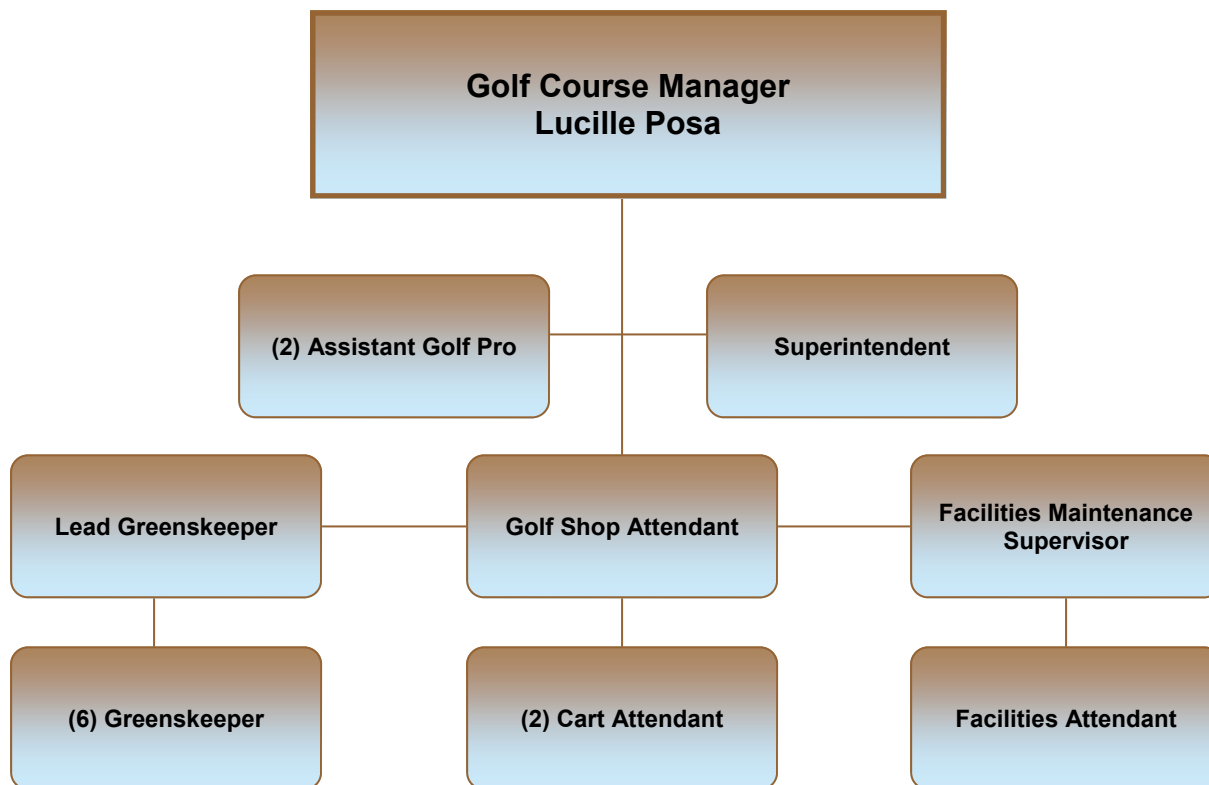
City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT Indian Hill Golf Course
FUND Enterprise Fund

MISSION

To provide an outstanding golf experience at an affordable price through superior customer service, high quality playing conditions, and a wide variety of golf support services tailored to all ages and skill levels.



DEPARTMENT DESCRIPTION

The beautiful scenery of the Indian Hills Golf Course provides visitors with a very tranquil setting. Indian Hills Golf Course is a 18 hole, Par 72 golf course that has a first class driving range and putting green and a pro shop that is stocked with merchandise for sale. The golf course is open to the public seven days a week

CORE SERVICES

- ◆ Constantly strive to exceed the expectations of guests and members and owners
- ◆ Provide an unparalleled experience to our guests and members through personalized service, consistency, and uncompromising attention to detail
- ◆ Modern and cost effective golf reservations systems
- ◆ Comprehensive rental equipment and motor cart services
- ◆ On course customer service including course marshalling and beverage cart service
- ◆ Retail merchandising through the pro shop
- ◆ Point of sale and inventory management
- ◆ Corporate and social group golf day services
- ◆ Practice facility management

ACCOMPLISHMENTS – FY 2011

- √ Streamlined check-in procedures
- √ Hosted several golf tournaments
- √ Hosted Ft. Pierce City Championship
- √ Hosted challenge Cup matches
- √ Restored 35 sand bunkers to original condition
- √ Added new leagues to the tee sheets
- √ Trained new personnel in the golf shop

UPCOMING GOALS AND INITIATIVES

- ⇒ Restore more sand bunkers
- ⇒ Maintain the reputation of having the best greens in the area
- ⇒ Beautify the area around the club house
- ⇒ Develop a marketing plan to attract more golfers
- ⇒ Maintain the golf cart fleet to the highest standards

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Restoring all bunkers to their original condition	70%	100%	100%
Maintaining the Golf Course to the highest quality	100%	100%	100%
Maintaining the Golf Cart fleet to the highest standards	100%	100%	100%

DETAIL SUMMARY OF REVENUES

GOLF COURSE OPERATIONS

405-0000

Account 401-4100	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>GRANTS</u>				
331 50 Disaster Relief/Federal	\$ 2,388	\$ -	\$ -	\$ -
331 50 Disaster Relief/State	343	-	-	-
Total Grants	\$ 2,731	\$ -	\$ -	\$ -
<u>CHARGES FOR SERVICES</u>				
329 90 Special Events	\$ -	\$ 26,942	\$ -	\$ -
329 91 Park Rental	-	24,817	-	-
347 20 Membership Dues	16,830	15,155	60,000	50,000
347 22 Other Memberships	37,629	35,475	-	-
347 24 Golf Fees	1,201,820	1,149,811	1,393,940	1,380,184
347 25 Driving Range	35,465	39,389	40,000	40,000
347 40 Space Rental-Bus. Social	-	28,709	-	-
Total Charges for Services	\$ 1,291,744	\$ 1,320,298	\$ 1,493,940	\$ 1,470,184
<u>MISCELLANEOUS REVENUE</u>				
361 10 Interest Earnings	\$ 923	\$ 89	\$ 10,000	\$ 250
369 25 Pro Shop Merchandise	61,784	51,041	60,000	45,000
369 70 Events	24,798	100	-	-
369 80 Food	25,188	21,108	35,000	25,000
369 89 Alcoholic Beverages	44,012	32,297	52,000	35,000
369 90 Misc. Revenue	3,572	6,443	10,000	5,000
369 94 Snacks	32,875	28,875	40,000	28,000
369 98 Other Misc. Revenue	146	-	-	-
Total Miscellaneous Revenues	\$ 193,298	\$ 139,953	\$ 207,000	\$ 138,250
<u>TRANSFERS</u>				
381 01 Transfer from General Fund	\$ 290,989	\$ 259,841	\$ 80,000	\$ 208,233
Total Transfers	\$ 290,989	\$ 259,841	\$ 80,000	\$ 208,233
Total Revenue	\$ 1,778,762	\$ 1,720,092	\$ 1,780,940	\$ 1,816,667
Appropriated Retained Earnings	-	-	-	-
TOTAL RESOURCES	\$ 1,778,762	\$ 1,720,092	\$ 1,780,940	\$ 1,816,667

PERSONNEL SCHEDULE

GOLF COURSE

405-4500-572

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Golf Course Manager	0	0	1	1
Assistant Golf Pro	1	2	2	2
Superintendent	1	1	1	1
Cart Attendant	4	3	2	2
Lead Greenskeeper	1	1	1	1
Greenskeeper	6	6	6	6
Facilities Maint. Supervisor	0	0	1	1
Facilities Attendant	1	1	1	1
Golf Shop Attendant	2	2	1	1
Executive Assistant	1	1	0	0
Director of Golf Course	1	1	0	0
Facilities Program Specialist	0	2	0	0
Golf Pro	1	0	0	0
Mechanic	1	1	0	0
TOTAL	20	21	16	16

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
Other Structures Facility:	\$ -	\$ 1,000	\$ 1,000
Building Improvements			
Office Equipment & Machinery:	3,000	-	3,000
Computers, Software, etc.			
Other Equipment:			
Range Ball Dispenser	3,500	-	3,500
4-Water Cooler Stations	6,500	-	6,500
TOTAL	\$ 13,000	\$ 1,000	\$ 14,000

APPROPRIATION DETAIL

GOLF COURSE

405-4500-572

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 522,955	\$ 481,006	\$ 379,420	\$ 432,099
1030 Accrued Compensation	7,500	18,177	8,500	5,950
1040 Overtime	6,000	8,200	7,500	7,500
2010 FICA	40,731	35,685	30,250	34,085
2020 Retirement Contributions	51,702	51,112	43,733	56,095
2030 Life & Health Insurance	154,671	121,924	113,940	107,876
2035 Dental Insurance	7,325	19,685	6,867	6,916
2040 Worker's Compensation	16,266	12,694	17,847	5,436
Total Personal Services	\$ 807,150	\$ 748,483	\$ 608,057	\$ 655,957

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE</u>				
3190 Consulting Fees	\$ 5,000	\$ -	\$ 2,500	\$ 1,000
3200 Accounting & Auditing	2,000	-	6,000	6,000
3430 Landfill Fees	1,500	-	1,000	1,000
3440 Aquatic Weed Control	5,000	4,000	5,000	5,000
3490 Misc. Contract Services	40,000	37,025	35,000	32,000
3495 Temp. Employee Svc.	32,000	165,581	100,000	100,000
4010 Car Allowance	4,200	2,450	-	-
4020 Travel and Education	7,000	300	1,000	1,000
4110 Communications	18,000	28,344	18,500	18,500
4120 Freight and Postage	800	505	800	600
4310 Utilities	57,000	104,619	68,500	68,500
4410 Equipment Rental	66,000	51,674	66,000	66,000
4420 Land Lease	28,000	27,791	28,000	28,000
4510 Insurance & Fidelity Bond	24,000	19,749	24,000	33,227
4560 Vehicle Maintenance	-	2,617	-	-
4610 Building Maintenance	4,000	6,654	4,000	4,000
4620 Restroom/Laundry Maint.	4,000	-	1,000	1,000
4630 Pier Maintenance	12,500	9,691	25,000	12,500
4650 Vehicle Maintenance	7,500	1,289	-	100
4660 Equipment Maintenance	13,000	20,761	25,000	25,000
4670 Computer Maintenance	3,000	-	-	-
4675 Software Maintenance	-	3,907	3,000	3,000
4680 Radio Maintenance	1,000	-	250	250
4710 Reproduction	2,000	727	-	-
4810 Advertising	32,000	40,316	35,000	35,000
4925 Cost of Events	3,000	2,851	3,000	3,000
4930 Cost Goods Sold	35,000	34,414	35,000	35,000
4932 Liquor Expense	20,000	12,912	20,000	20,000
4935 Merchandise Charges	45,000	58,300	42,000	42,000
4940 Bad Debt Expense	500	-	500	500
4945 Refunds	500	-	500	500
4960 Administrative Charges	50,000	57,727	66,000	66,000
4976 License and Fees	2,000	812	2,500	1,700
4980 Over/Short Expense	-	(60)	-	-
4985 Taxes	24,000	1,561	24,000	24,000
4990 Miscellaneous Expense	4,000	1,630	4,000	4,000
5110 Office Supplies	4,000	2,924	4,000	3,000
5120 EDP Supplies	1,500	2,527	750	1,000
5150 Misc. Equipment	-	19,873	-	-
5210 Gas & Oil	58,500	35,183	45,000	45,000
5231 Safety Supplies	950	868	950	600
5232 Other Supplies	6,500	9,418	8,000	8,000
5235 Maintenance Supplies	10,000	1,483	10,000	10,000
5240 Golf Supplies	4,500	1,167	5,000	5,000

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE, cont'd.</u>				
5241 Horticultural Supplies	10,500	1,442	5,000	5,000
5242 Chemicals	40,000	47,754	45,000	45,000
5243 Turf Supplies	26,500	25,309	26,500	26,500
5244 Fertilizer	128,000	85,221	138,000	138,000
5250 Uniforms	9,500	7,480	10,000	10,000
5410 Books, Pubs, Subscriptions, & Mbrs.	3,000	1,640	3,000	3,000
5900 Depreciation	160,000	166,447	160,000	170,000
Total Operating Expense	\$ 1,016,950	\$ 1,106,883	\$ 1,108,250	\$ 1,108,477
<u>CAPITAL OUTLAY</u>				
6320 Other Structures Facility	\$ 3,000	\$ -	\$ 2,000	\$ 1,000
6410 Office Equipment & Machinery	1,000	-	3,000	3,000
6420 Furniture & Furnishings	1,000	-	-	-
6445 Other Equipment	65,000	5,638	10,000	10,000
Total Capital Outlay	\$ 70,000	\$5,638	\$ 15,000	\$ 14,000
<u>Non-Operating Expenses</u>				
9110 Transfer to General/Bond	\$ -	\$ -	\$ 209,633	\$ 208,233
Total Non-Operating Expenses	\$ -	\$ -	\$ 209,633	\$ 208,233
TOTAL APPROPRIATIONS	\$ 1,894,100	\$ 1,861,004	\$ 1,940,940	\$ 1,986,667

Budget Review:

	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	608,057	655,957	47,900	7.88%
Operating Expenses	1,108,250	1,108,477	227	0.02%
Capital Outlay	15,000	14,000	(1,000)	-6.67%
Non-Operating Expenses	209,633	208,233	(1,400)	-0.67%
Totals	\$ 1,940,940	\$ 1,986,667	\$ 45,727	2.36%

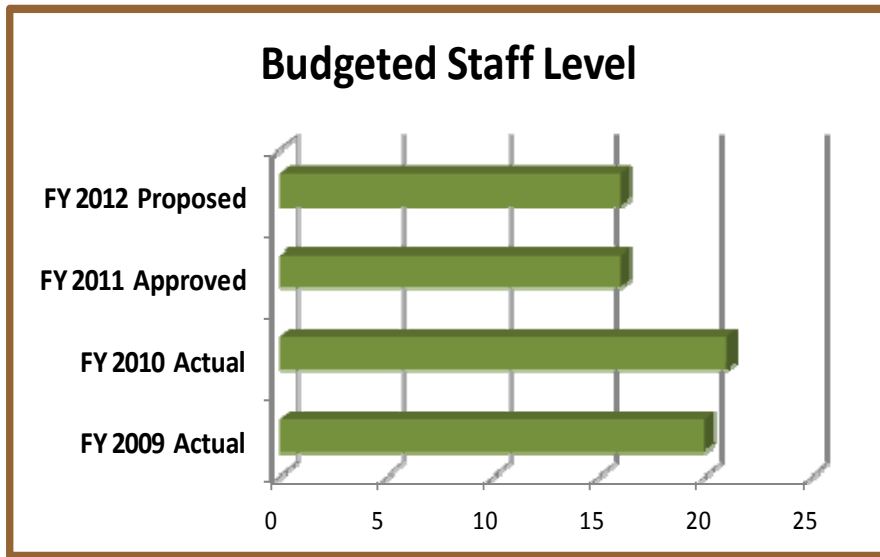
Significant Budget Changes:

Personal Services increased 7.88% due to the elimination of 72 furlough hours taken in FY 2011 and a salary adjustment for the Golf Course Manager.

Operating Expenses had no significant changes.

Capital Outlay decreased 6.67% due to the reduction in line items.

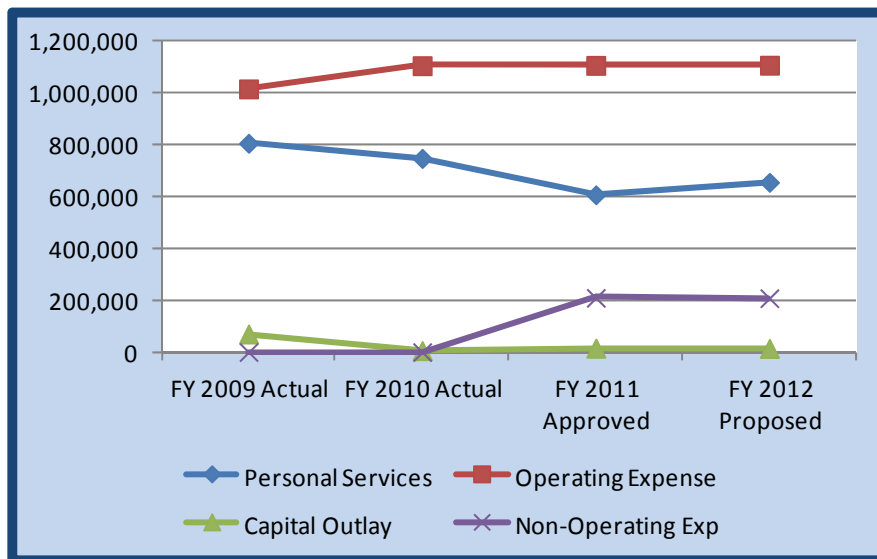
Non-Operating Expenses decreased .67% because of the reduction in the transfer to General fund.



Golf Course

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	20	21	16	16

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	807,150	748,483	608,057	655,957
Operating Expenses	1,016,950	1,106,883	1,108,250	1,108,477
Capital Outlay	70,000	5,638	15,000	14,000
Non-Operating Exp	0	0	209,633	208,233



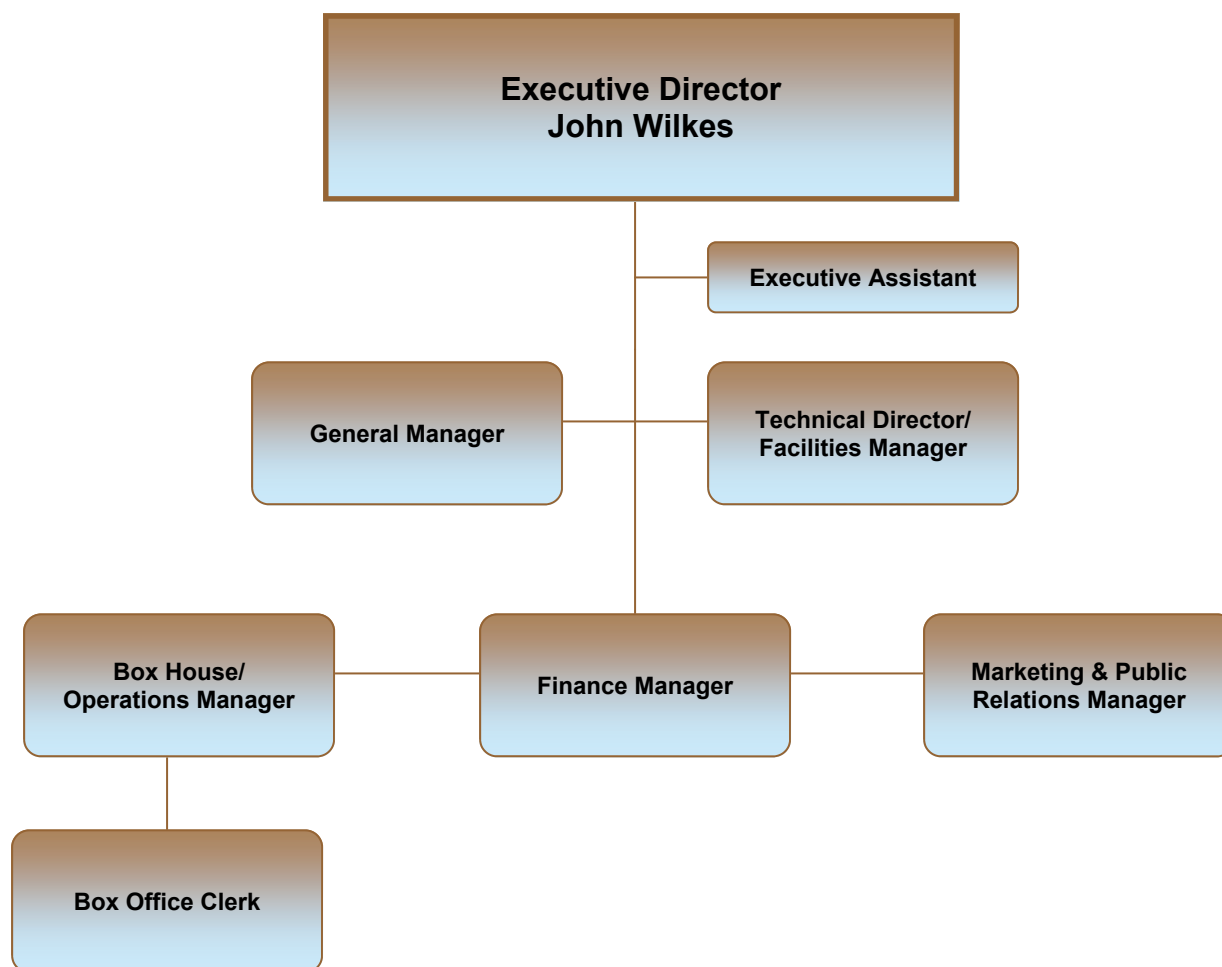
City of Fort Pierce, Florida

Departmental Summary Page

DEPARTMENT **Sunrise Theatre**
FUND **Enterprise Fund**

MISSION

To provide arts, entertainment, and social interaction which, through a wide variety of programs, results in personal enrichment, enjoyment, and a sense of community for diverse audiences in the area; and to preserve the restored historic Sunrise Theatre as a home for local performing arts organizations, film, a venue for touring performers, and community events.



DEPARTMENT DESCRIPTION

The pristine, beautifully restored, intimate 1,200-seat Sunrise Theatre, located in Historic downtown Fort Pierce, presents national touring musical and comedy acts, Broadway shows, ballet and opera companies with orchestras. The Sunrise Theatre directly benefits the economy and quality of life in St. Lucie County by attracting visitors from the cities, counties and states. Also located within the theatre complex is the 220-seat Black Box Theatre, a state-of-the-art venue offering a variety of national, regional and local programming. The Black Box is home to the Fort Pierce Jazz and Blues Society's Jazz Jams every Tuesday night (Tickets only \$5) and the NEW home of "The Comedy Corner" (from the owners of the Improv) bringing top-touring comedians every 2nd and 4th Saturday night of each month (Tickets only \$15). The Sunrise Theatre is truly the crowning gem in the cultural crown of the Treasure Coast.

ACCOMPLISHMENTS – FY 2011

- √ Fourth consecutive year of record setting box office sales, attendance, and memberships
- √ Increased patronage from areas other than Fort Pierce, with many coming from inside and outside of Florida
- √ Partnered with Indian River State College's Digital Media institute and implemented an internship program

UPCOMING GOALS AND INITIATIVES

- ⇒ Continue to increase box office sales, attendance and memberships
- ⇒ Bring in legendary performers such as Liza Minnelli, Paul Anka, Roberta Flack, Bill Cosby, etc.
- ⇒ Continue to do more with less.
- ⇒ Increase membership and sponsorship for the theatre

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Increase sponsors, member donors, gifts and grants	90%	100%	100%
Increase visitors from outside areas	70%	90%	100%
Continue to enhance intern program with Indian River State College	100%	100%	100%

DETAIL SUMMARY OF REVENUES

SUNRISE THEATRE OPERATIONS

406-0000

Account 401-4100	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>CHARGES FOR SERVICES</u>				
347 56 10 Ticket Sales	\$ 1,758,840	\$ 1,432,062	\$ 1,671,918	\$ 1,731,137
347 56 11 Ticket Sales-Rentals	175,009	432,340	425,000	425,000
347 56 15 Ticket Handling Fees	66,829	76,141	69,500	69,500
347 56 50 Sponsorship Fees	18,930	2,600	25,000	25,000
347 56 80 Memberships	71,100	7,500	140,000	140,000
347 56 90 Donations & Pledges	7,035	1,442	262,664	262,664
Total Charges for Services	\$ 2,097,743	\$ 1,952,085	\$ 2,594,082	\$ 2,653,301
<u>MISCELLANEOUS REVENUE</u>				
361 10 00 Interest Earnings	\$ 874	\$ 465	\$ 500	\$ 600
362 14 00 Rents & Royalties	90,854	89,959	85,000	85,000
369 10 00 Production Fees	1,425	-	-	-
369 11 00 Souvenir Sales	90	-	-	-
369 31 00 Reimb. Of Expenditures	1,260	6,626	70,000	7,500
369 70 00 Events	9,818	19,500	18,000	18,000
369 80 00 Food & Beverages	98,628	18,752	21,000	21,000
369 89 00 Packaged Sales	21,081	116,670	105,000	105,000
369 90 00 Miscellaneous Revenues	2,697	1,754	5,000	1,500
369 95 00 Commission/Tips/Merch.	10,458	8,281	8,500	8,500
369 96 00 Late Payment Charges	2,173	(1,960)	4,500	500
Total Miscellaneous Revenues	\$ 239,358	\$ 260,047	\$ 317,500	\$ 247,600
<u>OTHER RESOURCES</u>				
381 91 00 Transfer from FPRA	\$1,167,973	\$142,074	\$ 50,000	\$ 500,000
382 50 00 Transfer from Solid Waste	-	878,442	-	-
Total Transfers	\$ 1,167,973	\$ 1,020,516	\$ 50,000	\$ 500,000
Total Revenue	\$ 3,505,074	\$ 3,232,648	\$ 2,961,582	\$ 3,400,901
TOTAL RESOURCES	\$ 3,505,074	\$ 3,232,648	\$ 2,961,582	\$ 3,400,901

PERSONNEL SCHEDULE

SUNRISE THEATRE

406-4600-575

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Executive Director	1	1	1	1
General Manager	1	1	1	1
Technical Director/Facilities Mgr.	1	1	1	1
Box House/Operations Manager	1	1	1	1
Finance Manager	1	1	1	1
Marketing & Public Relations Mgr.	1	1	1	1
Box Office Clerk	3	1	1	1
Executive Assistant	0	0	0	1
TOTAL	9	7	7	8

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

SUNRISE THEATRE

406-4600-575

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 395,091	\$ 392,462	\$ 425,905	\$ 484,806
1030 Accrued Compensation	7,170	5,335	5,000	3,500
1040 Overtime	-	-	5,000	5,000
2010 FICA	30,410	29,777	33,347	37,739
2020 Retirement Contributions	39,311	41,029	48,211	62,107
2030 Life & Health Insurance	45,967	44,027	51,136	53,023
2035 Dental Insurance	2,676	2,628	2,975	3,208
2040 Worker's Compensation	7,537	5,852	4,708	6,117
Total Personal Services	\$ 528,163	\$ 521,110	\$ 576,282	\$ 655,501

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE</u>				
3200 Accounting & Auditing	\$ 9,791	\$ -	\$ 4,500	\$ 5,000
3490 Misc. Contract Services	54,152	42,920	34,200	34,200
3491 Custodial	63,848	63,258	43,400	43,400
3492 House Crew	111,943	101,979	81,500	81,500
3493 Support Staff	162,921	142,417	106,000	106,000
3495 Temp Employee Svc	4,042	1,442	-	-
3497 Sound Techs	801	-	-	-
3499 Security	10,726	12,651	7,900	7,900
4010 Car Allowance	4,200	4,200	4,200	4,200
4020 Travel & Education	4,230	4,068	3,500	3,500
4040 Hospitality/Entertainment	5,331	3,658	4,500	4,500
4043 Food	43,309	47,048	42,600	42,600
4044 Transportation	3,774	3,327	5,500	4,000
4045 Lodging	6,201	5,016	6,400	5,000
4110 Communications	42,049	27,858	22,000	22,000
4120 Freight and Postage	7,739	6,938	12,500	10,000
4310 Utilities	138,941	169,385	144,000	144,000
4410 Equipment Rental	8,297	3,991	9,500	6,000
4411 Audio Gear	6,563	3,414	9,600	5,000
4412 Backline	24,977	28,217	31,000	31,000
4413 Lighting	12,350	21,830	25,000	25,000
4415 Visual	4,965	460	2,800	2,800
4510 Insurance & Fidelity Bond	14,812	6,993	6,200	103,300
4540 FLC Liability & Property	(1,338)	2,530	125,000	-
4610 Building Maintenance	17,519	10,801	15,300	15,300
4640 A/C Maintenance	32,797	17,368	15,000	15,000
4645 Building Repair Supplies	6,978	8,899	11,900	11,900
4646 Theatre Supplies	10,541	10,081	13,500	10,000
4660 Equipment Maintenance	859	15,539	16,500	16,500
4670 Computer Maintenance	-	-	3,000	3,000
4675 Software Maintenance	891	794	6,000	2,500
4710 Reproduction	1,610	6,186	5,000	5,000
4720 Outside Printing	8,530	4,981	9,500	9,500
4810 Advertising	19,619	2,993	425,700	425,700
4811 Print	271,769	254,282	-	-
4812 Radio	107,319	147,721	-	-
4813 Television	74,535	43,159	-	-
4814 Media Design & Prep	17,439	16,857	-	-
4815 Electronic (Web Advertising)	80	6,483	-	-
4925 Cost of Events	1,231,471	947,673	975,000	975,000
4926 Cost of Events/Rent Reimb	219,723	420,439	370,000	370,000
4930 Cost of Goods Sold	5,999	7,609	7,000	7,000
4932 Packaged Sales	29,679	30,238	50,000	35,000
4933 Concession Supplies	5,494	1,779	2,500	2,500
4950 Settlement Claims	7,758	-	-	-

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE, cont'd.</u>				
4960 Administrative Charges	64,059	73,734	67,000	70,000
4976 Licenses & Fees	776	776	2,000	2,000
4985 Taxes	3,790	(2,857)	3,500	3,500
4990 Miscellaneous Expense	14,800	7,173	6,000	6,000
5110 Office Supplies	7,817	5,180	5,100	5,100
5120 EDP Supplies	331	-	-	-
5150 Misc Equipment Expense	9,572	6,126	4,500	4,500
5230 Cleaning Supplies	5,697	7,169	8,000	8,000
5410 Books, Publications, Subs & Mbrshp	3,237	3,227	4,500	4,500
5900 Depreciation	563,779	566,350	550,000	560,000
Total Operating Expense	\$ 3,489,091	\$ 3,324,360	\$ 3,308,300	\$ 3,258,400
<u>CAPITAL OUTLAY</u>				
6200 Other Structures Facilities	\$ 9,995	\$ -	\$ -	\$ -
6410 Office Equip & Mach	2,892	-	25,000	-
6420 Office Furniture	3,477	-	2,000	-
6445 Other Equipment	12,356	-	-	-
Total Capital Outlay	\$ 28,720	\$ -	\$ 27,000	\$ -
<u>NON OPERATING EXPENSES</u>				
9511 Transfer to General	\$ -	\$ -	\$ 50,000	\$ 50,000
Total Transfers	\$ -	\$ -	\$ 50,000	\$ 50,000
TOTAL APPROPRIATIONS	\$ 4,045,974	\$ 3,845,470	\$ 3,961,582	\$ 3,963,901

Budget Review:

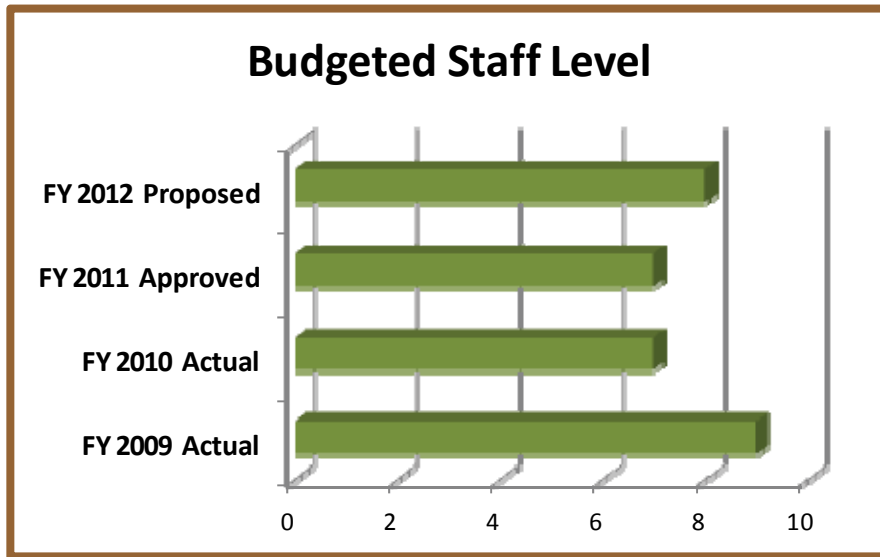
	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	576,282	655,501	79,219	13.75%
Operating Expenses	3,308,300	3,258,400	(49,900)	-1.51%
Capital Outlay	27,000	-	(27,000)	-100.00%
Non-Operating Expenses	50,000	50,000	-	0.00%
Totals	\$ 3,961,582	\$ 3,963,901	\$ 2,319	0.06%

Significant Budget Changes:

Personal Services increased 13.75% due to the elimination of 72 furlough hours taken in FY 2011 and the hiring of an Executive Assistant.

Operating Expenses decreased 4.72% as result of reductions in Insurance & Fidelity costs and packaged goods costs.

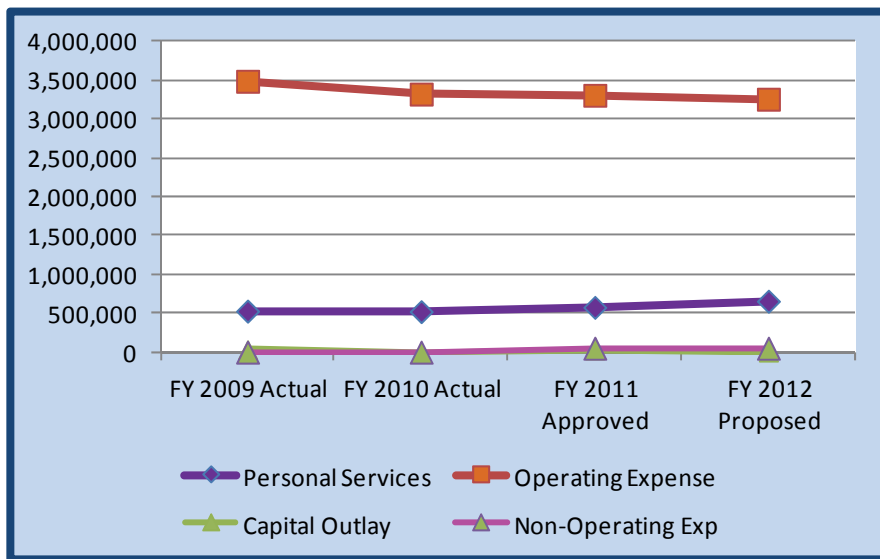
Capital Outlay decreased 100% because there are no capital cost budgeted this fiscal year.



Sunrise Theatre

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	9	7	7	8

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	528,463	521,110	576,282	655,501
Operating Expenses	3,489,091	3,324,360	3,308,300	3,258,400
Capital Outlay	28,720	0	27,000	0
Non-Operating Exp	0	0	50,000	50,000



City of Fort Pierce, Florida

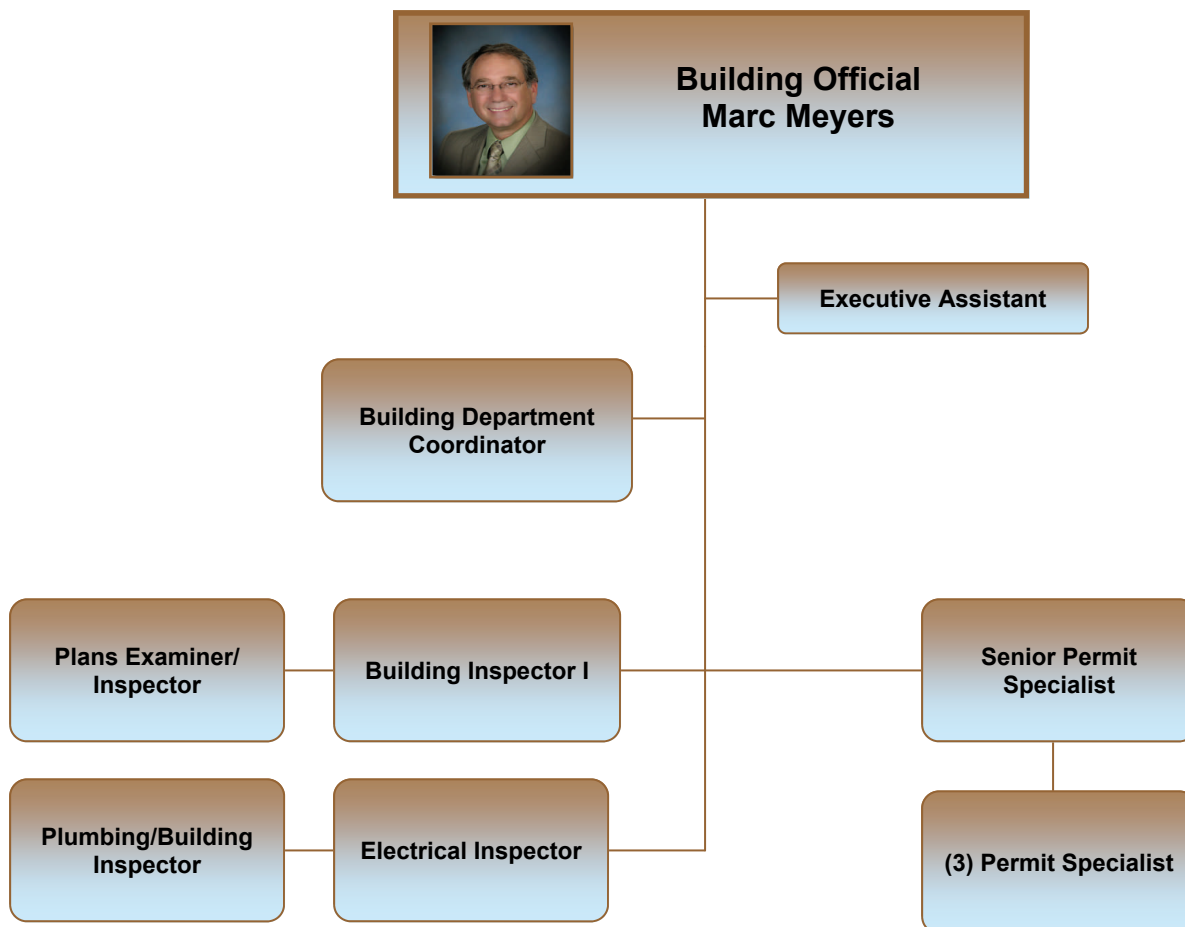
Departmental Summary Page

DEPARTMENT
FUND

Building Code Department
Enterprise Fund

MISSION

To provide the highest standards of customer service and public input while professionally implementing the City's Vision and the Florida Building Code through the timely review and inspection of development permits.



DEPARTMENT DESCRIPTION

The Building Code Department was created in Fiscal Year 2009-2010 when it was separated from the General Fund. The fund is used to account for the activities related to the construction industry in the City.

CORE SERVICES

- ◆ Reviews all permit plans, issuance and inspections
- ◆ Responds to Building Code violations and complaints
- ◆ Business Tax Inspections
- ◆ Construction Board of Adjustment & Appeals
- ◆ Coordinate Flood Zone information for the City
- ◆ Work with all departments on Building issues

ACCOMPLISHMENTS – FY 2011

- √ Administered a Wind Mitigation Grant
- √ Reduced CRS rating, which will save residents money on flood insurance
- √ Maintained a high level of service in spite of reduced staffing level
- √ Building Official became a Certified Floodplan Manager

UPCOMING GOALS AND INITIATIVES

- ⇒ Implement Click to Gov web based program to better serve the public
- ⇒ Maintain current level of service
- ⇒ Have Inspectors become multi-licensed in more than one discipline
- ⇒ Maximize staff's abilities to ensure the Department's full potential is met

Performance Measures

Performance Measure	FY 2010 Year-End Actual	FY 2011 Year-End Actual	FY 2012 Year-End Goal
Streamline Permitting process-reduce review times	90%	100%	100%
Reduce service related complaints from the public	85%	90%	95%
Administer the Wind Mitigation Program efficiently	0%	100%	0%
Building Official of the Year awarded to the Director	0%	100%	100%
Maintain the highest level of service with reduced staff	100%	90%	80%

DETAIL SUMMARY OF REVENUES

BUILDING OPERATIONS

420-0000

Account 401-4100	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>Licenses and Permits</u>				
322 10 Permits-Building Dept.	\$ 1,200,000	\$ 582,942	\$ 534,447	\$ 448,737
322 20 Inspections	11,000	1,849	14,137	15,000
322 90 Other Permit Fees	270,000	369,936	256,589	260,000
329 40 Contractor's License	45,000	58,648	100,000	50,000
Total Licenses and Permits	\$ 1,526,000	\$ 1,013,375	\$ 905,173	\$ 773,737
<u>CHARGES FOR SERVICES</u>				
341 40 Cert, Copying, Rcd Search	\$ -	\$ 861	\$ -	\$ 861
341 60 Administration Fees	-	9,939	-	9,939
341 94 Credit Card Process Fees	-	3,494	-	3,494
Total Charges for Services	\$ -	\$ 14,293	\$ -	\$ 14,294
<u>MISCELLANEOUS REVENUE</u>				
361 10 Interest Earnings	\$ -	\$ 244	\$ -	\$ 244
369 90 Other Misc. Revenue	-	17,248	-	17,248
Total Miscellaneous Revenues	\$ -	\$ 17,492	\$ -	\$ 17,492
Total Revenue	\$ 1,526,000	\$ 1,045,160	\$ 905,173	\$ 805,523
<u>TRANSFERS</u>				
381 80 Transfer from General	\$ -	\$ -	\$ 85,349	\$ 85,349
Total Transfers	\$ -	\$ -	\$ 85,349	\$ 85,349
Appropriated Retained Earnings	-	-	-	64,736
TOTAL RESOURCES	\$ 1,526,000	\$ 1,045,160	\$ 990,522	\$ 955,608

PERSONNEL SCHEDULE

BUILDING

420-2901-524

<i>Budgeted Staffing Level</i>	Authorized Position 2009	Authorized Position 2010	Authorized Position 2011	Authorized Position 2012
Building Official	1	1	1	1
Building Department Coordinator	1	1	1	1
Executive Assistant	1	0	1	1
Plans Examiner/Inspector	2	1	1	1
Building Inspector 1	2	2	2	3
Plumbing/Building Inspector	1	1	1	1
Senior Permit Specialist	1	1	1	1
Permit Specialist	6	4	4	3
Administrative Assistant	1	1	0	0
Director/Bldg Insp & Comm. Resp.	0	0	0	0
Electrical Inspector	1	1	1	0
Research Specialist (pt)	0	0	0	0
TOTAL	17	13	13	12

CAPITAL OUTLAY SCHEDULE

Description	Replacement	Improvements	Amount
TOTAL	\$0	\$0	\$0

APPROPRIATION DETAIL

BUILDING

420-2901-524

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>PERSONAL SERVICES</u>				
1010 Salaries and Wages	\$ 666,324	\$ 512,578	\$ 527,823	\$ 519,276
1030 Accrued Compensation	4,000	6,114	4,000	2,800
1040 Overtime	5,000	225	5,000	5,000
2010 FICA	52,427	38,943	41,067	40,321
2020 Retirement Contributions	66,545	53,958	59,373	66,359
2030 Life & Health Insurance	164,231	107,517	116,342	104,559
2035 Dental Insurance	9,486	6,726	7,523	7,005
2040 Worker's Compensation	20,735	5,091	9,343	9,938
Total Personal Services	\$ 988,748	\$ 731,151	\$ 770,471	\$ 755,258

Expenditure Classification	Actual 2009	Actual 2010	Approved 2011	Approved 2012
<u>OPERATING EXPENSE</u>				
3120 Legal Fees	\$ -	\$ -	\$ 17,000	\$ -
3200 Accounting & Auditing	-	-	5,000	5,000
3440 Demolition	140,000	-	-	-
3490 Contractual Fees	25,000	3,039	15,000	5,000
3495 Temp Employee Svcs	20,000	616	10,000	10,000
4010 Car Allowance	4,200	-	-	-
4020 Travel and Education	10,000	2,605	4,000	4,000
4110 Communications	22,000	18,100	19,000	19,000
4120 Freight and Postage	5,000	2,726	2,500	2,500
4410 Equipment Rental	7,000	9,259	7,000	7,000
4510 Liability	-	4,825	-	-
4650 Vehicle Maintenance	3,500	-	3,500	3,500
4651 Vehicle Parts	3,300	3,993	3,300	3,300
4660 Equipment Maintenance	3,000	1,960	4,200	3,000
4670 Computer Maintenance	-	900	5,000	1,000
4675 Software Maintenance	-	22,659	25,000	25,000
4680 Radio Maintenance	500	-	-	-
4710 Reproduction	3,000	2,080	2,000	2,000
4720 Outside Printing	1,000	840	1,000	1,000
4810 Advertising	750	184	550	550
4960 Administrative Fees	-	78,580	74,000	74,000
4990 Miscellaneous Expenses	5,000	4,131	1,000	1,000
5110 Office Supplies	7,000	1,444	4,000	4,000
5120 EDP Supplies	2,000	368	2,000	2,000
5210 Gas and Oil	13,000	11,043	10,000	10,000
5232 Other Supplies	4,000	169	2,000	2,000
5410 Books, Pubs, Subscriptions&Mbrshp	4,863	2,697	3,000	3,000
5900 Depreciation	-	12,043	-	12,500
Total Operating Expense	\$ 284,113	\$ 184,260	\$ 220,050	\$ 200,350
<u>CAPITAL OUTLAY</u>				
Total Capital Outlay	\$ -	\$ -	\$ -	\$ -
<u>Non-Operating Expenses</u>				
Total Non-Operating Expenses	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 1,272,861	\$ 915,411	\$ 990,522	\$ 955,608

Budget Review:

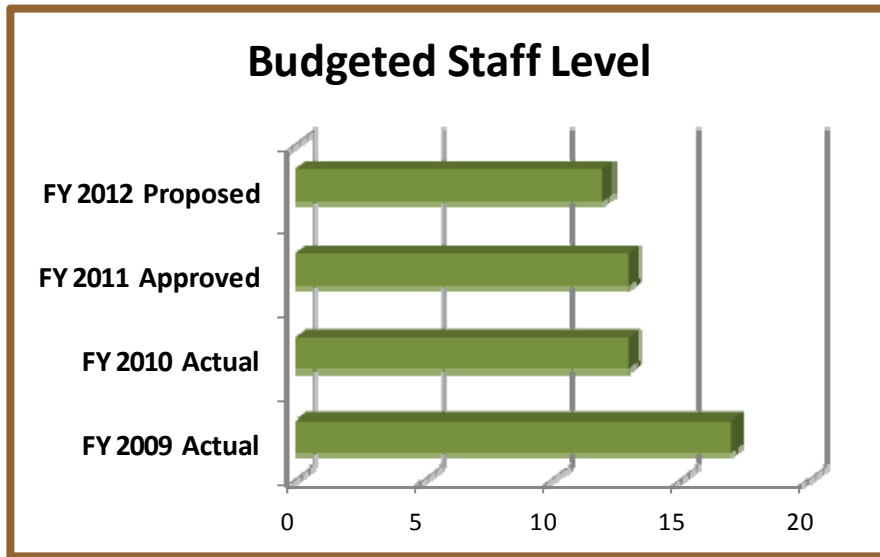
	Estimated 2011	Approved 2012	Increase (Decrease)	Percent
Personal Services	770,471	755,258	(15,213)	-1.97%
Operating Expenses	220,050	200,350	(19,700)	-8.95%
Capital Outlay	-	-	-	0.00%
Non-Operating Expenses	-	-	-	0.00%
Totals	\$ 990,522	\$ 955,608	\$ (34,914)	-3.52%

Significant Budget Changes:

Personal Services decreased 1.97% due to the elimination of 72 furlough hours taken in FY 2011 and the unfunding of 1 Permit Specialist position.

Operating Expenses decreased 8.95% as result of reductions in legal and contractual costs.

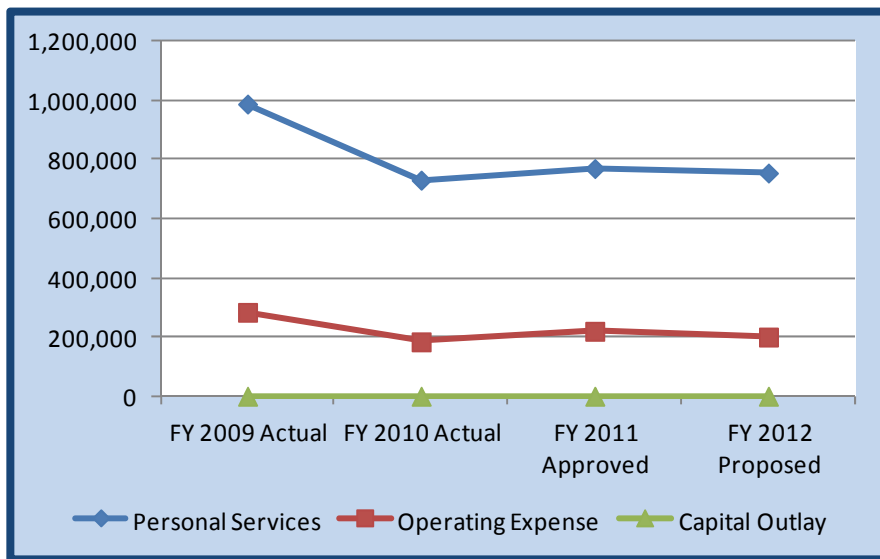
Non-Operating Expenses decreased 99.11% because the transfer to General fund was eliminated.



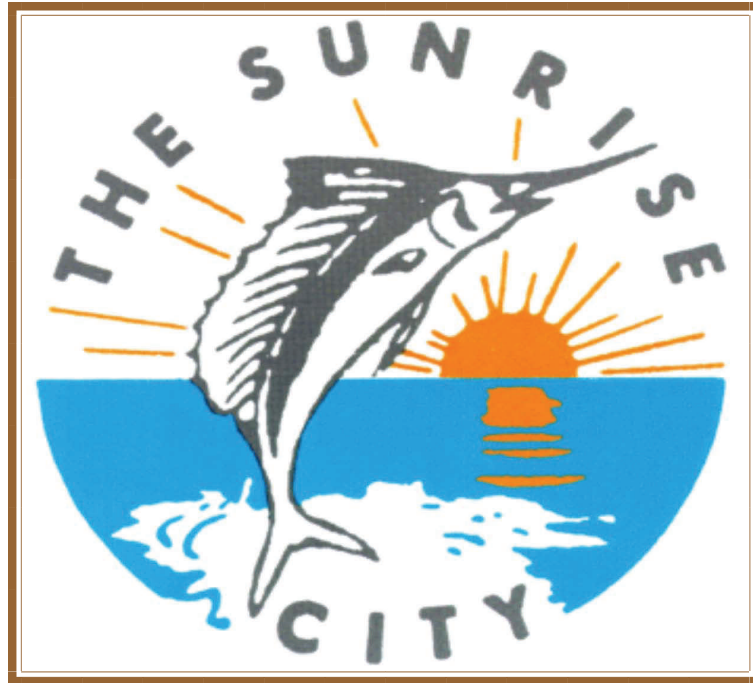
Building

	FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Proposed
Budgeted Staff Level	17	13	13	12

4 Year Comparison of Costs



	Actual FY 09	Actual FY 10	Adopted FY 11	Proposed FY 12
Personnel Services	988,748	731,151	770,472	755,258
Operating Expenses	284,113	184,260	220,050	200,358
Capital Outlay	0	0	0	0



DEBT ADMINISTRATION



City of Fort Pierce, Florida

Debt Administration

The City Manager and the Director of Finance are responsible for the administration of the City's debt; however, the City Commission is ultimately in charge of approval of the form and dollar amount of all of the City borrowings.

The details of the outstanding debt obligations such as original amounts, outstanding balances, fiscal year principal and interest are shown in the Debt Summary

Debt Issuance Procedures

Before the issuance of debt, considerations for capital projects to be funded by debt are carefully analyzed against the current and future needs of the City. The City Manager, with the aid of consultants, coordinates the issuance of debt, such as sizing the new issue, structuring the debt, identifying the repayment sources and determining the mix and method of sale. The City, as a practice, structures all long-term debt with prepayment options except when alternative structures are more advantageous. The City's Debt Service Requirements reflect its Fiscal Policies regarding the prudent use of tax-exempt financing.

Legal Debt Limits

There is no limit established by the State on the amount of debt the City may incur., but the City of Fort Pierce has a limit of \$67 million, excluding FPRA.

Summary

The following page provides a summary of the debt service budgeted for FY 11-12.



Debt Service Table

	Amount Issued	Year Issued	Date of Maturity	FY of Maturity	Interest Rate	Balance at 10/1/11	Debt Service for FY 2012		
							Principal	Interest	Total
Bank Notes									
Stormwater Utility System Revenue Bonds, Series 2002	5,880,000	2002	10/1/2027	2028	3.25% to 4.75%	4,355,000	195,000	192,585	387,585
Sales Tax Revenue Refunding Bonds, Series 2003	4,345,000	2003	12/1/2012	2013	3.25% to 4.0%	965,000	475,000	28,506	503,506
Capital Improvements Revenue Bonds, Series 2004	3,170,000	2004	12/1/2034	2035	3.5% to 5.0%	2,915,000	70,000	138,233	208,233
Fort Pierce Redevelopment Revenue and Refunding Bonds, Series 2005	20,200,000	2005	12/1/2030	2031	3.125% to 5.0%	17,445,000	630,000	733,500	1,363,500
Fort Pierce Redevelopment Revenue and Refunding Bonds, Series 2005	20,000,000	2006	5/1/2031	2031	4.0% to 5.0%	17,795,000	530,000	834,081	1,364,081
Stormwater Utility System Revenue Bonds, Series 2006	13,665,000	2006	10/1/2030	2031	3.75% to 5.0%	11,420,000	395,000	511,350	906,350
Capital Improvement Revenue Refunding Bonds, Series 2008A & B	29,840,000	2008	9/1/2032	2031	4.0% to 6.125%	27,845,000	115,000	1,604,456	1,719,456
Capital Improvement Revenue Refunding Bonds, Series 2010A	6,825,000	2010	9/1/2030	2030	5%	6,825,000	-	341,250	341,250
Taxable Capital improvement Revenue Refunding Bonds, Series 2010B	2,935,000	2010	9/1/2022	2022	5.34%	2,935,000	-	154,846	154,846
Section 108 Loan Payable	<u>3,395,000</u>	2009	10/1/2023	2024	.29% to 3.73%	<u>3,395,000</u>	-	44,460	44,460
Total	<u>110,255,000</u>					<u>95,895,000</u>	<u>2,410,000</u>	<u>4,583,267</u>	<u>6,993,267</u>



CAPITAL BUDGETING



City of Fort Pierce, Florida

CAPITAL BUDGETING

The Capital Improvement Plan (CIP) is a list of identified capital project and acquisition needs that covers five years, identifies financing alternatives and is formally adopted annually. The CIP:

- Discloses cost or expenditure estimates
- Identifies probable sources of financing
- Evaluates, prioritizes and schedules projects and acquisitions
- Estimates the potential impact of projects and acquisitions on the operating budget

A CIP is essentially a long term plan. Projects and acquisitions in the first year of the CIP forecast period become the capital budget for the budget year. Most capital project or acquisition requests initially enter the CIP in one of the later planning years (that is, the fourth or fifth year) of the forecast period and then progress toward completion. This process creates a system for approval and completion of capital projects that supports planning and accountability.

Capital projects are defined as major, non-recurring investments in physical infrastructure and facilities that exceed \$5,000 in cost, require more than 12 months to complete and have a Useful life of at least 5 years. The purchase and replacement of vehicles and technology equipment are not considered capital projects, but do meet the \$5,000 capitalization threshold and are considered capital assets. Investments in streets, sidewalks and utility lines qualify based on the cost of the entire program, not necessarily individual projects.

The receding pages contain the proposed Capital Plan for the FY 12 planning period.

City of Fort Pierce
Capital Improvement Plan
Fiscal Year 2011/2012



PROJECT NAME	DESCRIPTION	PROJECT COST	FUNDING SOURCE	SOURCE ALLOCATION	PREVIOUS YEAR EXPENDITURES	FY 11-12
TRANSPORTATION PROJECTS						
STREET PROJECTS						
A1A - US 1 to Blue Heron Blvd.	Reconstruction, new roundabout	\$ 26,195,585	FDOT - JPA	\$ 22,107,918	\$ 11,858,097	\$ 4,029,821
			FPRA	\$ 4,087,667	\$ 2,311,877	\$ 360,000
10th St. - Citrus Ave. to Moore's Ck	Reconstruction, drainage improv.	\$ 2,320,699	CDBG	\$ 1,540,930	\$ -	\$ 1,340,930
			SMU	\$ 779,769	\$ -	\$ 779,769
13th St. -Orange Ave. to South of Ave. D - Phase IA	Reconstruction	\$1,075,979	ARRA	\$ 879,799	\$ -	\$ -
			SMU	\$ 196,180	\$ -	\$ 186,180
STREETSCAPE PROJECTS						
5th St. - Orange Ave. to Ave. A	Streetscape improv.	\$ 211,200	Unfunded	\$ 172,800	\$ -	\$ -
			SMU	\$ 38,400	\$ -	\$ 38,400
BUILDINGS						
City Hall Window Replacement	Replacement of windows with impact resistant windows	\$ 2,300,000	FEMA	\$ 1,725,000	\$ -	\$ 1,293,750
			Unfunded	\$ 575,000	\$ -	\$ -
MARINA PROJECTS						
Floating Dock Reconstruction	Design and replacement of 138 floating docks	\$ 10,596,197	Insurance	\$ 6,500,000	\$ -	\$ 4,166,668
			FEMA	\$ 4,096,197	\$ -	\$ 2,833,334
Breakwater Islands	Design and construction of hazard mitigation islands	\$ 9,630,444	FEMA	\$ 9,630,444	\$ -	\$ 7,704,360
Maintenance Dredging	Moore's Creek docking area	\$ 338,085	CITY	\$ 85,500	\$ -	\$ 85,500
			Unfunded	\$ 252,500	\$ -	\$ -
STORMWATER UTILITY PROJECTS						
16th Street - (Avenue K to Avenue I)	Replacement of failing storm drain	\$ 208,849	SMU	\$ 208,849	\$ -	\$ 208,849
Pinecrest Estates Drainage Improv.	Creation of stormwater detention area and associated canal widening	\$ 442,800	CDBG	\$ 442,800	\$ -	\$ 402,800
Avenue Q - (14th St. to 17th St.)	Replacement of failing storm drain	\$ 422,681	SMU	\$ 422,681	\$ -	\$ 422,681

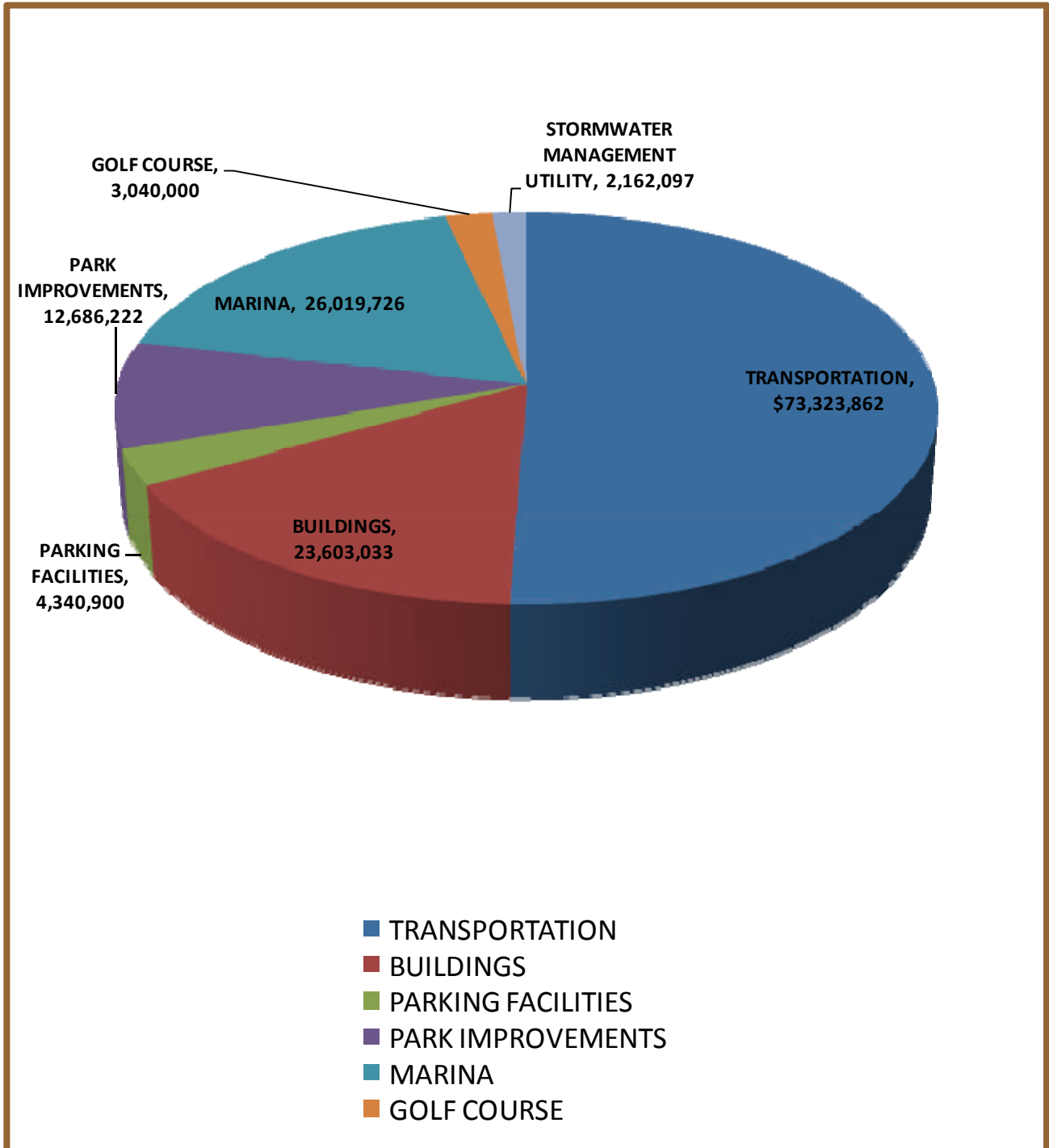
City of Fort Pierce Capital Improvement Plan Fiscal Year 2011/2012



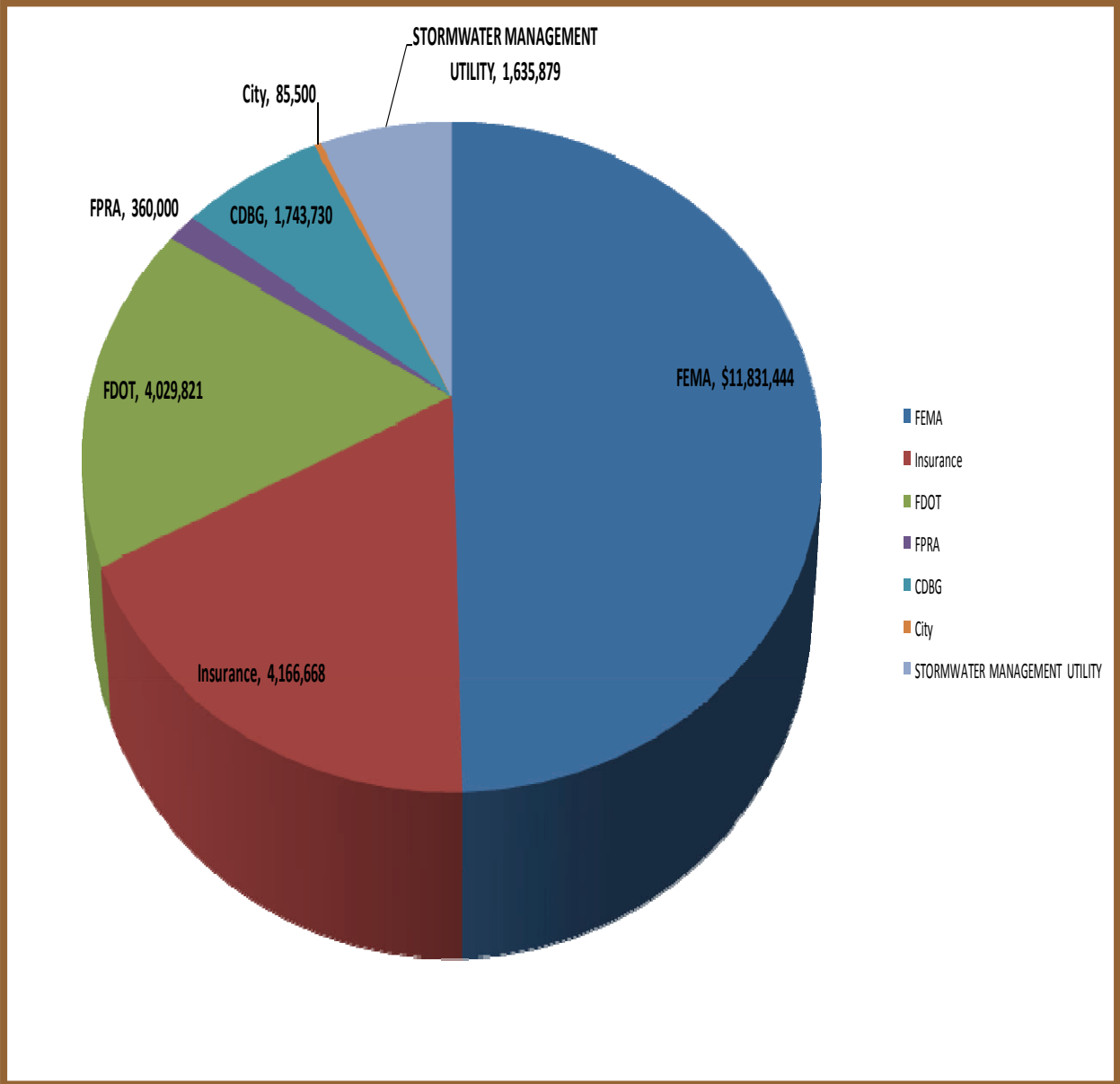
SUMMARY	Total Project Costs		FY 11-12
TRANSPORTATION	\$	73,323,862	\$ 6,735,100
BUILDINGS		23,603,033	1,293,750
PARKING FACILITIES		4,340,900	-
PARK IMPROVEMENTS		12,686,222	-
MARINA		26,019,726	14,789,862
GOLF COURSE		3,040,000	-
STORMWATER MANAGEMENT UTILITY		2,162,097	1,034,330
TOTALS	\$	145,175,840	\$ 23,853,042

Funding Source	FY 11-12	
FEMA	\$	11,831,444
Insurance		4,166,668
FDOT		4,029,821
FPRA		360,000
CDBG		1,743,730
City		85,500
STORMWATER MANAGEMENT UTILITY		1,635,879
TOTALS	\$	23,853,042

FY 2011-12 CIP Expenditure Summary By Department

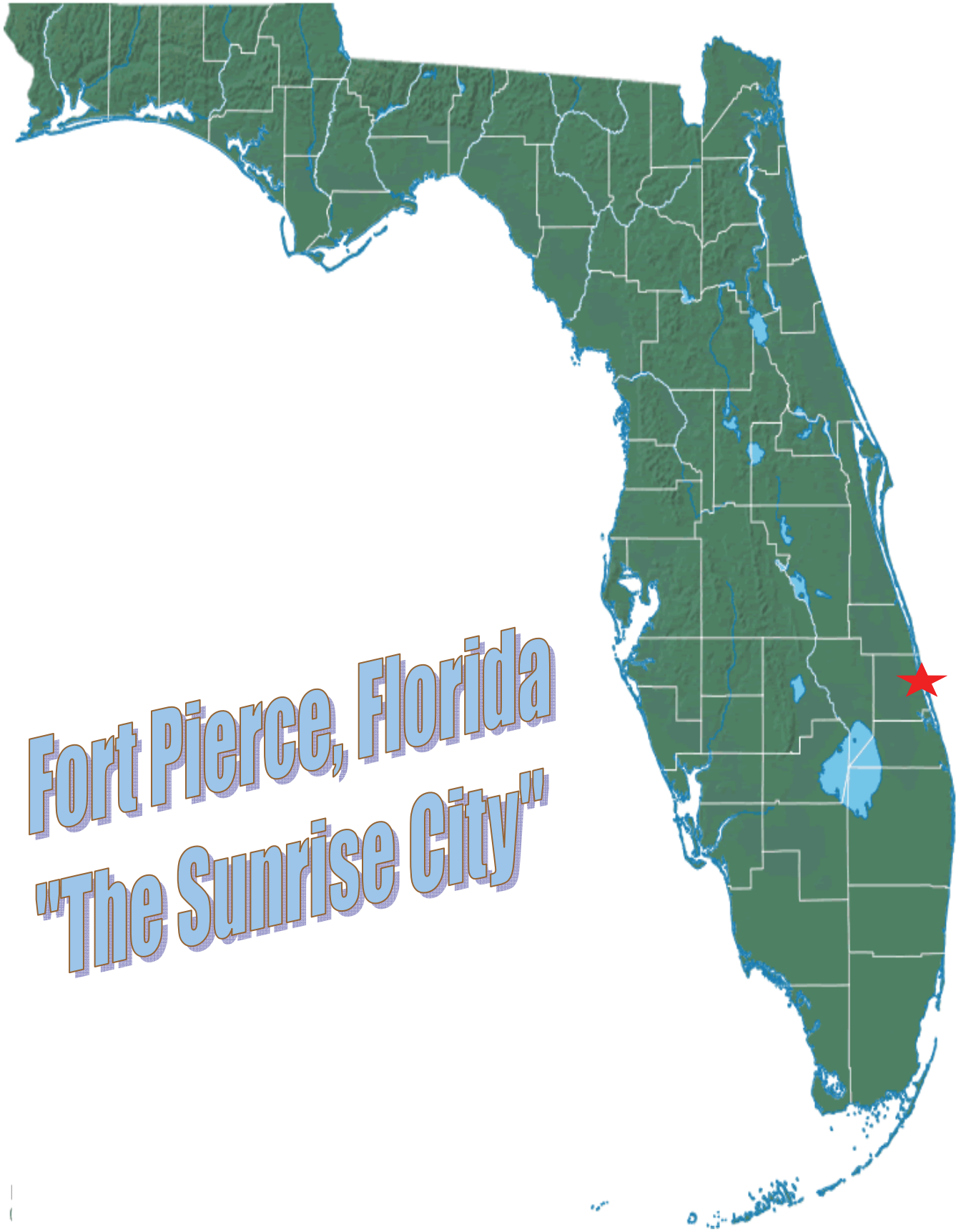


FY 2011-12 CIP Summary Source





STATISTICAL INFORMATON



Fort Pierce, Florida
"The Sunrise City"

City of Fort Pierce, Florida

MISCELLANEOUS STATISTICS



Date of Incorporation:	February 2, 1901	City of Fort Pierce Population:	
Adoption of City Charter:	1957	1940	8,040
Form of Govt:	Commission/City Manager	1950	13,502
Fiscal Year:	October 1 through September 30	1960	25,113
Area:	29.04 square miles	1970	29,721
		1980	33,802
		1990	36,830
		2000	38,401
Number of Employees:	361	2010	41,590
City	361		
Police Protection:		Recreation:	
Number of Stations	3	Acres of Public Parks	116.9
Number of Arresting Personnel	110	Baseball Practice Fields	23
		Basketball Courts	11
Fire Protection:		Boat Ramps	10
(County wide)		Football Fields	1
Number of Stations	18	Playgrounds	12
Number of Firemen & Officers	370	Miles of Public Beach	2.3
		Municipal Pools	2
Infrastructure:		Racquetball/Handball Courts	2
Cemeteries (not City owned)	2	Shuffleboard Courts	1
City Bridges	7	Tennis Courts	18
City Buildings	23	Utilities Customers:	
Flashing Caution Lights	30	Electric	27,859
Street Lights	-	Water	19,048
Traffic & Caution Lights	-	Wastewater	14,460
Miles of:		Natural Gas	3,982
Streets	-	County Schools Enrollment:	
•Paved	150.43	Special Education	5,209
•Unpaved	2.03	Elementary	18,737
Canals	10.09	Middle	9,181
Curbs and Gutters	116.57	High School	11,167
Seawalls	1.13	Total Enrollment	44,294
Sidewalks	74.01	Solid Waste Customers:	
Storm Sewers	73.10	Commercial	1,315
Building Permits New Construction:	16	Residential	11,400
Valuation	\$ 10,695,114	Public	36

City of Fort Pierce, Florida
Principal Taxpayers
Current Year

2011

Taxpayer	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
Wal-Mart Stores East Inc	49,595,614	1	2.32429%
Bellsouth Telecommunications	36,525,562	2	1.71177%
Bellsouth Telecommunications AT & T	34,116,886	3	1.59888%
HCA	29,782,142	4	1.39574%
Prime Homes at Portofino Land	27,678,056	5	1.29713%
Destin Beach Inc	24,191,992	6	1.13376%
Ehden NV	17,931,736	7	0.84037%
Lawnwood Medical Center	12,232,889	8	0.57329%
Cornerstone Fort Pierce Dev	12,165,985	9	0.57016%
Boca Ven Land of Ft Pierce Inc	12,060,207	10	0.56520%
Total	\$ 256,281,069		12.01058%

* Total assessed valuation is \$ 2,133,793,460

City of Fort Pierce, Florida

Assessed Value and Actual Value of Taxable Property

Last Ten Years

Fiscal Year Ended September 30,	Real Property	Personal Property	Centrally Assessed Property	Less: Exemption	Total Taxable Assessed Value	Total Direct Tax Rate
2011	\$ 2,580,341,713	\$ 241,596,029	\$ 8,734,681	\$ 696,878,963	\$ 2,133,795,471	5.4674
2010	2,539,072,299	183,522,400	11,900,267	441,744,364	2,292,752,612	5.4674
2009	2,873,362,731	205,905,211	18,164,297	286,847,886	2,810,584,353	5.4674
2008	3,002,624,903	214,832,817	14,072,164	169,294,535	3,062,235,349	5.4674
2007	2,702,985,715	181,290,747	11,355,976	161,885,441	2,733,746,997	5.9823
2006	1,646,709,160	170,369,946	9,995,714	157,605,955	1,669,468,865	6.9823
2005	1,352,991,854	138,788,961	8,997,426	163,126,268	1,337,651,973	7.8305
2004	1,092,799,271	139,004,863	7,691,877	160,718,229	1,078,777,782	7.8305
2003	1,010,256,354	165,713,775	7,687,466	160,204,594	1,023,453,001	7.3305
2002	922,462,915	153,574,531	7,297,986	159,359,470	923,975,962	7.3305

City of Fort Pierce, Florida
Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years

Fiscal Year	City General Fund	County General	Beach Bond	Everglades Construction Project	Fines & Forfeitures	F.I.N.D.	County Parks	Children's Services
2011	5.4674	2.8707	-	0.0894	3.9699	0.0345	0.2313	0.4872
2010	5.4674	2.7694	-	0.0894	3.3957	0.0345	0.2313	0.4872
2009	5.4674	3.6173	-	0.0894	2.5478	0.0345	0.2313	0.3858
2008	5.4674	4.2299	-	0.0894	1.9352	0.0345	0.2313	0.3858
2007	5.9823	4.2734	-	0.1000	2.3778	0.0385	0.2500	0.3915
2006	6.9823	4.2619	-	0.1000	2.9807	0.0385	0.2500	0.3915
2005	7.8305	4.1248	-	0.1000	3.3178	0.0385	0.2500	0.3915
2004	7.8305	4.0728	-	0.1000	3.5066	0.0385	0.2500	0.3915
2003	7.3305	2.9639	0.1284	0.1000	4.6155	0.0385	-	0.3915
2002	7.3305	2.9639	0.1284	0.1000	4.6155	0.0385	-	0.3915

Source: St. Lucie County Property Appraisers Office

County School District	Fire District	Erosion	South Florida Water Mgmt.	St. Lucie County Environmentally Significant	Mosquito Control	St. Lucie County Port Bond	St. Lucie Public Transit
8.1770	2.4839	0.0925	0.5346	0.0459	0.2036	0.0154	0.1269
7.6760	2.2000	0.0925	0.5346	0.0459	0.2036	0.0154	0.0833
7.6850	2.2000	0.0925	0.5346	0.0459	0.2036	0.0154	0.0833
7.4900	2.2000	0.0925	0.5340	0.0776	0.2036	0.0144	0.0833
7.7370	2.4562	0.1000	0.5970	0.0823	0.2200	0.0154	0.0900
7.9220	2.7562	0.1000	0.5970	0.1154	0.2757	0.0216	0.0900
8.3130	2.7806	0.1000	0.5970	-	0.1950	-	-
8.5830	2.7806	0.1000	0.5970	0.2500	0.2122	0.0255	-
8.8090	2.6726	0.1000	0.5970	0.2500	0.2121	0.0268	-
9.8732	2.6726	0.1000	0.5970	0.2500	0.2121	0.0669	-

City of Fort Pierce, Florida

Capital Asset Statistics by Function/Program

Last Ten Fiscal Years

Function/Program	Fiscal Year			
	2011	2010	2009	2008
Police				
Stations	3	3	3	3
Officers	110	107	115	117
Fire				
Stations	18	18	18	15
Firefighters	370	376	420	402
Refuse collections				
Commerial	1,678	1,963	1,972	1,978
Residential	12,843	12,840	12,926	13,180
Public	36	36	39	30
Other public works				
Streets (miles)	-	152	152	166
Streetlights		5,028	5,138	4,798
Traffic signals		177	70	70
Parks and recreations				
Acreage	294.3	294.3 *	116.9	116.9
Playgrounds	12	12 *	6	7
Baseball/football fields/basketball courts	35	22	22	26
Tennis/handball/racquetball/shuffleboard	21	5	5	5
Community Centers	2	2	2	2
Miles of public beach	2.3	2.3	2.3	2.3
Pools	2	2	2	2
Utility Customers				
Electric	27,697	27,859	28,413	28,584
Water	19,180	19,048	19,394	19,278
Wastewater	14,377	14,460	14,842	14,737
Natural Gas	3,892	3,982	4,039	4,171

Sources: Various City of Fort Pierce departments and Fort Pierce Utilities Authority

* Parks Transferred to the City from St. Lucie County

Fiscal Year

2007	2006	2005	2004	2003	2002
3	2	2	4	3	3
108	114	114	109	105	101
15	15	15	15	15	15
350	383	368	315	345	283
1,607	1,700	1,668	1,747	1,710	1,712
11,964	21,729	21,492	12,363	12,580	12,528
29	268	268	283	28	25
166	166	166	165	165	165
4,790	4,694	4,578	4,404	4,293	4,283
70	67	66	68	68	68
116.9	116.9	116.9	116.9	116.9	116.9
7	7	7	7	7	7
26	27	27	27	27	27
5	7	7	11	11	11
2	2	2	2	2	2
2.3	2.3	2.3	2.3	2.3	2.3
2	1	1	1	1	1
26,883	26,662	25,594	25,872	25,550	25,301
17,711	16,952	16,638	16,497	16,194	15,855
13,428	13,099	12,917	12,938	12,778	12,580
4,304	4,431	4,503	4,597	4,630	4,697

City of Fort Pierce, Florida
Operating Indicators by Function/Program
Last Ten Fiscal Years

	Fiscal Year			
	2011	2010	2009	2008
<u>Function/Program</u>				
Police				
Physical arrests	2,510	3,794	3,145	3,032
Parking Violations	336	959	969	860
Traffic Violations	171	720	5,744	6,993
Fire				
Emergency responses	38,989	33,906	33,673	32,182
Fires calls	4,626	4,430	4,515	4,790
Refuse collections				
Refuse collected (tons per day)	122.80	126.12	106.42	169.23
Other public works				
Street resurfacing (miles)	-	-	-	3.90
Potholes repaired *	200	600	380	281
Parks and recreation				
Athletic fields permits issued	304	415	447	533
River Walk Center permits issued	73	139	57	**
Garden Club permits issued	10	34	17	**
Maravilla permits issued	10	****	****	****

Sources: Various City of Fort Pierce departments

Notes: * Work orders issued

** 2009 First year of collecting data

*** Data not available

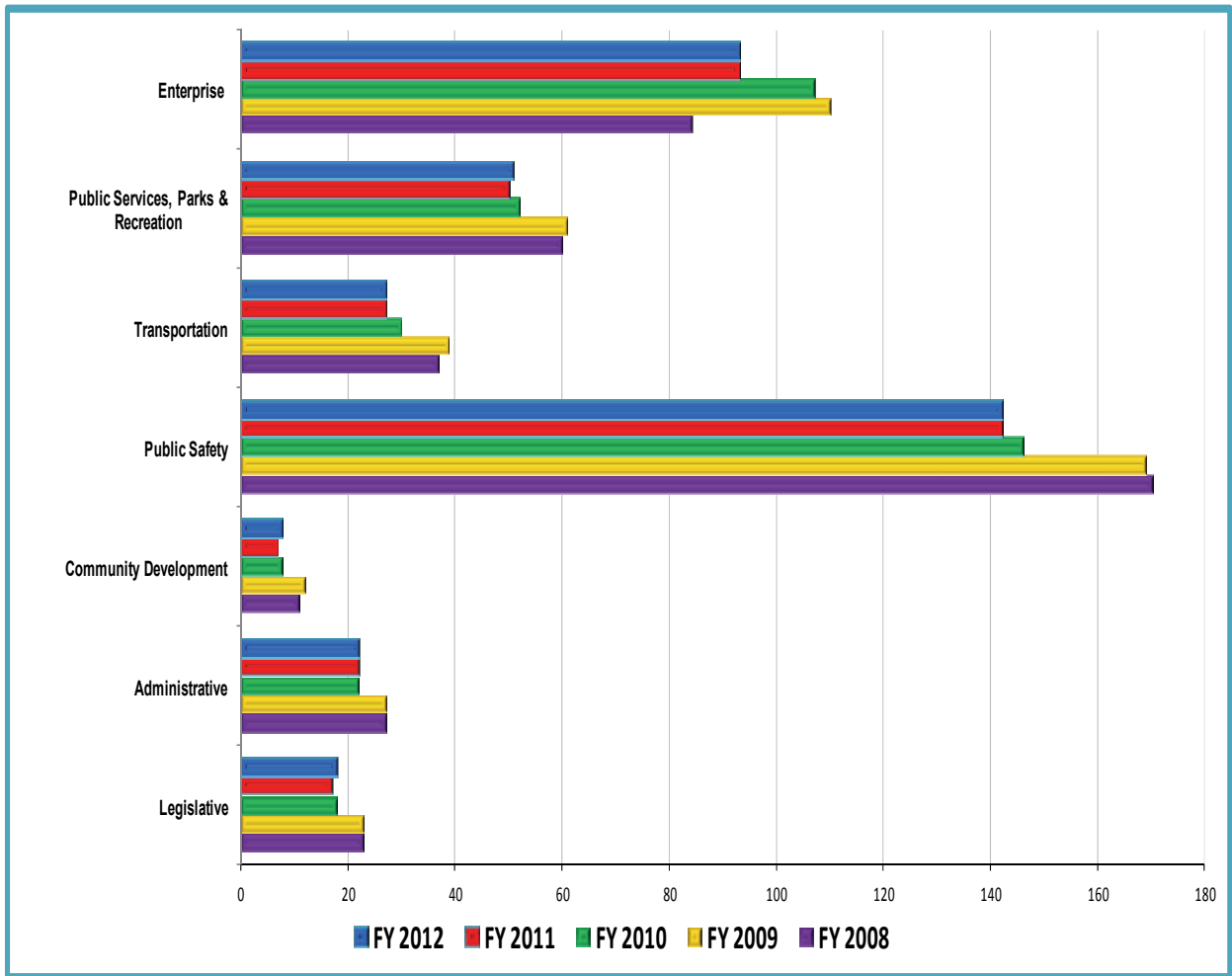
**** 2011 First year of collecting data

Fiscal Year

2007	2006	2005	2004	2003	2002
3,055	3,336	3,209	3,134	2,774	2,232
513	1,471	2,130	1,648	2,071	1,532
8,618	10,053	11,796	11,246	11,237	5,689
31,512	30,467	29,645	29,319	26,290	***
4,604	4,524	4,470	5,260	4,134	***
142.00	150.90	64.19	39.43	39.23	39.08
6.30	7.53	***	***	***	***
206	240	***	***	***	***
460	631	***	***	***	***
**	**	**	**	**	**
**	**	**	**	**	**
****	****	****	****	****	****

COMBINED FUNDS AUTHORIZED POSITIONS BY FUNCTION

Year	Legislative	Administrative	Community Development	Public Safety	Transportation	Public Services, Parks & Recreation	Enterprise	TOTAL
FY2008	23	27	11	170	37	60	84	412
FY2009	23	27	12	169	39	61	110	441
FY2010	18	22	8	156	30	52	107	393
FY2011	17	22	7	142	27	50	93	358
FY2012	18	22	8	142	27	51	93	361



ORDINANCE NO. L-221

AN ORDINANCE PROVIDING FOR THE **LEVYING AND COLLECTING OF TAXES** FOR THE CITY OF FORT PIERCE, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011, AND ENDING SEPTEMBER 30, 2012, FOR THE PURPOSE OF RAISING SUCH AMOUNT AS MAY BE NECESSARY TO CARRY ON THE GOVERNMENT OF SAID CITY DURING SAID FISCAL YEAR AND TO PAY FUNDS SO COLLECTED INTO THE ACCOUNTS PROVIDED THEREFOR; **ADOPTING THE CITY OF FORT PIERCE 2011-2012 FISCAL YEAR FINAL MILLAGE RATE**; AND PROVIDING FOR THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA:

SECTION 1. The final millage rate of the City of Fort Pierce, Florida, for the Fiscal Year 2011-2012 is hereby levied at the rate of 5.4674 per thousand dollar valuation for general City purposes.

SECTION 2. The City Commission of the City of Fort Pierce, Florida, hereby levies a tax of 5.4674 per thousand dollar valuation on all real and personal property within the corporate limits of said City, subject to tax on the first day of January 2011, provided however that such 5.4674 shall not be levied upon property in the City of Fort Pierce exempt under state statute or federal constitution.


SECTION 3. That the City Manager is hereby instructed and directed to certify to the St. Lucie County Property Appraiser the above and foregoing enumerated Millage to be levied for all purposes, for the 2011-2012 fiscal year in the said City of Fort Pierce, Florida, pursuant to the provision of the laws of the State of Florida and the Charter of the City of Fort Pierce.

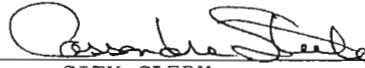
SECTION 4. This ordinance shall be and become effective October 1, 2011.

STATE OF FLORIDA)ss
ST. LUCIE COUNTY)

WE, THE UNDERSIGNED, Mayor Commissioner and the City Clerk of the City of Fort Pierce, Florida, do hereby certify that the foregoing and above Ordinance No. L-221 was duly advertised by title only in the Fort Pierce Tribune on the 6th day of September, 2011; copy of said Ordinance was made available at the office of the City Clerk to the public upon request; said Ordinance was duly introduced, read in full, amended, and passed on first reading by the City Commission of the City of Fort Pierce, Florida, on the 19th day of September, 2011; and was duly introduced, read in full, and passed on second and final reading on the 26th day of September, 2011, by the City Commission of the City of Fort Pierce, Florida.

IN WITNESS HEREWITH, we hereunto set our hands and affix the Official Seal of the City of Fort Pierce, Florida, this the 26th day of September, 2011.



MAYOR COMMISSIONER

CITY CLERK

(CITY SEAL)

STATE OF FLORIDA
ST. LUCIE COUNTY
CITY OF FORT PIERCE

THIS IS TO CERTIFY THAT
THIS IS A TRUE AND
CORRECT COPY OF THE
RECORDS ON FILE IN THIS
OFFICE.



CITY CLERK

DATE Sept 27 2011

(CITY SEAL)

ORDINANCE NO. L-222

AN ORDINANCE ADOPTING A FINAL BUDGET FOR THE CITY OF FORT PIERCE, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011, AND ENDING SEPTEMBER 30, 2012; AND PROVIDING FOR THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA:

SECTION 1. The City Commission of the City of Fort Pierce, Florida, after having held a public hearing, hereby adopts as its final budget for the operation of the government of said City for the fiscal year beginning October 1, 2011, and ending September 30, 2012, the estimates made by the City Manager of said City presented to the City Commission on September 6, 2011, which detailed amended estimates are now on file with the City Clerk and the Director of Finance.

SECTION 2. That it shall be the duty of the City Manager to set up the aforesaid appropriation of revenues and expenses on the account records of said City, to keep such accounts thereof, as required by the Charter of said City, as may be directed from time to time by the City Commission.

SECTION 3. This ordinance shall be and become effective October 1, 2011.

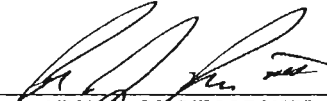
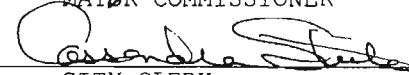
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ST. LUCIE COUNTY)


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STATE OF FLORIDA
ST. LUCIE COUNTY
CITY OF FORT PIERCE

IN WITNESS HEREWITH, we hereunto set our hands and affix the Official Seal of the City of Fort Pierce, Florida, this the 26th day of September, 2011.

THIS IS TO CERTIFY THAT
THIS IS A TRUE AND
CORRECT COPY OF THE
RECORDS ON FILE IN THIS
OFFICE.


MAYOR COMMISSIONER

CITY CLERK


CITY CLERK
DATE Sept 27 2011 (CITY SEAL)
(CITY SEAL)



CERTIFICATION OF TAXABLE VALUE

3-420
6/11
Rule 12DER11-13
Florida Administrative Code
Eff. 6/11

Year: 2011	County: St. Lucie County
Principal Authority: City of Fort Pierce	Taxing Authority: City of Fort Pierce

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$ 1,767,260,143	(1)
2.	Current year taxable value of personal property for operating purposes	\$ 209,524,677	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$ 7,135,634	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$ 1,983,920,454	(4)
5.	Current year net new taxable value <i>(Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)</i>	\$ 3,210,684	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$ 1,980,709,770	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$ 2,091,842,939	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Number 4 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Number (9)

Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser :	Date :	
		June 27, 2011	

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	5.4674	per \$1,000 (10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$ 11,436,942	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$ 1,877,511	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$ 9,559,431	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$ 314,848,843	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$ 1,665,860,927	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	5.7384	per \$1000 (16)
17.	Current year proposed operating millage rate	5.7384	per \$1000 (17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$ 11,384,529	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs



STOP HERE - SIGN AND SUBMIT

22.	Enter the total ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs at rolled-back rate. (Total of Line 13 from all DR-420 forms)	\$	9,559,431	(22)
23.	Current year aggregate rolled-back rate (Line 22 divided by Line 15, multiplied by 1,000)		5.7384 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes (Line 4 multiplied by Line 23, divided by 1,000)	\$	11,384,529	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. (Total of Line 18 from all DR-420 forms)	\$	11,384,529	(25)
26.	Current year proposed aggregate millage rate (Line 25 divided by Line 4, multiplied by 1,000)		5.7384 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate (Line 26 divided by Line 23, minus 1 , multiplied by 100)		0 %	(27)

First public budget hearing	Date : 09/06/2011	Time : 6:30 PM	Place : City Hall 100 N. U.S. Highway 1
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S I G N H E R E	Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date : 7/26/11
	Title :	City Manager		
	Contact Name and Contact Title :	Gloria J. Johnson, Director of Finance		
	Mailing Address :	P.O. Box 1480		
Physical Address :	100 N. U. S Highway 1			
City, State, Zip :	Phone Number :	Fax Number :		
Fort Pierce, FL 34950	772-460-2200	772-489-2594		




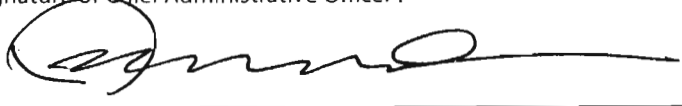
MAXIMUM MILLAGE LEVY CALCULATION FINAL DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM
R. 5/11
Rule 12DER11-10
Florida Administrative Code
Eff. 05/11

Year: 2011	County: St. Lucie		
Principal Authority: City of Fort Pierce	Taxing Authority: City of Fort Pierce		
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No (1)
IF YES, STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	5.7384	per \$1,000 (2)
3.	Prior year maximum millage rate with a majority vote from 2010 Form DR-420MM, Line 13	8.2732	per \$1,000 (3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	5.4674	per \$1,000 (4)
If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$ 2,091,842,939	(5)
6.	Prior year maximum ad valorem proceeds with majority vote <i>(Line 3 multiplied by Line 5 divided by 1,000)</i>	\$ 17,306,235	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$ 1,877,511	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote <i>(Line 6 minus Line 7)</i>	\$ 15,428,724	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$ 1,665,860,927	(9)
10.	Adjusted current year rolled-back rate <i>(Line 8 divided by Line 9, multiplied by 1,000)</i>	9.2617	per \$1,000 (10)
Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation <i>(Enter Line 10 if adjusted or else enter Line 2)</i>	9.2617	per \$1,000 (11)
12.	Change in per capita Florida personal income <i>(See Line 12 Instructions)</i>	1.0055	(12)
13.	Majority vote maximum millage rate allowed <i>(Line 11 multiplied by Line 12)</i>	9.3126	per \$1,000 (13)
14.	Two-thirds vote maximum millage rate allowed <i>(Multiply Line 13 by 1.10)</i>	10.2439	per \$1,000 (14)
15.	Current year adopted millage rate	5.4674	per \$1,000 (15)
16.	Minimum vote required to levy proposed millage: (Check one) (16)		
<input checked="" type="checkbox"/>	a. Majority vote of the governing body: Check here, if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. <i>Enter Line 13 on Line 17.</i>		
<input type="checkbox"/>	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. <i>Enter Line 15 on Line 17.</i>		
<input type="checkbox"/>	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. <i>Enter Line 15 on Line 17.</i>		
<input type="checkbox"/>	d. Referendum: The maximum millage rate is equal to the proposed rate. <i>Enter Line 15 on Line 17.</i>		
17.	The selection on Line 16 allows a maximum millage rate of <i>(Enter rate indicated by choice on Line 16)</i>	9.3126	per \$1,000 (17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$ 1,983,920,454	(18)

Continued on page 2

Taxing Authority : City of Fort Pierce		DR-420MM R. 5/11 Page 2	
19.	Current year adopted taxes (Line 15 multiplied by Line 18, divided by 1,000)	\$	10,846,887 (19)
20.	Total taxes levied at the maximum millage rate (Line 17 multiplied by Line 18, divided by 1,000)	\$	18,475,458 (20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE. SIGN AND SUBMIT.
21.	Enter the current year adopted taxes of all dependent special districts & MSTUs levying a millage. (The sum of all Lines 19 from each district's Form DR-420MM)	\$	(21)
22.	Total current year adopted taxes (Line 19 plus Line 21)	\$	10,846,887 (22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage (The sum of all Lines 20 from each district's Form DR-420MM)	\$	(23)
24.	Total taxes at maximum millage rate (Line 20 plus line 23)	\$	18,475,458 (24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year adopted taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
S I G N H E R E	Signature of Chief Administrative Officer : 		Date : 9/20/11
	Title : City Manager	Contact Name and Contact Title : Gloria Johnson, Director of Finance	
	Mailing Address : P.O. Box 1480	Physical Address : 100 North U.S. Highway 1	
	City, State, Zip : Fort Pierce, FL 34954	Phone Number : 772-460-2200	Fax Number : 772-489-2594

Complete and submit this form to the Department of Revenue with the completed DR-487, Certification of Compliance, within 30 days of the final hearing.



VOTE RECORD FOR FINAL ADOPTION OF MILLAGE LEVY

Section 200.065 (5), Florida Statutes

DR-487V
R. 6/10
Rule 12DER11-10
Florida Administrative Code
Eff. 05/11

Counties, municipalities, independent special districts, water management districts, MSTUs, and dependent special districts must use this form to certify the vote of the governing body on the millage rate adopted at their final hearing. The Department will use this form to determine compliance with the maximum millage levy provisions.

Year: 2011	County: St. Lucie
Principal Authority: City of Fort Pierce	Taxing Authority: City of Fort Pierce

Please list ALL members of the taxing authority governing body and their vote on the resolution or ordinance stating the millage rate to be levied and adopted at their final hearing (s. 200.065(2)(d), F.S.). Depending on the size of the governing body, all lines may not be needed.

	Name	Yes	No	Not Present or Not Voting
1.	Robert J. Benton, III - Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Rufus J. Alexander, III - Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Edward W. Becht - Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Thomas K. Perona - Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Reginald B. Sessions - Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attach additional sheets, if necessary.		FINAL VOTE TOTALS :		5

S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer:		Date:	
			9/20/11	
	Title: City Manager		Contact Name and Contact Title: Gloria Johnson, Director of Finance	
	Mailing Address: P.O. Box 1480		Physical Address: 100 North U.S. Highway 1	
City, State, Zip: Fort Pierce, FL 34954		Phone Number: 772-460-2200	Fax Number: 772-489-2594	

This form must be submitted to the Department of Revenue with DR-487, Certification of Compliance, and DR-420MM, Maximum Millage Levy Calculation Final Disclosure.

All forms for taxing authorities are available on our web site at
<http://dor.myflorida.com/dor/property/trimmax.html>



CERTIFICATION OF FINAL TAXABLE VALUE

DR-422
R. 5/11
Rule 12DERT13-10
Florida Administrative Code
Eff. 05/11

Year: 2011	County: St Lucie	Is VAB still in session? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Principal Authority: City of Fort Pierce		Check type: <input type="checkbox"/> School District <input type="checkbox"/> County <input checked="" type="checkbox"/> Municipality <input type="checkbox"/> Independent Special District <input type="checkbox"/> Water Management District
Taxing Authority: City of Fort Pierce		Check type: <input checked="" type="checkbox"/> Principal Authority <input type="checkbox"/> MSTU <input type="checkbox"/> Dependent Special District <input type="checkbox"/> Water Management District Basin

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year gross taxable value from Line 4, Form DR-420	\$ 1,983,920,454	(1)
2.	Final current year gross taxable value from Form DR-403 Series	\$ 1,973,225,615	(2)
3.	Percentage of change in taxable value (Line 2 divided by Line 1, minus 1, multiplied by 100)	-0.540 %	(3)

The taxing authority must complete this form and return it to the property appraiser by 12:00 PM 9/30/2011
time date

	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.	
SIGN HERE	Signature of Property Appraiser: <i>Ken Pruitt</i>	Date:	9/27/2011

SECTION II : COMPLETED BY TAXING AUTHORITY

MILLAGE RATE ADOPTED BY RESOLUTION OR ORDINANCE AT FINAL BUDGET HEARING UNDER s. 200.065(2)(d), F.S.

If this portion of the form is not completed in full your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is inapplicable, enter N/A or -0-.

Non-Voted Operating Millage Rate (from resolution or ordinance)			
4a.	County or municipal principal taxing authority	5.4674	per \$1,000 (4a)
4b.	Dependent special district	N/A	per \$1,000 (4b)
4c.	Municipal service taxing unit (MSTU)	N/A	per \$1,000 (4c)
4d.	Independent Special District	N/A	per \$1,000 (4d)
4e.	School district	Required Local Effort	N/A per \$1,000 (4e)
		Capital Outlay	N/A per \$1,000
		Discretionary Operating	N/A per \$1,000
		Discretionary Capital Improvement	N/A per \$1,000
		Critical Capital Outlay or Critical Operating	N/A per \$1,000
4f.	Water management district	Additional Voted Millage	N/A per \$1,000
		District Levy	N/A per \$1,000 (4f)
		Basin	N/A per \$1,000

Are you going to adjust adopted millage ?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If No, STOP HERE, Sign and Submit.
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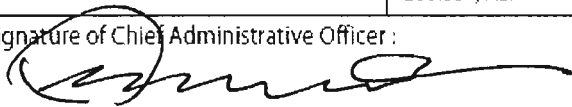
Continued on page 2

COUNTIES, MUNICIPALITIES, SCHOOLS, and WATER MANAGEMENT DISTRICTS may adjust the non-voted millage rate only if the percentage on Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.)

5.	Unadjusted gross ad valorem proceeds <i>(Line 1 multiplied by Line 4a, 4e, or 4f as applicable, divided by 1,000)</i>	\$	(5)
6.	Adjusted millage rate (Only if Line 3 is greater than plus or minus 1%) <i>(Line 5 divided by Line 2 multiplied by 1,000)</i>		per \$1000 (6)

MSTUs, DEPENDENT SPECIAL DISTRICTS, and INDEPENDENT SPECIAL DISTRICTS may adjust the non-voted millage rate only if the percentage on Line 3 is greater than plus or minus 3%. (s. 200.065(6), F.S.)

7.	Unadjusted gross ad valorem proceeds <i>(Line 1 multiplied by Line 4b, 4c, or 4d as applicable, divided by 1,000)</i>	\$	(7)
8.	Adjusted Millage rate (Only if Line 3 is greater than plus or minus 3%) <i>(Line 7 divided by Line 2, multiplied by 1,000)</i>		per \$1000 (8)

S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer: 			Date: 9/20/11	
	Title: City Manager		Contact Name and Contact Title: Gloria Johnson, Director of Finance		
	Mailing Address: P.O. Box 1480		Physical Address: 100 North U.S. Highway 1		
	City, State, Zip: Fort Pierce, FL 34954		Phone Number: (772) 460-2200	Fax Number: (772) 489-2594	

INSTRUCTIONS

SECTION I: Property Appraiser

1. Initiate a separate DR-422 form for each DR-420, Certification of Taxable Value, and DR-420S, Certification of School Taxable Value, submitted.
2. Complete Section 1 and sign.
3. Send the original to the taxing authority and keep a copy.

SECTION II: Taxing Authority

1. Complete Section II and sign.
2. Return the original to the property appraiser.
3. Keep a copy for your records.
4. Send a copy to the tax collector.
5. Send a copy with the DR-487, Certification of Compliance, to the Department of Revenue at the address below. Send separately if the DR-487 was previously sent to the Department.

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315 - 3000

All taxing authorities must complete Line 4, millages adopted by resolution/ordinance at final budget hearing.

Counties, municipalities, schools, and water management districts may complete Line 5 and Line 6 only when Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.)

MSTUs, dependent special districts, and independent special districts may adjust the non-voted millage rate only when Line 3 is greater than plus or minus 3%. (s. 200.065(6), F.S.)

Adjusted millage rate must comply with statutes. The adjusted millage rate entered on Line 6 or Line 8 cannot exceed the rate allowed by other provisions of law or the state constitution.

Multi-county and water management districts must complete a separate DR-422 for each county.

draped in flags, balloons and banners. Several hundred people are expected to march in the parade that begins at 10 a.m.

The festival commemorates the day in 1810 when Father Miguel Hidalgo y Costilla issued a call for Mexicans to rise up against Spanish oppression.

It is the most significantly patriotic annual

the seasoning on the pork. "These are tacos just like you can get on the streets of Mexico City," Carrillo said. "The meat will take four or five hours to cook, but it's worth it."


After the parade Saturday, people will return to the church for music, food and a soccer tournament starting at noon. At 8 p.m., the festival queen and princess will be crowned.

at Sebastian River High School, said they look

“Last year, we had 3,000 people come out for the festival on Saturday. It's a chance for local people to connect with the Mexican culture.”

The Rev. Francois Ducasse, event volunteer


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NOTICE OF BUDGET HEARING

The City of Fort Pierce has tentatively adopted a budget for the 2012 fiscal year.

A public hearing to make a **FINAL DECISION** on the Budget and Taxes will be held on:

Monday, September 19, 2011
at 6:30 p.m.

Fort Pierce City Hall
100 North U.S. Highway 1
in the City Commission Chambers
Fort Pierce, Florida 34950

BUDGET SUMMARY

CITY OF FORT PIERCE, FLORIDA - FISCAL YEAR 2011-2012

The Proposed Operating Budget Expenditures of the City of Fort Pierce Are 1.45% More Than Last Year's Operating Expenditures.

GENERAL FUND

ESTIMATED REVENUES:

Taxes:	Millage per \$1,000	
Ad Valorem Tax	5.7384	10,965,303
Telecommunications Tax		1,700,000
Public Service Tax		2,695,323
Local Option Gas Tax		2,172,768
Licenses & Permits		353,500
Intergovernmental Revenue		2,774,000
Charges for Services		141,420
Fines & Forfeitures		189,500
Miscellaneous Revenue		2,281,590
Other Financing Sources		8,558,638

TOTAL REVENUES AND OTHER FINANCING SOURCES	\$31,832,042
FUND BALANCE	894,680

TOTAL ESTIMATED REVENUES AND BALANCES	\$32,726,722
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EXPENDITURES/EXPENSES:

General Governmental Services	10,700,562
Public Safety	12,279,690
Transportation	3,284,771
Culture & Recreation	2,063,580
Debt Service	2,688,958
Other Financing Sources (Uses)	1,709,161

TOTAL EXPENDITURES / EXPENSES	\$32,726,722
Reserves	0

TOTAL APPROPRIATED EXPENDITURES AND RESERVES	\$32,726,722
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The tentative, adopted and/or final budgets are on file in the office of the above-mentioned taxing authority as a public record.

GLOSSARY OF TERMS & ACRONYMS



This glossary provides definitions of various specialized terms used in this budget document that may not be already familiar to all readers. Also provided are meanings of specialized acronyms used.

Account: A classification of appropriations by expenditure account code.

Accrual Accounting: A system that recognizes revenues and expenses as they occur, regardless of when the final payment is made. This system is used by businesses and by certain government funds that operate like businesses.

Ad Valorem Tax: A tax levied on the assessed value (net of any exemptions) of real personal property.

Adopted Budget: The financial plan of revenues and expenditures for a fiscal year as approved by the City Commissioners.

Amendment: A change to an adopted budget, which may increase or decrease a fund total. The City Commissioners must approve the change.

Appropriation: Legal authorization granted to make expenditures and to incur obligations for specific purposes. An allocated time is set in which appropriations can be expended. The City Commission is the authoritative appropriating body for the City of Fort Pierce.

Approved Budget: The City Commissioners Budget, to be legally adopted in the following fiscal year in accordance with state statutes.

Assessed Property Value: The value set upon a property by the St. Lucie County Property Appraiser as a basis for levying ad valorem taxes.

Basis of Accounting: Timing of recognition for financial reporting purposes in the City's financial statements.

Basis of Budgeting: Method used to determine when revenues and expenditures are recognized for budgetary purposes.

Beginning Fund Balance: Estimated funds remaining from the previous fiscal year. These remaining funds are both unexpended appropriations and the previous year's reserves.

Budget: A financial plan for a specified period of time (fiscal year) that matches Anticipated revenues with proposed expenditures.

Budget Calendar: An annual schedule of key dates or milestones which the City follows in the preparation, adoption and administration of the budget.

Budget Message: A written explanation by the City Manager that serves as an introduction to the budget. It provides the reader with a summary of the most important aspects of the budget, changes from previous fiscal years and recommendations regarding the financial policy for this fiscal year.

Capital Equipment: Equipment with an expected life of two years or more, such as automobiles, computers and furniture.

Capital Improvement: Physical assets, constructed or purchased, that have a minimum useful life of 5 years and a minimum cost of \$5,000. These may include buildings, recreational facilities, road and drainage structures, water and wastewater structures, and equipment.

Capital Improvement Program (CIP): A plan for capital expenditures to be incurred each year over a period of five years setting forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Expenditure: Expenditures for land, buildings, equipment, and improvements other than buildings of \$5,000 or more (capitalization threshold) and a useful life of two years or more. These items are also referred to as fixed assets.

Charges for Services: These are charges for specific services provided to specific Individuals and entities. These charges include solid waste services, building fees, and other such charges.

City Commission: The elected policy setting body for the City.

Community Development Block Grant (CDBG): This is a source of funding for neighborhood improvements and is administered by the U.S. Department of Housing and Urban Development (HUD).

Comprehensive Annual Financial Report (CAFR): An annual report that presents the status of the City's financial situation during the past fiscal year.

Debt Service: The annual amount of money necessary to pay the interest and principal on outstanding debt.

Deficit: The excess of expenditures over revenues during a fiscal year.

Department: An organizational unit of the City responsible for carrying out a major governmental function.

Division: A basic organizational unit of the City which is functionally unique in its service delivery. It's the sub-unit of a department.

Depreciation: Expiration over time of the service life of fixed assets. The City uses the straight-line method to depreciate fixed Assets which is calculated by dividing the cost by the number of years of useful life. Depreciation is not budgeted by the General Fund.

Economic Environment: Functional classification for expenditures used to develop and improve the economic condition of the community and its citizens, including: business development, housing and urban development and other services related to economic improvements.

Encumbrance: Funds set aside from an appropriation to pay a known future liability.

Ending Fund Balance: Funds carried over at the end of the fiscal year. Within a fund, the revenue on hand at the beginning of the fiscal year plus revenues received during the year less expenses equals ending fund balance.

Enterprises Funds: A fund that accounts for operations that are financed from user charges and whose operation resembles a business enterprise (e.g. Solid Waste).

Expenditure: Decrease in financial Resources for the procurement of assets or the cost of goods and/or services received.

Exempt, Exemption, Non-Exempt:

Amounts determined by State law to be deducted from the assessed value of property for tax purposes. Tax rates are applied to the balance, which is called the non-exempt portion of the assessment. A 1980 amendment to the Florida Constitution sets the exemptions for homesteads at \$25,000. That means that a homeowner with property assessed at \$100,000, would have to pay taxes on \$50,000, of the assessment. Eligible homeowners must apply for the exemptions by March 1 each year. Other exemptions apply to agricultural land and property owned by widows, the blind, and permanently and totally disabled people who meet certain income criteria.

Fines and Forfeitures: Fee collected by the State Court System. These fees include court Fines and traffic fines. Code enforcement and false alarms are some of the other fines levied.

Fiscal Year (FY): The twelve-month financial period used by the City beginning October 1 and ending September 30 of the following year. The City's fiscal year is numbered by the year in which it ends.

Fleet: Vehicles that are owned and operated by the City.

Fort Pierce Redevelopment Agency Fund (FPRA): This fund accounts for the portion of the ad valorem tax revenue designated for purposes established for the district by the Fort Pierce Redevelopment Agency (FPRA) Board.

Franchise Fees: Collected from utility customers by utility providers and remitted to the city on a monthly basis.

Fund: An independent fiscal and accounting entity with a self balancing set of accounts recording cash and/or other financial resources, together with all related liabilities

and residual equities or balances, and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: A fund's excess of assets over liabilities. In budgeting, this excess is sometimes used as a revenue source. A negative fund balance is referred to as a deficit.

General Fund: The fund into which the General (non-earmarked) revenues of the City are deposited and from which money is appropriated to pay the general expenses of the City.

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another made for a specified purpose.

Infrastructure: Infrastructure is a permanent installation such as a building, road, or water transmission system that provides public services.

Interest: Compensation paid or to be paid for the use of borrowed funds.

Interfund Transfers: Budgeted allocations of resources from one fund to another.

Intergovernmental Revenue: Funds received from federal, state and other local government sources in the forms of grants, shared revenues, and payments in lieu of taxes and are for a specific purpose.

Internal Service Funds: These are funds Established for the financing of goods or service provided by one department to other departments within the City on a cost-reimbursement basis.

Levy: To impose taxes, special assessments, or service charges. Or, another term used for millage rate.

Line Item: An expenditure classification according to the type of item purchased or service obtained, for example, regular salaries, professional services, repairs and maintenance.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

Mill: Ad valorem (property) tax valuation unit equal to \$1 of tax obligation for every \$1,000 of taxable valuation.

Millage: The total tax obligation per \$1,000 of taxable valuation property.

Millage Rate: A rate per one thousand dollars of taxable property value which, when multiplied by the taxable value, yields the property tax billing for a given parcel.

Mission Statement: Statement that defines the purpose and function of the city and its departments.

Miscellaneous (Funding Source): Revenues other than those received from standard sources such as taxes, licenses and permits, grants, and user fees.

Modified Accrual Basis of Accounting: Revenues should be recognized in the accounting period in which they become available and measurable. Expenditures should be recognized in the accounting period in which the fund liability is incurred, if measurable, except for immature interest on general long-term debt, which should be recognized when due.

Non-Departmental: Compilation of expenditures that are not assigned to a specific department.

Object Code: An account to which an expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made by governments. These are normally grouped into Personal Services, Operating Expenses, Capital Outlay, and Other categories for budgetary analysis and financial reporting purposes. The State of Florida Uniform Accounting System mandates certain object codes.

Operating Expenses: Also known as Operating and Maintenance costs, these are expenses or day-to-day operations such as office supplies, maintenance of equipment, and travel, and excludes capital costs.

Other Appropriations: Functional classification for funds set aside to provide for unforeseen expenses, reserves and debt payment required by bond documents, and reserves for future capital projects.

Per Capita Income: The average annual amount an individual would receive if their city's entire population of income would be divided equally to all residents. When determining the per capita income of a community, the total personal income is divided by the population.

Permit & License Revenue: This category includes revenue raised for the purpose of recovering the costs associated with regulating business activity. They include fees imposed on construction-related activities and occupational licenses.

Personal Services: The cost imposed on each department to support monetary personnel compensation. This includes salaries, wages, and benefits.

Physical Environment: Functional classification for functions performed by the City to achieve a satisfactory living environment for the community as a whole, including: solid waste, water and sewer conservation & resource management, & other physical environmental services.

Police Education Fund: A portion of the traffic and criminal fines received by the City are recorded in this fund to provide financing for police law enforcement training.

Principal: The face amount of debt, exclusive of accrued interest.

Program: A set of activities with a common goal that is accomplished through a plan of action aimed at accomplishing a clear objective, with details on what work is to be done, by whom, when, and what means of resources will be used.

Property Appraiser: The elected county official responsible for setting property valuations for tax purposes and for preparing the annual tax roll.

Property Tax: Also known as ad valorem tax. It is a tax levied on the assessed value of real and personal property.

Proposed Budget: The budget for the upcoming fiscal year submitted to the City Commission for their consideration by the City Manager.

Propriety Funds: Two fund types are used to account for a government's business-type activities. These are the enterprise funds and the internal service funds.

Real Property: Land and the buildings and other structures attached to it that is taxable under state law.

Reassessment: The rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the value of the new construction/annexations added to the roll during the year provides the only source of additional tax revenue if the rolled back rate is levied.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Revenue: Income of a government from sources, such as tax payments, fees from specific services, receipts from other governments, shared revenues, interest income, and fines and forfeitures.

Rolled Back/Roll Back Rate: That millage rate which, when multiplied times the tax roll, exclusive of new construction added to that tax roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by the virtue of inflation of rising property values, the roll-back rate will be lower than the previous year's tax rate.

Solid Waste Fund: Solid waste residential collection charges, commercial franchise fees, and related expenditures.

Special Assessment: A compulsory levy imposed on certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund: Funds appropriated to specific revenue sources that are legally or administratively restricted to expenditures for specialized purposes.

State Shared Revenue: Revenues assessed and collected by the State of Florida, then allocated and returned to the municipalities. The largest portion of state shared revenues is sales tax.

Stormwater Utility Fund: This fund accounts for monthly fees assessed against properties in the City for the provision of stormwater management programs.

Tax Base: The total property valuations on which each taxing authority levies its tax rates.

Taxable Value: The assessed value less homestead and other exemptions.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed.

Transfers: Transfers between individual funds of a governmental unit which are not repayable and are not considered charges for goods or services. These represent a “double counting” of revenues, and correspond to an equal amount of interfund expenditures.

Truth in Millage (TRIM): The Florida Truth in Millage Act serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements and advertisement specifications prior to the adoption of a budget tax rate.

Uniform Accounting System: The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation of reports.

User Fee: Charge imposed on a customer for using a specific service operated by the city.

Utility Taxes: Municipal charges levied by the City on every purchase of a public service within its corporate limits.

Voted Millage: Property tax levies authorized by voters within a taxing agency. Bond issues that the backed by property taxes are a common form of voted millage in the State. Such issues are called general obligation books.