



THE SUNRISE CITY

FORT PIERCE
BUILDING DEPARTMENT
Florida

Building Department CHECKLIST FOR SEAWALL PERMITS

**Pre-Approval required by:
Planning Department
Engineering Department**

PERMIT APPLICATION – The following information must be completed on the Marine permit application:

- For office use only - Permit number, pin number and DPCR#
- Site address
- Parcel ID
- Owner's information, including contact info
- Contractor's information, including contact info
- Architect/Engineer's information
- Commercial/Residential
- Note the size of the seawall
- Valuation
- Sign the Longshore Insurance Acknowledgement
- Notarized Contractor/owner builder signature

PLANS AND DOCUMENTS – Provide 2 copies:

- Original Plans signed and sealed by a Florida licensed Architect/Engineer. (Plans shall be no larger than 24" x 36" unless approved by a supervisor prior to submittal and are to be securely stapled and coincide with one another.) or digitally stamped signed and sealed plans. See our website for online submittals.
- Plot plan showing location of seawall.
- Approval letters from the Army Corps of Engineers, Florida Department of Environmental Protection and/or the South Florida Water Management District.
- Recorded Notice of Commencement for work valued at \$2500 or more. (NOC must be submitted to the Building Department prior to scheduling the first inspection.)
- ****If applying for the permit as a owner builder, a copy of the recorded warranty deed or property card showing owners name from the property appraiser's website must be submitted, along with an Owner Builder Affidavit.**
- Debris Affidavit.

NOTES:

- If the structure is located in a special flood hazard area (SFHA), the application is subject to a review for flood regulations.

This checklist is intended for Building Department use only. Additional documents may be requested at any time during the permitting process. Any exceptions must be approved by a Supervisor.