



## APPLICATION FOR SIDEWALK CAFE

Chapter 22. Article XV. Section 22-301 - 310

Project Name: \_\_\_\_\_

1. Project description for which approval is requested: \_\_\_\_\_

\_\_\_\_\_

2. Property Address: \_\_\_\_\_

3. Property Tax ID #: \_\_\_\_\_

4. Zoning district \_\_\_\_\_ 5. Future Land Use \_\_\_\_\_

6. Name of Applicant: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

7. In order to determine whether your application for Sidewalk Cafe meets all the criteria in Section 22-305 of the City Code of Ordinances, please answer the following questions:

a. Is a business tax receipt active and valid for the establishment for which the proposed tables and chairs is requested for the use by the general public?

\_\_\_\_ Yes \_\_\_\_ No, please explain:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

b. Is the sidewalk café restricted to the sidewalk frontage of the abutting business establishment to which a permit is being issues? \_\_\_\_ Yes \_\_\_\_ No, please explain:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

c. Is the sidewalk café area located on sidewalks which are at least eight (8) feet in width? \_\_\_\_ Yes \_\_\_\_ No, please explain:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

d. Is a minimum of one unobstructed pedestrian path at least five (5) feet wide be maintained at all times?  Yes  No, please explain:

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e. Is the perimeter around the sidewalk café area delineated using nonpermanent fixtures such as railings, potted plants, decorative chains, or other approved fixtures?  
Please explain:

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f. Explain any type of permanent anchoring of tables, chairs, umbrellas, awnings, canopies, columns, railings or other fixtures approved by the building department:

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g. Explain any type of posts, columns, pilasters, or other features that may be located within the public right-of-ways, public property, or public sidewalks:

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h. Are the tables, chairs, umbrellas, canopies, awnings and any other fixtures of uniform design and made of quality materials and workmanship to ensure the safety and convenience of users and to enhance the visual quality of the urban environment?  
 Yes  No, please explain:

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i. Is any part of the sidewalk café within the clear vision area as defined in section 22-53?  
 No  Yes, please explain:

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**Application submission shall include the following:**

1. Application fee;
2. Written approval from the owner of the building abutting the sidewalk café;
3. A copy of current certificate of insurance in the amounts and categories required, with the City of Fort Pierce listed as an additional insured;
4. Copy of active, valid business tax receipt;
5. Copies of the site plan, drawn to scale, showing:
  - a. The layout and dimensions of the sidewalk, sidewalk café area and adjacent private property;
  - b. the proposed location, size and number of tables, chairs, steps umbrellas, awnings, canopies; and
  - c. the location of doorways, trees, parking meters, bus shelters, sidewalk benches, trash receptacles, railings, decorative chains and any other fixture, structure or obstruction either existing or proposed within the sidewalk area.
6. Photographs, drawings, or manufacturers' brochure fully describing the appearance of all proposed tables, chairs, umbrellas, awnings, canopies, or other fixtures related to the sidewalk café.
7. If any table, railing, awning, canopy, or any other fixture is to be permanently anchored, such information must be shown on the drawing.

*The permit applies only to the sidewalk café areas; related uses on private property are governed by other regulations.*

**A meeting with Planning Staff will be required before any submittals are accepted**

For City Use Only	
Date Received _____	By _____
Fee Paid: _____	Receipt Number: _____

Restaurant: \_\_\_\_\_  
 Location: \_\_\_\_\_

Approvals Required by:

__ Planning Department	O Approved	O Denied	By: _____	Date: _____
__ Historic Preservation	O Approved	O Denied	By: _____	Date: _____
__ Building Department	O Approved	O Denied	By: _____	Date: _____
__ Police Department	O Approved	O Denied	By: _____	Date: _____
__ Public Works	O Approved	O Denied	By: _____	Date: _____
__ Code Enforcement	O Approved	O Denied	By: _____	Date: _____